

**City of Hopewell**  
**Bureau of Fire Division of Code Enforcement**  
 200 S. Hopewell St., Hopewell, VA 23860 (804) 541-2226 Fax (804) 541-2309

**APPLICATION FOR A LAND DISTURBANCE & FILL MATERIAL PERMIT**

This application must be submitted for all Land Disturbance & Fill Material projects within the City of Hopewell. Upon submission of this application please submit a sketch including the following information: Location of the site, all structures on that site, current natural drainage, adjoining property lines, names of owner's of adjoining properties, all access roads and travel route to fill area as well as the entrance to said fill area. Submission of this application does not grant permission to begin work until all necessary city official approvals have been made and the Division of Code Enforcement has issued the original permit document.

**Location of Work:** \_\_\_\_\_ **Cost Estimate:** \$ \_\_\_\_\_ **Start Date** \_\_\_\_\_  
**Lot** \_\_\_\_\_ **Block** \_\_\_\_\_ **Sub** \_\_\_\_\_ **Zoning:** \_\_\_\_\_ **Size of Fill Area** \_\_\_\_\_ **Completion Date** \_\_\_\_\_

**Owner Information:**

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, and Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Contractor**

Contractor: \_\_\_\_\_ State License: \_\_\_\_\_ Exp \_\_\_\_\_  
 Address: \_\_\_\_\_ City License: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Pager: \_\_\_\_\_ Contact Person: \_\_\_\_\_

**Acceptable Fill Material:**

1. Suitable material compacted to 95% maximum theoretical density. Acceptable fill material: Clean fill only: earth, gravel, rock, asphalt chunks, blocks, brick and broken-up concrete slabs, etc....
2. All other types of fill material must be taken to an approved site.

**Type of Fill Material to be use for this job:**

**Is the fill material from a demolition project?** (Circle one) Yes No If yes, where? \_\_\_\_\_

**Review, Comments & Special Requirements:**

**It is understood that this is an application for a Land Disturbance & Fill Permit and that work may not begin until the official permit has been issued. I certify that all sections of the street(s) abutting are open & paved. Minimum permit fee \$26.01 per acre, each additional acre \$10.25, a bond may be required.**

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Permit # _____ Sub/Parcel # _____	Permit Fees \$ _____ Lot / Block _____	<p align="center"><i>Official Use Only</i></p> Check Cash _____ Zoning _____	Bond Amount _____
Building Official Approval: _____		Date: _____	
Zoning Official Approval: _____		Date: _____	
City Engineer Approval: _____		Date: _____	
Approving City Departments: Use the back of this form for additional comments if necessary.			