CITY OF HOPEWELL

Hopewell, Virginia 23860

AGENDA

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rkearney@hopewellva.gov
www.hopewellva.gov

CITY COUNCIL

Brenda S. Pelham, Mayor, Ward #6
Christina J. Luman-Bailey, Vice Mayor, Ward #1
Arlene Holloway, Councilor, Ward #2
Anthony J. Zevgolis, Councilor, Ward #3
Jasmine E. Gore, Councilor, Ward #4
K. Wayne Walton, Councilor, Ward #5
Jackie M. Shornak, Councilor, Ward #7

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney, III, City Clerk

Date: May 10, 2016 **MUNICIPAL BUILDING** **TIME:** Closed Meeting 6:00 p.m.
Regular Meeting 7:30 p.m.

6:00 p.m. **OPEN MEETING**

Call to order, roll call, and welcome to visitors

Motion: To Amend/Adopt Agenda

MOTION: **TO GO INTO CLOSED MEETING FOR: (I) DISCUSSION OF SPECIFIC APPOINTEES OF CITY COUNCIL (CITY BUILDING OFFICIAL, JOHN TYLER POLICY BOARD FOR VASAP, CITY MANAGER, CITY ATTORNEY AND CITY CLERK); (II) CONSULTATION RELATED THERETO AND REGARDING OTHER SPECIFIC LEGAL MATTERS (RELATED TO BOARDS AND COMMISSIONS AND RULES AND PROCEDURES) REQUIRING THE PROVISION OF LEGAL ADVICE BY LEGAL COUNSEL RETAINED BY CITY COUNCIL, IN ACCORDANCE WITH VIRGINIA CODE SECTION 2.2-3711 (A) (1) & (7), RESPECTIVELY.**

Roll Call

CLOSED MEETING

RECONVENE OPEN MEETING

CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): ONLY PUBLIC BUSINESS MATTERS (I) LAWFULLY EXEMPTED FROM OPEN-MEETING REQUIREMENTS AND (II) IDENTIFIED IN THE CLOSED-MEETING MOTION WERE DISCUSSED IN CLOSED MEETING.

Roll Call

REGULAR MEETING

7:30 p.m. Call to order, roll call, and welcome to visitors.

Prayer by Father Chris Hess, St. James Catholic Church followed by the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

C-1	**Minutes:** Remainder of 2015 to be provided May 24, 2016.
C-2	**Pending List**: Updated Pending List provided April 2016.
C-3	**Information for Council Review:** May 14th Wonder City Craft Beer Festival; 2016 Honoring the City of Hopewell as a 2016 Playful City USA Community; Stand By Me Hopewell Students; WARD 4 Meeting Announcement.
C-4	**Personnel Change Report/Financial Report:** HR Report & No Financial Report Provided.
C-5	**Public Hearing Announcement:** Community Development Block Grant.
C-6	**Routine Approval of Work Sessions**: May 24, 2016 – Council Requested – Pending List Work Session.
C-7	**Ordinances on Second & Final Reading:** To Amend City Code Section 18-2 Unlawful Accumulation Of Growth - Subsections (C) & (D).
C-8	**Routine Grant Approval:** NONE
C-9	**Proclamations/Resolutions/Presentation:** NONE

PUBLIC HEARINGS

(Addressing Council (See Minute Book 26, Page 211, dated March 27, 2001.) – Each person addressing the Council shall step to the microphone, give name and address and limit comments to ***three (3) minutes*** *or less. No person shall be permitted to address Council a second time until all others have been heard once and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the Mayor. No question shall be asked a Council member (including Administration) except through the presiding officer.*

PH-1 **Public Hearing** – Requests to amend the City of Hopewell Zoning Ordinance to address Craft Beer/Tap Room, Microbrewery, and Microbrewery/Restaurant uses in the following Articles: I. Definitions, IX. Downtown Central Business District (B-1), X. Limited Commercial District (B-2), XI. Highway Commercial District (B-3), XI-A. Corridor Development District (B-4), XII. Limited Industrial District (M-1), and XIII. Intensive Industrial District (M-2).

RECOMMENDATION: City Staff is recommending the addition of three types of craft microbrewery establishments (craft beer/tap room, microbrewery/restaurant, and microbrewery) in various zoning districts within the City. The City Administration recommends that City Council consider citizen comments and vote on the recommendation by City Administration to approve.

ACTION: Receive Citizens Comments and Approve Zoning Ordinance Amendments on 1st of Two Readings, unless Council Dispenses with Second Reading.

MOTION: To amend the City of Hopewell Zoning Ordinance to permit (1) Craft Beer/Tap Room, Microbrewery (with a conditional use permit), and Microbrewery/Restaurant uses in the Downtown Central Business District (B-1) and the Highway Commercial District (B-3), (2) Craft Beer/Tap Room and Microbrewery/Restaurant uses in the Limited Commercial District (B-2) and the Corridor Development District (B-4), (3) Microbrewery and Microbrewery/Restaurant uses in the Limited Industrial District (M-1), and (4) Microbrewery uses in the Intensive Industrial District (M-2).

Roll Call

COMMUNICATIONS FROM CITIZENS

Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. ***Each speaker*** *will be limited to* ***three (3) minutes****. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, and dated March 26, 2002.) Any other person desiring to make a comment who is recognized by the chair.*

REGULAR BUSINESS

Reports of City Manager

R-1. **Regular Business:** - To appoint a Building Official for the City of Hopewell to succeed the Interim Building Official.

ISSUE: In December 2015 City Council appointed Julie C. Walton, Certified Building Official and Director of Community Development & Code Compliance, for Prince George County, Virginia, as the Interim Building Official. This appointment was made after the retirement of the former Building Official of many years. The City Code requires City Council to appoint a Building Official. Now that the City has found a permanent Building Official to succeed Mrs. Walton, a new appointment is necessary.

RECOMMENDATION: City Administration is requesting the appointment of _____ as the Building Official of the City of Hopewell, Virginia.

MOTION: To Appoint _____ as the Building Official of the City of Hopewell effective immediately.

Roll Call

R-2. **Regular Business:** – 100th Anniversary Update

No Action – Report & File

Reports of the City Attorney

Reports of the City Clerk:

City of Hopewell Building Official
John Tyler Policy Board for ASAP 1–Reappointment

Accepting TBR's for ALL Boards and Commissions: www.hopewellva.gov

Reports of City Council:

Committees -

Individual Requests –

Any Other Councilor -

CITIZENS/COUNCILOR REQUESTS

COUNCIL COMMUNICATIONS

ADJOURNMENT
Motion: resolve to adjourn the Regular Meeting
Action: consensus

CLOSED SESSION

REGULAR MEETING

CONSENT AGENDA

MINUTES

Remainder of 2015 to be provided

May 24, 2016

PENDING LIST

Provided to Council on April 26, 2016

INFORMATION FOR COUNCIL REVIEW

SATURDAY, MAY 14th 12PM - 6PM

Wonder City

CRAFT BEER FESTIVAL

HOPEWELL, VIRGINIA

CELEBRATING HOPEWELL'S 100TH ANNIVERSARY

OVER 30 CRAFT BEERS

LIVE MUSIC

GREAT FOOD

Tickets On Sale Now

VIP - $50

Taster - $25

Non-Tastes - $10

Festival Park in Hopewell

more information at

WONDERCITYBEERFEST.COM

Dear Ross,

Congratulations! We're proud to honor Hopewell, VA as a 2016 Playful City USA community!! Thank you for your efforts to focus on play and create kid-friendly, family-friendly communities! **IMPORTANT: Your recognition is embargoed and cannot be announced publicly until Wednesday, May 18th.**

On May 4th at 2:00pm EST, we will host a webinar to review what it means to be a Playful City, share ways to celebrate your recognition and leverage the great news in your community! The national announcement will coincide with a week-long social media celebration of the impactful and exciting things some of our 2016 Playful City USA communities are doing around playability.

During the webinar, we will also present information on the new KaBOOM! Play Everywhere Challenge grant opportunity (opening on May 3rd) and Gehl Architects will discuss the Challenge and successful #playeverywhere examples. You will get a chance to ask questions to the experts at Gehl on how to make your application as strong as possible.

We ask that your community's main point of contact and the main communications person both attend the webinar. To register for the webinar, please click here: http://eventcenter.commpartners.com/se/Rd/Rg.aspx?697510

We look forward to working with you over the next year to improve the access all children have to play. If you have any questions regarding the announcement or the webinar, please contact me.

In play,

The Playful City USA team

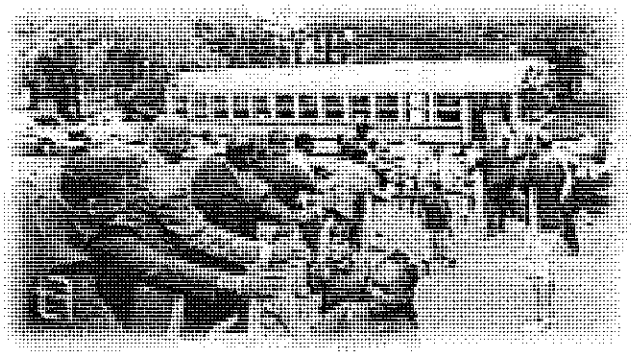
Maggie, Myeta and Alex

STAND BY ME

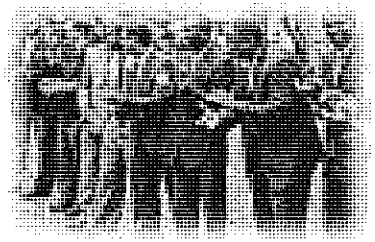
One Hundred Men
standing strong
believing
in our students as they take the
SOL test.

We need
Fathers, mentors, and community leaders
MONDAY, MAY, 16th
7-7:35 am

1807 Arlington Road
Hopewell, VA 23860
804-541-6408



POC: Mrs. Felecia Jones
Parent Involvement Assistant
Or
Keith Crews
Assistant Principal



CITY OF HOPEWELL * 300 N. MAIN ST. * HOPEWELL, VA 23860

MEETING NOTICE

WARD 4

MEETING ANNOUNCEMENT

Wednesday
May 11, 2016
6:00 p.m.

COUNCIL CHAMBERS
300 N MAIN STREET
HOPEWELL, VA 23860

Councilor Jasmine Gore – Ward 4 *Inquiries: 931-9476*

PERSONNEL CHANGE REPORT

&

FINANCIAL REPORT – NOT PROVIDED

DATE: May 5, 2016

TO: The Honorable City Council

FROM: Gail Vance, Director of Human Resources

SUBJECT: Personnel Change Report – April 2016

ADDITIONS (Regular FT and PT positions only)

NAME	DEPARTMENT	POSITION	DATE
MILLER, TERESA	PUBLIC WORKS	ST MAIN WRK	04/13/2016
SOLOMON, MARK	INFO SYSTEMS	NETWORK ENG	04/18/2016
WILLIS, CYNTHIA	RECREATION	CENTER SUPV	04/06/2016

PROMOTIONS

NAME	DEPARTMENT	POSITION	DATE
CRENSHAW, CHEYENNE	SOCIAL SERVICES	BEN PROG SPC I	04/13/2016
MCGAHA, KELLY	SOCIAL SERVICES	ADMIN PRG ASST II	04/13/2016

SEPARATIONS

NAME	DEPARTMENT	POSITION	DATE
LEACH, BENJAMIN	PUBLIC WORKS	STRM WTR MGT ENG	04/8/2016
VANCE, GAIL	HUMAN RESOURCES	HR DIRECTOR	04/15/2016

CC: Mark Haley, City Manager
Charles Dane, Assistant City Manager
Debbie Pershing, Senior Executive Assistant
Jerry Whitaker, Finance Director
Dipo Muritala, Accounting Manager
Kim Hunter, Payroll
Jay Rezin, Database Administrator
Dave Harless, Risk/Safety Coordinator
Carol Scarbrough, Parks & Recreation
Terry Burd, IT Manager

PUBLIC HEARING ANNOUNCEMENTS

The City of Hopewell
PUBLIC NOTICE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
2nd Year Annual Action Plan to the Consolidated and Strategic Plan (FY 2015-2020)
PUBLIC HEARING AND 30-DAY COMMENT PERIOD

The City of Hopewell will hold a general information session and public hearing on Thursday, May 12, 2016 at 6:30 p.m. in the Public Works/CDBG Conference Room located in Room 200 on the second floor of 224 N. Main Street, Hopewell, VA 23860.

Hopewell citizens, non-profit organizations, for-profit developers, government agencies and authorities, economic development, housing and human service agencies and organizations are all invited to attend the public hearing.

The thirty-day comment period will commence on May 2, 2016 and end at 11:59 on Tuesday, May 31, 2016. Comments may be addressed to Bill Doré at bdore@hopewellva.gov, by fax to 804-541-2318 or in writing to Bill Doré, Grants Manager, Room 321, City Hall, 300 N. Main Street, Hopewell, VA 23860.

The following are the recommendations to the City Council for the use of the FY 2016-2017 federal CDBG funding allocated to the City of Hopewell in the amount of $180,729. The table below indicates the recommended uses:

Project	Organization	Description	Recommended Allocation
Public Service Funds - $27,343 by Regulation			
Yellow Card Program	Hopewell Food Pantry	Provides food on a monthly basis to seniors and disabled persons in Hopewell.	$5,000
Respite Care Program-Elderly	Recs and Parks, City of Hopewell	Provides funds for recreation, day care, education and cultural activities to the elderly and disabled.	$3,000
Child Abuse Prevention	Hopewell-Prince Georges County Healthy Families	Provides funds for early intervention to reduce incidences of child abuse in "at-risk" households.	$5,000
Women & Children's Shelters	CARES, Inc.	Provides funds to provide emergency shelter for homeless women and children.	$3,343
Domestic Violence Intervention	The James House	Provides housing assistance and case management support for victims and families of violence.	$3,000
Family Resource Center	Hopewell Redevelopment and Housing Authority	Assists public housing residents in obtaining job skills as they work toward housing self-sufficiency.	$4,000
Housing Resource Center	St. Joseph's Villa/Flagler House	Provides assistance in preventing homelessness and rapid re-housing to those that are experiencing homelessness.	$4,000
Capacity Building Funds to Aid the Community - $23,000			
Reading Is Fun	Community Action Organization	Provides funds to provide organizations with books and mentoring to eligible, at-risk students in Hopewell Public Schools	$8,000
Early Childhood Education	Smart Beginnings	Provides funds to support capacity building among participating agencies to enhance early childhood educational opportunities for at-risk children in Hopewell.	$15,000
Housing Rehabilitation - $94,500			
Housing Rehabilitation	Rebuilding Together	Provides funds to rehabilitate homes owned by income eligible households in Hopewell.	$47,250
Housing Rehabilitation	Project: HOMES, Inc.	Provides funds to rehabilitate homes owned by income eligible households in Hopewell.	$47,250
Grant Administration$35,886			
Grant Administration	City of Hopewell	Provides funds to manage all aspects of grants management for HUD funds including budgeting, written agreements, reporting, compliance management and monitoring, advertising and fair housing.	$35,886

Copies of the Draft Second Year Annual Action Plan will be placed in the Hopewell Community Center, 100 W. City Point Road; the Appomattox Regional Library, 245 E. Cawson Street; the Hopewell Redevelopment and Housing Authority, 350 E. Poythress Street; as well as the Department of Development, Room 321, City Hall. You may contact Bill Doré or Tevya Griffin at 804-451-2220 or Bill Doré at bdore@hopewellva.gov.

The City of Hopewell does business in accordance with the federal fair housing law and Section 504 program accessibility requirements. The department complies with the Fair Housing Act and provides reasonable accommodations and modifications to persons with disabilities. The City of Hopewell does not discriminate on the basis of race, color, religion, sex, disability, familial status, national origin, sexual orientation or gender identity in admission or access to its programs.

ROUTINE APPROVAL OF WORK SESSIONS

May 24th, 2016 City Council Work Session – Pending List

ORDINANCES

ON

SECOND

AND

FINAL

READING

Sec 18-2. Nuisances

(a) Any weeds, grass, or other foreign vegetation growth upon any property within the city which is detrimental to the health, safety or welfare of the inhabitants of the city, are hereby declared a nuisance.

(b) Any weeds, shrubs, grass, or other vegetation growth upon any property within the city which is in excess of fourteen (14) inches in height are hereby declared a nuisance. This subsection shall not apply to wooded areas of land in their natural state.

(c) Any hedge, shrub, tree or other vegetation, the limbs, branches or other parts of which overhang, extend or protrude into any street *right-of-way line*, sidewalk or public alley in a manner which obstructs or impedes the safe and orderly movement of persons or vehicles thereon or, in the case of trees, when the dead limbs or branches thereof are likely to fall into or across such street, sidewalk or public alley, thereby endangering such persons or vehicles, or which would cause a traffic hazard as described in Article XVIII-A-10-c of the zoning ordinance are hereby declared a nuisance.

(d) Any grass, weeds, or other vegetable matter growing on any sidewalk, or between any sidewalk *to the back of curb line* and*/or roadside drainage ditch* to the paved surface of the street, ***and/or from the right-of-way line to the paved surface of the street or alley,*** are hereby declared a nuisance and it shall be the duty of the owner or occupant of any land or premises abutting upon such sidewalks *or roadside drainage ditch* ***or bordering right-of-way zone*** to keep such grass, weeds, and other vegetable matter cut at all times to prevent such space from becoming unsightly or offensive, or from constituting a hazard to the health, safety or welfare of the residents of the city.

ROUTINE GRANT APPROVAL

None

PROCLAMATIONS

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RESOLUTIONS

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PRESENTATIONS

None