

****ATTENTION****

CITY OF HOPEWELL TAXPAYERS

**2011 PERSONAL PROPERTY, BUSINESS FURNITURE & FIXTURES,
AND PUBLIC SERVICE TAXES AND 2012 VEHICLE LICENSE FEES
ARE DUE BY FEBRUARY 15**

2011 PERSONAL PROPERTY, BUSINESS FURNITURE & FIXTURES, AND PUBLIC SERVICE TAXES AND 2012 VEHICLE LICENSE FEES ARE **DUE BY FEBRUARY 15, 2012**. PLEASE PAY BY THE DUE DATE TO AVOID PENALTY AND INTEREST. FAILURE TO RECEIVE A TAX BILL DOES NOT RELIEVE THE TAXPAYER FROM ANY LATE CHARGES.

PAYMENTS MADE BY MAIL SHOULD BE SENT TO TREASURER, CITY OF HOPEWELL, P. O. BOX 199, HOPEWELL, VA 23860 AND **MUST BE POSTMARKED BY THE DUE DATE** TO AVOID BEING ASSESSED PENALTY AND INTEREST. TAXES MAY ALSO BE PAID AT THE CITY TREASURER'S OFFICE LOCATED IN THE MUNICIPAL BUILDING AT 300 NORTH MAIN STREET. REGULAR HOURS ARE FROM 8:30 AM TO 5:00 PM MONDAY THROUGH FRIDAY. THE OFFICE IS CLOSED ON WEEKENDS AND HOLIDAYS.

AN AFTER-HOURS DRIVE-UP **DROP BOX** IS LOCATED BEHIND THE MUNICIPAL BUILDING ACROSS FROM THE POLICE DEPARTMENT ENTRANCE. PAYMENTS MAY ALSO BE MADE AT THE **HOPEWELL BRANCH OF SUNTRUST** LOCATED AT 200 NORTH MAIN STREET. PLEASE BRING YOUR BILL WITH YOU WHEN MAKING PAYMENT AT SUNTRUST.

TO PAY BY **CREDIT CARD** THROUGH OFFICIAL PAYMENTS, CALL 1 888-2PAY-TAX (1 888-272-9829) OR GO ONLINE TO www.officialpayments.com. A SERVICE CHARGE IMPOSED BY OUR SERVICE PROVIDER WILL APPLY. YOU WILL BE REQUIRED TO ENTER HOPEWELL'S JURISDICTION CODE (1023) AND YOUR ACCOUNT NUMBER LOCATED ON THE FRONT OF YOUR BILL. IF PAYING BY CREDIT CARD, PLEASE PAY AT LEAST TWO DAYS BEFORE THE DUE DATE TO ENSURE TIMELY RECEIPT OF PAYMENT.

TERESA L. BATTON, CITY TREASURER

FOR MORE INFORMATION, PLEASE CALL (804) 541-2240