

PUBLIC HEARINGS

PH-1



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Public Hearing to consider citizen comments regarding amendments to the Hopewell Zoning Ordinance.

ISSUE: City Staff is recommending the addition of three types of craft microbrewery establishments (craft beer/tap room, microbrewery/restaurant, and microbrewery) in various zoning districts within the City.

RECOMMENDATION: The City Administration recommends that City Council consider citizen comments and vote on the recommendation by City Administration to approve at the May 10, 2016 City Council meeting.

TIMING: Approve on 1st Reading

BACKGROUND: The Planning Commission held public hearings on April 7, 2016 to consider the amendments to the Zoning Ordinance for Article I, Definitions, Article IX, Downtown Central Business District (B-1), Article X, Limited Commercial District (B-2), Article XI, High Commercial District (B-3), Article XI-A, Corridor Development District (B-4), Article II, Limited Industrial District (M-1), and Article XIII, Intensive Industrial District (M-2).

FISCAL IMPACT: Increase economic development prospects in the microbrewery industry.

ENCLOSED DOCUMENTS: 1. Proposed Amendments
2. City Zoning Map

STAFF: Mark A. Haley, City Manager
Charles E. Dane, Assistant City Manager
Tevya W. Griffin, Director of Neighborhood Assistance & Planning

SUMMARY:

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor K. Wayne Walton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Mayor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony J. Zevgolis, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie M. Shomak, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4			

PUBLIC NOTICE

Hopewell City Council will conduct a public hearing at a meeting on Tuesday, May 10, 2016, at 7:30 p.m. in City Council Chambers in the Municipal Building, 300 North Main Street, Hopewell, Virginia 23860, for the purpose of receiving comments regarding the following requests to amend the City of Hopewell Zoning Ordinance, in accordance with its Article XXI, Amendments:

Article I, Definitions, to add the definitions of Craft Beer/Tap Room, Microbrewery, and a Microbrewery/Restaurant.

Article IX, Downtown Central Business District (B-1), Section A., Use Regulations, to add the following uses: Craft Beer/ Tap Room, a Microbrewery/Restaurant by right, and Microbrewery, by Conditional Use Permit approved, by the Hopewell City Council.

Article X, Limited Commercial District (B-2), Section A., Use Regulations, to add the use of Craft Beer/ Tap Room, and a Microbrewery/Restaurant by right.

Article XI, Highway Commercial District (B-3), Section A., Use Regulations, to add the use of Craft Beer/ Tap Room and Microbrewery/ Restaurant by right.

Article XI-A, Corridor Development District (B-4), Section A., Use Regulations, to add the use of Craft Beer/ Tap Room and Microbrewery/ Restaurant by right.

Article XII, Limited Industrial District (M-1), Section A., Use Regulations, to add the use Microbrewery and Microbrewery/ Restaurant by right.

Article XIII, Intensive Industrial District (M-2), Section A., Use Regulations, to add the use Microbrewery and Microbrewery/ Restaurant by right.

Information regarding the above referenced matter may be examined at the Department of Development, located at 300 N. Main Street, Suite 321. Additionally, information can be obtained by telephone at (804) 541-2220.

Ordinance No. 2016-XX-XX

**An Ordinance amending and reenacting Article I, Definitions, Section A.
General Usage, of the Zoning Ordinance of the City of Hopewell**

**ARTICLE I.
DEFINITIONS**

A. GENERAL USAGE:

For the purpose of this ordinance, certain words and terms are herein defined as follows:

1. Words used in the present tense include the future tense; words used in the singular number include the plural number; and words in the plural number include the singular number, unless the obvious construction of the wording indicates otherwise.
2. The word "shall" is mandatory; "may" is permissive.
3. Unless otherwise specified, all distances shall be measured horizontally and at right angles to the line in relation to which the distance is specified.
4. The word "building" includes the word "structure"; the word "lot" includes the words "plots" and "parcel".
5. The word "used" shall be deemed also to include "erected", "reconstructed", "altered", "placed", or "moved".
6. The terms "land use" and "use of land" shall be deemed also to include "building use" and "use of building".
7. The word "State" means the Commonwealth of Virginia.
8. The word "City" means the City of Hopewell, Virginia.
9. The word "person" includes a firm, association, organization, partnership, trust, company or corporation as well as an individual.

B. DEFINITIONS:

1. **ABANDONED SIGN(S):** A sign pertaining to or associated with an event, business, or purpose which is no longer ongoing and which has been inactive for period of ninety (90) consecutive days or longer; and/or a sign which contains structural components but no display for a period of ninety (90) consecutive days or longer.
2. **ABUTTING/ADJACENT PROPERTY:** Property that touches or is directly across a street, private street or access easement, or right-of-way (other than a free way or principal arterial) from the subject property.

3. **ACCESSORY USE:** A use or structure of a nature customarily incidental and subordinate to the principal use or structure and, unless otherwise specifically provided on the same premises. Where a building is attached to the principal building, it shall be considered part thereof, and not an accessory building.
4. **ACCOUNTING SERVICES:** A business office that provides financial counseling, tax preparation, bookkeeping, financial planning services, and any similar service to the public. This shall not include gambling, betting or gaming services.
5. **ACRE, GROSS:** A measure of land equating to 43,560 square feet.
6. **ACRE, NET:** That part of the 43,560 square feet which exists after deducting land dedicated or conveyed for any public facility, easement or any right-of-way for any proposed streets or street widening.
7. **ACREAGE:** A parcel of land, regardless of area, described by metes and bounds and which is not a numbered lot or any recorded subdivision plat.
8. **ADMINISTRATOR, THE:** The official charged with the enforcement of this zoning ordinance.
9. **ADULT BOOKSTORE:** An establishment having as more than 25 percent of its stock and grade in books, films, videocassettes (whether for viewing off premises or on premises) or magazines and other periodicals which are distinguished or characterized by their emphasis on matters depicting, describing or relating to sexual activities and/or male or female anatomical areas.
10. **ADULT CABARET:** A cabaret that features seminude dancers, go-go dancers, exotic dancers, strippers, male or female impersonators or similar entertainers.
11. **ADULT ENTERTAINMENT:** Any exhibition of any adult-oriented motion pictures, live performance, display or dance of any type, which has as a significant or substantial portion of such performance any actual or simulated performance of sexual activities or exhibition and viewing of specific male or female anatomical areas, removal of articles of clothing or appearing unclothed, pantomime, modeling or similar entertainment service offered customers.
12. **ADULT MOTION PICTURE THEATER:** An enclosed building regularly used for presenting material having as a dominant theme or presenting material distinguished or characterized by an emphasis on matter depicting, describing, or relating to sexual activities or specific male or female anatomical areas for observation by patrons therein.
13. **ADVERTISING & PUBLIC RELATIONS AGENCIES:** A business office that provides expertise in marketing to include but not be limited to advertising, public relations, and public speaking
14. **AGRICULTURAL ANIMALS:** Animals considered accessory to an agricultural use, whether used for personal enjoyment or for commercial purposes, including

horses, inules, burros, sheep, cattle, rabbits, chickens, ducks, geese, pigs, goats, ostrich, emu, or rhea.

15. AGRICULTURE: The tilling of the soil, the raising of crops, the practicing of horticulture, forestry and gardening, including the keeping of animals and fowl.
16. AIRPORT: A facility for the landing and takeoff of aircraft, together with servicing facilities including service to patrons, from which revenue is derived.
17. ALLEY: A right-of-way which provides secondary service access for vehicles to the side or rear of abutting property.
18. ALTERATIONS, STRUCTURAL: Any change, removal, replacement, reinforcement or addition of beams, ceiling and floor joists, reinforced concrete floor slabs (except those of fill), load bearing partitions, columns, exterior walls, stairways, roofs, corridors, or other structural materials used in a building that supports the said beams, ceiling and floor joists, load bearing partitions, columns, exterior walls, stairways, roofs, or structural materials used in the building or structure.
19. AMUSEMENT ENTERPRISE: A building or structure used to provide or stage public entertainment for which a charge is imposed in the form of an entrance fee or separate fees for the use of amusement devices therein.
20. ANTENNAS: TV dish antenna in excess of three (3) feet in diameter and/or more than 54 inches in height, antenna tower, microwave antenna. A receiving or transmitting antenna for private, public, commercial or industrial use which for all practical purposes is considered an accessory structure as pertains to the Zoning Ordinance. Requires a Building Permit.
21. ANIMAL SHELTER: Any facility designated by the City of Hopewell for the purpose of impounding and caring for cats and dogs found running at large or otherwise subject to impoundment in accordance with the provision found in the City Code
22. ANTIQUE STORE: A premises used for the sale or trading of articles of which 80% or more are over 50 years old or have collectable value. An antique for the purposes of this chapter, shall be a work of art, piece of furniture, decorative object or the like, of or belonging to the past as defined above. An antique store does not include a thrift store, a second hand store or a consignment store. All articles for sale shall be within a fully enclosed building, not unless otherwise authorized in the ordinance.
23. APARTMENTS: One or more rooms with private bath and kitchen facilities comprising an independent self-contained dwelling unit not owned in fee simple.
24. APPLIANCE STORES: A store that sells equipment used for domestic functions, included but not limited to, televisions, washers, dryers, refrigerators, and stoves/ovens, and dishwashers, and other appliances not easily carried without assistance
25. APPLICANT: A property owner or any person or entity acting as an agent for the property owner in an application for a development proposal, permit, or approval.

26. ARCHITECT: A person who, by reason of his/her knowledge of the mathematical and physical sciences, and the principles of architecture and architectural design, acquired by professional education, practical experience, or both, is qualified to engage in the practice of architecture and whose competence has been attested by the State regulatory board.
27. ARCHITECTURAL TREATMENT: The architectural character and general composition of the exterior of a structure, including but not limited to the kind, color, and texture of the building material, and the type, design, and character of all windows, doors, and appurtenant elements.
28. ART GALLERIES, FRAMING & SUPPLIES: An establishment engaged in the sale, loan or display of art; paintings, sculptures, or other works of art. This classification does not include libraries, museums, or non-commercial art galleries.
29. ASSEMBLY PLANT: A structure used for the fitting together of parts or components to form a complete unit.
30. ASSISTED LIVING FACILITY: A special combination of housing, supportive services, personalized assistance, and health care designed to respond to the individual needs of those who need help with activities of daily living. A facility with a central or private kitchen, dining, recreational, and other facilities, with separate bedrooms or living quarters, where the emphasis of the facility remains residential.
31. AUTOMOBILE AND TRUCK SALES AND SERVICE ESTABLISHMENTS: The use of any building or land area, for the display, sale, or lease of new or used automobiles, panel trucks or vans and including any warranty repair work and other repair services conducted as an accessory use.
32. AUTOMOBILE GRAVEYARD: Any lot or place which is exposed to the weather upon which there are more than five (5) motor vehicles of any kind, incapable of being operated, and which it would not be economically practical to make operative.
33. AUTOMOBILE RENTAL AGENCIES: Rental of automobiles, light trucks , and vans, including incidental parking of vehicles for rent or lease.
34. AUTOMOBILE REPAIR: The use of a site for the repair of automobiles, noncommercial trucks, motorcycles. This includes muffler shops, wheel and brake shops, oil change and lubrication, tire service and sales, installation of CB radios, car alarms, stereo equipment, or cellular telephones. This does not include body and fender shops, paint and welding services.
35. BAKERY: An establishment primarily engaged in the retail sale of baked products. The products may be prepared either on or off site . Such use may include incidental food service.
36. BARBER SHOP: Any establishment or place of business within which the practice of barbering is engaged in or carried on by one or more barbers as established by the State Board.

37. BEAUTY PARLOR: Any establishment where cosmetology services are provided including hair care, nail care, and skin care on a regular basis for compensation. It may include the training of apprentices under regulations of the State Board.
38. BED & BREAKFAST: A private, owner-occupied business with four to six rooms where overnight accommodations and a morning meal are provided to transients for compensation and where the bed-and-breakfast inn is operated primarily as a business.
39. BERM: A man-made mound of earth in excess of two feet in vertical height used to shield or buffer properties from adjoining uses, provide visual interest on a site, screen undesirable views, reduce noise or to control the direction of surface water flow.
40. BIG BOX RETAIL: A singular retail or wholesale user who occupies no less than 65,000 square feet of gross floor area, typically requires high parking to building area ratios, and has a regional sales market. Regional retail/wholesale sales can include but are not limited to membership warehouse clubs that emphasize bulk sales, discount stores, and department stores.
41. BLACKSMITH SHOP: A building usually equipped with a forge, used for the shaping and repair of iron and other metals.
42. BOARD OF ARCHITECTURAL REVIEW: A board authorized and appointed by the Hopewell City Council. The purpose of the Board is to study proposals and grant Certificates of Appropriateness for the erection, construction, alternation, restoration, demolition or removal of any structure within the City Point Historic District. It may also investigate and provide recommendations regarding other buildings, structures, places, or areas in the City having historic interest or value.
43. BOARD OF ZONING APPEALS: The board appointed to review appeals made by individuals with regard to decisions of the Zoning Administrator in the interpretation of this ordinance.
44. BOARDING HOUSE: A building where, for compensation, lodging and meals are provided for at least five (5) and up to fourteen persons.
45. BOAT DOCK, PRIVATE: A dock or wharf for private use to which a boat house or other structure is not attached.
46. BOAT HOUSE: A structure for not more than five (5) boats, designed and intended for use by boat owners in the general neighborhood, but with no commercial facilities.
47. BOOKSTORE: A retail establishment that, as its primary business, engages in the sale, rental, or other charge-for-use of books, magazines, newspapers, greeting cards, postcards, videos, music compact discs, computer software, or any other printed or electronically conveyed information or media, excluding "adult bookstore", "adult theater" or any other sexually oriented business.

48. **BUILDING:** A structure having one (1) or more stories and roof, designed primarily for the shelter, support or closure of persons, animals or property of any kind.
49. **BUILDING CAPACITY:** The seating capacity of a structure or the total number of employees for which the structure was designed shall be the maximum which can be accommodated on the premises.
50. **BUILDING INSPECTOR:** An appointed official of the City of Hopewell, Virginia, who is responsible for certifying building inspections.
51. **BUILDING, MAIN:** A building in which is conducted the principal use of the lot on which it is situated. In any residential zone, any dwelling shall be deemed to be a main building on the lot on which the same is located if the lot is used primarily for residential purposes.
52. **BUILDING PERMIT:** A permit issued by the duly designated building official authorizing the erection, construction, reconstruction, alteration, repair, conversion, or maintenance of any building, structure, or portion thereof.
53. **BUILDING OFFICIAL:** The person designated as the official responsible for enforcing and administering all requirements of the Uniform Statewide Building Code in the City of Hopewell.
54. **BUILDING SITE:** A piece of land consisting of the minimum areas of required square footage of the zoning district where it is located where a permitted use or structure may be placed.
55. **BULK STORAGE:** A structure and/or structures designed for and used as storage facilities for oil, fuel oil, gas, grain, etc. usually stored in large quantities.
56. **CAMERA AND PHOTO SUPPLY STORE:** A facility primarily engaged in the retail, sale, lease, and service of photography equipment and supplies, including on-site processing or development.
57. **CAMPER:** A rigid dwelling unit, whether or not equipped with wheels, so designed as to be intermittently movable from place to place over the highway whether towed, self-propelled, or carried upon another vehicle; and which is not susceptible to permanent human habitation and which lacks permanent cooking, toilet or bathing facilities.
58. **CAMPGROUND:** An area upon which are located sites for two (2) or more trailers, campers and other camping facilities for seasonal or temporary recreational occupancy.
59. **CAMPING TRAILER:** A vehicular, portable structure mounted on wheels; constructed with collapsible, partial sidewalls of fabric, plastic or other pliable materials for folding compactly while being transported.
60. **CANNERY:** A structure used for the processing and canning of foods.
61. **CAR WASH:** A building or portion thereof containing facilities for washing more than two automobiles, using production line methods. The use of personnel for one or more phases of this operation in conjunction with or without complete

automatic or mechanical devices does not alter its classification. For the purpose of this ordinance, coin-operated devices operated on a self-service basis shall be construed to be the same.

62. CARPORT: A roofed space having one (1) or more sides open to the weather, primarily designed or used to park motor vehicles. In no case shall a carport be located in any required front yard. A carport cannot be used as storage.
63. CASUAL AND FORMAL APPAREL STORES: Retail stores where clothing is sold, such as department stores, dry goods and shoe stores, and dress, hosiery, and millinery shops.
64. CELLAR: The portion of a building partly underground, which has one-half (1/2) or more of its clear height below the average grade of the adjoining ground.
65. CERTIFICATE OF APPROPRIATENESS: A permit issued by the Board of Architectural Review granting an applicant approval for the alteration, change, demolition, relocation, excavation, or new construction of contributing site, contributing structure, landmark, noncontributing structure, or noncontributing site in an historic district.
66. CERTIFICATE OF OCCUPANCY: A document issued by the Building Official allowing the occupancy or use of a structure and certifying that the structure and /or site has been constructed and is to be used in compliance with all applicable plans, codes and ordinances.
67. CHURCH: A building wherein persons regularly assemble for religious worship and which is maintained and controlled by a religious body organized to sustain public worship, together with all accessory buildings and uses customarily associated with such primary purpose. Includes synagogue, temple, mosque, or other such place for worship and religious activities.
68. CIRCUIT COURT: The circuit court for the City of Hopewell, Virginia.
69. CLUB, PRIVATE: Those associations and organizations of a fraternal or social character not operated or maintained for profit, but the terms shall not include night clubs or other institutions operated as a business.
70. CLUSTER DEVELOPMENT: A type of development that allows the reduction of lot sizes below the zoning ordinances minimum requirements if the land thereby gained is preserved as a permanent open space for the community.
71. COFFEE SHOP: An informal restaurant primarily offering coffee, tea, and other beverages, and where light refreshments and limited menu meals may also be sold.
72. COMMERCIAL: Any wholesale, retail or service business activity established to carry on trade for a profit.
73. COMMERCIAL BANKS AND FINANCIAL INSTITUTIONS: A financial institution that is open to the public and engaged in fiduciary activities such as making loans, investments, deposit banking and is regulated by the Federal

Deposit Insurance Corporation (FDIC)/federal. This shall not include pay day loan centers.

74. COMMISSION, THE: The Planning Commission of Hopewell, Virginia.
75. COMMON OPEN SPACE: All open space within the boundaries of a planned development designed and set aside for use by all residents of the planned development or by residents of a designed portion of the planned development and not dedicated as public lands.
76. COMMUNITY GARDENS: A private or public facility for cultivation of fruits, flowers, vegetables, or ornamental plants by more than one person or family.
77. COMPREHENSIVE PLAN: The Comprehensive Plan for Hopewell, Virginia.
78. COMPUTER SALES AND SERVICE: An establishment engaged in the sale, and repair of computers, lap tops, and their accessory parts such as, but not limited to, adapters, monitors, computer bags.
79. CONDITIONAL USE: A use which, by its nature, can have undue impact upon or be incompatible with other uses of land within a given zoning district. These uses which are described in this ordinance may be allowed to locate within a given designated district under the controls, limitations and regulations of a Conditional Use Permit.
80. CONDITIONAL USE PERMIT: A permit issued by the City Council for a use allowed as a conditional use in a designated district after evaluation of the impact and comparability of such use; said permit shall stipulate such conditions and restrictions, including any such conditions contained herein, as will insure the use being compatible with the neighborhood in which it is to be located; or, where that cannot be accomplished, shall deny the use as not in accord with adopted plans and policies or as being incompatible with existing uses or development permitted by right in the area.
81. CONCRETE WORKS: A structure or area used for the manufacture of concrete and concrete products.
82. CONDOMINIUM: Ownership of single units of a multiple-unit structure with common elements.
83. CONSIGNMENT SHOP: An enclosed facility in which used personal items such as clothes, jewelry, or artifacts, or small furniture is resold through a broker for the owner at an agreed-upon price.
84. CONVENIENCE STORE: A single store with a floor area of four thousand (4,000) square feet, or less, which offers for sale general merchandise needed as a means of convenience to persons living or working nearby or persons passing by. Gasoline and oil may also be offered for sale but only as a secondary activity of the store.
85. COURT: An open, unoccupied space, other than a yard, with a building or group of buildings which is bounded on two (2) or more sides by such building or

buildings and every part of which is clear and unobstructed from its lowest point to the sky

86. CRAFTBEER/TAP ROOM: a business where the persons can purchase craft beers pre-packaged, on tap or in a growler to take off premises. Very limited seating is provided. Eating a meal is not a main purpose of business.

87. CREDIT UNION: A freestanding building, with or without a drive-up window, for the custody, loan, or exchange of money; for the extension of credit; and for facilitating the transmission of funds and is regulated by the National Credit Union Administration (NCUA). This does not include pay day loan/lending establishments.

88. DAIRY: A commercial establishment for the manufacture, processing, and/or sale of dairy products.

89. DANCE HALL: Any place open to the general public where dancing is permitted; provided, however, that a restaurant located in the city licensed under the Code of Virginia to serve food and beverages having a dance floor with an area not exceeding ten percent of the total floor area of the establishment shall not be considered a public dance hall.

90. DANCE STUDIOS: A school where classes in dance are taught to four persons or more at a time.

91. DAY NURSERIES & CHILD CARE CENTER: An institution intended primarily for the daytime care of children of preschool age. Even though some instruction may be offered in connection with such care, the institution shall not be considered a "school" within the meaning of this chapter.

92. DELICATESSEN: An establishment where food is sold for consumption off premises and no counters or tables for on premises consumption of food are provided, but excludes groceries and supermarkets.

93. DEVELOPMENT: Any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, the placement of manufactured homes, streets, and other paving, utilities, filling, grading, excavation, mining, dredging, or drilling operations.

94. DISTRICT: A portion of the territory of the City of Hopewell, Virginia, in which certain uniform regulations and requirements or various combinations thereof apply under the provisions of the adopted zoning ordinance.

95. DUMP HEAP (TRASH PILE): Any area where trash, garbage or other waste or scrap material is dumped or deposited without being covered by a sanitary landfill.

96. DWELLING: A building or portion thereof, but not a manufactured home, designed or used for residential occupancy. The term dwelling shall not be

construed to mean motel, rooming house, hospital or other accommodations used for more or less transient occupancy.

97. DWELLING, MULTIPLE-FAMILY: A structure arranged or designed to be occupied by three (3) or more families, the structure having three (3) or more dwelling units.
98. DWELLING, TWO-FAMILY (DUPLEX): A structure arranged or designed to be occupied by two (2) families, the structure having only two (2) dwelling units.
99. DWELLING, SINGLE-FAMILY: A structure arranged or designed to be occupied by one (1) family, the structure having only one (1) dwelling unit.
100. DWELLING, SINGLE-FAMILY: A single-family dwelling unit which is entirely surrounded by open space or yards on the same lot.
101. EQUIPMENT, PENTHOUSE: A structure on the roof of a building containing necessary mechanical equipment, elevator equipment and/or stairways.
102. FACTORY OUTLET SHOPPING MALL: A building of at least 125,000 square feet in size, wherein there occurs the sale of merchandise and food and associated commercial structures in conjunction with the mall.
103. FAMILY: (1) One person; (2) Two or more persons related by blood, marriage, adoption or guardianship plus any domestic servants, foster children and not more than two roomers, living together as a single nonprofit housekeeping unit in a dwelling or dwelling unit; (3) a group of not more than four persons not related by blood, marriage, adoption or guardianship living together as a single nonprofit housekeeping unit in a dwelling or dwelling unit; (4) residential care home.
104. FAMILY DAY HOME: A child day program offered in the residence of the provider or the home of any of the children in care for one through 12 children under the age of 13, exclusive of the provider's own children and any children who reside in the home, when at least one child receives care for compensation. Family day homes serving six through 12 children, exclusive of the providers' own children and any children who reside in the home, shall be licensed. No family day home shall care for more than four children under the age of two, including However, no family day home shall care for more than four children under the age of two, including the provider's own children and any children who reside in the home, unless the family day home is licensed or voluntarily registered. However, a family day home where the children in care are all grandchildren of the provider shall not be required to be licensed. Caring for five (5) or less children shall be considered babysitting as a home occupation.
105. FENCE: A free-standing structure of metal, masonry, composition, or wood, or any combination thereof, resting on or partially buried in the ground and rising above ground level, and used for confinement, screening, or partition purposes.
106. FIRE & RESCUE SQUAD STATIONS: A government facility that houses fire and rescue personnel and equipment.
107. FITNESS CENTER OR GYM: A building designed and equipped for the conduct of sports, exercise, leisure time activities, other customary and usual recreational

activities. The activities shall be conducted entirely within an enclosed building. This shall not include government owned recreational buildings.

108. FLOOD: A general and temporary inundation of normally dry land areas.
109. FLOOD, ONE HUNDRED YEAR: A flood that, on the average, is likely to occur once every one hundred (100) years (i.e., that has a one (1) percent chance of occurring each year, although the flood may occur in any year).
110. FLOODPLAIN: A relatively flat or low land area, adjoining a river, stream or watercourse, which is subject to partial or complete inundation, or an area subject to the unusual and rapid accumulation of runoff or surface waters from any source.
111. FLOOD-PRONE AREA: Any land area susceptible to being inundated by water from any source.
112. FLOODWAY: The designated area of the floodplain required to carry and discharge flood waters of a given magnitude. For the purpose of this ordinance, the floodway shall be capable of accommodating a flood of the one hundred (100) year magnitude.
113. FLOOR AREA: The sum of the gross horizontal areas of the several floors of the building or buildings on a lot, measured from the exterior faces of exterior walls or from the center line of party walls separating two (2) buildings.
114. FLORIST: Retail business whose principal activity is the sale of non-illegal plants which may or may not be grown on the site and conducting business within an enclosed building.
115. FRONTAGE: The distance for which the front boundary line of the lot and the street line are coincident.
116. GARAGE APARTMENT: A second subsidiary dwelling unit located in an accessory building.
117. GARAGE, PRIVATE: Accessory building designed or used for the storage of private automobiles owned and used by the occupant of the building to which it is accessory.
118. GARAGE, PARKING: A building or portion thereof, other than a private garage, designed or used for storing of motor vehicles.
119. GASOLINE FILLING STATION: An area of land, including structures thereon, or any building or part thereof that is used solely for the retail sale and direct delivery of fuel, lubricating oil, and minor accessories for such vehicles, and the sale of cigarettes, candy, soft drinks, and other related items for the convenience of the motoring public, where establishment may or may not include facilities for lubricating, washing, minor repairs, or otherwise servicing motor vehicles, but not including auto body work, welding, painting, or major repair work.
120. GENERAL STORE: A single store, the ground floor of which is four thousand (4,000) square feet or less, which offers for sale general merchandise. Gasoline

and oil may also be offered for sale but only as a secondary activity of a general store.

121. GIFT, STATIONARY, AND CARD SHOPS: Retail store where items such as stationary, novelty items, jewelry, and notions are sold. This does not include antique shops, consignment shops, pawn shops or thrift stores.
122. GOLF COURSE: Any golf course, publicly or privately owned, on which the game of golf is played, including accessory uses and buildings customary thereto, but excluding golf driving ranges as defined herein.
123. GOLF DRIVING RANGE: A limited area on which golf players do not walk but into which they drive golf balls from a central driving tee.
124. GOLF, MINIATURE: A limited area on which a shorter version of the game of golf is played. This area is usually lighted and creates a large traffic flow.
125. GOVERNING BODY: The City Council of the City of Hopewell, Virginia.
126. GROCERY STORE: Stores where most of the floor area is devoted to the sale of food products for home preparation and consumption, which typically also offer other home care and personal care products, and which are substantially larger and carry a broader range of merchandise than convenience stores.
127. GROUP HOUSING: For the purpose of this ordinance, group housing is defined as publicly-funded housing which is provided by a public authority, limited partnership, or non-profit sponsors, and is designed and used as a dwelling for the elderly and/or handicapped, whether it is one (1) dwelling or a series of dwelling units in one (1) structure.
128. HEALTH OFFICIAL: The legally-designated health authority of the Department of Health, Commonwealth of Virginia, for the City of Hopewell, or his authorized representative.
129. HEIGHT: The vertical distance measured from the adjoining curb grade to the highest point of the roof surface, if a flat roof; to the deck line of a mansard; and to the mean height level between eaves and ridge for a gable, hip, or gambrel roof. Where buildings are set back from the street line, the height of the building shall be measured from the average elevation of the finished grade along the front of the building.
130. HISTORIC AREA: An area containing buildings or places in which historic events occurred or having special public value because of noticeable architectural or other features relating to the cultural or artistic heritage of the community, or of such significance as to warrant conservation and preservation, and which has been so designated by the Virginia Historic Landmarks Commission or some other local, state or federal government agency.
131. HOME DECORATING CENTER AND INTERIOR DESIGN SERVICES: A commercial establishment from where professional home interior decorating

services are provided. The on-site retail sale of furniture and other home furnishings to the general public shall not be offered; however, cloth, wallpaper, tiles, carpet and paint samples may be provided, and or sold.

132. HOME HEALTH CARE SERVICES: An office establishment that schedules nurses and practitioners to make visits to patients that call in for health care services.
133. HOME OCCUPATION: Any occupation, profession, enterprise or activity carried on by the resident of the dwelling, with no one employed other than members of the family; who are also residing on the premises which is incidental and secondary to the use of the premises including but not limited to handicrafts, dressmaking, millinery, laundering, preserving, home cooking, personal service of beauty culture offered in a limited way by appointment and not to the general public, the home office of a member of a recognized or licensed profession such as attorney-at-law, physician, dentist, musician, artist, professional engineer, or real estate salesman; provided that such occupation shall not require external alterations or the use of equipment or machinery which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the premises; and provided that no traffic shall be generated by such home occupation in greater volume that would normally be expected in a residential neighborhood. Home occupations shall not be interpreted to include: massage parlors, nursing homes, convalescent homes, rest homes, motels, motor courts, tourist homes, animal hospitals or kennels, day care centers, motor vehicle repairs and maintenance, or similar establishments offering services to the general public.
134. HOSPITAL: An institution rendering medical, surgical, obstetrical, or convalescent care, including nursing homes, homes for the aged, and sanatoriums, but in all cases excluding institutions primarily for mental or feeble-minded patients, epileptics, alcoholics, or drug addicts. (Certain nursing homes and homes for the aged may be "home occupation" if they comply with the definitions herein.)
135. HOTEL: A building designed or occupied as the more or less temporary abiding place for fourteen (14) or more individuals who are, for compensation, lodged, with or without meals, and in which provision is not generally made for cooking in individual rooms or suites.
136. INDIVIDUAL AND FAMILY CONSULTING SERVICE: An establishment where professionals trained in counseling, psychology, or any other similar science offers counseling to individuals or groups. This shall not include psychic or fortune-telling businesses.
137. INN: An establishment, consisting of one or more buildings and associated grounds, for the temporary/permanent lodging of people, with or without meals and with or without private cooking facilities in the lodging rooms; and the establishment may provide customary private open-to-the-public accessory services of an inn, such as meeting facilities, dining rooms, banquet rooms, ball-room, the sale of incidental items, etc.

138. INSTITUTIONS OF HIGHER EDUCATION: Any institution accredited by the State Department of Education and/or authorized by the State Council of Higher Education to award degrees; and including all uses customarily associated with an institution of higher education, such as dormitories, classrooms buildings, athletic fields, libraries, etc.
139. INSURANCE AGENCY: An office establishment that sells, advises persons on insurance whether for home, rental, automobiles, businesses, etc.
140. INTERNET CAFÉ: An establishment where patrons participate in gaming or gambling activities on-line through a computer or arcade game. On-line time or air time is purchased and can be placed into an account or a debit type card. Winners are awarded with more air time or a cash prize. Also referred to as internet sweepstakes.
141. JEWELRY SALES AND REPAIR: A retail establishment that sells jewelry and, repair jewelry, within an enclosed building. This does not include a pawn shop.
142. JUNK YARD: An establishment or place of business, or an area which is maintained, operated, or used for storing, keeping, buying or selling junk or for the maintenance or operation of an automobile graveyard. The term shall include dump heaps and sanitary landfills.
143. KENNEL: A place prepared to house, board, breed, handle or otherwise keep or care for dogs and cats for sale or in return for compensation.
144. KINDERGARTENS AND DAY CARE CENTERS: Any institution maintained for the purpose of received children for full-time care, maintenance, protection and guidance separated from their parents or guardians. This shall not include primary or secondary educational facilities or summer camps.
145. LANDSCAPING: The improvement of a lot, parcel or tract of land with grass, shrubs, trees, other vegetation and/or ornamental objects. Landscaping may include pedestrian walks, flower beds, ornamental objects such as fountains, statuary and other similar natural and artificial objects designed and arranged to produce an aesthetically pleasing effect.
146. LAUNDRY AND DRY CLEANING/DRY CLEANERS: An establishment which launders or dry cleans articles dropped off on the premises directly by the customer or were articles are dropped off, sorted, and picked up by but where laundering or cleaning is done elsewhere.
147. LIMITED (LIGHT) INDUSTRY: Includes warehousing and light manufacturing uses which produce some noise, traffic congestion, or danger, but which are of such limited scale or character that they present no serious hazard to neighboring properties from fire, smoke, noise, or odors. Examples are lumber yards, warehouses, research laboratories, auto repair shops, bakeries, bottling plants, electronic plants, storage of farm implements, contractors' storage yards, steel or metal fabrication plants.
148. LOADING SPACE: A space or a portion of any area designated, required, or by its nature used as an area for the temporary parking of motor vehicles while

transferring, loading, or unloading goods, merchandise, or products or while performing services. Such space shall be a minimum of ten (10) feet in width, twenty-five (25) feet in length and fifteen (15) feet in height.

149. LODGE, PRIVATE: Those associations and organizations of a fraternal or social character not operated or maintained for profit, but the terms shall not include night clubs or other institutions operated as businesses.
150. LOT: A parcel of land occupied or to be occupied by a main structure or group of main structures and accessory structures, together with such yards, open space, lot width and lot areas as are required by this ordinance, either shown on a plat of record or considered as a unit of property and described by metes and bounds.
151. LOT, CORNER: A lot abutting on two (2) or more streets at their intersection. Of the two (2) sides of a corner lot, the front shall be deemed to be the shorter of the two (2) sides fronting on streets.
152. LOT, DEPTH OF: The average horizontal distance between the front and rear lot lines.
153. LOT, DOUBLE FRONTAGE: An interior lot having frontage on two (2) streets.
154. LOT, INTERIOR: Any lot other than a corner lot.
155. LOT, WIDTH OF: The horizontal distance between side lot lines at the setback line.
156. LOT OF RECORD: A lot, a plat, or description of such which has been recorded in the clerk's office of the circuit court.
157. MANUFACTURE AND/OR MANUFACTURING: The processing and/or converting of raw, unfinished materials or products, or both of them into articles or substances of different character, or for use for a different purpose.
158. MANUFACTURED HOME PARK/SUBDIVISION: A parcel (or contiguous parcels) of land divided into two (2) or more lots for rent or sale.
159. MANUFACTURING: The mechanical or chemical transformation of materials or substances into new products, including the assembling of component parts, the creation of products, and the blending of materials including but not limited to oils, plastics, resins
160. MARINA, COMMERCIAL OR CLUB TYPE: Boating facilities designed and operated for profit, or operated by any club or organized group, where hull and engine repairs, boat and accessory sales, packaged food sales, restaurants, personal service, fueling facilities, storage and overnight guest facilities or any combination of these are provided.
161. MARINA, PRIVATE NONCOMMERCIAL: A marina designed and intended to be used for mooring of boats by residents of the general neighborhood with no commercial facilities other than those necessary for minor servicing and repairs
162. MASTER PLAN: A long-term, general outline for projected development.

163. MARQUEE: A roof-like structure or awning projecting over an entrance, for example, a theater.
164. MANUFACTURED HOME: A vehicular, portable dwelling structure, designed as a permanent residence, fully equipped with living quarters, equipment, and appurtenances; double, expandable, or non-expandable, or non-expandable in accordance with USA - A110.1 Standard for manufactured Homes 1972 currently in use or as may be amended by the USA Committee on manufactured Homes and Travel Trailers. It shall be further defined as a dwelling designed for transportation, after fabrication, on streets and highways on its own wheels, or on a flatbed or other trailer, and arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy; except for minor and incidental unpacking and assembling operation, location on jacks or permanent foundations, connections to utilities and the like. Its design and type shall be clearly identified by the manufacturer, by visible identifiable seal or plate of a permanent nature, as a manufactured home. Its requirements for transit from site to site shall be in accordance with the Motor Vehicle Code of Virginia. This definition shall not apply to travel trailers used for recreational camping purposes.
165. MANUFACTURED HOME LOT: Any area or tract of land used by design to accommodate one (1) manufactured home.
166. MANUFACTURED HOME PARK: A parcel of land divided into two (2) or more lots for rent for which the facilities for servicing the manufactured home have been constructed, and which is completed before the effective date of this ordinance.
167. MEDICAL WASTE: Waste produced as a routine result of medical or veterinary treatment, excluding any radioactive material.
168. MEMBER OWNED RECREATIONAL FACILITY: Permanent, headquarters-type, and meeting facilities for organizations operating on a membership basis for the promotion of the interests of the members, including facilities for: business associations; civic, social, and fraternal organizations; country clubs (golf courses separately defined); labor unions and similar organizations; political organizations; professional membership organizations; other membership organizations.
169. MICROBREWERY: a facility that manufacturers craft beer on site. This is the main function of the facility. Provides tours and tastings. Food distribution is not a main function of the facility but can be provided. Food distribution can be a small percentage of the business or provided by outside patrons such as food trucks.
170. MICROBREWERY/RESTAURANT - a sit down/dine in/or take out restaurant that provides an array of craft beers for consumption on site. A tour of facility could be provided with minor manufacturing on site. Small distribution is allowed from patrons of the restaurant.
171. MIXED USE/STRUCTURE: A building containing a combination of two or more uses different principal uses.

172. **MODULAR HOME:** A dwelling unit constructed on-site in accordance with the [state or municipal] code and composed of components substantially assembled in a manufacturing plant and transported to the building site for final assembly on a permanent foundation.
173. **MONUMENTAL STONE WORKS:** a facility that processes stone to be used for various uses for consumers.
174. **MOTEL:** One (1) or more buildings containing individual sleeping rooms, designed for or used temporarily by tourists or transients, with garage or parking space conveniently located to each unit. Cooking facilities may be provided for each unit.
175. **MOTION PICTURES THEATER, EXCLUDING DRIVE-IN THEATERS:** Complex: structures with multiple movie theaters, each theater capable of providing performances independent of the others in the complex. Structurally, theaters in a cineplex are grouped in a manner that allows them to share box or ticket offices, parking facilities, lobby areas, restrooms, concession stands, signs and marquee displays, and other service and maintenance facilities. These structures first started appearing in shopping centers and malls, sometimes integrated with the layout of the mall.
176. **MUNICIPAL UTILITIES:** Utilities that are subject to city acceptance for operation and maintenance. For purposes of this code, public utilities include water lines, sanitary sewer lines, storm sewer lines, and their appurtenances and any component part(s) thereof.
177. **MUNICIPAL WASTE:** Waste which is normally composed of residential, commercial and institutional solid waste, excluding any waste which is otherwise regulated, such as infectious waste, hazardous waste, nuclear waste, etc.
178. **MUSEUM:** A building servicing as a repository for a collection of natural, scientific, or literary curiosities or objects or interest, or works of art, and arranged, intended, and designed to be used by members of the public for viewing, with or without an admission charge, and which may include as an accessory use the sale of goods to the public as gifts or for their own use.
179. **MUSIC STORE:** An establishment set aside for the sell of musical instruments, disco jock equipment, speakers, sheet music, accessory equipment, lessons and music software.
180. **NEIGHBORHOOD STORE:** A single store with a floor area of four thousand (4,000) square feet or less, which offers for sale general merchandise to the people of the area for their day-to-day needs.
181. **NEWSPAPER OF GENERAL CIRCULATION:** A publication published at least on a weekly basis and printed in the language most commonly spoken in the area within which it circulates, but does not include a newspaper intended for

primarily members of a particular professional or occupation group, a newspaper whose primary function it to carry legal notices, or a newspaper that is given away primarily to distribute advertising.

182. NIGHT CLUB: See "Dance Hall"
183. NONCONFORMING ACTIVITY: The otherwise legal use of a building or structure or of a tract of land that does not conform to the use regulations of this ordinance for the district in which it is located.
184. NONCONFORMING LOT: A lot, the area, dimensions or location of which were lawful prior to the adoption, revision or amendment of this ordinance, but which fails by reason of such adoption, revision or amendment to conform to the present requirements for the district in which it is located.
185. NONCONFORMING STRUCTURE: An otherwise legal building or structure that does not conform to the lot area, yard, height, lot, coverage, or other area regulations of this ordinance, or is designed or intended for a use that does not conform to the use regulations of this ordinance for the district in which it is located.
186. OFFICE BUILDING: A structure wherein are employed a greater number of people than that allowed in professional offices and where there are no goods offered for sale.
187. OFFICIAL ZONING MAP: The map or maps, together with all subsequent amendments thereto, which are adopted by reference as part of this ordinance and which delineate the zoning district boundaries in the City of Hopewell,
188. OFF-STREET PARKING AREA: Space provided for vehicular parking outside the dedicated street right-of-way.
189. OPEN SPACE: Any land or area, the preservation of which in its present use would: (1) conserve and enhance natural or scenic resources; or (2) protect streams or water supply; or (3) promote conservation of soils, wetlands, beaches, or tidal marshes; or (4) enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations, or sanctuaries; or (5) enhance recreation opportunities.
190. PARKING LOT: An open, unoccupied space used or required for use for parking of automobiles or other private vehicles exclusively and in which no gas or automobile accessories are sold or no other business is conducted.
191. PARKING SPACE: A space used as an area for temporary storage of passenger vehicles. Such space shall be a minimum of nine (9) feet in width and twenty (20) feet in length, except that off-street parking facilities containing any parking spaces may use twenty (20) percent of the total spaces as "compact car" spaces

with a minimum size of seven and one-half (7 1/2) feet in width and fifteen (15) feet in length. Such spaces shall be indicated by the posting of signs reading "small cars only".

192. PAWNSHOP: An establishment wherein the business of a pawnbroker is conducted. A pawnbroker shall be any person who lends or advances money or other things for profit on the pledge and possession of personal property, or other valuable things, other than securities or written or printed evidences of indebtedness; or, who deals in the purchasing of personal property or other valuable things on condition of selling the same back to the seller at a stipulated prices. A pawnshop shall not be deemed a retail sales establishment except for the purposes of determining off-street parking and transitional screening and landscaping requirements.
193. PEN: A small enclosure used for the concentrated confinement and housing of animals or poultry; a place for feeding and fattening animals; a coop. Enclosed pasture or range with an area in excess of one hundred (100) square feet for each hog or small animal or two hundred (200) square feet for each large animal shall not be regarded as a pen.
194. PERFORMING ARTS CENTER: A facility used to view and practice the performing arts such as dance, acting, and music.
195. PET SHOP: A retail sales establishment primarily involved in the sale of domestic animals, such as dogs, cats, fish, birds, and reptiles, excluding exotic animals and farm animals such as horses, goats, sheep, and poultry.
196. PHARMACY: An establishment engaged in the retail sale of prescription drugs, nonprescription medicines, cosmetics, personal hygiene items and related supplies
197. PHILANTHROPIC & CHARITABLE INSTITUTIONS: Any entity which: (1) has been certified as a not-for-profit organization under Section 501(c)(3) of the Internal Revenue code, and (2) has religious or charitable or is a religious or charitable organization. As used in this definition, a charitable organization is an organization which exclusively, and in a manner consistent with existing laws and for the benefit of an indefinite number of persons, freely and voluntarily ministers to the physical, mental, or spiritual needs of persons, and which thereby lessens the burdens of government.
198. PHOTOGRAPHIC STUDIO: A building used exclusively by a professional photographer to take photos for persons for a fee.
199. PLANNED UNIT DEVELOPMENT: An area of minimum contiguous size, as specified by ordinance, to be planned and developed as a single entity containing one or more residential clusters or planned unit residential developments and one or more public, quasi-public, commercial, or industrial areas in such ranges of ratios, and nonresidential uses to residential uses as shall be specified.

200. **PLAYGROUND:** A small area developed especially for preschool or elementary school aged children. It may contain such facilities as sandboxes, slides, teeters, swings, climbing apparatus, and the like.
201. **PORCH:** The term "porch" shall include any porch, veranda, gallery, terrace, or similar projection from a main wall of a building and covered by a roof, other than a carport as defined in this Article. An "unenclosed porch" is a porch with no side enclosure (other than the side of the building to which the porch is attached) that is more than eighteen (18) inches in height, exclusive of screens.
202. **PORTABLE STORAGE UNIT:** Also known as a POD, a portable on demand storage unit. A large container used for temporary storage. It is hauled to a property, loaded with items, hauled from the property and either stored in a storage yard or unloaded.
203. **POST OFFICE:** A facility that contains service windows for mailing packages and letters, post office boxes, offices, vehicle storage areas, and sorting and distribution facilities for mail.
204. **PRINT SHOP:** A facility for the custom reproduction of written or graphic materials on a custom order basis for individuals or businesses. Typical processes include, but are not limited to, photocopying, blueprint, and facsimile sending and receiving, and including offset printing.
205. **PRIVATE UTILITIES:** Utilities that are not subject to city acceptance for operation or maintenance. For purposes of this code, private utilities include natural gas lines, power lines, telephone lines, cable television lines, and other communication lines, their appurtenances and any component part(s) thereof, and the utility companies' operation, maintenance, repair, and replacement of same.
206. **PROFESSIONAL OFFICE:** The office, studio or professional room of a doctor, architect, artist, musician, lawyer or similar professional person, excepting any funeral home, or any establishment where goods are offered for sale.
207. **PUBLIC LIBRARIES:** A public, nonprofit facility in which literary, musical, artistic, or reference materials such as but not limited to books, manuscripts, computers, recordings, or films are kept for use by or loaning to patrons of the facility, but are not normally offered for sale.
208. **PUBLIC PARK :** A publically owned recreational area with play apparatus and/or fields.
209. **PUBLIC WATER AND SEWER SYSTEMS:** A water or sewer system owned and operated for public use by a municipality, or county, or by a private individual, corporation or association.
210. **RECREATION AND FITNESS CENTER:** A building or portion of a building designed and equipped for the conduct of sports, exercise, leisure time activities, or other customary and usual recreational activities, operated for profit or not-for-profit and which can be open only to bona fide members and guests of the organization or open to the public for a fee.

211. RECREATIONAL EQUIPMENT, MAJOR: Travel trailers, pickup campers, motorized trailers, houseboats and the like, and cases or boxes used for transporting such recreational equipment, whether occupied by such equipment or not.
212. REQUIRED OPEN SPACE: Any space required in any front, side or rear yard.
213. RESTAURANT: Any building in which, for compensation, food or beverages are dispensed for consumption on or off the premises.
214. REST HOME, CONVALESCENT HOME: Any place containing beds for two (2) or more patients, established to render domiciliary care for chronic or convalescent patients, but not including child care homes or facilities for the cure of feeble-minded mental, epileptic, alcoholic patients, or drug addicts.
215. RETAIL SPACE: Space within a building designated by the Building Official as retail used for the sell of goods, wares, or merchandise directly to the consumer.
216. REZONING: A request to City Council to change the zoning of land from one zoning district to a different zoning district.
217. ROOMING HOUSE: A dwelling in which, for compensation, lodging is furnished to three (3) or more, but not exceeding nine (9) guests; a boarding house.
218. SAWMILL: A sawmill, located on public or private property, for the processing of timber.
219. SAWMILL, PORTABLE: A portable sawmill for cutting timber grown primarily on the premises.
220. SCHOOL: A public, parochial, or private school or college, or a school for the mentally or physically handicapped, giving regular instruction at least five (5) days a week, except holidays, for a normal school year of not less than seven (7) months, it may also include a school primarily devoted to giving instruction in vocational, professional, musical, dramatic, artistic, terpsichorean, linguistic, scientific, religious or other special subjects.
221. SCRAP YARD: Any land or building used for the abandonment, storage, keeping, collection, or bailing of paper, rags, scrap metals, other scrap, or discarded materials, or for the abandonment, demolition, dismantling, storage, or salvaging of automobiles, or other vehicles not in running condition, or parts thereof.
222. SCREENING: A method of visually shielding or obscuring an abutting or nearby use or structure from another by fencing, walls, berms, or densely planted vegetation.
223. SECURITY BROKERS AND DEALERS: An office facility whose function is to provide clients with security services. Detective services may also be provided.
224. SELF-SERVICE STORAGE FACILITY: A building or group of buildings divided into separate compartments used to meet temporary storage needs.

225. **SETBACK:** The minimum distance by which any building or structure must be separated from the front, side or rear lot line.
226. **SEXUALLY ORIENTED BUSINESS:** Any premises which the public patronizes or members are invited or admitted and which are so physically arranged as to provide booths, cubicles, rooms, compartments or stalls separate from the common areas of the premises for the purpose of viewing adult-oriented motion pictures or wherein an entertainer provides adult entertainment to a member of the public, a patron or a member, when such adult entertainment is held, conducted, operated or maintained for a profit, directly or indirectly. A sexually oriented business further includes, without being limited to, any adult bookstores, adult motion picture theaters, adult cabarets, adult entertainment studios or any premises that is physically arranged and used as such, whether advertised or represented as an adult entertainment studio, exotic dance studio, encounter studio, sensitivity studio, modeling studio or any other term of like import. No sexually oriented business shall be located within 1,000 feet of certain places. No person shall operate or cause to be operated a sexually oriented business within 1,000 feet of a preexisting: 1) Public or private school; 2) Licensed day care; 3) Public Park; 4) Religious institution; 5) Boundary of a residential district; 6) Another sexually oriented business.
227. **SITE PLAN:** A plan, to scale, showing uses and structures proposed for a parcel of land as required by the regulations. Includes lot lines, streets, building sites, reserved open space, buildings, major landscape features-both natural and manmade-and, depending on requirements, the location of proposed utility lines.
228. **SITE TRIANGLE:** The triangular area formed by a diagonal line connecting two points located on intersecting street right-of-way lines.
229. **SHOPPING CENTER:** Five (5) or more buildings or establishments located on the same lot or parcel of ground or two (2) or more buildings or establishments located on the same lot or parcel of ground with a combined floor area of forty thousand (40,000) square feet or more.
230. **SIGN:** Any display of any letters, words, numerals, figures, devices, emblems, pictures, or any parts or combinations thereof, but any means whereby the same are made visible for the purpose of making anything known, whether such display be made on, attached to, or as a part of a structure, surface or natural object, which display is visible beyond the boundaries of the parcel of land on which the same is located.
231. **SIGN, AREA:** The entire area within a circle, triangle, rectangle, parallelogram, or trapezoid enclosing the extreme limits of writing, reproduction, emblem or any figure of similar character, together with any frame or other material or color forming an integral part of the display or used to differentiate the sign from the background against which it is placed; excluding the necessary supports, or uprights on which the sign is placed. On double-faced signs, whose sign faces are parallel and are at no point more than two (2) feet from one another, only one (1) display face shall be measured in computing total sign area.

232. SIGN, BUSINESS: A sign which directs attention to a product, commodity or service available on the premises.
233. SIGN, DIRECTIONAL: A sign (one end of which may be pointed, or on which an arrow may be pointed, indicating the direction to which attention is called) giving the name and approximate location only of the farm, or business, responsible for the erection of same.
234. SIGN, FREESTANDING: Any sign supported by an upright structural member or by braces on or in the ground and not attached to a building.
235. SIGN, GENERAL ADVERTISING: A sign which directs attention to a product, commodity, or service not necessarily conducted, sold, or offered upon the same lot where such sign is located.
236. SIGN, GRAND OPENING: A sign which is used for the introduction, promotion, or announcement of a new business, store, shopping center, office, or the announcement, introduction, or promotion of a new establishment.
237. SIGN, IDENTIFICATION: A sign which carries only the name of the firm, the major enterprise, or the principal product offered for sale on the premises, or a combination of these.
238. SIGN MAINTENANCE: The replacing of a part or portion of a sign, made unusable by ordinary wear and tear, or the reprinting of existing copy without changing the wording.
239. SIGN, OUTDOOR ADVERTISING: A freestanding or building-mounted sign bearing a message which is not appurtenant to the use of the property where the sign is located, and which does not identify the place of business where the sign is located as the purveyor of merchandise or service upon the sign. Such signs may also be referred to as billboards or poster panels.
240. SIGN, PROJECTING: A sign attached to the building wall or suspended from roof overhang in such fashion as to extend perpendicular from the building wall.
241. SIGN, ROOF: A sign erected on the roof of a structure.
242. SIGN, ROOF LINE: A sign erected either on the edge of the roof or on top of the parapet wall, whichever forms the top line of the building silhouette and, where a building has several roof levels, this roof or parapet shall be the one belonging to that portion of the building on whose wall the sign is located.
243. SIGN STRUCTURE: Includes the supports, uprights, bracing and/or framework of any structure, be it single-faced, double-faced, v-type or otherwise exhibiting a sign.
244. SIGN, TEMPORARY: A sign, either a banner, pennant, poster or advertising display constructed of cloth, plastic sheet, cardboard wall board, etc., applying to a seasonal or other brief activity such as, but not limited to, summer camps, horse shows, auctions, or sale of land.

245. SIGN, WALL: A sign affixed directly to or painted on or otherwise inscribed on an exterior wall or parapet and confined within the limits thereof of any building and which projects from that surface less than twelve (12) inches at all points.
246. SITE AREA: A plat of land intended or suitable for development, the ground or area on which a use or structure is placed.
247. SPECIAL EXCEPTION: A use that is permitted by right when authorized by this ordinance, after the Board of Zoning Appeals has issued a permit stating under what conditions the use may operate.
248. SPECIAL USE PERMIT: A permit issued by the Board of Zoning Appeals, for selective specified reasons; used only for that particular reason and only under the conditions specified in the ordinance.
249. SPORTING GOODS: The sale of goods, equipment, and uniforms used during sports activities.
250. STANDING SPACE: A space by its nature used as an area for the temporary stopping of a motor vehicle, while under the control of its driver, for the purpose of embarking or discharging passengers, baggage, or merchandise, or for the purpose of utilizing special motor vehicle-oriented service including, but not limited to, drive-in banks, car washes, and gasoline filling stations. Such spaces shall be a minimum of ten (10) feet in width and twenty (20) feet in length.
251. STORY: That portion of a building, other than the cellar, including between the surface of any floor and the surface of the floor next above it. If there be no floor above it, the space between the floor and the ceiling next above it.
252. STORY, HALF: A space under a sloping roof, which has the line of intersection of roof decking and wall face not more than three (3) feet above the top floor level, and in which space not more than two thirds (2/3) of the floor area is finished for use.
253. STREET, ROAD: A public thoroughfare.
254. STREET LINE: The dividing line between a street or road right of way and the contiguous property.
255. STRUCTURE: Anything constructed or erected, the use of which required location on the ground, or attachment to something having a permanent location on the ground, except utility poles.
256. SUBSTANTIAL COMPLETION: The point at which, as certified in writing by the contracting parties, a project is at the level of completion, in strict compliance with the contract, where:
- (1) Necessary final approval by the Hopewell Code Enforcement Department has been given (if required);
 - (2) The owner has received all required warranties, paperwork and/or documentation from the contractor, if applicable;

(3) The owner may enjoy beneficial use or occupancy and may use, operate, and maintain the project in all respects, for its intended purpose; and

(4) Any work remaining on the project is minor or "punch list" in nature.

Any period or periods of time during which the right to use any such certificate is stayed pursuant to this Article, shall be excluded from the computation of the twelve (12) or eighteen (18) month period.

257. TAILOR SHOP: An establishment that provides alteration and sewing of clothing for men's and women's apparel. This use is interchangeable with a seamstress shop.
258. TANNING SALON: Any business that uses artificial lighting systems to produce a tan on an individual's body. This use specifically excludes spas, gymnasiums, athletic clubs, health clubs, and any exercise equipment.
259. TAX PREPARATION SERVICES: An office use that primarily provides tax preparation and may provide book keeping services.
260. THRIFT STORE: A nonprofit business or organization that engages in or specializes in the sale or resale of previously owned or used goods and merchandise from an area greater than 25 percent of the total floor area devoted to retail sales and whose merchandise is donated or principally donated.
261. TOWNHOUSE: A single family dwelling unit, being one (1) of a group of not less than three (3) or more than ten (10) units, with such units attached to the adjacent dwelling or dwellings by party walls, with lots, utilities, and other improvements being designed to permit individual and separate ownership of such lots and dwelling units.
262. TOYS, GAMES, AND CRAFTS SHOP: Any business establishment that produces on the premises articles for sale of artistic quality or effect or handmade workmanship. Examples include candle making, glass blowing, weaving, pottery making, woodworking, sculpting, painting, and other associated activities.
263. TRAVEL TRAILER: A vehicular, portable structure designed in accordance with USA Standards for Travel Trailers (A119-2) currently in use or as may be amended by the USA Committee on manufactured Homes and Travel Trailers. Its primary function shall be the provision of temporary dwelling or sleeping quarters during travel, recreation or vacation uses; its design and type shall be clearly identified by the manufacturer by visible identification seal or plate of a permanent nature as a travel trailer; and its specification for travelling over the streets and highways of Virginia shall be in accordance with the Virginia Motor Vehicle Code, with a maximum width of eight (8) feet and a maximum length of thirty five (35) feet.
264. TRAVEL TRAILER PARK - TRAVEL TRAILER CAMP: Premises where travel trailers are parked temporarily in conjunction with travel, recreation or vacation.
265. TRUCK CAMPER: A portable structure designed to be loaded or fixed to the bed or chassis of a truck.

266. UPHOLSTERY SHOP: A business that repairs and replaces upholstery to household and office furnishings; does not include motor vehicle upholstery or repair.
267. VARIANCE: A variance is a relaxation of the terms of the zoning ordinance where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the action of the applicant, a literal endorsement of the ordinance would result in unnecessary and undue hardship. Establishment or expansion of a use otherwise prohibited shall not be allowed by variance, nor shall a variance be granted because of the presence of nonconformities in the zoning district or adjoining zoning districts.
268. VETERINARY HOSPITAL: A building or group of buildings providing surgical or medical treatment to animals, and dispensing and sales of veterinary-related products; provided that all work rooms, cages, pens, or kennels be maintained within a completely soundproof building and that such use be operated in such a way as to produce no objectionable noise or odors outside its walls.
269. VIDEO RENTAL STORE: An establishment primarily engaged in the retail rental or lease of video tapes, films, CD-ROMs, laser discs, electronic games, cassettes, or other electronic media. Sales of film, video tapes, laser discs, CD-ROMs, and electronic merchandise associated with VCRs, video cameras, and electronic games are permitted accessory uses. This does not include adult video establishments.
270. WASTEWATER TREATMENT FACILITY: A public or private facility which treats wastewater from residences, businesses, institutions, industries and other sources with effluent to enter a public sewer in accordance with the City Code provisions for sewers and sewage disposal or to be discharged under an applicable state or federal permit.
271. WAYSIDE STAND, ROADSIDE STAND, WAYSIDE MARKET: Any structure or land used for the sale of agricultural or marine produce.
272. WHOLESALE BUSINESS: A place of business primarily engaged in selling and/or distributing merchandise to retailers; to industrial, commercial, institutional or professional business users, or to other wholesalers or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies. This is not considered a general commercial or retail use.
273. YACHT CLUB: An area and/or structures established for the purpose of water oriented recreation to include only one wharf or dock, the sale of gas and oil, club houses, and other social facilities for club members and their guests; and shall exclude maintenance facilities and any commercial establishment for the sale of food and lodging.
274. YARD: An open space on a lot other than a court occupied and unobstructed from the ground upward by structures except as otherwise provided herein.

275. YARD, FRONT: An open space, on the same lot as a building, between the front line of the building (excluding steps) and the front lot or street line, and extending across the full width of the lot.
276. YARD, REAR: An open, unoccupied space on the same lot as a building between the rear line of the building (excluding steps) and the rear line of the lot and extending the full width of the lot.
277. YARD, SIDE: An open, unoccupied space on the same lot as a building between the side line of the building (excepting steps) and the side line of the lot, and extending from the front yard line to the rear yard line.
278. ZERO LOT LINE: A common lot line on which a wall of a structure may be constructed.

DRAFT

ORDINANCE 2016-XX-XX

An Ordinance amending and reenacting Article IX-A, Section A., Use Regulations, of the Zoning Ordinance of the City of Hopewell, adding a Craftbeer/ Tap Room by right, a Microbrewery/ Restaurant by right, and a Microbrewery, by Conditional Use Permit.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Article IX-A of the Zoning Ordinance of the City of Hopewell, is amended and reenacted as follows:

ARTICLE IX-A

DOWNTOWN CENTRAL BUSINESS DISTRICT (B-1)

STATEMENT OF INTENT

The district is intended to provide for an urban mix of retail, office, service, hotel, residential and civic functions for the city's historic downtown business core. The location of the district requires that uses be compatible with nearby residential housing and with the area generally. The district is intended to be a predominantly pedestrian area with shops and storefronts close to the road, pedestrian in scale, and having street trees and limited off-street parking. The history of the area will be retained with the preservation of historic structures and the replication of historic styles in additions and expansions. The core of the downtown district should exude the vitality of the interaction of people and activities.

This district is intended for the conduct of business to which the public requires direct and frequent access, but which is not characterized either by constant heavy truck traffic, other than stocking and delivery of light retail goods, or by any other nuisance factors other than those occasioned by incidental light and noise from the congregation of people, passenger vehicles, business offices, newspaper offices and restaurants.

A. USE REGULATIONS

Structures to be erected and land to be used shall be only for the following uses:

1. Accounting Services.
2. Advertising and Public Relations Agencies.
3. Antiques.
4. Apartments on the first floor of mixed-use buildings with a Conditional Use Permit.
5. Apartments on second and subsequent floors of commercial and office buildings/uses provided that each unit contain a minimum of nine hundred (900) gross square feet.

6. Apartments on second and subsequent floors of commercial and office buildings/uses containing average square footage below nine hundred (900) gross square feet, with a Conditional Use Permit.
7. Appliance Stores.
8. Architectural and Engineering Services.
9. Art Galleries, Framing and Supplies.
10. Bakeries.
11. Barber and Beauty Shops.
12. Bed and Breakfast Establishments.
13. Bookstores, except Adult bookstores:
14. Camera and Photo Supply Stores.
15. Casual and Formal Apparel Stores.
16. Child Care Services.
17. Churches.
18. Coffee Shops.
19. Commercial Banks and Financial Institutions, not to include check cashing establishments.
20. Computer Sales and Service.
21. Convenience Store.
22. Craftbeer/Tap Room
23. Credit Unions.
24. Dance Studios.
25. Delicatessen.
26. Dry Cleaners.
27. Florist.
28. Gift, Stationary, and Card Shops.
29. Grocery Store.
30. Home Decorating Center and Interior Design Services.
31. Home Health Care Services.
32. Hotels.
33. Individual and Family Consulting Services.
34. Insurance Agencies.
35. Jewelry Stores.
36. Law Offices.

- 37. Marinas, Public or Private.
- 38. Medical and Dental Offices.
- ~~39. Microbrewery, with Conditional Use Permit~~
- ~~40. Microbrewery/Restaurant~~
- 41. Motion pictures theaters, excluding drive-in theaters
- 42. Multi-family dwellings, with Conditional Use Permit.
- 43. Municipal and Government Agencies and Offices.
- 44. Municipal and Private Utilities.
- 45. Museums.
- 46. Music Stores.
- ~~46-47. Offices, including business, professional and administrative.~~
- 47-48. Off-street parking is not required in this district.
- 48-49. Parking Decks and Garages, Public.
- ~~49-50. Performing Arts Center.~~
- 50-51. Pet Shops.
- 51-52. Pharmacy.
- ~~52-53. Philanthropic and charitable institutions.~~
- 53-54. Photographic Studios.
- 54-55. Post Office
- 55-56. Print Shops.
- 57. Public Libraries.
- 56-58. Public Open Spaces and Uses owned and operated by a governmental agency.
- 57-59. Real Estate Agencies.
- 60. Recreation and Fitness Centers.
- 58-61. Research, development and laboratory facilities related to medical, biotechnology, life sciences and other product applications.
- 59-62. Restaurants, consumer
- 60-63. Security brokers and dealers.
- 61-64. Sporting goods.
- 62-65. Tailor Shops.
- 63-66. Tanning Salons.
- 64-67. Tax preparation services.
- 65-68. Title Abstract and Insurance Offices.

66-69. Townhouses, with Conditional Use Permit.

67-70. Toys, Games, and Crafts.

68-71. Upholstery shops.

69-72. Video Rental Stores, not to include adult video establishments.

B. AREA REGULATIONS:

1. Multi-family uses - For permitted multi-family and second story apartment unit uses, other than assisted housing for the elderly and physically handicapped, there shall be a minimum lot area of one thousand (1,000) square feet per dwelling unit.
2. Group housing for the elderly and handicapped - For group housing for the elderly and handicapped, there shall be a minimum lot area of one thousand (1,000) square feet per dwelling unit.
3. Business uses - None.

C. LOT WIDTH REGULATIONS:

None.

D. SETBACK REGULATIONS:

None.

E. YARD REGULATIONS:

1. Side: None, except when a use is abutting a residential district, then there shall be a minimum side yard of five (5) feet.
2. Rear: None, except when a use is abutting a residential district, there shall be a minimum rear yard of twenty (20) feet.

F. HEIGHT REGULATIONS:

Buildings may be erected up to one hundred twenty five (125) feet from grade, except that church spires, belfries, cupolas, chimneys, flues, flag poles, television antenna, radio aerials, and equipment penthouses are exempt from the provisions of this section.

G. REQUIREMENTS FOR PERMITTED USES:

Before a building permit shall be issued or construction commenced on any permitted use in the district or a permit issued for a new use, all requirements of Article XVI, Site Plan Requirements, shall be met.

H. ARCHITECTURAL TREATMENT – REHABILITATION:

- a. The rehabilitation of any existing structure within the National Register Historic Downtown District shall comply with the Secretary of Interior's Standards for Rehabilitation, except to the extent specific deviations from such standards are expressly approved by the Downtown Design Review Committee (the "Review Committee") established under Article IX, M hereafter.
- b. The rehabilitation of any existing structure within the district that is not located within the National Register Historic Downtown District shall comply with Section I below.

I. ARCHITECTURAL TREATMENT – NEW CONSTRUCTION/DEVELOPMENT GUIDELINES:

The following guidelines shall be considered by the Review Committee in approving or denying any application for a Certificate of Appropriateness or a building permit in addition to the criteria set forth in Article IX, O hereafter and the guidelines set forth in the Downtown Master Plan adopted by City Council on January 14, 2003.

1. New development shall be compatible with the pedestrian scale and historic character of the Downtown. New or altered buildings should be generally consistent in height, scale, massing (shape) and materials with existing structures in the Downtown. The intent of this is to insure functional and visual compatibility, not to specifically encourage imitation of past architectural styles. Nothing herein shall preclude the use of imitation or artificial materials or elements, so long as such materials and elements are similar in appearance, style, detail and design to the materials found within the downtown and consistent with the guidelines and criteria contained herein and in the Downtown Master Plan.
2. No building exterior (whether front, side or rear) shall consist of architectural materials inferior in quality, appearance or detail to any other exterior of the same building. Nothing in this section shall preclude the use of different materials on different exteriors if representative of good architectural design but shall preclude the use of inferior materials on sides that face adjoining property. No portion of a building constructed of cinder block, vinyl siding, or corrugated and/or sheet metal shall be permitted; provided, however, that cinder block that is covered by an acceptable façade so that the block is not visible, shall be permitted.
3. Buildings shall be designed to impart harmonious proportions and to avoid monotonous facades or large bulky masses. Buildings shall possess architectural variety, but shall be compatible with existing structures, especially nearby structures of high historic interest. New or remodeled buildings shall enhance an overall cohesive downtown character as reflected in existing structures. This character shall be achieved through the use of design elements, including, but not limited to, materials, articulation of doors and windows, sculptural or textural relief of facades, architectural ornamentation, varied roof lines or

other appurtenances such as lighting fixtures and/or planting as described in these guidelines and the Downtown Master Plan.

4. Architectural treatment of all buildings shall be compatible with buildings located within the same block or directly across any road, as determined by the Review Committee. At locations where the existing buildings do not conform, the Review Committee may approve a new architectural treatment or theme. Compatibility may be achieved through the use of similar building massing, materials, scale, colors or other architectural features.

J. SIGNAGE:

1. Sign Placement.

- a. Signs shall be placed so that they do not obstruct architectural elements and details that define the design of the building, and the signage of adjacent businesses.
- b. Flat wall signs shall be located either above the storefront, within the frieze of the cornice, on covered transoms, or on the pier that frames display windows or generally on flat, unadorned surfaces of the façade or in other areas clearly suitable as sign locations.
- c. Projecting signs shall be located at least ten (10) feet above the sidewalk, project no more than three (3) feet from the façade of the building, and shall not be placed above the cornice line of the first floor level unless there is a clearance of less than ten (10) feet below such cornice line to the sidewalk.
- d. Window signs, both interior and exterior, shall be located approximately five and one-half (5 ½) feet above the sidewalk at the center point of the window and the window sign for good pedestrian visibility, except that such signs may be located eighteen (18) inches from the top or bottom of the display window glass.
- e. Window signs may be placed on the glazing of doors and on upper floor windows for separate building tenants.
- f. Awning and canopy signs shall be placed on the valance area only. The minimum space between the edge of the letter and the top and the bottom of the valance shall be one and one-half (1 ½) inches. The average height of lettering and symbols shall be no more than nine (9) inches.
- g. Freestanding signs shall not be permitted in this district.
- h. Roof signs shall not be permitted in this district.

2. Sign Size.

- a. All combined building signage shall not exceed fifty (50) square feet.
- b. Flat wall signs shall not exceed eighteen (18) inches in height and shall not extend more than six (6) inches from the building façade.
- c. Projecting signs shall be a maximum of six (6) square feet per sign face.

d. The average height of letters and symbols shall be no more than twelve (12) inches on wall signs, nine (9) inches on awning and canopy signs, and six (6) inches on window signs.

e. Window signs shall not obscure more than twenty percent (20%) of the window glass.

3. Quantity of Permanent Signs.

The number of signs permitted for any building shall be limited as follows to encourage compatibility with the building and discourage visual clutter.

a. Signs shall be limited to two (2) total per building and each shall be of a different type. No building shall have more than one (1) wall sign on any street frontage.

b. Small directory signs may be located near entries or inside a common lobby area.

4. Sign Design and Shape.

a. All signs shall be readable and convey an image for the business and historic downtown area that is compatible with, and appropriate under, the Downtown Master Plan.

b. Signs shall conform to the shape of the area where the sign is to be located, except when a sign is to take on the shape of a product or a service, such as a coffee mug for a coffee shop or a shoe for a shoe store. Such shapes shall not obscure the architectural elements of the building.

5. Materials.

a. Signs shall be made only of traditional sign materials such as wood, glass, gold leaf, raised individual metal or painted wood letters, or painted letters on wood, metal, or glass.

b. Form letters shall not be permitted.

c. Wall signs shall not be painted directly on the surface of masonry walls if the wall has not been previously painted.

d. Window signs shall be painted or have flat decal letters and shall not be three-dimensional (3-D).

e. Non-professionally painted signs shall not be permitted.

6. Color.

Colors that complement the materials and color scheme of the building, including the accent and trim colors, shall be used. Three (3) colors are recommended, although additional colors may be used where complementary to the color scheme of the building. Use of colors in excess of three shall be subject to the approval of the Review Committee.

7. Illumination.

Signs shall be indirectly lit with a shielded incandescent light source. Internally lit plastic molded signs shall not be permitted in the district.

8. Buildings with Multiple Tenants.

A master sign plan shall be submitted for any building having more than one tenant. Upper-floor tenants shall be identified at each primary entrance by a flat, wall-mounted directory sign.

9. Other Signs.

Wall murals shall be compatible with the district character and subject to approval of the Review Committee.

K. AWNINGS AND CANOPIES:

1. Types.

- a. Standard Slope Fabric Awnings may be used on most historic buildings and may be either fixed or retractable.
- b. Boxed or Curved Fabric Awnings may be used on non-historical buildings.

2. Design and Placement.

- a. Awnings shall be placed within the storefront, porch, door or window openings so as to not obscure architectural elements of the building or damage the building façade.
- b. Awning designs shall not conflict or interfere with existing signs, distinctive architectural features of the building, street trees or other streetscape features.
- c. Awnings shall be shaped to fit the opening in which they are installed.
- d. The bottom of any awning shall be a minimum of seven (7) feet above the sidewalk.
- e. Plastic or Aluminum Awnings shall not be permitted in the district.
- f. The color scheme of the awning shall coordinate with the overall colors of the building. Solid colors, wide and narrow stripes may be used if compatible with building colors.

L. CERTIFICATION OF APPROPRIATENESS, GENERALLY:

- 1. No building or structure within the district shall be erected, reconstructed, altered, improved or restored unless and until an application for a Certificate of Appropriateness shall have been approved by the Review Committee.
- 2. No building or area which has been designated as a historical building or area by the Virginia Historic Landmarks Commissioner, or by the Local, State or Federal government shall be demolished or removed, in whole or in part, unless and until an application for a Certificate of Appropriateness shall have been approved by the Review Committee.
- 3. Evidence of such required approval shall be a Certificate of Appropriateness issued by the Review Committee.
- 4. Application for a Certificate of Appropriateness required by the Article shall be made to the Director of Development or his designee.

M. DOWNTOWN DESIGN REVIEW COMMITTEE:

1. A review committee is hereby established and shall be known as the Downtown Design Review Committee, hereafter referred to as the "Review Committee." The Review Committee shall consist of ~~five (5)~~ *seven (7)* voting members who shall be appointed by City Council to serve staggered terms. All members shall reside in the City of Hopewell, and at least one (1) shall be a downtown property owner, ~~one (1)~~ *two (2)* shall be a downtown business owner, and the remaining ~~three (3)~~ *four (4)* members shall have knowledge of, and demonstrated interest in the historic character of the City, and knowledge or expertise deemed useful to the work of the Review Committee. These members may include, but not limited to, a licensed contractor, a real estate broker, or architect. City Council, at its own discretion, may appoint members that do not reside in the City of Hopewell if they deem it appropriate. The members shall serve a term of four (4) years each except that the original appointments shall be made as follows: one (1) member shall be appointed for a one (1) year term; two (2) members shall be appointed for a two (2) year term; and two (2) members shall be appointed to four (4) year terms. The City Planner shall serve as an advisory member of the Review Committee and shall have no vote. No member of the Review Committee shall serve more than two consecutive four (4) year terms. A member may be re-appointed to additional terms after being out of office for at least one four (4) year term.
2. The Review Committee shall elect from its own membership a chairman and a vice chairman who shall serve annual terms as such and may succeed themselves.
3. The chairman shall conduct the meetings of the Review Committee. All members of the Review Committee, except for advisory members, shall be entitled to vote, and the decisions of the Review Committee shall be determined by a majority vote. A quorum of ~~three (3)~~ *four (4)* voting members shall be required to be present for official business to be conducted at any meeting and for any action to be taken. The Review Committee shall meet monthly after notification by the Director of Development of an application for a Certificate of Appropriateness or permit requiring action by the Review Committee. The Review Committee shall take action on any matter properly before it no later than sixty (60) days after its first meeting to discuss such matter, unless the time is extended with the written consent of the applicant. The Review Committee shall not reconsider any decision made by it, or entertain any application or request that it deems to be substantially similar to an application or request that has previously been denied, for a period of one (1) year from the date of denial, except in cases where an applicant resubmits his application amended as provided in this Article within ninety (90) days after the date of denial of the initial application.
4. In the case of disapproval or denial of the erection, reconstruction, alteration, or restoration of a building or structure, the Review Committee shall briefly state its reasons for such disapproval in writing, and it may make recommendations to the applicant with respect to suggested changes, the appropriateness of design, arrangement, texture, material, color,

location and the like of a building or structure involved. In the case of disapproval accompanied by such recommendations, the applicant may amend and resubmit his application within ninety (90) days of such disapproval or denial if such application has been amended to comply with all of the recommendations of the Review Committee.

5. In the case of disapproval or denial of an application for the demolition of a building in the district, the Review Committee shall state specifically its reasons for such disapproval or denial in writing.
6. The Review Committee, when requested for a building permit in the district, shall inform the applicant of any changes and alterations necessary to bring the proposed building or structure in harmony with the general design of the building or structures located in the surrounding areas as a condition of issuing such permit.
7. In matters governing the procedure for meetings not covered by this Article, the Review Committee may establish its own rules and procedures; provided they are not contrary to the content and intent of this Article.

N. NOTICE OF PUBLIC HEARING:

No application for a Certificate of Appropriateness to demolish a building that exists in the district shall be considered by the Review Committee until a public hearing has been held thereon, following notice as required under Section 15.2-2204, Code of Virginia (1950), as amended.

O. CRITERIA FOR GRANTING A CERTIFICATE OF APPROPRIATENESS:

1. Before a Certificate of Appropriateness is issued for the erection, reconstruction, alteration or restoration of a building or structure in the district, the Review Committee shall consider:
 - a. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place and area in the district upon which it is proposed to be located, constructed, reconstructed, altered, or restored.
 - b. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the district and environs.
2. Before a Certificate of Appropriateness is issued for the demolition of a building or structure which exists in the district, the Review Committee shall consider:
 - a. Is the building of such architectural or historic interest that its removal or disturbance would be to the detriment of the public interest?
 - b. Is the building of such interest or significance that it could be made into a national, state or local historic landmark?

- c. Is the building of such old and unusual or uncommon design, texture and/or material that it could not be reproduced, or could be reproduced only with great difficulty and/or expense?
 - d. Would retention of the building help preserve the historic character of the district?
 - e. Would retention of the building help preserve a historic interest in a place or an area of the city?
 - f. Would retention of the building promote the general welfare by maintaining and increasing real estate values; generating business; creating new positions; attracting tourists, students, writers, historians, artists and artisans; attracting new residents; encouraging study and interest in American history; stimulating interest and study in architecture and design; educating citizens in American culture and heritage; and making the city a more attractive and desirable place in which to live?
3. The Review Committee shall not consider detailed designs, interior arrangements, or features of a building or structure which are not subject to public view from a public street, public way, or other public place, except to the extent necessary to do so for the purpose of preventing the location, construction, reconstruction, alteration or repair of a building or structure that will be incongruous with the preservation and protection of the historic aspects, settings and environment of the district and other buildings, structures, land, places of areas therein.

P. ISSUANCE OF CERTIFICATE OF APPROPRIATENESS:

Upon approval by the Review Committee of any erection, reconstruction, alteration, restoration or demolition, a Certificate of Appropriateness, signed by the committee chairman and bearing the date of issuance, but subject to the provisions of this Article shall be made available to the applicant.

Q. EXPIRATION OF CERTIFICATE OF APPROPRIATENESS:

Any Certificate of Appropriateness issued pursuant to this Article shall expire twelve (12) months from the date of issuance if the work authorized by said certificate has not commenced, or if any such work is suspended or abandoned for a period of twelve (12) months after being commenced. Any period or periods of time during which the right to use any such certificate is stayed pursuant to this Article or by a court of competent jurisdiction, shall be excluded from the computation of the twelve (12) month period.

R. APPEALS FROM DOWNTOWN DESIGN REVIEW COMMITTEE:

Any applicant aggrieved by a final decision of the Review Committee shall have the right to appeal such decision to the Hopewell City Council, provided that such appeal is filed within a period of thirty (30) days after the Review Committee has made its decision. The filing of the petition shall stay the Review Committee's decision pending the outcome of the appeal to the City Council. Any applicant aggrieved from any final decision of the City Council shall have the right to appeal to the circuit court for review by filing a complaint, setting forth the alleged

illegality of the action of the governing body, provided such complaint is filed within thirty (30) days after the final decision is rendered by the governing body. The filing of the said complaint shall stay the decision of the governing body pending the outcome of the appeal to the court except that the filing of such complaint shall not stay the decision of the governing body if such decision denies the right to raze or demolish a historic landmark, building or structure. The court may reverse or modify the decision of the governing body, in whole or in part, if it finds upon review that the decision of the governing body is contrary to law or that its decision is arbitrary and constitutes an abuse of discretion. The filing of an appeal hereunder shall not operate as a *de facto* approval of any application disapproved or denied by the Review Committee.

In accordance with Section 7, Effective date of ordinances and resolution; emergency measures, of Chapter 4 of the City Charter, this ordinance shall become effective after thirty (30) days from the date of its adoption by the City Council. In all other respects said Code of the City of Hopewell shall remain unchanged and be in full force and effect.

DRAFT

Ordinance No. 2016-XX-XX

An Ordinance amending Article X, Limited Commercial District (B-2), Section A, Use Regulations of the Zoning Ordinance of the City of Hopewell, by adding Craft Beer/Tap Room and Microbrewery/ Restaurant as allowable uses in

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL, that Article X, Limited Commercial District (B-2), of the Zoning Ordinance of the City of Hopewell, inclusive, be, and hereby is, amended, as follows:

**Article X
Limited Commercial District (B-2)**

STATEMENT OF INTENT

The district has been established along some of the major traveled streets within the City in order to protect the existing commercial establishments presently located there and to enhance these areas in order to attract similar types of establishments. Because of the unusual shallowness and/or narrowness of the lots in these areas, only certain commercial uses which will not cause an increase in traffic volumes will be allowed. To this end, the following requirements have been devised.

A. USE REGULATIONS

Structures to be erected and land to be used shall be only for the following uses:

1. Accounting and tax preparation offices.
2. Antique store, not to include thrift stores.
3. Apartments, on the second or subsequent floors of a commercial/office use, provided that each unit contains a minimum of six hundred (600) gross square feet.
4. Appliance sales and repair.
5. Assisted living facility.
6. Automobile and truck service establishments and rental agencies, provided that vehicles lifts and pits, dismantled and wrecked automobiles and parts and supplies be located within a building enclosed on all sides; and provided that all service and repair of motor vehicles be conducted in a building enclosed on all sides.
7. Bakery.
8. Barber shops and beauty parlors.

9. Bookstores, not to include Adult bookstores.
10. Building supply, with no outside storage of materials.
11. Catering and prepared foods.
12. Churches.
13. Clubs and lodges, with a Special Exception issued by the Board of Zoning Appeals.
14. Commercial banks and financial institutions, not to include check cashing or payday loan establishments.
15. Computer sales and repair services.
16. Consignment store, with a Conditional Use Permit issued by City Council.
17. Contractors' establishments and display rooms, where business is conducted entirely within a completely enclosed building and where there is no storage of supplies or equipment outside the building.
18. Convenience stores, with gasoline.
19. Convenience stores, without gasoline.
20. Craft Beer/Tap Room
21. Dance studio/school.
22. Day nurseries and child care centers.
23. Delicatessen.
24. Electronic sales and repair.
25. Fire stations and rescue squads
26. Fitness center or gym.
27. Florist.
28. Frame shop.
29. Funeral homes.
30. Gift and card shop.
31. Grocery store.
32. Home decorating centers and interior design services.
33. Hospitals.
34. Ice cream parlor.
35. Institutions of higher learning.
36. Insurance agency.

37. Jewelry sales and repair.
38. Laundry and dry cleaning.
39. Law office.
40. Medical and dental office.
41. Microbrewery/Restaurant
42. Municipal and private utilities.
43. Museums and art galleries.
44. Night Clubs and dance halls, with a Conditional Use Permit issued by City Council.
45. Nursing homes.
46. Off-street parking as required in Article XVIII of this ordinance
47. Pet shops, but excluding boarding kennels.
48. Pharmacy.
49. Philanthropic and charitable institutions.
50. Printing shops.
51. Real estate agency.
52. Restaurants.
53. Restaurants, with a drive-thru window, with a Conditional Use Permit issued by City Council.
54. Schools, special.
55. Tailors and seamstress.
56. Tanning Salon.
57. Telecommunications towers or antenna for wireless transmission above the frequency of 20,000 Hertz (hz), with a Conditional Use Permit issued by City Council.
58. Theaters, motion pictures theaters and assembly halls, but excluding drive in theaters.
59. Video Rental Stores, not to include adult video establishments.
60. Wholesale businesses.

B. AREA REGULATIONS:

None, except that for second story apartment units, there shall be a minimum lot area of one thousand (1,000) square feet per dwelling unit.

C. LOT WIDTH REGULATIONS:

None

D. SETBACK REGULATIONS:

None

E. YARD REGULATIONS:

1. Side: None, except when a use is abutting a residential district, then there shall be a minimum side yard of five (5) feet.
2. Rear: None, except when a use is abutting a residential district, then there shall be a minimum rear yard of twenty (20) feet.

F. HEIGHT REGULATIONS:

Buildings may be erected up to forty-five (45) feet from grade, except that church spires, belfries, cupolas, chimneys, flues, flag poles, television antenna radio aerials and equipment penthouses are exempt from the provisions of this Section.

G. REQUIREMENTS FOR PERMITTED USES:

Before a building permit shall be issued or construction commenced on any permitted use in this district, or a permit issued for a new use, all requirements of Article XVI, Site Plan Requirements, shall be met.

Ordinance 2016-XX-XX

An Ordinance amending Article XI, Highway Commercial District (B-3), Section A. Use Regulation by adding Craft Beer/Tap Room and Microbrewery/ Restaurant as allowable uses by right.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL, that Article XI, Highway Commercial District (B-3), of the Zoning Ordinance of the City of Hopewell, inclusive, be, and hereby is amended, as follows:

**Article XI
Highway Commercial District (B-3)**

STATEMENT OF INTENT

This district is intended to provide sufficient space in appropriate locations for a wide variety of commercial and miscellaneous service activities, generally serving a wide area and located particularly along certain existing major thoroughfares where a general mixture of commercial and service activity now exists, but which uses are not characterized by extensive warehousing, frequent heavy trucking activity, open storage of materials or the nuisance factors of dust, odor, and noise associated with manufacturing. This includes such uses as retail stores, banks, business offices, drive-in restaurants and automobile sales and service facilities.

A. USE REGULATIONS

Structures to be erected and land to be used shall be for the following uses:

1. Accounting and tax preparation services.
2. Apartments, on the second and subsequent floors of commercial/office use, provided that each unit contains at least six hundred (600) gross square feet.
3. Appliance sale and repair.
4. Assisted living facility.
5. Automobile and truck sales and service establishments, and rental agencies, provided that vehicles lifts and pits, dismantled and wrecked automobiles and all parts and supplies be located within a building enclosed on all sides and provided that all service and repair of motor vehicles be conducted in a building enclosed on all sides.
6. Automotive parts stores.
7. Bakery.
8. Barber shops and beauty parlors.
9. Bookstores, except Adult bookstores.
10. Building supplies and service with storage under cover.

11. Car washes.
12. Catering and prepared foods.
13. Casual and formal wear stores.
14. Churches.
15. Cigarette, cigar and tobacco retail distributor.
16. Clubs and lodges with a Special Exception issued by the Board of Zoning Appeals.
17. Commercial banks and financial institutions, not to include check cashing or payday loan establishments.
18. Compounding, assembly or treatment of woods and cabinet making with a Special Exception issued by the Board of Zoning Appeals.
19. Contractors' establishments and display rooms, where business is conducted entirely within a completely enclosed building and where there is no storage of supplies or equipment outside the building.
20. Convenience stores, with gasoline.
21. Convenience stores, without gasoline.
22. Craft Beer/Tap Room.
23. Day nurseries and child care centers.
24. Delicatessen.
25. Driver's education establishment.
26. Fire stations and rescue squads.
27. Fitness center or gym.
28. Florist.
29. Funeral homes.
30. Furniture store.
31. Grocery store.
32. Hardware and feed store.
33. Hospitals.
34. Hotels and motels.
35. Ice cream parlor.
36. Institutions of higher learning.
37. Insurance agency.
38. Laundry and dry cleaning.
39. Libraries.

40. Machinery rental, sales, and service provided that service is conducted in a completely enclosed building; unless a Conditional Use Permit is issued by City Council.
41. Medical and dental offices.
42. Microbrewery/Restaurant
43. Municipal and private utilities.
44. Museums and art galleries.
45. Newspaper office buildings, including printing and publishing facilities incidental to such uses.
46. Night clubs and dance halls.
47. Nursing homes.
48. Off-street parking as required in Article XVIII of this ordinance.
49. Office and business supply store.
50. Parking garages and parking lots.
51. Pawn shop, with a Conditional Use Permit issued by City Council.
52. Pest control and extermination services.
53. Pet shops and supplies, excluding boarding kennels.
54. Pharmacy.
55. Philanthropic and charitable institutions.
56. Plant nurseries and greenhouses.
57. Radio or television broadcasting stations, studios, or offices.
58. Repair services or businesses provided that all repairs take place within a completely enclosed building.
59. Restaurants.
60. Real Estate Agency.
61. Sports facilities, indoors.
62. Sports facilities, outdoors, with a Conditional Use Permit issued by City Council.
63. Sporting goods and hunting supply stores.
64. Schools, special.
65. Self-Service Storage Facility, with Conditional Use Permit.

The following conditions shall apply to all self-storage facilities:

- a. All operations, activities and storage shall be conducted within a completely enclosed building;
- b. The leasing office must have a brick façade;
- c. Commercial activities being run in and out of storage units shall be prohibited;

- d. Storage of feed, fertilizer, grain, soil conditioners, pesticides, chemicals, explosives and other hazardous materials, asphalt, brick, cement, gravel, rock, sand and similar construction materials, inoperable vehicles, or bulk storage of fuels shall be prohibited;
 - e. Self-service storage facilities may not be located on land abutting a residential district or use;
 - f. Storage of boats, recreational vehicles, and motor vehicles shall be prohibited; and
 - g. All building façades abutting public right-of-ways shall have a brick façade.
66. Tailor and seamstress.
67. Tattoo Parlors and Body Piercing Establishments, with a Conditional Use Permit issued by City Council.
68. Telecommunications towers or antenna for wireless transmission above the frequency of 20,000 Hertz (hz), with a Conditional Use Permit issued by City Council.
69. Theaters, motion picture theaters and assembly halls but excluding drive-ins.
70. Veterinary hospitals.
71. Video rental stores, not to include adult video establishments.
72. Wholesale businesses.

B. AREA REGULATIONS

- 1. For each main building containing or intended to contain one or more permitted uses, there shall be a minimum lot area of five thousand (5,000) square feet.
- 2. For each apartment on the second or subsequent floors of a commercial/office use, there shall be a minimum lot area of one thousand (1,000) square feet per dwelling unit. This is not in addition to the five thousand (5,000) square foot minimum lot area required above.

C. LOT WIDTH REGULATIONS

The minimum lot width for all permitted uses and uses requiring a conditional use permit shall be fifty (50) feet.

D. SETBACK REGULATIONS

Structures shall be located forty (40) feet from any street or highway or from any street or highway right-of-way; except that if there are two abutting lots with structures on each, then no building shall be set back more than the average setback of the two. This shall be known as the "setback line".

E. YARD REGULATIONS

1. Side: Each main structure shall have at least one side yard of at least ten (10) feet; except that when such use abuts a residential district, there shall be a side yard of ten (10) feet.
2. Rear: Each main structure shall have a rear yard of at least twenty-five (25) feet.

F. HEIGHT REGULATIONS

Buildings may be erected up to forty-five (45) feet from grade except that church spires, belfries, cupolas, chimneys, flues, flag poles, television antennae, radio aerials, and equipment penthouses are exempt from the provisions of this Section.

G. SPECIAL PROVISION FOR CORNER LOTS

1. Of the two (2) sides of a corner lot, the front shall be deemed to be the shortest of the two (2) sides fronting on streets except that when one street has more than twice the traffic volume of the other, the side facing the street with the highest traffic volume shall be deemed to be the front.
2. The side yard facing the side street shall be twenty (20) feet for both main ~~and accessory~~ buildings and trash receptacles.

H. REQUIREMENTS FOR PERMITTED USES

Before a building permit shall be issued or construction commenced on any permitted use in this district or a permit issued for a new use, all requirements of Article XVI, Site Plan Requirements, shall be met.

**COMMUNICATIONS
FROM CITIZENS**

**REPORTS
OF THE
CITY
MANAGER**

REGULAR BUSINESS

R-1



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: To appoint a Building Official for the City of Hopewell to succeed the Interim Building Official.

ISSUE: In December 2015 City Council appointed Julie C. Walton, Certified Building Official and Director of Community Development & Code Compliance, for Prince George County, Virginia, as the Interim Building Official. This appointment was made after the retirement of the former Building Official of many years. The City Code requires City Council to appoint a Building Official. Now that the City has found a permanent Building Official to succeed Mrs. Walton, a new appointment is necessary.

RECOMMENDATION: City Administration is requesting the appointment of _____ as the Building Official of the City of Hopewell, Virginia.

TIMING: Approval is requested on May 10, 2016.

BACKGROUND: The former Building Official retired in December 2015. The City appointed Julie C. Walton, Director of Code Compliance from Prince George County, as the Interim Building Official. Mrs. Walton and her team has done an excellent job with the review of plans, inspections, and other duties as assigned. After a rigorous and competitive interview process, the Director of Development, along with a three person professional interview panel, has chosen an outstanding Certified Building Official to succeed Mrs. Walton.

FISCAL IMPACT: None

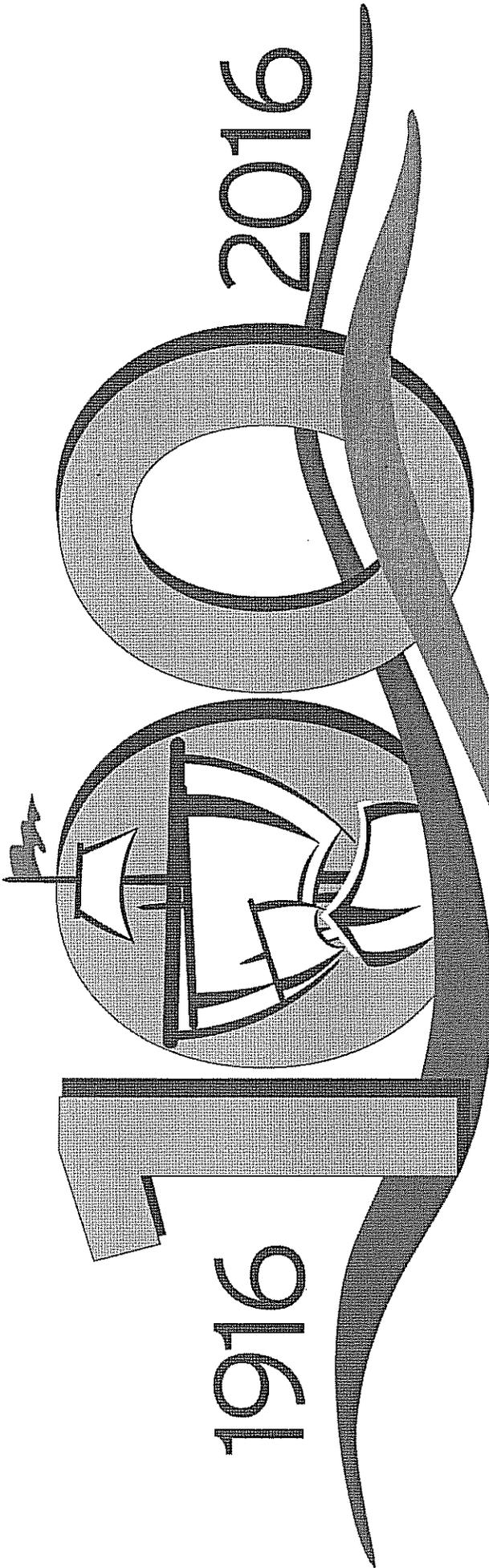
ENCLOSED DOCUMENTS: None

STAFF: Mark A. Haley, City Manager
Charles E. Dane, Assistant City Manager
Tevya W. Griffin, Director of Neighborhood Assistance & Planning

SUMMARY:

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor K. Wayne Walton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Mayor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony J. Zevgolis, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie M. Shomak, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4			

R-2



1916

2016

HOPWELL
VIRGINIA



For inquiries, please call (804) 541-2270 or email
hbragg@hopewellva.gov

<u>DATE</u>	<u>DESCRIPTION</u>	<u>PLACE</u>	<u>CONTACT</u>
12/6/2015	Kick-off Banner Unveiling	City Hall	Mr. Dane
1/18/2016	Martin L. King, Jr., Service Day Project	City	Mr. Bragg
2/27/2016	Black History Month Program	Beacon Theatre	Mr. Bragg
3/4/2016	Concert-Petersburg Symphony-HH5	Beacon	Mr. Haley
3/19/2016	Fine Arts Festival-Hopewell High	HHS	Dr. Hackney
4/22/2016	Earth Day	City	Team
4/23/2016	Fireman's Parade	City	Chief Hunter
5/14/2016	Craft Beer Festival	City (Broadway)	Ms. McDonough
5/1/2016	Lecture Series	Weston Manor	Mr. Harless
5/5/2016	National Day of Prayer	Ashford Plaza	Team
5/11/2016	Rockin' on the River Concerts	City Marina	Mr. Reidmiller
5/21/2016	Youth Conference	City	Councilor Gore
6/5/2016	Spiritual Celebration	City	Pastor Jeff Butler/Rev. Danny Tucker
6/18/2016	Juneteenth Celebration	Appomattox Manor	Ms. Rose
6/25/2016	Butts on Broadway	City (Broadway)	Mr. Kaufman

City of Hopewell 100th Year Anniversary Events and Activities

7/2/2016	Festival-Three events on the River	Appomattox River	Team
7/2/2016	Ribbon cutting Ceremony-Proclamation City (Municipal Building)		Team
7/2/2016	Fireworks	Appomattox River	Mr. Reidmiller
9/11/2016	Ride For Warriors	City	Mr. Harless
9/17/2016	100 Years of Classic Cars (Car Show)	City	Mr. Reidmiller
9/24/2016	FOLAR Paddle Battle	Appomattox River	Councilor Walton
9/30/2016	Imperium (Movie)	Beacon Theatre	Mr. Dane
10/28/2016	Hopewell Haunts and Fall Festival	Crystal Lake Park	Mr. Reidmiller
10/29/2016	City Point 5k Fun Run and HEAL Fest	Community Center	Mr. Reidmiller
12/3/2016	Holiday Boat Parade	City Marina	Mr. Reidmiller
12/4/2016	Light Up The Night	Ashford Plaza	Mr. Reidmiller
TBA	Neighborhood/Downtown Tours	City	Vice Mayor Luman-Bailey
TBA	Industry/Community Celebration	City	Mr. Tuck

#

**REPORTS
OF THE
CITY
ATTORNEY**

**REPORTS
OF THE
CITY CLERK**

Appointments/Reappointments to Boards and Commissions

May 10, 2016

VACANCIES

Talent Bank Resumes on File

Building Official of the City of Hopewell

John Tyler Policy Board for ASAP

(1) Reappointment



**TALENT BANK RESUME
BOARDS, COMMISSIONS & AUTHORITIES**

**CITY OF HOPEWELL
300 North Main Street
Hopewell, Virginia 23860**

Board of Architectural Review (BAR)
 Board of Bldg. Code & Fire Prevention Code Appeals
 Board of Equalization (BOE)
 ● Board of Zoning Appeals (BZA)
 Central Virginia Film Office Board
 Central Virginia Waste Management Authority (CVWMA)
 Crater District Area Agency on Aging
 Crater Health Local Advisory Board
 Disability Services Board/Crater Planning District
 ✕ Economic Development Authority
 District 19 Community Services Board (DCSB)
 Dock Commission
 Downtown Design Review Committee
 Friends of the Appomattox River (FOLAR)
 Historic Preservation Committee
 ✕ ● Housing Authority, Hopewell Redevelopment & HRHA
 John Tylor Community College Board (JTCC)

Keep Hopewell Beautiful (Formerly Clean City Commission)
 Law Library Committee
 Library Board (Appomattox Regional)
 Neighborhood WATCH Advisory Council
 ● Planning Commission/Wetlands Board
 Resource Conservation and Development (RC&D)
 Council of the South Centre Corridors
 Recreation Commission
 Regional Wastewater Treatment Commission (HRWTF)
 City of Hopewell School Board
 Sesquicentennial Committee
 Social Services Advisory Board
 Technology Fund Committee
 Telecommunications Regulation Committee
 Transportation Safety Board (TSB)
 Virginia's Gateway Region

First Choice

Second Choice

Third Choice

Date Submitted: _____ (This resume will become void one year from this date) Occupation: _____

Name: _____

Address: _____
 This is my Home Address Business Address Mailing Address

Address: _____
 This is my Home Address Business Address Mailing Address

Home Phone: () _____ Cell Phone: () _____ Office Phone: () _____ Email: _____

What are your specific qualifications, skills and abilities as they relate to the Board(s), Commission(s) or Committee(s) on which you have requested to serve; and how will they enhance that Board, Commission or Committee? _____

Additional Comments: _____

In what ward of the City of Hopewell do you reside? 1 2 3 4 5 6 7

Do you have relatives who are employed by the City of Hopewell, serve as a member of either of the agencies to which you seek appointment, or who serve on Hopewell City Council? Yes No

If so, whom? _____ Which agency? _____

By my signature hereto, I certify that (1) the information given by me in this document is correct to the best of my knowledge, and (2) I understand and agree that the city of Hopewell may make an independent investigation of my background and qualifications, including (a) under Sec. 2-61 (Criminal background check required as a condition of service to the city) of the city code, and (b) as to my references, past and present employment, education, involvement in litigation or other proceedings, and other items.

Signature

Date

Please return completed form to:

**Office of the City Clerk, Municipal Building
300 North Main Street, Hopewell VA 2860**

Requires annual filing of Financial Disclosure Statements

Requires annual filing of Real Estate Disclosure Statements

The members of the Hopewell City Council appreciate your interest in serving the Citizens of the City in this capacity

REPORTS OF THE CITY COUNCIL

- **COMMITTEES**
- **INDIVIDUAL REQUEST**
- **ANY OTHER COUNCILOR**

**CITIZEN/
COUNCILOR
REQUEST**

**COUNCIL
COMMUNICATIONS**

ADJOURN