

CITY OF HOPEWELL

Hopewell, Virginia, 23860

CITY COUNCIL

AGENDA

PHONE: 541-2249

FAX: 541-2248

Brenda S. Pelham, Mayor, Ward #6
Christina Luman-Bailey, Vice Mayor Ward #1
Arlene Holloway, Councilor, Ward #2
Anthony Zevgolis, Councilor, Ward #3
Jasmine E. Gore, Councilor, Ward #4
K. Wayne Walton, Ward #5
Jackie M. Shornak, Councilor, Ward #7

Automated Citizen Information System (ACIS)

541-2401 – Messages:

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112 – City Council Agenda

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Mark A. Haley, City Manager
Cynthia Y. Ames, City Clerk

6:30 p.m.
Closed Meeting
Regular Meeting
7:30 p.m.

Date: February 10, 2015 MUNICIPAL BUILDING TIME: Closed Meeting 6:30 p.m.
Regular Meeting 7:30 p.m.

6:30 PM Call to Order, roll call, and welcome to visitors.

Roll Call

Closed Meeting – discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body (appointments to City Council Boards and Commission).

7:30 p.m. Call to Order, roll call, and welcome to visitors.

Prayer by Chaplain Michael Wyche followed by the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

All matters listed under Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

- C-1. Minutes: 11.18.2015 Regular Meeting; 12.09.2015 Regular Meeting; 1.06.2015 Reorganizational and Special Meeting;
- C-2. Pending & Action List;
- C-3. Information for Council Review: none
- C-4. Personnel Change Report & Financial Report;
- C-5. Public Hearings Announcements: March – A request to amend Chapter 19, Housing Code, of the

Code of the City of Hopewell, to add a **vacant property registry** program that requires and owner of vacant properties in the City to register that property with the City Building Official; A Zoning Ordinance Amendment to amend Article I, Definitions, of the Hopewell Zoning Ordinance to add a **residential day care home** as a definition as required by the Code of Virginia; A Zoning Ordinance Amendment to amend Article I, Definitions, of the Hopewell Zoning Ordinance to add a **taxi cab service operation** as a definition; A Zoning Ordinance Amendment to amend Article X, Limited Commercial Zoning District (B-2), Section A., Use Regulations, to add a **taxi cab service operation** as an allowable use of the Hopewell Zoning Ordinance; A Zoning Ordinance Amendment to amend Article XI, Corridor Development Zoning District (B-3), Section A., Use Regulations, to add a **taxi cab service operation** as an allowable use to the Hopewell Zoning Ordinance; A Zoning Ordinance Amendment to amend Article XII, Highway Commercial Zoning District (B-4), Section A, Use Regulations, to add a **taxi cab service operation** as an allowable use to the Hopewell Zoning Ordinance; A Zoning Ordinance Amendment to amend Article I, Definitions, of the Hopewell Zoning Ordinance to add a **residential care home facility** as a definition;

- C-6. Routine Approval of Work Sessions: February 17, 2015 Work Session - Zoning Ordinance Amendment to amend Article X, Limited Business District (B-2), Section A., Use Regulations, to allow accessory structures to include **metal carports** that are not visible from primary streets and any other conditions the City Council may deem necessary; Financial Budget FY 2015-2016; **February 24, 2015 Work Session**: A request to amend Article I, Definitions, of the Hopewell Zoning Ordinance to add an **adult day care home** as a definition and to consider adding an adult day care home to the residential and business zoning districts.
- C-7. Ordinances on second and final reading: none
- C-8. Routine Grant Approval: none
- C-9. Proclamations/Resolutions/Presentations: Letter of Recognition- Na'Seem Hopson; Proclamation Kiwanis International 100th Anniversary

PUBLIC HEARINGS

*(Addressing Council (See Minute Book 26, Page 211, dated March 27, 2001.) – Each person addressing the Council shall step to the microphone, give name and address and limit comments to **three (3) minutes** or less. No person shall be permitted to address Council a second time until all others have been heard once and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the Mayor. No question shall be asked a Council member (including Administration) except through the presiding officer.)* None

COMMUNICATIONS FROM CITIZENS

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. Each speaker will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, dated March 26, 2002.) Any other person desiring to make a comment who is recognized by the chair.*

UNFINISHED BUSINESS

- UB-1. Unfinished Business – Major Demolition Projects in the Pipeline

Action: none needed

REGULAR BUSINESS

Reports of Boards & Commissions

Reports of City Manager

- R-1. **Regular Business** – Reinstatement of the Youth Commission

Action: discuss, approve and file

MOTION: RESOLVE TO REINSTATE THE CITY OF HOPEWELL YOUTH COMMISSION

Roll call

- R-2. **Regular Business** - Ordinance 2015-03 amending and reenacting Ordinance 2014-08 City of Hopewell Stormwater Management Ordinance

Action: adopt ordinance and file

MOTION: ADOPT ORDINANCE 2015-03 AMENDING AND REENACTING ORDINANCE 2014-08 CITY OF HOPEWELL STORMWATER MANAGEMENT ORDINANCE, 1-2 DEFINITIONS. (9VAC25-870-10) TO REFLECT DEQ REQUIREMENT, "AGREEMENT IN LIEU OF A STORMWATER MANAGEMENT PLAN," ON FIRST READING, DISPENSING WITH THE SECOND READING, EFFECTIVE IMMEDIATELY UPON PASSAGE

Roll Call

- R-3. **Regular Business** – Economic Development Authority of the City of Hopewell, Virginia – Commercial Business Grant Program (Previously referred to as the “Legacy Business Pilot Program”) recommended policy guidelines for Councils consideration and approval

Action: approve and file

MOTION: RESOLVE TO APPROVE THE POLICY GUIDELINES FOR THE COMMERCIAL BUSINESS GRANT PROGRAM

Roll call

- R-4. **Regular Business** – Economic Development Authority of the City of Hopewell, Virginia – Business Retention and Expansion Program, proposed program for the Economic Development to stay engaged with the City of Hopewell’s current businesses

Action: receive and file

- R-5. **Regular Business** –Recreation and Parks - Minimum Age for Unaccompanied Minors to Use the Hopewell Community Center as Recommended by Staff and Approved by the Recreation Commission

Action: receive and file

R-6. **Regular Business** – Planning Commission/Wetlands Board – change of meeting time

Action: receive and file

R-7. **Regular Business** – Fund a summer program for the youth of our City. John Randolph Foundation is planning to roll out an interim plan to expose our youth to programs and activities while they continue to work on the long term Youth Initiative for the City. The amount of the onetime funding is \$3,000

Action: discuss, approve and file

MOTION: APPROVE BUDGET RESOLUTION AMENDMENT FISCAL YEAR 2014 - 2015 FUNDING A SUMMER PROGRAM FOR THE YOUTH IN HOPEWELL IN THE AMOUNT OF ONETIME FUNDING OF \$3,000

Roll call

R-8. **Regular Business** – CGI Communications – Community Showcase Video

Action: approve and file

MOTION: RESOLVE TO APPROVE CGI COMMUNICATIONS PROGRAM FOR THE CITY OF HOPEWELL AND AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT

Roll call

R-9. **Regular Business** – Clerk of Circuit Court – Budget Amendment FY 2014-2015 in the amount of \$5,000

Action: approve and file

MOTION: RESOLVE TO APPROVE BUDGET AMENDMENT FY 2014-2015 IN THE AMOUNT OF \$5,000

Roll call

R-10. **Regular Business** – Resolution of the City Council of the City of Hopewell, Virginia regarding refunding bonds to be issued by the Riverside Regional Authority

Action: approve and file

MOTION: ADOPT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOPEWELL, VIRGINIA REGARDING REFUNDING BONDS TO BE ISSUED BY THE RIVERSIDE REGIONAL AUTHORITY AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTINUING DISCLOSURE AGREEMENT

Roll Call

Reports of the City Attorney

Reports of the City Clerk

Board of Architectural Review-2 vacancies-no TBRs on file; **Dock Commission**-1 vacancy-no TBRs on file; **Virginia’s Gateway Region** – 2 vacancies (2.28.2015); **Keep Hopewell Beautiful**-2 vacancies-2 TBRs on file; **Recreation Commission**-1 vacancies (1 student rising junior); **Senior Citizen Advisory Commission**-3 vacancies-no TBRs on file; **Social Services Advisory Board**-4 vacancies-5 TBRs on file;

Reports of City Council:

- Committees,**
- Individual Requests,**
- Any Other Councilor**

CITIZEN/COUNCILOR REQUESTS

- CCR-1. **Citizen/Councilor Requests** – Councilor Gore – “Let’s Move” VSU interns in partnership with John Randolph MC available - Parks & Recs; Neighborhood Assistance & Planning Dept. – Youth Planners to participate during comprehensive plan
- CCR-2. **Citizen/Councilor Requests** – Councilor Gore - Quarterly Meetings- EDA, HDP, School Board, (staff counts as strategic plan)
- CCR-3. **Citizen/Councilor Requests** – Councilor Gore - Action List- Where are we with what has been requested? Suggested planned out work sessions at least 4 months in advance
- CCR-4. **Citizen/Councilor Requests** – Mayor Pelham – Changes to the Talent Bank Resume to exclude the question referencing litigation
- CCR-5. **Citizen/Councilor Requests** – Councilor Zevgolis – establishing as authorized by Charter the City Council Ethics Committee
- CCR-6. **Citizen/Councilor Requests** – Councilor Zevgolis – requiring two regular council meetings a month with summer exceptions as in the past
- CCR-7. **Citizen/Councilor Requests** – Councilor Zevgolis – revision of our Council Rules and Procedures Manual
- CCR-8. **Citizen/Councilor Requests** – Councilor Zevgolis – revision of our inoperative vehicle ordinances
- CCR-9. **Citizen/Councilor Requests** – Councilor Shornak – instruct city manager to engage appropriate staff to put into place a procedural guide for those citizens and /or organizations that request funds from the City
- CCR-10. **Citizen/Councilor Requests** – Councilor Walton - Update on City taking over Mallonee Gym. Cost to do so?
- CCR-11. **Citizen/Councilor Requests** – Councilor Walton - Put together a cost to build track at High School and practice football field inside of it. (update existing location)

PRESENTATIONS FROM BOARDS & COMMISSIONS *Each of the City’s boards, commissions, authorities, and committees of Council, may periodically give presentations to City Council not to exceed 10 minutes.*

COUNCIL COMMUNICATIONS

ADJOURNMENT

CLOSED
MEETING

CONSENT AGENDA

MINUTES

Regular Meeting
November 18, 2014

MINUTES OF CITY COUNCIL MEETING HELD NOVEMBER 18, 2014

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, November 18, 2014, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Michael C. Bujakowski, Mayor
Roosevelt Edwards, Councilor
K. Wayne Walton, Councilor
Councilor Jackie M. Shornak

Mark A. Haley, City Manager
David C. Fratarcangelo, City Attorney
Cynthia Y. Ames, City Clerk

ABSENT: Jasmine E. Gore, Vice Mayor
Christina J. Luman-Bailey, Councilor
Brenda S. Pelham, Councilor

ROLL CALL

Mayor Bujakowski opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	ABSENT
Councilor Luman-Bailey	-	ABSENT
Councilor Edwards	-	present
Councilor Walton	-	present
Councilor Pelham	-	ABSENT
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Walton, seconded by Councilor Edwards and unanimously passed to resolve to go into Closed Meeting for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (downtown options and purchase); discussion consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (appointments to City Council Boards and Commissions and City Council appointees performance evaluation); and, consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body (Superfund Site) in accordance with Virginia Code Section 2.2-3711 (A) (3) and (5).

OPEN MEETING

At 7:31 p.m. Council convened into Open Meeting. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Meeting?" Upon the roll call, the vote resulted:

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Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Councilor Walton	-	yes
Councilor Shornak	-	yes

REGULAR MEETING

Mayor Bujakowski opened the regular meeting at 7:31 p.m. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	ABSENT
Councilor Luman-Bailey	-	ABSENT
Councilor Edwards	-	present
Councilor Walton	-	present
Councilor Pelham	-	present
Councilor Shornak	-	ABSENT

PRAYER

Prayer by Chaplain Danny Tucker followed by the Pledge of Allegiance to the Flag of the United States of America.

AMEND AGENDA

Motion was made by Councilor Walton, seconded by Councilor Edwards to resolve to amend the agenda to add under Reports of the City Attorney to accept resignation and settlement agreement, and to add under Reports of the City Clerk to increase the number of managers on the Beacon Theatre Manager 2012, LLC from five to seven. Upon the roll call, the vote resulted:

Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Councilor Walton	-	yes
Councilor Shornak	-	yes

Charles Dane introduced the visual upgrades in Council Chambers. The quality of presentations are better for the public to view. Another upgrade will be the microphones for enhanced audio delivery.

CONSENT AGENDA

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to approve the Consent Agenda. Minutes: 9.23.2014 Special Meeting and Work Session; 9.24.2014 Special Meeting; Pending List; Information for Council Review: none; Personnel Change Report & Financial Report; Public Hearings Announcements: December 9, 2014 Use of public property in the Downtown area; Routine Grant Approval: none; Proclamations, Resolutions, Presentations: Employee of the Quarter, Shekira Wynn; Proclamation Brianna Kerr. Upon the roll call, the vote resulted:

Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Councilor Walton	-	yes
Councilor Shornak	-	yes

Proclamation of the City of Hopewell

WHEREAS, after working months with local businesses, gathering works of art, and producing art work; and

WHEREAS, Brianna Kerr's art work was given freely to help those in need; and

WHEREAS, holding an auction at the Beacon Theatre in Hopewell raising several thousand dollars to benefit Children's Cancer Research; and,

WHEREAS, each and every one will benefit from cancer research especially the children; and,

WHEREAS, Brianna Kerr of Hopewell, Virginia, unselfishly gave of her time and talent.

NOW, THEREFORE, BE IT PROCLAIMED the entire City Council of Hopewell, Virginia whole-heartedly thanks Brianna Kerr for her positive influence in our community.

IN WITNESS WHEREOF, I, Michael C. Bujakowski, Mayor of Hopewell, Virginia have hereunto set my hand and cause the Seal of the City of Hopewell to be affixed on this 18th day of November, 2014.

/s/Michael C. Bujakowski
Mayor

PH-1. PUBLIC HEARING – LEASE BETWEEN THE CITY OF HOPEWELL AND FISH TALES 2, INC. FOR THE OPERATION AND MAINTENANCE OF THE HOPEWELL CITY MARINA

This was the night advertised as a public hearing to receive citizen comments regarding the lease between the City of Hopewell and Fish Tales 2, Inc. for the operation and maintenance of the Hopewell City Marina.

The Public Hearing was opened at 7:38 p.m.

Mark A. Haley, City Manager stated the only item changing in the lease agreement was the name of the business from Fish Tales to Fish Tales 2, Inc. two separate entities.

There being no other speakers, the Public Hearing was closed at 7.40 p.m.

Motion was made by Councilor Shornak, seconded by Councilor Edwards to approve the lease between the City of Hopewell and Fish Tales 2, Inc. for the operation and maintenance of the Hopewell City Marina and authorize the city manager to execute the lease upon review and approval of the city attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

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PH-2. PUBLIC HEARING – REQUEST FOR THE CITY TO VACATE AN UNDEVELOPED PORTION OF AN ALLEY BETWEEN 206 NORTH 7TH AVENUE (SUB-PARCEL #031-1155) AND 200 NORTH 7TH AVENUE (SUB-PARCEL #031-1160)

This was the night advertised as a public hearing to receive citizen comments regarding the vacation of an undeveloped portion of an alley between 206 North 7th Avenue (Sub-parcel #031-1155) and 200 North 7th Avenue (Sub-parcel #031-1160)

The Public Hearing was opened at 7:42 p.m.

Mark Haley, City Manager, stated the documents were not filed in a timely manner by the requestor, on the original request to vacate.

There being no speakers, the Public Hearing was closed at 7:43 p.m.

Motion was made by Councilor Edwards, seconded by Councilor Walton to vacate an undeveloped portion of an alley between 206 North 7th Avenue (Sub-parcel #031-1155) and 200 North 7th Avenue (Sub-parcel #031-1160) located on North 7th Avenue, on first reading. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

PH-3. PUBLIC HEARING – AN ORDINANCE AMENDING AND REENACTING CHAPTER 18, GARBAGE, REFUSE & WEEDS, SECTION 18-3, ABATEMENT OF NUISANCES

This was the night advertised as a public hearing to receive citizen comments on an ordinance amending and reenacting Chapter 18, Garbage, Refuse & Weeds, Section 18-3, Abatement of Nuisances to allow one notification of a grass violation per season, to count for the whole season, from March 1 to November 30.

The Public Hearing was opened at 7:44 p.m.

There being no speakers, the Public Hearing was closed at 7:45 p.m.

Motion was made by Councilor Shornak, seconded by Councilor Walton to adopt Ordinance amending and reenacting Article 1, In General, of Chapter 18, Garbage, Refuse & Weeds, Section 18-3, Abatement of Nuisances of the Code of the City of Hopewell, on first reading, dispensing with the second reading effective immediately upon passage. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

ORDINANCE 2014-24

An Ordinance amending and reenacting Article I, In General, of Chapter 18, Garbage, Refuse and Weeds, of the Code of the City of Hopewell.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Article I, In General, of Chapter 18, Garbage, Refuse and Weeds, of the Code of the City of Hopewell is amended and reenacted as follows:

CHAPTER 18 – GARBAGE, REFUSE & WEEDS

ARTICLE I. IN GENERAL

Sec. 18-1. Unlawful accumulations or growth.

(a) It shall be unlawful for the owner of any land (“property”) within the city:

- (1.) To permit the accumulation on such property of garbage, refuse, litter, trash, debris and other substances which might endanger the health, safety or welfare of residents of the city.
- (2.) To permit grass, weeds, or other foreign growth in excess of ten (10) inches in height to grow on any occupied or vacant developed, or undeveloped property. This subsection shall not apply to wooded areas of land in their natural state.

(b) In the event of a violation of subsection (a) of this section, the city manager or his duly authorized agent shall serve a notice of violation on the property owner who shall, within five (5) days, proceed to correct the condition. Said notice of violation shall be served either by personally delivering it to the property owner or by sending it by certified mail, return receipt requested, to the address listed in the real estate tax records. If the condition is not corrected satisfactorily within five (5) days of service of such written notice, the city manager or his duly authorized agent may proceed to have the condition corrected, either by city forces or by a private contractor. The actual cost thereof, together with an administrative handling charge of one hundred dollars (\$100.00) shall be billed to the property owner, and if not paid within thirty (30) days, shall be added to and collected in the same manner as the real estate tax on such property, and shall constitute a lien on the subject property.

(c) In the event of a violation of subsection (a), the owner of the property shall also be subject to a civil penalty of fifty dollars (\$50.00) for the first violation, or violations arising from the same set of operative facts. The civil penalty for subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall be two hundred dollars (\$200.00). Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of \$3,000 in a 12-month period.

(d) In the event the owner of property in violation of this section cannot, with reasonable diligence, be located, the notice of violation may be served on any agent of the owner or other person in charge of the property, who shall correct the condition constituting the violation.

(e) Such violations shall be a Class 3 misdemeanor in the event that three (3) civil penalties have previously been imposed on the same defendant for the same or similar violation; not arising from the same set of operative facts, within a 24-month period. Classifying such subsequent violations as criminal offenses shall preclude the imposition of civil penalties for the same violation.

State law reference: Authority for above section, Code of Virginia, §15.2-901.

Sec 18-2. Nuisances

(a) Any weeds, grass, or other foreign vegetation growth upon any property within the city which is detrimental to the health, safety or welfare of the inhabitants of the city, are hereby declared a nuisance.

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(b) Any weeds, shrubs, grass, or other vegetation growth upon any property within the city which is in excess of fourteen (14) inches in height are hereby declared a nuisance. This subsection shall not apply to wooded areas of land in their natural state.

(c) Any hedge, shrub, tree or other vegetation, the limbs, branches or other parts of which overhang, extend or protrude into any street, sidewalk or public alley in a manner which obstructs or impedes the safe and orderly movement of persons or vehicles thereon or, in the case of trees, when the dead limbs or branches thereof are likely to fall into or across such street, sidewalk or public alley, thereby endangering such persons or vehicles, or which would cause a traffic hazard as described in Article XVIII-A-10-c of the zoning ordinance are hereby declared a nuisance.

(d) Any grass, weeds, or other vegetable matter growing on any sidewalk, or between any sidewalk and the paved surface of the street, are hereby declared a nuisance and it shall be the duty of the owner or occupant of any land or premises abutting upon such sidewalks to keep such grass, weeds, and other vegetable matter cut at all times to prevent such space from becoming unsightly or offensive, or from constituting a hazard to the health, safety or welfare of the residents of the city.

(e) Any accumulations of garbage, refuse, litter, trash, debris and other substances on any parking lot which might endanger the health, safety or welfare of residents of the city are hereby declared a nuisance and it shall be the duty of the owner or occupant of any parking lot to keep such garbage, refuse, letter, trash, debris and other substances clear from any parking lot at all times to prevent such space from becoming unsightly or offensive, or from constituting a hazard to the health, safety or welfare of the residents of the city.

(f) Any storing of personal possessions or accumulations visible from the street or neighbouring properties, including but not limited to: commercial or household fixtures, appliances, furniture, equipment or accessories; automotive equipment, parts or accessories; construction equipment, supplies or accessories; or any item causing an offensive, unwholesome, unsanitary or unhealthy accumulation in or on any place or premises are hereby declared a nuisance.

(g) No owner or occupant of any property within the city shall cause, permit, or allow the existence of any nuisance described in subsections (a) - (f) of this section to exist on said property.

(h) Subsections (a) – (e) shall not apply to wooded areas of land in their natural state.

State law references: Authority for above section, Code of Virginia, §15.2-901 and §15.2-1115.

Sec. 18-3 Abatement of Nuisances

(a) In the event of a violation of the preceding section 18-2, the city manager or his duly authorized agent shall serve a notice of violation on the property owner and/or occupant who shall, within five (5) days, proceed to correct the condition. The owner of the property and the occupant of the property, if different, shall be jointly and severally liable for any violation of section 18-2.

(b) The notice of violation shall be served either by personally delivering it to the property owner and/or occupant, sending it by certified mail, return receipt requested, to the address listed in the real estate tax records, or by affixing a copy thereof in a conspicuous place at the entrance door or avenue of access. If the condition is not corrected satisfactorily within ten (10) days of service of such written notice, the city manager or his duly authorized agent may proceed to have the condition corrected, either by city forces or by a private contractor. The actual cost thereof, together with an administrative handling charge of one hundred dollars (\$100.00) shall be billed to the property owner or occupant, and if not paid within thirty (30) days, shall be added to and collected in the same manner as the real estate tax on such property.

(c) One written notice, as provided in subsection (a), per growing season (March 1- November 30) is hereby deemed reasonable notice, to owners of vacant, developed or undeveloped property. Upon the

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failure of the owner to comply with such notice, the city manager or authorized agent may remove or contract for the removal of growth of grass or similar vegetation in accordance with Section 18-2 and Section 18-3 of this Article for the entire growing season.

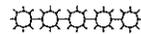
(d) Every charge authorized by this section in excess of two hundred dollars (\$200.00) which has been assessed against the owner of any such property and which remains unpaid shall constitute a lien against such property. Such liens shall have the same priority as other unpaid local taxes and shall be enforceable in the same manner as provided in Articles 3 (§ 58.1-3940 et seq.) and 4 (§ 58.1-3965 et seq.) of Chapter 39 of Title 58.1. The city may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.

(e) Violations of this section shall be subject to a civil penalty, not to exceed fifty dollars (\$50.00) for the first violation, or violations arising from the same set of operative facts. The penalty for subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall be two hundred dollars (\$200.00). Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of three thousand dollars (\$3,000.00) in a 12-month period.

(Ord. No. 2014-24, 11.18.2014)

State law references: Authority for above section, Code of Virginia, §15.2-901 and §15.2-1115.

In accordance with Section 7, Effective date of ordinances and resolution; this ordinance shall become effective after thirty (30) days from the date of its adoption by the City Council. In all other respects said Code of the City of Hopewell shall remain unchanged and be in full force and effect.



PH-4. PUBLIC HEARING – AN ORDINANCE AMENDING AND REENACTING CHAPTER 2, ADMINISTRATION, ARTICLE III, CITY EMPLOYEES, SECTION 2-61, CRIMINAL BACKGROUND CHECK

This was the night advertised as a public hearing to receive citizen comments on an ordinance amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check.

The Public Hearing was opened at 7:47 p.m.

There being no speakers, the Public Hearing was closed at 7:48 p.m.

Motion was made by Councilor Walton, seconded by Councilor Shornak to adopt Ordinance 2014-20 amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check Required as a Condition of Service to the City, of the Code of the City of Hopewell to implement a policy for criminal background checks as a condition of service to the city, on first reading dispensing with the second reading and effective immediately upon passage. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes

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Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

ORDINANCE 2014-20

An Ordinance amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check Required as a Condition of Service to the City, of the Code of the City of Hopewell to implement a policy for criminal background checks as a condition of service to the city.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check Required as a Condition of Service to the City, of the Code of the City of Hopewell is amended and reenacted as follows:

CHAPTER 2. ADMINISTRATION

ARTICLE III. CITY EMPLOYEES

Sec. 2-46. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed § 2-46, which pertained to position classification and pay plans.

Sec. 2-47. Pension plan.

Nothing in this Code or the ordinance adopting this Code shall affect any ordinance listing and certifying employees of the city as included in the pension plan of the city, and all such ordinances are hereby recognized as continuing in full force and effect to the same extent as if set out at length in this Code.

Sec. 2-48. Grievance procedure.

The city manager shall publish and administer a grievance procedure for the city in accordance with Code of Virginia, § 15.2-1506 et seq., as approved by the city attorney, and he shall distribute copies of such grievance procedure to all city employees.

(Ord. No. 79-4, 2-13-79; Ord. No. 2007-06, 6-26-2007)

Secs. 2-49, 2-50. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed §§ 2-49, 2-50, which pertained to hours city offices open; working hours for firemen and police; off-duty employment of police officers and part-time employees.

Sec. 2-51. Holidays.

The city shall observe the paid holiday schedule adopted by the state for its employees, currently codified in Code of Virginia, § 2.2-3300.

Whenever any of such days falls on a Saturday, the Friday next preceding such day, or whenever any of such days falls on Sunday, the Monday next following such day, and any day so appointed by the Governor of the Commonwealth or the President of the United States, shall be a paid legal holiday for city employees. (Code 1963, § 2-8; Mo. of 5-7-86;

Ord. No. 2007-06, 6-26-2007)

Secs. 2-52--2-60. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed §§ 2-52--2-59, which pertained to vacations, sick leave, permission for time off generally, time off in event of death in immediate family, time off for jury duty, time off for voting, military leave, and leave of absence for personal emergency or study related to job.

Sec. 2-61. Criminal background check required as a condition of service to the city.

(a) In accordance with § 19.2-389 of the Code of Virginia, the Hopewell City Council hereby finds that, in the interest of public welfare or safety, it is necessary to determine if the past criminal conduct of a person with a conviction record, who desires to serve the city, would be compatible with the nature of the service to the city under consideration.

(b) In order to carry out this policy, the city shall require a criminal background history review of all persons selected for employment with the city, all current employees of the city selected for promotion or transfer to another position within the city, and the city may require a criminal background history review of persons volunteering service to and on behalf of the city, as a condition of each person's initial or continued service to the city. The criminal history review shall be conducted in accordance with the applicable provisions of federal, state and local law, including but not limited to §§ 19.2-389, 15.2-1503.1 and 15.2-1505.1 of the Code of Virginia.

(c) The criminal history review for all persons selected by the city for employment, promotion, or transfer shall be conducted as follows:

- (1) Such persons shall submit to fingerprinting by the city's police department and shall provide personal descriptive information to the city's police department, which together shall be forwarded through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record information regarding such persons.
- (2) The Central Criminal Records Exchange, upon receipt of such person's record or notification that no record exists, shall make a report to the city's human resources department, the city manager, and/or the city manager's designee.
- (3) Based upon the results of the criminal background check, the human resources department, city manager and/or city manager's designee shall render a fitness for employment

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determination. In rendering such a determination, the human resources department, city manager and/or city manager's designee shall consider the following criteria:

- a. The nature and seriousness of the crime;
- b. The relationship of the crime to the work to be performed in the position applied for;
- c. The extent to which the position applied for might offer an opportunity to engage in further criminal activity of the same type as that in which the person had been involved;
- d. The relationship of the crime to the ability, capacity or fitness required to perform the duties and discharge the responsibilities of the position being sought;
- e. The extent and nature of the person's past criminal activity;
- f. The age of the person at the time of the commission of the crime;
- g. The amount of time that has elapsed since the person's last involvement in the commission of a crime;
- h. The conduct and work activity of the person prior to and following the criminal activity; and
- i. Evidence of the person's rehabilitation or rehabilitative effort while incarcerated or following release.

(4) If a person is denied employment, promotion, or transfer because of information appearing in his or her criminal history record, the city shall notify the person that information obtained from the Central Criminal Records Exchange contributed to such denial.

(d) The criminal history review for all persons volunteering to provide service to and on behalf of the city shall not require fingerprinting and shall be conducted pursuant to procedures established by the city manager.

(e) The city shall use, maintain, disseminate, and destroy criminal history review information as required by applicable federal, state and local law.

(f) The city's grievance policy shall apply to actions taken regarding covered employees pursuant to this section.

(g) The city manager is authorized to promulgate forms and procedures for the purposes of implementing and administering this policy.

(Ord. No. 2014-20, November-18-2014, amended Section 2-61.)

Sec. 2-62. Human resources personnel system.

Notwithstanding any other provision of law to the contrary, city council hereby adopts the "Human Resources Policies and Procedures Manual" dated July 1, 2007, as the Hopewell Human Resources Personnel System, including the Palmer and Cay Classification and Compensation Study, adopted effective July 1, 2003, and all amendments thereto, for city employees.

The classification and pay plan, included in the manual, may be updated from time to time based on a revised classification and pay plan recommended by the city manager and approved by city council.

(Ord. No. 2007-06, 6-26-2007; Ord. No. 2014-20, 11.18.2014)

COMMUNICATIONS FROM CITIZENS

Ms. Mary Catherine Neal presented an Urban Garden Girl Scout Project to City Council (Power Point on file in the City Clerk's office. She explained her idea to help beautify the city by planting numerous potted gardens and a community garden, made of recycled items, throughout different areas of the city, to encourage individuals to take pride in their surroundings.

UB-1 UNFINISHED BUSINESS – AN ORDINANCE AMENDING AND REENACTING ARTICLE 7 (GENERAL REGULATIONS), SECTION 7-4-3 (WATER FACILITIES) OF THE SUBDIVISION ORDINANCE OF THE CITY OF HOPEWELL, TO PROVIDE FOR THE PROHIBITION OF WELLS AS A WATER FACILITY FOR ANY NEW DEVELOPMENT, AND TO REGULATE THE USE OF OR ABANDONMENT OF ANY EXISTING WELLS IN THE CITY OF HOPEWELL

Motion was made by Councilor Walton, seconded by Councilor Edwards to adopt Ordinance 2014-18 on first reading amending and reenacting Article 7 (General Regulations), Section 7-4-3 (Water Facilities) of the subdivision ordinance of the City of Hopewell, to provide for the prohibition of wells as a water facility for any new development, and to regulate the use of or abandonment of any existing wells in the City of Hopewell. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

R-1 REGULAR BUSINESS – HOPEWELL HIGH SCHOOL MARCHING BLUE DEVILS - INFORMATION

LaTanya Felton, from the Hopewell High School Band Boosters, said the Marching Blue Devils were invited to the 2014 Russell Athletic Bowl in Orlando, Florida on December 29, 2014, and the band had held car washes, operated concession stands at games, and had sold fruit to raise five thousand dollars towards the trip to Florida. Students, Lisa Berchet, Julian Stables, Caleb Brown, Roman Hicks, and Francis Felopez, from Hopewell High School Marching Blue Devils spoke of their excitement and desire to attend the event in Florida. The band director, Andres Pierce said it was an honor to have been picked to represent the state of Virginia.

Motion was made by Councilor Walton, seconded by Councilor Edwards to allocate \$20,000 to the Hopewell High School Band for the Hopewell High School Marching Blue Devils to represent Virginia

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at the 2014 Russell Athletic Bowl in Orlando, Florida on December 29, 2014. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

The Hopewell High School Marching Blue Devils Band Booster Association, Fund Raiser Chairman, Angela Brown would be overseeing the funds, when asked the question by City Council, as to whom would be taking care of the funds. Councilors Walton, Edwards, Shornak and Mayor Bujakowski all donated one hundred dollars from their respective discretionary funds to help support the band on their trip.

R-2 REGULAR BUSINESS – REQUEST TO SUBDIVIDE 0.69 ACRES OR 30,200 SQUARE FEET OF PROPERTY LOCATED AT 1400 DINWIDDIE AVENUE, ALSO IDENTIFIED AS SUB-PARCEL #119-0140, AND TAX PARCEL #09605 IN THE R-2, RESIDENTIAL, MEDIUM DENSITY ZONING DISTRICT

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to approve the request to subdivide 0.69 acres or 30,200 square feet of property located at 1400 Dinwiddie Avenue, also identified as Sub-Parcel #119-0140, and Tax Parcel #09605 in the R-2, Residential, Medium Density Zoning District. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

R-3 REGULAR BUSINESS – ENVIRONMENTAL PROTECTION AGENCY BROWNFIELD GRANT FUNDS IN THE AMOUNT OF \$400,000, AND ADOPT BUDGET RESOLUTION AMENDMENT 2014-2015, APPROPRIATING THESE FUNDS

Motion was made by Councilor Shornak, seconded by Councilor Edwards to resolve to accept Environmental Protection Agency Brownfield Grant Funds in the amount of \$400,000, and adopt Budget Resolution Amendment 2014-2015, appropriating these funds. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

**BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2014 – 2015**

WHEREAS, the Council of the City of Hopewell, at its meeting of Tuesday, November 18, 2014 to appropriate grant funds to the FY 2014-15 Budget, for the fiscal year beginning July 1, 2014, and ending June 30, 2015, in the amount of \$400,000 for operational expenditures; and,

WHEREAS, the City Fund will receive the amount of \$400,000.

WHEREAS, sufficient funds exist;

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell:

Sec 1. The following designated funds shall be appropriated:

General Fund-011

Resources:

State Funds..... \$ 400,000

Expenditures:

Brown Field Expenditures..... \$ 400,000

R-4 REGULAR BUSINESS – PROJECTS FOR VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) REVENUE SHARING PROGRAM

Johnnie Butler, City Engineer, stated the endorsement of City Council is necessary to move forward with the listed projects.

Motion was made by Councilor Walton and seconded by Councilor Edwards to resolve to endorse Virginia Department of Transportation (VDOT) projects: East Broadway Bridge, street pavement resurfacing, Route 10, Winston Churchill Drive, Maple Avenue and Blackstone Avenue, and authorize the city manager to execute the Programmatic Project Administration Agreements for Revenue Sharing Projects upon review and approval of the city attorney and submit the formal resolution letter to VDOT no later than December 1, 2014. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

R-5 REGULAR BUSINESS – PROJECTS FOR THE REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS (RSTP)

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to endorse Regional Surface Transportation Projects (RSTP) – Cedar Level Road-northern segment, Cedar Level Road-southern segment, East Broadway Bridge, and Courthouse Road, and authorize the city manager to execute future programmatic project administration agreements with the Virginia Department of Transportation on the use of Regional Surface Transportation Projects. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

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R-6 REGULAR BUSINESS – AMENDMENT TO MEMORANDUM OF UNDERSTANDING FACILITY COST AGREEMENT (VICTIM WITNESS NEW OFFICE SPACE) BETWEEN THE CITY OF HOPEWELL AND THE HOPEWELL DEPARTMENT OF SOCIAL SERVICES

Motion was made by Councilor Edwards, seconded by Councilor Shornak to resolve to approve the Amendment to the Memorandum of Understanding Facility Cost Agreement Between the City of Hopewell and the Hopewell Department of Social Services, and authorize the city manager to execute upon the review and approval of the city attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REPORTS OF THE CITY ATTORNEY – CITY ATTORNEY RESIGNATION AND SETTLEMENT EFFECTIVE FEBRUARY 1, 2015

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to accept the City Attorney's resignation and settlement agreement effective February 1, 2015.

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REPORTS OF THE CITY CLERK

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to request the Beacon Theatre Manager 2012, LLC to increase the number of members to the Beacon Theatre Manager, 2012, LLC from five members to seven members. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to appoint Matthew Simmons to the **Keep Hopewell Beautiful**; appoint Johnny Jones to the **Planning Commission/Wetlands Board** and appoint Doug Woodhouse to the **HRWTF**.

CCR-1. CITIZEN/COUNCILOR REQUESTS – COUNCILOR WALTON AND COUNCILOR PELHAM – CITY COUNCIL IS ASKING THE CITY TO ENTER INTO NEGOTIATIONS TO TAKE POSSESSION OF THE OLD MALLONEE SCHOOL GYM FOR USE AS A YOUTH CENTER

Motion was made by Councilor Walton, seconded by Councilor Edwards to resolve to enter into negotiations with Hopewell Public School System to obtain the Old Mallonee School Gym for use as a Youth Center. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
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Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

CCR-2. CITIZEN/COUNCILOR REQUESTS – MAYOR BUJAKOWSKI – PROPOSE CITYWIDE CLEAN-UP WEEK ONCE PER QUARTER INSTEAD OF TWICE PER YEAR

Motion was made by Councilor Shornak, seconded by Councilor Walton to resolve to approve the Citywide Clean – Up once per quarter. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

CCR-3. CITIZEN/COUNCILOR REQUESTS – MAYOR BUJAKOWSKI – PROPOSE TO DONATE \$4,000 TO PETERSBURG SYMPHONY TO SECURE A PERFORMANCE IN EARLY 2015 AT THE BEACON THEATRE

Several supporters and the Director of the Petersburg Symphony, Ulysses Kirksey, will attend the December meeting to ask for support, for a performance in Hopewell.

CCR-4. CITIZEN/COUNCILOR REQUESTS – COUNCILOR EDWARDS – COMMUNITY CENTER

Councilor Edwards requests the Community Center should be free. Everyone should be able to go and participate. A report of how many people participate and if there is a profit from the operation of the community center is requested.

Aaron Reidmiller, Director of Parks and Recreation, stated the fees are on par with other facilities in the area which offer similar services.

PRESENTATIONS FROM BOARDS & COMMISSIONS

Councilor Shornak asked for staff to become involved in the planning of the Sesquicentennial Committee. The City Manager, Mark Haley stated there are several deadlines quickly approaching, which need to be addressed.

COUNCIL COMMUNICATIONS

Councilor Walton, wished everyone a Happy Thanksgiving and announced the Boat Parade at the City Marina, 6:30 p.m. Saturday, December 6, 2014 at 5:30 p.m.

Aaron Reidmiller, Director of Parks and Recreation, announced the Christmas program for the City of Hopewell. Sunday, December 7, 2014 will kick off the Christmas season carriage rides, carnival rides, food vendors, raffle give away, and special guests. The parade starts at Cavalier Square at 6:00 p.m. and the light of the new tree at the Plaza begins at 6:30 p.m.

Mark Haley, said the Kiwanis will be hosting a Wine Tasting, while the Market Mingle is happening this weekend in Downtown Hopewell. Vendors from Hopewell's future Farmers Market will be at the Market Mingle.

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Mayor Bujakowski, thanked the citizens for coming out to the meeting, and a wished everyone a Happy Thanksgiving.

ADJOURNMENT

At 9:16 p.m. a **motion** was made by Councilor Walton, seconded by Councilor Edwards and the remaining Council members voted unanimously to resolve to adjourn the meeting.

Michael C. Bujakowski, Mayor

Cynthia Y. Ames, City Clerk

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MINUTES OF CITY COUNCIL MEETING HELD DECEMBER 9, 2014

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, December 9, 2014, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Michael C. Bujakowski, Mayor
Jasmine E. Gore, Vice Mayor
Christina J. Luman-Bailey, Councilor
Roosevelt Edwards, Councilor
K. Wayne Walton, Councilor
Brenda S. Pelham, Councilor
Councilor Jackie M. Shornak

Mark A. Haley, City Manager
David C. Fratarcangelo, City Attorney
Cynthia Y. Ames, City Clerk

ROLL CALL

Mayor Bujakowski opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	ABSENT (arrived at 6:38 p.m.)
Councilor Luman-Bailey	-	present
Councilor Edwards	-	ABSENT (arrived at 6:35 p.m.)
Councilor Walton	-	present
Councilor Pelham	-	present
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Walton, seconded by Councilor Luman-Bailey and unanimously passed to resolve to go into Closed Meeting for discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (City Council appointees); discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (Acquisition of Real Property and Disposition of Real Property); and discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (Prospective Business); in accordance with Virginia Code Section 2.2-3711 (A) (1)(3) and (5).

OPEN MEETING

At 7:29 p.m. Council convened into Open Meeting. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Meeting?" Upon the roll call, the vote resulted:

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Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

REGULAR MEETING

Mayor Bujakowski opened the regular meeting at 7:30 p.m. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	present
Councilor Luman-Bailey	-	present
Councilor Edwards	-	present
Councilor Walton	-	present
Councilor Pelham	-	present
Councilor Shornak	-	present

AMEND AGENDA

Motion was made by Councilor Shornak, seconded by Vice Mayor Gore to resolve to amend the agenda to exchange positions of R-3 - Fire Department Preparedness for Ebola and R-8 - Hopewell Police Department – Communication Equipment Presentation under Regular Business, move R-12 to end of the meeting and add \$85,000 to the EDA; and add a presentation from the Sesquicentennial Committee. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

PRAYER

Prayer by Dr. Yolie Massenburg followed by the Pledge of Allegiance to the Flag of the United States of America.

APPROVE AGENDA

Motion was made by Vice Mayor Gore, seconded by Councilor Walton to resolve to approve the Agenda. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

CONSENT AGENDA

Motion was made by Councilor Shornak, seconded by Councilor Edwards to resolve to approve the Consent Agenda. Minutes: 10.14.2014 Regular Meeting; Pending and Action List; Information for Council Review: none; Personnel Change Report & Financial Report; Public Hearings Announcements: Routine Approval of Work Sessions: none; Ordinances on second and final reading: Ordinance 2014-21 authorizing the vacation of a portion of an undeveloped right-of-way in the 200 block of North 7th Avenue in the Day Subdivision, in the City of Hopewell, [an undeveloped portion of an alley between 206 North 7th Avenue (Sub-Parcel #031-1155) and 200 North 7th Avenue (Sub-Parcel #031-1160)]; Ordinance 2014-18 amending and reenacting Article 7 (General Regulations), Section 7-4-3 (Water Facilities) of the Subdivision Ordinance of the City of Hopewell, to provide for the prohibition of wells as a water facility for any new development, and to regulate the use of or abandonment of any existing wells in the City of Hopewell; Routine Grant Approval: none; Proclamations/Resolutions/Presentations: Proclamation Brianna Kerr. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

ORDINANCE 2014-21

An Ordinance authorizing the vacation of a portion of an undeveloped right-of-way in the 200 block of North 7th Avenue in the Day Subdivision, in the City of Hopewell, Virginia.

WHEREAS, a request has been filed with the City of Hopewell to vacate the City's interest in a portion of the undeveloped right-of-way in the 200 block of North 7th Avenue in the Day Subdivision, in the City of Hopewell, Virginia; and

WHEREAS, the Planning Commission of the City of Hopewell has recommended granting the requested vacation.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that the vacation of the following described rights-of-way located in the City of Hopewell, Virginia:

ALL that certain piece or parcel of land located in the City of Hopewell, Virginia, identified as a vacant portion of North 7th Avenue in the Day Subdivision, in the City of Hopewell, Virginia,

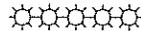
be authorized and doth hereby authorize the Mayor to execute, on behalf of the City of Hopewell, one or more deeds of vacation vacating such parcels, as well as a development agreement, after review of said deed or deeds and such resubdivision plat by the City Attorney.

This Ordinance shall become null and void and of no effect if it is not recorded together with all deeds of vacation, and resubdivision plats in the Clerk's Office of the Circuit Court of the City of Hopewell within 30 days from passage of this Ordinance, or if the involved property owners do not pay all costs. The party or parties requesting this vacation are responsible for preparing the appropriate deeds to effect

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vacation, submission of said deeds to the City Attorney for approval prior to execution and recordation, and the recordation of said deeds, all in a timely manner. The vacated parcels shall be assimilated into, and become a part of, each abutting property, in accordance with the resubdivision plat. The party or parties requesting this vacation are responsible for effecting any resubdivision process necessary to accomplish such assimilation. A copy of this Ordinance shall be sent to said parties by the Clerk of the City of Hopewell.

(Ord. No., 2014-21, Adopted 12.09.2014)



ORDINANCE 2014-18

An Ordinance amending and reenacting Article 7 (General Regulations), Section 7-4-3 (Water Facilities), of the Subdivision Ordinance of the City of Hopewell, to provide for the prohibition of wells as a water facility for any new development, and to regulate the use of or abandonment of any existing wells in the City of Hopewell

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Article 7 (General Regulations), Section 7-4-3 (Water Facilities) of the Subdivision Ordinance of the City of Hopewell, is amended and reenacted as follows:

ARTICLE 7 GENERAL REGULATIONS

7-1. MUTUAL RESPONSIBILITY

There is a mutual responsibility between the subdivider and the City of Hopewell to divide the land so as to improve the general use pattern of the land being subdivided.

7-2. LAND MUST BE SUITABLE

The Council shall not approve the subdivision of land if, from adequate investigations conducted by all the city agencies concerned, it has been determined that, in the best interest of the public, the site is not suitable for platting and development purposes of the kind proposed. The Council may require the subdivider to furnish topographic maps, flood plain profile elevation, information or other relevant information.

7-3. FLOODING

Land in the one hundred (100) year flood plain and other land subject to flooding and land deemed to be topographically unsuitable shall not be platted for residential occupancy, or for such other uses in such a way as to endanger health, life or property, or aggravate erosion or flood hazard. Such land within the subdivision shall be set aside on the plat for such uses as shall neither be endangered by periodic or occasional inundation nor produce conditions contrary to public welfare.

7-4. IMPROVEMENTS

All required improvements shall be installed by the subdivider at his cost and in accordance with City rules and regulations. The subdivider's performance bond shall not be released until construction has been completed, inspected and approved by the chief engineering officer or appropriate official.

7-4-1. STREET

All streets in the proposed subdivision shall be designed and constructed in-accordance with the standards

set by the City of Hopewell and the Virginia Department of Highways and Transportation for acceptance into the City and State road system, and at no cost to the locality. Where dwellings are sold and occupied before construction of streets is completed, the developer shall maintain such partially constructed streets suitable for emergency vehicles and for general vehicle use by residents. If the developer fails to maintain such partially constructed streets, suitable for emergency vehicles and for general vehicle use by residents, the City shall have the authority to apply the maintenance bond described in Section 7-4-13b to proceed with the maintenance of any such street.

7-4-1a. ALIGNMENT AND LAYOUT

The arrangement of streets in new subdivisions shall make provision of the continuation of existing streets in adjoining areas and proposed streets as shown in the adopted Comprehensive Plan. Each subdivision should be designed to provide at least two (2) means of vehicular access. The street arrangement must be such as to cause no unnecessary hardship to owners of adjoining property when they plat their own land and seek to provide for convenient access to it. Where, in the opinion of the Agent, it is desirable to provide for street access to adjoining property, proposed streets shall be extended to the boundary line of such property. Half streets along the boundary of land proposed for subdivision shall not be permitted. Wherever possible, streets should intersect at right angles. In all hillside areas, streets running with contours shall be required to meet intersecting streets at angles of not less than sixty (60) degrees, unless approved by the Council upon recommendation of the Director of Engineering.

7-4-1b. ACCESS TO MAJOR STREETS

Where a subdivision borders on or contains an existing or proposed major street, the Council may permit the subdivider to provide that the access to such streets be limited by one or more of the following means:

- (a.) The subdivision of lots so that they will back onto the major street and front onto a parallel minor street. No access shall be provided from the major street and screen planting shall be provided in a strip of land along the rear property line of such lots.
- (b.) The subdivision of lots along a series of cul-de-sacs, U-shaped streets, or short loops entered from and designed generally at right angles to such a parallel minor street, with the rear lines of the terminal lots contiguous with the major street right-of-way.
- (c.) The subdivision of lots along a service street and physically separated from the major street by a planting or grass strip and having access thereto at approved points.

7-4-1c. APPROACH ANGLE

Major streets shall approach major or minor streets at an angle of not less than ninety (90) degrees, unless the Council, upon recommendation of the Director of Engineering shall approve a lesser angle of approach for reasons of contour, terrain, or matching of existing patterns.

7-4-1d. MINIMUM WIDTHS

The minimum width of proposed streets measured from lot line to lot line, shall be fifty (50) feet, or as specified by the City of Hopewell.

7-4-1e. CUL-DE-SACS

Generally, permanent cul-de-sacs shall be no longer than four hundred (400) feet to the beginning of the turn-around. Each cul-de-sac must be terminated by a turn-around of not less than one hundred (100) feet in diameter, or as specified by the City of Hopewell.

7-4-1f. ALLEYS

No alleys shall be platted and/or allowed within any subdivision.

7-4-1g. PRIVATE STREETS AND RESERVE STRIPS

No private street shall be platted in any subdivision. Every subdivided property shall be served from a publicly dedicated street. There shall be no reserve strip.

7-4-1h. NAMES

Proposed streets, which are obviously in alignment with other existing and named streets, shall bear the name of that street. No name shall duplicate any existing street names, irrespective of the use of any such suffixes such as street, avenue, boulevard, road, driveway, place, land or court. Street names shall be approved by Council. Names of existing streets shall not be changed except by approval of City Council.

7-4-1i. IDENTIFICATION SIGNS

Street identification signs, readable from either side, of a design and installation approved by the City shall be installed by the subdivider at all intersections.

7-4-2. MONUMENTS

As required by this ordinance, all monuments must be installed by the subdivider and shall meet the minimum specifications described below. Upon completion of subdivision streets, sewers and other improvements, the subdivider shall make certain that all monuments required by the City are clearly visible for inspection and use. Such monuments shall be inspected and approved by the City before any improvements are accepted by the City Council.

7-4-2a. LOCATION - CONCRETE

Concrete monuments four (4) inches in diameter or four (4) inches square, three (3) feet long, with a flat top, shall be set at all exterior boundary points of the subdivision.

7-4-2b. LOCATION - IRON PIPE

All other lot corners shall be marked with iron pipes not less than three fourth (3/4) inch in diameter and twenty-four (24) inches long and driven so as to be flush with the finished grade. When rock is encountered, a hole shall be drilled four (4) inches deep in the rock, into which shall be cemented a steel pipe one-half (1/2) inch in diameter, the top of which shall be flush with the finished grade line.

7-4-3. WATER FACILITIES

An approved water service system shall be extended by the subdivider to all lots within a subdivision, in accordance with the approved design standards and specifications for water service, construction and improvements in the City of Hopewell, Virginia be looped. The City of Hopewell prohibits wells as a water facility for any new development. The City is authorized to prohibit the use of existing wells, and/or require proper abandonment of existing wells located in a restricted zone. The Department of Development will establish location-specific meets and bounds for restricted zones, as necessary, when environmental or safety concerns dictate.

(Ord. No. 2014-18, 12.09.2015)

7-4-4. SEWERAGE FACILITIES

Public sewerage facilities shall be extended by the subdivider to all lots within a subdivision and septic tanks will not be permitted. The subdivider shall provide each lot with a satisfactory and sanitary means of sewage collection and disposal in accordance with the approved design standards and specifications for sewerage construction and improvements in the City of Hopewell, Virginia.

7-4-5. STORM DRAINAGE FACILITIES

The subdivider shall provide all necessary information needed to determine what drainage improvements are necessary to develop properly such property. Such information shall include, but may not be limited to, contour data, drainage plans, hydraulic calculations and flood control devices. The subdivider shall also provide plans for all such improvements, together with a certified engineer's or surveyor's statement that such improvements, when properly installed, will meet current city standards. The City engineer's office shall then approve or disapprove the plans. The subdivider shall also provide any other information required by the City engineer's office. The subdivider shall install the storm drainage facilities as approved.

7-4-6. FIRE PROTECTION

Fire hydrants shall be required in a subdivision at locations approved by the agent. The location and design of the fire hydrants shall meet the approval of the City.

7-4-7. EASEMENTS

The City may require the subdivider to provide suitable drainage easements. The location and width of easements provided for drainage, water, sewer, power lines and other utilities in the subdivision shall be approved by the Council.

7-4-8. PLANS AND SPECIFICATIONS

The required number of blue or black line prints of the plans and specifications, for all required physical improvements to be installed, shall be prepared by a certified engineer or land surveyor and shall be submitted with the final plat to the Council for approval or disapproval within thirty (30) days. If approved, one (1) copy bearing certification of such approval shall be returned to the subdivider. If disapproved, all papers shall be returned to the subdivider with the reason for disapproval stated in writing.

7-4-9. UTILITIES

All utility lines shall be located underground.

7-4-10. STREET LIGHTS

All subdivisions shall have a system of street lights installed as required by the City.

7-4-11. SIDEWALKS

Sidewalks shall be installed on both sides of residential streets which serve as a minor collector street or a street of higher design standard; which acts as an approach to a school, bus stop, shopping center or other such focal point and where densities exceed six families per net acre (average lot size of 7,260 square feet). All sidewalks installed shall be in accordance with the design standards and specifications of the City of Hopewell, Virginia.

7-4-12. CURB AND GUTTER

Curb and gutter shall be installed along all property abutting public streets and in accordance with the design standards and specifications of the City of Hopewell.

7-4-13. BONDING

7-4-13a. PERFORMANCE BOND

The subdivider shall furnish a cash bond or equivalent, a surety bond of a surety company, or a certified check payable to the City of Hopewell in an amount equal to the total cost of the improvements determined by the City. The bond or check shall guarantee that the improvements will be installed in a manner acceptable to the City. The bond or check shall accompany the final plat.

7-4-13b. MAINTENANCE BOND

The subdivider shall be required to file a maintenance bond with the City Engineer in an amount considered adequate and in a form satisfactory to the City, in order to assure the satisfactory maintenance of the required improvements, from the date of the approval of the plat until the end of a period of one year after the date of the acceptance of those improvements by the City. Said bond shall be submitted before the City accepts any improvements or authorizes the initiation of construction of any improvements.

7-4-13c. ABSENCE OF BOND

In the absence of a performance bond, or check, no final plat shall be approved until the required improvements have been installed and approved by the Council.

7-5. LOTS

Lots shall be arranged in order that the following considerations are satisfied.

7-5-1. LOT SIZE

The minimum lot size in any subdivision shall be in accordance with zoning district in which the lot is located.

7-5-2. SHAPE

The lot arrangement, design and shape shall be such that lots will provide satisfactory and desirable sites for buildings and be properly related to topography, and conform to requirements of this ordinance. Lots shall not contain peculiarly-shaped extensions solely to provide necessary square footage of area which would be unusable for normal purposes.

7-5-3. LOCATION

Each lot shall abut on an existing or proposed dedicated public street, or on a street which has become public right-of-use.

7-5-4. SUBSTANDARD RIGHTS-OF-WAYS

If lots front on one side only of an existing right-of-way which is substandard in size (does not meet the standard width of right-of-way as specified by the City of Hopewell for the level of service of that road), the subdivider shall be required to dedicate to the City additional land so as to provide one half of the standard width of right-of-way. If lots front on both sides of an existing right-of-way which is substandard in size, the subdivider shall be required to dedicate to the City additional land on one or both sides of the existing right-of-way so as to provide the standard width of right-of-way.

7-5-5. CORNER LOTS

Corner lots shall have width sufficient for adequate sight distance on both streets as determined by the City.

7-5-6. SIDE LINES

Side lines of lots shall be approximately at right angles, or radial to the street line.

7-5-7. REMNANTS

All property of a subdivided tract must be included in lots, or otherwise disposed of rather than allowed to remain as unusable parcels.

7-5-8. SEPARATE OWNERSHIP

Where the land covered by a subdivision includes two (2) or more parcels in separate ownership, and lot arrangement is such that a property ownership line divides one or more lots, the land in each lot so divided shall be transferred by deed to single ownership, simultaneously with the recording of the final plat.

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Said deed is to be deposited with the Clerk of the court and held with the final plat until the subdivider is ready to record same, and then both shall be recorded.

7-5-9. OFF STREET PARKING AND DELIVERY FACILITIES

All subdivisions, including those intended for business and industrial uses, shall include space set aside for off-street parking and/or delivery facilities as required by the City of Hopewell Zoning Ordinance.

7-6. BLOCKS

Where created by the subdivision of land, all new blocks shall be designed to comply with the following general requirements.

7-6-1. LENGTH

Generally, the maximum length of blocks shall be twelve hundred (1200) feet, and the minimum length of blocks upon which lots have frontage shall be five hundred (500) feet.

7-6-2. WIDTH

Blocks shall be wide enough to allow two (2) tiers of lots of minimum depth consistent with Section 7-5 of this Subdivision ordinance, unless prevented by topographical conditions, size of the property, or an adjacent major street, in which case the Council may approve a single tier of lots of minimum depth.

7-6-3. ORIENTATION

Where a proposed subdivision will adjoin a major road, the Council may require that the greater dimension of the block shall front or back upon such major thoroughfare to avoid unnecessary ingress or egress.

7-7. PARKS, SCHOOLS AND PUBLIC LANDS

7-7-1. In subdividing property, consideration shall be given to suitable sites for schools and other areas for public use as contained in the Comprehensive City Plan, except as noted in Section 7-7-2 below. Such planned location for schools and other public land as determined by the Council shall be indicated on the preliminary and final plat. Any such site or sites shall be reserved for a period of eighteen (18) months from the recordation of the final plat, during which time, the City may purchase the land, at the price per acre of the last purchase price of the same land, or at the price per acre according to current assessed value of the same land whichever is higher. This price shall be known as "the raw land price". If the City does not purchase the land within the eighteen (18) months, the subdivider may proceed to subdivide or develop the property.

7-7-2. In subdividing property, not to include resubdividing, the subdivider shall convey to the City of Hopewell such reasonable amount of land for open spaces, parks and playgrounds as determined necessary to protect the general health and public welfare of the area. The subdivider shall not be required to convey more than ten (10) percent of the gross land area of his subdivision to the City. The size, location and charter of the land conveyed shall be determined by Council, in consultation with the Recreation Commission and the Planning Commission. Such site shall be suitable for development into parks and playground areas in accordance with the needs of the people expected to reside in the subdivision. Any such land shall be indicated on the preliminary and final plat of the subdivision. The City shall remunerate the developer for any such land so conveyed. The amount of the remuneration shall be equal to the developer's purchase price of the land conveyed or the assessed value of the land conveyed, whichever is greater.

7-7-3. With respect to a subdivision, to include resubdivision, the Council shall require the developer to pay to the City a cash payment for recreation purposes. Such cash payment shall be placed in

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a Neighborhood Park and Improvement Fund to be established by the City. Such cash payment shall be used by the City for the improvement of a neighborhood park, playground, or recreation area including the acquisition of property. Such cash payment must be used for facilities that will be actually available to and benefit the persons in said subdivision, and must be located in the general neighborhood of the subdivision. The amount of the cash payment shall be equal to one hundred (100) dollars for each building lot created by the subdivision.

7-8. DESIGN CRITERIA FOR UTILITIES AND FACILITIES

7-8-1. SANITARY SEWER FACILITIES

All new or replacement sanitary sewer facilities, and private package sewage treatment plants (including all pumping stations and collector systems) shall be designed to minimize or eliminate infiltration of floodwaters. In addition, they should be located and constructed to minimize or eliminate flood damage and impairment.

7-8-2. WATER FACILITIES

All new or replacement water facilities shall be designed to minimize or eliminate infiltration of flood waters into the system, and be located and constructed to minimize or eliminate flood damages.

7-8-3. DRAINAGE FACILITIES

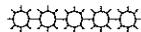
All storm drainage facilities shall be designed to convey the flow or surface waters without damage to persons or property. The system shall insure drainage away from buildings and on-site waste disposal sites. Drainage plans shall be consistent with local master drainage plans. The facilities shall be designed to prevent the discharge of excess runoff onto adjacent properties.

7-8-4. UTILITIES

All utilities such as gas lines, electrical and telephone systems being placed in flood prone areas should be located, elevated (where possible) and constructed to minimize the chance of impairment during a flooding occurrence.

7-8-5. STREETS AND SIDEWALKS

Streets and sidewalks should be designed to minimize their potential for increasing and aggravating the levels of flood flow. Drainage openings shall be required to sufficiently discharge flood flows without unduly increasing flood heights.



PH-1 PUBLIC HEARING – ORDINANCE 2014-22 AUTHORIZING THE TRANSFER AND ASSIGNMENT OF THE CITY OF HOPEWELL FRANCHISE ORDINANCE 2001-27 DATED FEBRUARY 12, 2002, BETWEEN EAGLE HILL RENEWABLE ENERGY, LLC AND THE CITY OF HOPEWELL, TO WASTE MANAGEMENT RENEWABLE ENERGY, LLC

This was the night advertised as a public hearing to receive citizen comments regarding Ordinance 2014-22 authorizing the transfer and assignment of the City of Hopewell Franchise Ordinance 2001-27 dated February 12, 2002, between Eagle Hill Renewable Energy, LLC and the City of Hopewell, to Waste Management Renewable Energy, LLC.

The Public Hearing was opened at 7:40 p.m.

There being no speakers, the Public Hearing was closed at 7:41 p.m.

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Motion was made by Councilor Walton, seconded by Vice Mayor Gore to adopt Ordinance 2014-22 authorizing the transfer and assignment of the City of Hopewell franchise Ordinance 2001-27 dated February 12, 2002, between Eagle Hill Renewable Energy, LLC and the City of Hopewell, to Waste Management Renewable Energy, LLC on first reading dispensing with the second, effective immediately upon passage. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

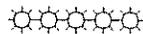
ORDINANCE 2014-22

An Ordinance authorizing the transfer and assignment of the City of Hopewell Franchise Ordinance 2001-27 dated February 12, 2002, between Eagle Hill Renewable Energy, LLC and the City of Hopewell, to WM Renewable Energy, LLC.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that the City of Hopewell hereby authorizes the transfer and assignment of the City of Hopewell Franchise Ordinance 2001-27, dated February 12, 2002, between Eagle Hill Renewable Energy, LLC and the City of Hopewell, to WM (Waste Management) Renewable Energy, LLC.

The requirement for a second reading of this ordinance is here by dispensed with and this ordinance shall take effect immediately upon its passage pursuant to Chapter IV, §7 of the Hopewell City Charter.

(Ord. No. 2014-22, 12.9.2014)



PH-2 PUBLIC HEARING – AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HOPEWELL TO REZONE THE PROPERTY KNOWN AS 717 FRANCIS STREET FROM TH-1 (TOURIST/HISTORIC DISTRICT) TO R-1 (RESIDENTIAL, LOW DENSITY DISTRICT)

This was the night advertised as a public hearing to receive citizen comments regarding an Ordinance amending the official Zoning Map of the City of Hopewell to rezone the property known as 717 Francis Street from TH-1 (Tourist/Historic District) to R-1 (Residential, Low Density District).

The Public Hearing was opened at 7:42 p.m.

Tevya Griffin, Director of Neighborhood Assistance and Planning, stated 717 Francis Street is the only residence on the street which is in the Tourist/Historic District. Staff recommends the Ordinance be approved as the house was not in the original Federal Historic District.

There being no other speakers, the Public Hearing was closed at 7:43 p.m.

Motion was made by Councilor adopt ordinance on first reading amending the official Zoning Map of the City of Hopewell to rezone the property known as 717 Francis Street, Sub-Parcel No. 005-0050 from

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TH-1, (Tourist/Historic District), to R-1, (Residential, Low Density District). Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

PH-3 PUBLIC HEARING – CONSIDER AN ORDINANCE TO GRANT EXEMPTION FROM REAL ESTATE TAXATION TO THE HOPEWELL RECREATION FOUNDATION FOR PROPERTY LOCATED AT 200 BUREN STREET, ALSO IDENTIFIED AS LOT 17, BLOCK 47, B VILLAGE AND 0.52 ACRES, BLOCK 97, B VILLAGE, HOPEWELL, VIRGINIA, SUB-PARCEL NOS. #011-1945 AND #011-0050, FOR THE FIRST AND SECOND HALF OF 2014 REAL PROPERTY TAXES

This was the night advertised as a public hearing to receive citizen comments regarding an Ordinance to grant exemption from Real Estate Taxation to the Hopewell Recreation Foundation for property located at 200 Buren Street, also identified as Lot 17, Block 47, B Village and 0.52 Acres, Block 97, B Village, Hopewell, Virginia, Sub-Parcel Nos. #011-1945 and #011-0050, for the first and second half of 2014 Real Property Taxes.

The Public Hearing was opened at 7:44 p.m.

Aaron Reidmiller, Director of Parks and Recreation, stated the property is adjacent to the Community Center and can be used for future expansion.

There being no other speakers, the Public Hearing was closed at 7:43 p.m.

Motion was made by Councilor Pelham, seconded by Councilor Walton to adopt Ordinance 2014-23 to grant exemption from Real Estate Taxation to the Hopewell Recreation Foundation granting the tax exemption immediately upon passage and granting exemption to include the first and second half of 2014 Real Property Taxes, for property located at 200 Buren Street, on one and only reading, as an emergency measure, dispensing with a second reading. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

ORDINANCE 2014-23

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An Ordinance to grant exemption from Real Estate Taxation to the Hopewell Recreation Foundation granting the tax exemption immediately upon passage and granting exemption to include the first and second half of 2014 real property taxes.

WHEREAS, the Council of the City of Hopewell, Virginia, has received an application on behalf of the Hopewell Recreation Foundation for exemption from local real estate taxation pursuant Virginia Code § 58.1-3651 for property owned by it, to wit 200 Buren Street, Lot 17, Block 47, B Village and 0.52 Acres, Block 97, B Village, Hopewell, Virginia, Parcel IDs #011-19455 and 011-0050.

WHEREAS, Council has caused to be published once in a newspaper of general circulation in the City a notice of public hearing to be held to consider this ordinance, which hearing was held on December 9, 2014, and which notice was published on December 2, 2014; and

WHEREAS, the Hopewell Recreation Foundation is currently exempt from Federal income taxation pursuant to Section 501 © of the Internal Revenue Code of 1954; and

WHEREAS, a current annual alcoholic beverage license for serving alcoholic beverages has not been issued by the Virginia Alcoholic Beverage Control Board to the Hopewell Recreation Foundation for use on the property which is the subject of the application ; and

WHEREAS, no director, officer, or employee of the Hopewell Recreation Foundation is paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services of which such director, officer, or employee actually renders; and

WHEREAS, no part of the net earnings of the Hopewell Recreation Foundation inures to the benefit of any individual, other than to fund the employment of necessary and appropriate staff; the foundation receives funding from donations and contributions; and

WHEREAS, the Hopewell Recreation Foundation provides services for the common good of the public; and

WHEREAS, no substantial part of the activities of the Hopewell Recreation Foundation involve carrying on propaganda, or otherwise attempting to influence legislation; and the Hopewell Recreation Foundation does not participate in, or intervene in, any political campaign on behalf of any candidate for public office; and

WHEREAS, the Hopewell Recreation Foundation does not have any rule, regulation, policy or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex. Or national origin; and

WHEREAS, the revenue impact to the City of Hopewell and its taxpayers by exempting the property will not be significant; and

WHEREAS, the City of Hopewell has examined and considered all of the items contained in Va. Code § 58.1-3651; and

WHEREAS, the assessed value of the property which is the subject of this application is \$113, 200 and the property tax on such property for 2014 was \$1,090.02.

NOW, THEREFORE, pursuant to the authority vested in it by Va. Code § 58.1-3651, the Council does hereby grant exemption from real estate taxation to the Hopewell Recreation Foundation for the property identified as 200 Buren Street, Lot 17, Block 47, B Village and 0.52 Acres, Block 97, B Village, Hopewell, Virginia, Parcel IDs #011-1945 and 011-0050. This exemption is based on, and contingent on, the continued charitable use of the subject property. The Exemption shall become effective immediately upon passage of this ordinance on second and final reading, granting exemption from real property taxation including exemption of the first and second half of 2014 real property taxes, and shall operate to prospectively grant real estate taxation exemption for the Hopewell Recreation Foundation for the subject property until such exemption is revoked or is otherwise forfeited by law. In accordance with law, the Hopewell Recreation Foundation shall reimburse the City for the cost of the advertisement of the public hearing on the application for tax exemption.

This Ordinance 2014-23 shall become effective immediately upon passage on one and only reading, as an emergency measure, dispensing with a second reading.
(Ord. No. 2014-23, 12.9.2015)

UB-1 UNFINISHED BUSINESS – PETERSBURG SYMPHONY PRESENTATION

Mary Adams, Ward 3, requests the City Council to provide \$4,0000 to the Petersburg Symphony Orchestra to provide a free concert for the citizens of Hopewell and provide the opportunity for talented youth from Hopewell to play with the orchestra. Colonial Heights donates \$4,000 and Petersburg donates \$10,000 a year to the Petersburg Symphony Orchestra.

Ulyses Kirksey, Director of the Petersburg Symphony Orchestra, stated the Beacon Theatre would be a wonderful place to conduct a concert. Mr. Kirksey said it is the aim and hope, of the Petersburg Symphony Orchestra, to partner with the City of Hopewell to provide a cultural event of music.

Linda Sturt, Ward 4, explained the process of collecting the signatures for the thirteen and half pages of the petition from the citizens of Hopewell, in support of the Petersburg Symphony Orchestra coming to the City of Hopewell.

John Weigel, Ward 3, stated he has been working with children all his life and this is a wonderful opportunity for them.

Eliot Eliades, Ward 3, said he was in support of bringing the Petersburg Symphony Orchestra to Hopewell.

Motion was made by Councilor Luman-Bailey, seconded by Vice Mayor Gore to resolve to appropriate \$4,000 to the Petersburg Symphony Orchestra, for the provision of a free concert to the citizens of the City of Hopewell in 2015. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

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Councilor Pelham, filed a Transactional Disclosure Statement: "Hopewell Public Schools, Symphony plans to invite HPS students to play with the performance."

UB-2 UNFINISHED BUSINESS – CITY OF HOPEWELL'S STORMWATER PROGRAM STORMWATER PROPOSED UTILITY ERU RATES

Ben Leach, Stormwater Engineer for the City, reviewed the Stormwater Program along with the proposed utility rates for the program, along with discounts for citizens and businesses. (Power Point presentation on file in the City Clerk's Office)

1 REPORTS OF BOARDS & COMMISSIONS – SESQUICENTENNIAL UPDATE

Charles Dane, Assistant City Manager, said the following is being planned for the celebration of the Sesquicentennial in the City of Hopewell:

- Friday 20th of March Kick off Play for schools youth and a panel discussion about the filing of "Lincoln" and the evening a performance for the public of "Soldier Come Home"
- Sunday 22nd of March Hopewell High School Marching Band to led reinactors from Appomattox Manor to the Beacon Theatre
- Wednesday 25th of March Army Band Concert
- Thursday 26th of March Hopewell High School Choir followed by a panel discussion about the last weeks of the Civil War
- Friday 27th of March Civil War Antique War Show
- March 28th National Park Service - performance
- Saturday 28th of March Federal Band from Baltimore

2 REPORTS OF BOARDS & COMMISSIONS - 2015 LEGISLATIVE AGENDA

Herbert Bragg, Director of Intergovernmental and Public Affairs, presented the updates on the 2015 General Assembly State Legislative Priorities listed below:

- BPOL/Machinery and Tool Tax
- Item 69 of the biennial budget to increase jail per diems
- Funding for Stormwater Improvement Program
- Funding for state aid to Local Police Department to assist with fighting crime
- Funding for K-12 education
- Funding for Water Quality Improvement Fund
 - Federal Legislative Priority – the land swap between the City of Hopewell Hunter House and the National Park Service

and on the First Cities 2014 Legislative Agenda:

- Restore the State-Local Partnership for State Mandated Service
- Restore the State-Local Partnership for State Mandated Services
- Focus resources on existing infrastructure
- Street Maintenance/Primary and Urban Funds
- Water Infrastructure
- K-12 Education Initiatives to Close the Achievement Gap
- VFC Positions on other k-12 Funding Proposals
- Taxation
- Health
- Public Safety

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- Employment and Economic Development (Power Point presentation is on file in the City Clerk's office).

Proclamation of the City of Hopewell, Virginia

WHEREAS, after working months with local businesses, gathering works of art, and producing art work; and

WHEREAS, Brianna Kerr's art work was given freely to help those in need; and

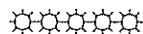
WHEREAS, holding an auction at the Beacon Theatre in Hopewell raising several thousand dollars to benefit Children's Cancer Research; and,

WHEREAS, each and every one will benefit from cancer research especially the children; and,

WHEREAS, Brianna Kerr of Hopewell, Virginia, unselfishly gave of her time and talent.

NOW, THEREFORE, BE IT PROCLAIMED the entire City Council of Hopewell, Virginia wholeheartedly thanks Brianna Kerr for her positive influence in our community.

IN WITNESS WHEREOF, I, Michael C. Bujakowski, Mayor of Hopewell, Virginia have hereunto set my hand and cause the Seal of the City of Hopewell to be affixed on this 18th day of November, 2014.



R-1 REGULAR BUSINESS – FISCAL YEAR 2014-2015 FINANCIAL SUMMARY

Jerry Whitaker, Director of Finance presented a financial summary of the Fiscal Year 2014-2015. The first part of the presentation was the balance sheet which shows the assets, liabilities and fund balance. The second report was the flexible fund sheet. (Power Point presentation on file in the City Clerk's office).

R-2 REGULAR BUSINESS FISCAL YEAR 2014 – 15 BUDGET AMENDMENT – APPROPRIATE VIRGINIA HOUSING DEVELOPMENT AUTHORITY (VHDA) MIXED USE MIXED INCOME (MUMI) GRANT AWARD FUNDS IN THE AMOUNT OF \$10,000

Tevya Griffin, Director of Neighborhood Assistance and Planning, said the money will be used for a market study downtown.

Motion: Adopt BUDGET RESOLUTION AMENDMENT FISCAL YEAR 2014-2015, to appropriate Virginia Housing Development Authority (VHDA) Mixed Use Mixed Income (MUMI) Grant Funds in the amount of \$10,000 for operational expenditures. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

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Vice Mayor Gore - yes

Councilor Shornak filed a Transactional Disclosure Statement: "daughter – city employee."

**BUDGET RESOLUTION AMENDMENT
FISCAL Year 2014-2015**

WHEREAS, the Council of the City of Hopewell, at its meeting of Tuesday, December 9, 2014 to appropriate grant funds to the FY 2014-2015 Budget, for the fiscal year beginning July 1, 2014, and ending June 30, 2015, in the amount of \$10,000 for operational expenditures; and,

WHEREAS, the City Fund received the amount of \$10,000 in FY 2012.

WHEREAS, sufficient funds exist;

BE IT HEREBY RESOLVED by the Council of the City of Hopewell:

Sec 1. The following designated funds shall be re-appropriated:

General Fund-011

Resources:

Fund Balance.....\$ 10,000

Expenditures:

Professional Services Expenditures.....\$ 10,000

**R-3 REGULAR BUSINESS – HOPEWELL POLICE DEPARTMENT – COMMUNICATION
EQUIPMENT PRESENTATION**

Chief John Keohane spoke on the necessity of a new Communication System as soon as possible. The savings of over 1.1 million over a 15 year period, which is also the life expectancy of a communication system would be an added bonus. An audio recording of an incident was played for City Council, and Major Robert Skowron explained the incident and the defects in the Communication System.

Jerry Whitaker suggested using the fund balance to pay for the system, yet the option to use the bond funding for the public safety building could be looked into.

Staff was directed to check into the best options for financing. City Council was advised they must have a public hearing for the funds to be allocated to purchase the new Communication System.

Motion was made by Councilor Walton, seconded by Vice Mayor Gore, to authorize the City Manager to declare a public emergency, if the City Attorney's research reflects the necessity to so declare. Upon the roll call, the vote resulted:

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Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

R-4 REGULAR BUSINESS – REPORT ON HOPEWELL COMMUNITY CENTER MEMBERSHIP PACKAGES AND PRICING COMPARISON

Aaron Reidmiller, Director of Parks and Recreation, stated the revenues collected from membership package sales during the Fiscal Year 2014-2015 is \$57,632.59 which is used to offset the operational expenses for the department. Operations of the department are subsidized by the City's general fund. Hopewell Community Center offers the lowest monthly fees in comparison to other facilities offering the same services.

R-5 REGULAR BUSINESS – AN ORDINANCE AMENDING AND REENACTING CHAPTER 2 (ADMINISTRATION), ARTICLE I, (IN GENERAL), BY ADDING NEW SECTION 2-14 (COORDINATOR OF EMERGENCY MANAGEMENT FOR THE CITY OF HOPEWELL) OF THE CODE OF THE CITY HOPEWELL

Motion: was made by Councilor Luman-Bailey, seconded by Councilor Shornak to adopt ordinance, on first reading, amending and reenacting Chapter 2 (Administration), Article I, (In General), by adding new Section 2-14 (Coordinator of Emergency Management for the City of Hopewell) of the Code of the City of Hopewell. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

R-6 REGULAR BUSINESS – DOWNTOWN PARTNERSHIP PRESENTATION

Evan Hoffman, Director of the Downtown Partnership, gave a Power Point presentation (on file in the City Clerk's Office) highlighting events which have taken place in the downtown area, and the construction on the facades of numerous buildings located in the downtown area.

R-7 REGULAR BUSINESS – CONSIDER TO AUTHORIZE AND APPROPRIATE \$70,000 TO THE DOWNTOWN PARTNERSHIP

Motion was made by Councilor Walton, seconded by Vice Mayor Gore to resolve to authorize and appropriate \$70,000 to the downtown partnership. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes

December 9, 2014

Regular Meeting

Mayor Bujakowski - yes
Vice Mayor Gore - yes

Councilor Luman-Bailey filed a Transactional Disclosure Statement: "HDP/Hopewell Downtown Partnership no financial impact (non profit)."

R-8 REGULAR BUSINESS – FIRE DEPARTMENT PREPAREDNESS FOR EBOLA

Donnie Hunter, Chief of the Fire Department, stated Hopewell is ready if it has a patient with symptoms of ebola. Ebola is a transmittable disease which can live up to forty eight hours on a surface, and takes from two to twenty one days to incubate. Early diagnosis is very difficult, for that reason the travel history of the patient is questioned.

R-9 REGULAR BUSINESS – BEACON THEATRE UPDATE

Mark Haley, City Manager, stated there will be a comprehensive report later on in 2015. The Beacon Theatre has been operational for approximately ten months. There have been thirty two shows where tickets were sold for a total of \$318,484.50. Box office sales account for \$93,000 and the remainder is from internet sales.

R-10 REGULAR BUSINESS – YOUTH INITIATIVE - JOHN RANDOLPH FOUNDATION - PRESENTATION

Andy Clark, from the John Randolph Foundation, explained how the Youth Initiative began, core strategies, and how the John Randolph Foundation is leading the way to change. The John Randolph Foundation had the desire to address behavioral outcomes with community-wide impact by addressing:

- Child/family behavioral health needs
- Teen pregnancy
- Growing obesity rates
- School readiness
- Enrichment activities

implementing the core strategies:

- Create strategic plan
- Partner with existing and potential youth program service providers
- Establish physical space to service youth development goals
- Listen to community on youth development issues and needs; meet community need through grants and partnerships
- Create a long-lasting continuum for positive, systemic change through core relationships

and by leading the way:

- Reserved physical space
- Established Youth Development Steering Committee
- Hired Youth Network Officer
- Established Youth Advisory Council
- Completing strategic plan
- Conducting research/engaging public to draft goals and strategies

The outcome is to ensure that every child in Hopewell has access to extracurricular enrichment activities.

December 9, 2014
Regular Meeting

R-11 REGULAR BUSINESS – MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE HOPEWELL RECREATION AND PARKS FOUNDATION AND THE CITY OF HOPEWELL - 200 BUREN STREET

Motion: was made by Vice Mayor Gore, seconded by Councilor Walton to resolve to approve Memorandum of Understanding by and between The Hopewell Recreation and Parks Foundation and the City of Hopewell to convey property to the City identified as 200 Buren Street, Lot 17, Block 47, B Village, and 0.52 Acres, Block 97, B Village, further identified as Sub-Parcel #011-1945 and #011-1950, and authorize the city Manager to execute the Memorandum of Understanding upon the approval of the City Attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

R-12 REGULAR BUSINESS – APPROPRIATION OF \$85,000 TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR FUTURE LAND ACQUISITION FOR ECONOMIC DEVELOPMENT

Motion was made by Councilor Shornak, seconded by Vice Mayor Gore to resolve to appropriate \$85,000 to the Economic Development Authority for future land acquisition for economic development. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

Reports of the City Clerk

Board of Architectural Review-2 vacancies-no TBRs on file; **Dock Commission**-1 vacancy-no TBRs on file; **Keep Hopewell Beautiful**-1 vacancy-no TBRs on file; **Recreation Commission**-3 vacancies (2 students and 1 adult); **Senior Citizen Advisory Commission**-3 vacancies-no TBRs on file; **Social Services Advisory Board**-4 vacancies-No TBRs on file;

CCR-1 CITIZEN/COUNCILOR REQUESTS – COUNCILOR SHORNAK – BEACON THEATRE INFORMATION AND REPORT

Since the City Manager stated there would be a detailed report in 2015, Councilor Shornak stated she is willing to wait and she will be sending requests for information to the City Manager and the Finance Director.

CCR-2 CITIZEN/COUNCILOR REQUESTS – COUNCILOR LUMAN-BAILEY – PRESENTATION – “REVITALIZATION TIPS/EXAMPLES FROM THE NATIONAL LEAGUE OF CITIES EXPERIENCE”

December 9, 2014
Regular Meeting

Councilor Luman-Bailey stated she intended on showing a presentation from the National League of Cities about revitalization tips, yet it was not ready to show.

COUNCIL COMMUNICATIONS

Vice Mayor Gore, thanked Oliver Singleton from the Metropolitan League in Richmond, Pauline Colony, and Aaron Reidmiller and Ronnie Parker from the Hopewell Community Center. November 1, 2014 "Trick or Trunk" was held and since it rained the Community Center opened its doors. Over 400 children participated in the event. Midnight Basketball was a success and Vice Mayor Gore extended her thanks to Tina Moss, the Sheriff's Office, Rosa's, Chanello's, and Papa Johns for their donations to the event. Metals were given to all of the participants at the Midnight Basketball event. At the National League of Cities, Vice Mayor Gore spoke on "Harnessing Baby Boomers and Millennials" highlighting the City of Hopewell and their youth activities.

Councilor Walton, thanked Mayor Bujakowski and Councilor Edwards for their service to the city over the last four and two years respectively.

ADJOURNMENT

Motion was made by Councilor Shornak, seconded by Councilor Edwards when no one responded to the call for consensus the City Council dispersed at 10:30 p.m. The meeting was officially adjourned on January 6, 2015 at 6:00 p.m. **motion** was made by Councilor Pelham, seconded by Councilor Holloway and unanimously passed to adjourn the meeting.

Michael C. Bujakowski, Mayor

Cynthia Y. Ames, City Clerk

January 6, 2015
Reorganizational Meeting and
Special Meeting
MINUTES OF CITY COUNCIL MEETING HELD JANUARY 6, 2015

A Reorganizational Meeting and Special Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, January 6, 2015 at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Jasmine E. Gore, Vice Mayor
 Christina J. Luman-Bailey, Councilor
 Arlene Holloway, Councilor
 Anthony Zevgolis, Councilor
 K. Wayne Walton, Councilor
 Brenda S. Pelham, Councilor
 Jackie M. Shornak, Councilor

 Mark A. Haley, City Manager
 David C. Fratarcangelo, City Attorney
 Cynthia Y. Ames, City Clerk

ADJOURNMENT

Motion was made by Councilor Pelham, seconded by Councilor Holloway and unanimously passed to adjourn the City Council Meeting held on December 9, 2014.

ROLL CALL

Vice Mayor Gore opened the meeting at 6:30 p.m. Roll call was taken as follows:

Vice Mayor Gore	-	present
Councilor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Walton	-	present
Councilor Pelham	-	present
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Pelham, seconded by Councilor Luman-Bailey to resolve to go into closed meeting for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (City Council appointees). In accordance with Virginia Code Section 2.2-3711 (A) (1). Upon the roll call, the vote resulted:

Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Vice Mayor Gore	-	yes
Councilor Walton	-	NO
Councilor Pelham	-	yes
Councilor Shornak	-	NO

January 6, 2015
Reorganizational Meeting and
Special Meeting

Statement entered into the minutes upon Councilor Walton's request:

“Good Evening Everyone,

I cannot support this motion for the following reasons:

Over the past six years I have done my best to make informed decisions before Council based on my instincts and doing research on issues that impact our City. I have always tried my best to move this City forward. This motion on the floor, if passed, will lead us in to unprecedented territory! Staff has put together an Agenda that will allow Council to go “behind closed doors and hash it out” on who will be the next Mayor and Vice Mayor. This will be my 4th reorganizational meeting and will be a departure from how we have done it during my terms. In my research I usually read and more importantly ask advice from seasoned elected officials and staff locally and from other localities. There is an Attorney General's opinion out there that says this is an illegal activity. Other seasoned local attorneys in the area have cautioned against this practice along with some of their elected officials. Our appointed lawyer has opined that this is legal as it is just an opinion and not written law. Usually when we have a legal question come up we are guided by opinions so now we have an opinion of our local attorney and one from the Attorney General of Virginia. I ask you, which one should I adhere too? Based on this and my own smell test that “if you have to ask the question if something is wrong” then don't do it!!

I know this will jeopardize my chances for Mayor but I cannot in good conscious participate in these back room discussions on something so important to our City.”

Councilor K. Wayne Walton
Ward 5 – City of Hopewell
January 6, 2015

Statement entered into the minutes upon Councilor Shornak's request:

“Due to the highly controversial issue of the legality of having a closed session to discuss the election of Mayor and Vice Mayor, I hereby decline to be present during this meeting. I feel it is in the best interest of the City of Hopewell and its citizens for me not to participate in such (a) meeting which could result in civil litigation to the City and mistrust from the citizens. This closed meeting is contrary from what has been done in past organizational meetings. Therefore, I would feel more comfortable to voice my vote for Mayor and Vice Mayor in front of the public. I am a proponent for “open government” and feel this meeting is somewhat questionable. My philosophy has always been “when in doubt, don't do it.” My vote for Mayor and Vice Mayor will reflect who will best represent our City and one who possesses honesty and integrity. I am asking Council to please refrain from going into closed session as it gives the appearance of impropriety. Thank you”

Councilor Jackie M. Shornak
Ward 7 – City of Hopewell
January 6, 2015

OPEN MEETING

At 7:30 p.m. Council convened into Open Meeting. Councilors responded to the question: “Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Meeting?” Upon the roll call, the vote resulted:

January 6, 2015
Reorganizational Meeting and
Special Meeting

Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Vice Mayor Gore	-	yes
Councilor Pelham	-	yes

Councilor Walton and Councilor Shornak did not vote: Council Rules and Procedures 204. Method of Voting A. Every member present when a question is put shall vote either “yes” (or “aye”) or “no” (“nay”). No member shall be excused from voting except on matters involving the consideration of his official conduct. Or where his financial or personal interests are involved. (City Charter §8) Application to be excused from voting must be made before the vote is called. The member having briefly stated the reason for his request, the decision shall be made without debate in accordance with City Charter and State Law.

REORGANIZATIONAL MEETING

Former Vice Mayor Gore opened the Reorganizational Meeting at 7:30 p.m. Roll call was taken as follows:

Vice Mayor Gore	-	present
Councilor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Walton	-	present
Councilor Pelham	-	present
Councilor Shornak	-	present

The gavel was passed to Cynthia Y. Ames, City Clerk, she stated the purpose of the meeting was to elect a Mayor, and a Vice Mayor, each of whom shall serve a period of two years in accordance with Chapter 4, Section 4, of the City Charter.

PRAYER

Prayer by Charles E. Dane, Assistant City Manager, followed by the Pledge of Allegiance to the Flag of the United States of America.

The floor was opened for nominations for Mayor.

Motion was made by Councilor Shornak, seconded by Councilor Walton, to nominate K. Wayne Walton for Mayor.

Motion was made by Councilor Pelham, seconded by Councilor Luman-Bailey, to nominate Councilor Pelham for Mayor.

There being no other nominations for Mayor, nominations were closed.

Upon the roll call, on the motion to elect Councilor K. Wayne Walton, as Mayor, the vote resulted as follows:

Councilor Luman-Bailey	-	NO
Councilor Holloway	-	NO

January 6, 2015
Reorganizational Meeting and
Special Meeting

Councilor Zevgolis	-	NO
Councilor Gore	-	NO
Councilor Walton	-	yes
Councilor Pelham	-	NO
Councilor Shornak	-	yes

The result was 5 no/2 yes. The motion failed.

Upon the roll call, on the motion to elect Councilor Pelham, as Mayor, the vote resulted as follows:

Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	NO
Councilor Gore	-	yes
Councilor Walton	-	NO
Councilor Pelham	-	yes
Councilor Shornak	-	NO

The result was 4 yes/3 no. The motion passed.

Councilor Pelham was declared Mayor of the City of Hopewell, for a term extending through December 31, 2016.

The gavel was passed to Councilor Pelham, she opened the floor for nominations for Vice Mayor.

Motion was made by Councilor Walton, and seconded by Councilor Shornak, to nominate Councilor Shornak, for Vice Mayor.

Motion was made by Councilor Zevogolis, and seconded by Councilor Holloway, to nominate Councilor Luman-Bailey, for Vice Mayor.

There being no other nominations for Vice Mayor, the nominations were closed.

Upon the roll call on the nomination for Councilor Shornak for Vice Mayor the vote resulted:

Councilor Luman-Bailey-	NO
Councilor Holloway -	NO
Councilor Zevgolis -	NO
Councilor Gore -	NO
Councilor Walton -	yes
Councilor Pelham -	NO
Councilor Shornak -	yes

The vote resulted in 5 no/2 yes. The motion failed.

Upon the roll call on the nomination for Councilor Luman-Bailey for Vice Mayor the vote resulted:

Councilor Luman-Bailey-	yes
Councilor Holloway -	yes
Councilor Zevgolis -	yes
Councilor Gore -	yes

January 6, 2015
Reorganizational Meeting and
Special Meeting

Councilor Walton	-	NO
Councilor Pelham	-	yes
Councilor Shornak	-	NO

The vote resulted in 5 yes/2 no. The motion passed.

Councilor Luman-Bailey was declared Vice Mayor, of the City of Hopewell for a term extending through December 31, 2016.

The Honorable Tammy Ward, Circuit Court Clerk administered the Oath of Office to Mayor Pelham, and Vice Mayor Luman-Bailey.

Motion was made by Councilor Zevgolis, seconded by Councilor Gore to adjourn the Reorganizational Meeting and take a few minutes to reorganize the seating of Council. Upon the roll call, the vote resulted:

Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes

SPECIAL MEETING

Mayor Pelham opened the special meeting at 7:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Vice Mayor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

CITIZEN/COUNCILOR REQUEST 1 – COUNCILORS GORE AND PELHAM – TOWN HALL/COMMUNITY SUMMIT TO ADDRESS VIOLENCE IN THE COMMUNITY

Consensus of Council to hold a Town Hall Forum to address crime in the City. Item is to be moved to February. The city manager is to speak with the chief of police and check on a venue.

COUNCIL COMMUNICATIONS

Councilor Shornak stated she was humbled by the support of Ward 2 and thanked them for their work in moving the City forward and coming together as a community.

Councilor Walton wished everyone a Happy New Year and reminded citizens it was support your local Police Department Week, and to make sure they put out the blue porch light to show support for our local Police Department.

January 6, 2015
Reorganizational Meeting and
Special Meeting

Councilor Gore thanked Ward 4 for letting her serve the last two years and she is looking forward to serving the rest of her four year term.

Councilor Holloway thanked everyone for coming out and she is looking forward to working with council.

Councilor Zevgolis stated there are no winners or losers as each councilor has the best interest for Hopewell in their hearts.

Vice Mayor Luman-Bailey thanked everyone for attending and stated it is time to start the new year fresh and to turn the page.

Mayor Pelham thanked God for the opportunity to help the City make great strides. Councilors can agree to disagree and move on, and do the best for the City. We need to educate our children to become great citizens of Hopewell. Happy New Year.

ADJOURNMENT

At 8:08 p.m. **motion** was made by Councilor Shornak, seconded by Councilor Gore and unanimously passed to adjourn the meeting.

Brenda S. Pelham, Mayor

Cynthia Y. Ames, City Clerk

PENDING

&

ACTION

LIST

PENDING & ACTION ITEM LIST	DATE VOTED OR REQUESTED	2ND VOTE or Reading	STATUS OF ITEM
1.) Council Rules & Procedures Proposed Work Session Policy changes	10.14.2014	n/a	No second to motion, motion died
2.) TOWN HALL/COMMUNITY SUMMIT TO ADDRESS VIOLENCE	1.6.2015		City Manager to coordinate with staff DATE SET FOR 2.26.2015 ELKS LODGE ON HIGH STREET
3.) Public Hearing for use of public property Downtown	5.13.2014		Approved for PH on 11.18.2014
4.) ERU stormwater utility fee	9.9.14; 10.14.14; Wk Session 10.28.14 11.18.2014 vote	COMPLETED 1.13.2015	Complete \$4/MONTH 5 options/On agenda for 11.18.2014 & 12.9.2014 & 1.13.2015
5.) Staff to research applying for Certified Local Government and Preserve America designation for Hopewell Historic District	8.12.2014		City Manager to direct staff and report findings to Council
6.) Marquee pricing - solar power, paper, banners, etc.	9.9.2014 1.13.2015	n/a	City Manager to coordinate and 1.13.2015 15K will get what is needed ongoing
7.) 6 month hold on Old Jail with Parameas end 2.2014	9.10.2013		
8.) City Wide Clean Up once a quarter	11.18.2014	1.13.2015 ON AGENDA	City Manager to coordinate with staff COMPLETED
9.) Staff to research and provide an "exit interview" for residents that have come before the ARB for a COA or other discussion	8.12.2014		City Manager to direct staff and report findings to Council
10.) Local government/authority to assess administrative penalties to industrial violators	12.10.2013		
11.) Work Session with Parks and Recreation Dept	requested on 9.9.2014	n/a	City Manager to coordinate
12.) City to enter into negotiations to take possession of the Old Mallonee School Gym for use as a Youth Center	11.18.2014		City Manager to coordinate
13.) Planning Commission a request to add Old Jail to the State Register of Historic Bldgs	2.8.2011		

PENDING & ACTION ITEM LIST	DATE VOTED OR REQUESTED	2ND VOTE or Reading	STATUS OF ITEM
14. COUNCIL ADVANCE	1.13.2015		PLANNED FOR 3.20.2015
15. Welcome to Hopewell sign	1.13.2015		process of replacing/going up in 2 weeks Rt 36

INFORMATION FOR
COUNCIL REVIEW

NONE

PERSONNEL
CHANGE
REPORT AND
FINANCIAL
REPORT

DATE: February 2, 2015
TO: The Honorable City Council
FROM: Gail Vance, Director of Human Resources
SUBJECT: Personnel Change Report – January 2015

ADDITIONS (Regular FT and PT positions only)

NAME	DEPARTMENT	POSITION	DATE
HOLLOWAY, ARLENE	CITY COUNCIL	COUNCIL MEMBER	1/1/2015
ZEVGOLIS, ANTHONY J	CITY COUNCIL	COUNCIL MEMBER	1/1/2015
MORRIS, JOHN	REGIONAL	ENVIR COMPL COORD	1/7/2015
EASTER, ASHLEY D	POLICE	POL DISP	1/7/2015
MITCHELL, TAMESHIA A	SOCIAL SERVICES	BEN PROG SPC II	1/7/2015
JONES, EVAN	SHERIFF DEPARTMENT	SHERIFF DEPUTY PT	1/12/2015
HUNTER IV, JOHN W	POLICE	POL DISP	1/21/2015

PROMOTIONS

NAME	DEPARTMENT	POSITION	DATE
MASSENBURG, CHERITA M	SOCIAL SERVICES	BEN PROG SPC I	1/7/2015
EVANS, NIKKI G	SOCIAL SERVICES	SELF SUF SPC I/II	1/21/2015

SEPERATIONS

NAME	DEPARTMENT	POSITION	DATE
EDWARDS JR, ROOSEVELT	CITY COUNCIL	COUNCIL MEMBER	1/1/2015
BUJAKOWSKI, MICHAEL C	CITY COUNCIL	COUNCIL MEMBER	1/1/2015
WYNE, JASON M	POLICE	POL OFF/PO 1	1/4/2015
VORMWALD, JESSICA R	COMMONWEALTH ATTY	A'T COM ATY II P6	1/23/2015

/sr

CC: Mark Haley, City Manager
Charles Dane, Assistant City Manager
Jerry Whitaker, Finance Director
Kim Hall-Dean, Interim Business Manager
Kim Hunter, Payroll
Jay Rezin, IT
Peter Kelly, IT
Jennifer Sears, HR Supervisor
Dave Harless, Risk/Safety Coordinator
Carol Scarbrough, Parks & Recreation



SUMMARY OF RE-APPROPRIATIONS/APPROPRIATIONS BY MEETING

<u>Meeting Date</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
7/8/2014	011	FB	12,000	1% Increase for Permanent Parttime employees
7/8/2014	052	FB	279,420	CDBG Budget Appropriation
8/12/2014	011	FB	20,000	Sesquicentennial Committee
8/12/2014	075	Grant	250,000	Vireol Performance Grant
8/12/2014	075	FB	50,000	Riverwalk
9/9/2014		FB	232,618	Schools Reappropriation of FY 2014 encumbrance to FY 2015
9/9/2014	011	FB	15,000	Reappropriation Inoperable Vehicle Enforcement
9/9/2014	011	FB	1,900	Reappropriation for City Clerk
9/9/2014	032	FB	1,362,000	Re-appropriated for the Air Pollution Control Equipment
9/9/2014	032	Grant/Bonds	78,494,906	Appropriate for Nitrogen Reduction Capital Project
9/9/2014	Various	FB	9,775,000	Reappropriation of FY 2014 encumbrance to FY 2015
9/9/2014	011	FB	20,000	Legacy Business Pilot Program
9/9/2014	011	FB	500	Philip Services Corporation Superfund Site Cash Out and Reopener Settlement Agree
9/23/2014	071	Line Transfer	(40,000)	From Downtown Façade Grant
9/23/2014	071	Line Transfer	40,000	To Downtown Partnership
9/23/2014	075	FB	20,000	Economic Development Activities
9/23/2014	011	FB	25,000	Council Chamber Audio-Visual Project
9/24/2014	011	FB	700,000	Appropriate Economic Development Authority
11/18/2014	011	FB	20,000	Hopewell High School Band Boosters
11/18/2014	071	Grant	400,000	Brownfields Grant Project
12/9/2014	011	FB/Grant	10,000	VHDA Mixed Used Mixed Income
12/9/2014	011	FB	4,000	Petersburg Symphony
1/13/2015	049	From 041	1,000,000	Transfer from Sewer Fund to Stormwater Fund
1/13/2015	011	New	18,071	Surplus property revenue transfer to Fund 035

Note:

12/31/2014 011 FB 145,338 Aid to Locality Reduction



02/02/2015
19:27:10

City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

FROM 2015 01 TO 2015 07

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
003 PERPETUAL CARE FUND	0	0	0	-8,938.68	2,368.61	6,570.07	.0%
TOTAL REVENUES	-35,000	0	-35,000	-14,151.00	.00	-20,849.00	
TOTAL EXPENSES	35,000	0	35,000	5,212.32	2,368.61	27,419.07	
011 GENERAL FUND	0	0	0	-7,773,404.83	1,226,254.57	6,547,150.26	.0%
TOTAL REVENUES	-46,057,000	-971,270	-47,028,270	-21,983,028.24	.00	-25,045,241.36	
TOTAL EXPENSES	46,057,000	971,270	47,028,270	14,209,623.41	1,226,254.57	31,592,391.62	
012 SOCIAL SERVICES	0	0	0	456,916.83	28,950.19	-485,867.02	.0%
TOTAL REVENUES	-3,816,000	0	-3,816,000	-1,703,524.21	.00	-2,112,475.79	
TOTAL EXPENSES	3,816,000	0	3,816,000	2,160,441.04	28,950.19	1,626,608.77	
014 SCHOOLS OPERATING	0	0	0	-14,447,674.12	.00	14,447,674.12	.0%
TOTAL REVENUES	-47,544,000	0	-47,544,000	-14,447,674.12	.00	-33,096,325.88	
TOTAL EXPENSES	47,544,000	0	47,544,000	.00	.00	47,544,000.00	
015 COMPREHENSIVE SERVICES	0	0	0	269,275.44	8,403.93	-277,679.37	.0%
TOTAL REVENUES	-2,990,000	0	-2,990,000	-1,901,986.82	.00	-1,088,013.18	
TOTAL EXPENSES	2,990,000	0	2,990,000	2,171,262.25	8,403.93	810,333.81	
030 REFUSE	0	0	0	609,864.69	820,394.23	-1,430,258.92	.0%
TOTAL REVENUES	-2,124,000	0	-2,124,000	-4,279.85	.00	-2,119,720.15	
TOTAL EXPENSES	2,124,000	0	2,124,000	614,144.54	820,394.23	689,461.23	
032 HRWTF	0	0	0	3,981,735.20	2,172,992.09	-6,154,727.29	.0%
TOTAL REVENUES	-16,079,000	-79,856,906	-95,935,906	-6,541,146.81	.00	-89,394,759.19	
TOTAL EXPENSES	16,079,000	79,856,906	95,935,906	10,522,882.01	2,172,992.09	83,240,031.90	
035 RECREATION	0	0	0	700,516.44	52,690.12	-753,206.56	.0%
TOTAL REVENUES	-1,660,500	-381	-1,660,881	-88,954.93	.00	-1,571,926.07	
TOTAL EXPENSES	1,660,500	381	1,660,881	789,471.37	52,690.12	818,719.51	
038 MARINA	0	0	0	-6,153.36	.00	6,153.36	.0%
TOTAL REVENUES	-14,400	0	-14,400	-13,627.55	.00	-772.45	
TOTAL EXPENSES	14,400	0	14,400	7,474.19	.00	6,925.81	
040 SEWER OPERATIONS	0	0	0	-1,234,833.43	.00	1,234,833.43	.0%
TOTAL REVENUES	-5,716,000	0	-5,716,000	-1,234,833.43	.00	-4,481,166.57	
TOTAL EXPENSES	5,716,000	0	5,716,000	.00	.00	5,716,000.00	
041 SEWER MAINTENANCE	0	0	0	3,080,713.13	633,274.21	-3,713,987.34	.0%
TOTAL REVENUES	-6,297,000	-1,000,000	-7,297,000	-75,053.70	.00	-7,221,946.30	
TOTAL EXPENSES	6,297,000	1,000,000	7,297,000	3,155,766.83	633,274.21	3,507,958.96	
043 SEWER BOND	0	0	0	286,483.33	.00	-286,483.33	.0%
TOTAL REVENUES	-1,628,000	0	-1,628,000	.00	.00	-1,628,000.00	
TOTAL EXPENSES	1,628,000	0	1,628,000	286,483.33	.00	1,341,516.67	
049 STORM WATER 2	0	0	0	-1,000,000.00	.00	1,000,000.00	.0%
TOTAL REVENUES	0	-1,000,000	-1,000,000	-1,000,000.00	.00	1,000,000.00	
TOTAL EXPENSES	0	1,000,000	1,000,000	.00	.00	.00	
052 GRANTS	0	0	0	25,207.66	576.00	-25,783.66	.0%
TOTAL REVENUES	-257,914	-257,914	-257,914	25,207.66	576.00	-257,914.00	
TOTAL EXPENSES	0	257,914	257,914	25,207.66	576.00	232,130.34	



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City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

FROM 2015 01 TO 2015 07

	ORIGINAL APPRO	TRANSFRS/ ADJUSTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
053 ANTI-LITTER	0	0	0	677.57	450.00	-1,127.57	.0%
TOTAL REVENUES	-5,000	0	-5,000	-1.09	.00	-4,998.91	
TOTAL EXPENSES	5,000	0	5,000	678.66	450.00	3,871.34	
056 SCHOOLS TEXTBOOK	0	0	0	-160,800.30	.00	160,800.30	.0%
TOTAL REVENUES	-650,000	0	-650,000	-160,800.30	.00	-489,199.70	
TOTAL EXPENSES	650,000	0	650,000	.00	.00	650,000.00	
057 SCHOOL CAFETERIA	0	0	0	-468,242.19	.00	468,242.19	.0%
TOTAL REVENUES	-3,095,000	0	-3,095,000	-468,242.19	.00	-2,626,757.81	
TOTAL EXPENSES	3,095,000	0	3,095,000	.00	.00	3,095,000.00	
063 SCHOOL BLDG/BUS REPLACEMENT	0	0	0	-43.12	.00	43.12	.0%
TOTAL REVENUES	-610,000	-232,618	-842,618	-43.12	.00	-842,574.88	
TOTAL EXPENSES	610,000	232,618	842,618	.00	.00	842,618.00	
071 CAPITAL PROJECTS AND DEBT	0	0	0	1,241,080.18	1,508,310.68	-2,749,390.86	.0%
TOTAL REVENUES	-5,000,000	-9,872,095	-14,872,095	-1,468,306.34	.00	-13,403,788.66	
TOTAL EXPENSES	5,000,000	9,872,095	14,872,095	2,709,386.52	.00	10,654,397.80	
073 SPECIAL WELFARE	0	0	0	-10,485.64	.00	10,485.64	.0%
TOTAL REVENUES	0	0	0	-10,485.64	.00	10,485.64	
074 POLICE SEIZURE ASSETS	0	0	0	-11.01	.00	11.01	.0%
TOTAL REVENUES	0	0	0	-11.01	.00	11.01	
075 ECONOMIC DEVELOPMENT	0	0	0	953,534.63	.00	-953,534.63	.0%
TOTAL REVENUES	0	-990,000	-990,000	953,534.63	.00	-989,964.95	
TOTAL EXPENSES	0	990,000	990,000	-35.05	.00	36,430.32	
076 SELF INSURANCE	0	0	0	363,108.62	240,537.50	-603,646.12	.0%
TOTAL REVENUES	-290,000	0	-290,000	-4.83	.00	-289,995.17	
TOTAL EXPENSES	290,000	0	290,000	363,113.45	240,537.50	-313,650.95	
090 HEALTHY FAMILIES	0	0	0	-23,116.33	36,094.21	-12,977.88	.0%
TOTAL REVENUES	-148,262	0	-148,262	-99,637.78	.00	-48,624.22	
TOTAL EXPENSES	148,262	0	148,262	76,521.45	36,094.21	35,646.34	
GRAND TOTAL	0	0	0	-13,164,589.29	6,731,296.34	6,433,292.95	.0%



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City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

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REPORT OPTIONS

Sequence 1	Field #	Total	Page Break
Sequence 2	1	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.
 Print full or Short description: F
 Print full GL account: N
 Sort by full GL account: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N

From Yr/Per: 2015/ 1
 To Yr/Per: 2015/ 7
 Budget Year: 2015
 Print totals only: Y
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Amounts/totals exceed 999 million dollars: N
 Roll projects to object: N
 Print journal detail: N
 From Yr/Per: 2015/ 1
 To Yr/Per: 2015/ 7
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Multiyear view: D



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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

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FUND: 003 PERPETUAL CARE FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
003	110110	540.90	155,119.23
003	120111	.00	884,297.64
003	134001	-30.00	15,008.30
	TOTAL ASSETS	510.90	1,054,425.17
FUND BALANCE			
003	260101	-763.90	2,368.61
003	390100	763.90	-2,369.61
003	390410		-1,045,485.49
003	400000	-1,530.00	-14,151.00
003	400010	.00	35,000.00
003	500000	1,019.10	5,212.32
003	500010	.00	-35,000.00
	TOTAL FUND BALANCE	-510.90	-1,054,425.17
TOTAL LIABILITIES + FUND BALANCE		-510.90	-1,054,425.17



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

FUND: 011	GENERAL FUND	ASSETS	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
011		110110 CASH IN BANK	2,912,459.16	19,252,543.88
011		110111 PETTY CASH-ACCOUNTING	.00	3,000.00
011		110112 CHANGE FUND-TREASURER	.00	800.00
011		110113 PETTY CASH-PUBLIC WORKS	.00	200.00
011		110114 PETTY CASH-VGCCA GRANT	.00	25.00
011		110115 PETTY CASH-COMM ATTY	.00	169.68
011		110116 PETTY CASH-TOURISM	.00	1,131,325.11
011		120111 INVESTMENTS	.00	1,079.24
011		130001 REAL ESTATE TAX-2000	.00	1,164.56
011		130011 REAL ESTATE TAX-2001	.00	2,495.40
011		130021 REAL ESTATE TAX-2002	.00	4,140.77
011		130031 REAL ESTATE TAX-2003	.00	12,276.20
011		130041 REAL ESTATE TAX-2004	.00	8,827.79
011		130051 REAL ESTATE TAX-2005	.00	23,656.41
011		130061 REAL ESTATE TAX-2006	.00	36,278.90
011		130071 REAL ESTATE TAX-2007	.00	58,952.48
011		130081 REAL ESTATE TAX-2008	.00	94,729.53
011		130091 REAL ESTATE TAX-2009	.00	165,008.15
011		130101 REAL ESTATE TAX-2010	.00	301,609.95
011		130111 REAL ESTATE TAX-2011	.00	613,542.60
011		130121 REAL ESTATE TAX-2012	.00	144.87
011		130131 REAL ESTATE TAX-2013	.00	508.72
011		130951 REAL ESTATE TAX-1995	.00	661.41
011		130961 REAL ESTATE TAX-1996	.00	1,381.11
011		130971 REAL ESTATE TAX-1997	.00	889.77
011		130981 REAL ESTATE TAX-1998	.00	1,381.11
011		130991 REAL ESTATE TAX-1999	.00	889.77
011		130999 ALLOW FOR UNCOLLECT- RR	.00	-645,830.54
011		131091 MACHINERY & TOOL TAX-2009	.00	1,082.76
011		131101 MACHINERY & TOOL TAX-2010	.00	2,393.04
011		131111 MACHINERY & TOOL TAX-2011	.00	1,220.00
011		131121 MACHINERY & TOOL TAX-2012	.00	1,220.00
011		131131 MACHINERY & TOOL TAX-2013	.00	3,998.24
011		131999 ALLOW FOR UNCOLLECT- M & T	.00	-10,280.99
011		132081 PERSONAL PROPERTY TAX-2008	.00	306.79
011		132091 PERSONAL PROPERTY TAX-2009	.00	70,961.75
011		132101 PERSONAL PROPERTY TAX-2010	.00	104,640.97
011		132111 PERSONAL PROPERTY TAX-2011	.00	158,894.13
011		132121 PERSONAL PROPERTY TAX-2012	.00	214,807.45
011		132131 PERSONAL PROPERTY TAX-2013	.00	720,703.43
011		132999 ALLOW FOR UNCOLLECT- PER PROP	.00	-321,288.73
011		133101 PUBLIC SERVICE CORP-2010	.00	134.55
011		133111 PUBLIC SERVICE CORP-2011	.00	101.14
011		133121 PUBLIC SERVICE CORP-2012	.00	41.40
011		134001 ACCOUNTS RECEIVABLE	45,631.35	159,569.91
011		140011 DUE FROM CPMT	.00	-33,340.00
011		150020 PRE-PAID MISC EXPENSES	.00	191,092.12
11441072		150010 INVENTORY AUTO FUEL/PARTS	72,822.56	683,826.87
TOTAL ASSETS			3,030,913.07	23,020,544.49



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

FUND: 011 GENERAL FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
LIABILITIES			
LIABILITIES			
011	210101	-70,260.02	-74,068.41
011	210103	.00	3,482.95
011	210104	-4,153.66	-124,397.72
011	210105	3,912.28	-10,278.30
011	210106	-208.83	-1,259.29
011	210107	-2,445.00	-31,673.69
011	210108	-51.00	-10,270.12
011	210109	-12,963.07	-49,483.05
011	210110	695.80	-2,407.29
011	210111	22,946.24	11,146.90
011	210112	.00	250.00
011	210113	-95,504.64	69,325.08
011	210114	-34,122.24	-1,614,495.62
011	210115	5,435.10	1,790.72
011	210117	279,138.98	281,034.96
011	210118	.00	-4.00
011	210119	476.38	157.32
011	210120	607.26	478.79
011	210121	6,400.89	3,530.06
011	210123	.00	-3.03
011	210125	-66,456.71	-579,197.33
011	210126	-28,311.24	-243,030.41
011	210127	-51,029.60	-369,559.20
011	210128	-1,270.55	-8,863.49
011	210129	272.00	697.00
011	240101	-1,601.41	-98,854.66
011	240102	-56,964.23	-75,821.61
011	240103	.00	-682,308.99
011	240104	.00	366.95
011	240105	.00	-949,025.79
011	250101	-48,378.83	-277.09
011	250102	.00	-73,780.76
TOTAL LIABILITIES		-153,836.10	-4,637,063.56
FUND BALANCE			
011	260101	-168,549.39	1,226,254.57
011	390100	168,549.39	-1,223,805.52
011	390400	.00	-657,356.93
011	390410	.00	-4,403,035.00
011	390500	.00	-5,534,062.52
011	400000	-4,009,196.21	-21,983,028.24
011	400010	.00	47,028,269.60
011	500000	1,132,119.24	14,209,623.41
011	500010	.00	-47,028,269.60



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

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FUND: 011 GENERAL FUND	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
FUND BALANCE		
TOTAL FUND BALANCE	-2,877,076.97	-18,365,410.23
TOTAL LIABILITIES + FUND BALANCE	-3,030,913.07	-23,002,473.79



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

FUND: 012 SOCIAL SERVICES		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
012	110110 CASH IN BANK	266,342.21	-259,447.58
	TOTAL ASSETS	266,342.21	-259,447.58
LIABILITIES			
012	210101 ACCOUNTS PAYABLE	.00	-297,603.65
	TOTAL LIABILITIES	.00	-297,603.65
FUND BALANCE			
012	260101 ENCUMBRANCE ACCOUNT	13,504.25	28,950.19
012	390100 NONSPENDABLE FUND BALANCE	-13,504.25	-28,951.19
012	390410 ASSIGNED FUND BALANCE	.00	100,135.40
012	400000 TOTAL REVENUES	-431,722.95	-1,703,524.21
012	400010 BUDGETED REVENUES	.00	3,816,000.00
012	500000 TOTAL EXPENDITURES	165,380.74	2,160,441.04
012	500010 EXPENDITURE APPROPRIATIONS	.00	-3,816,000.00
	TOTAL FUND BALANCE	-266,342.21	557,051.23
TOTAL LIABILITIES + FUND BALANCE		-266,342.21	259,447.58



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

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FUND: 014 SCHOOLS OPERATING			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
014	110110	CASH IN BANK	2,498,484.71	32,533,157.94
014	134001	ACCOUNTS RECEIVABLE	.00	103,142.87
014	135020	RECEIVABLE COMM OF VIRGINIA	.00	584,418.12
014	135030	RECEIVABLE FEDERAL GOVT	.00	889,907.48
	TOTAL ASSETS		2,498,484.71	34,110,626.41
LIABILITIES				
014	210101	ACCOUNTS PAYABLE	.00	4,014,191.74
014	210103	SALARY & WAGES PAYABLE	.00	-1,928,726.50
014	220109	ACCRUED MISC LIABILITY	.00	-1,995,594.59
014	250102	DUE TO OTHER GOVT	.00	-23,327.00
	TOTAL LIABILITIES		.00	66,543.65
FUND BALANCE				
014	390100	NONSPENDABLE	.00	-208,022.73
014	390410	FUND BALANCE	.00	-19,521,473.21
014	400000	TOTAL REVENUES	-2,498,484.71	-14,447,674.12
014	400010	BUDGETED REVENUES	.00	47,544,000.00
014	500010	EXPENDITURE APPROPRIATIONS	.00	-47,544,000.00
	TOTAL FUND BALANCE		-2,498,484.71	-34,177,170.06
TOTAL LIABILITIES + FUND BALANCE			-2,498,484.71	-34,110,626.41



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 jwhitaker BALANCE SHEET FOR 2015 7

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FUND: 015 COMPREHENSIVE SERVICES ACT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
015	110110 CASH IN BANK	586,572.01	-1,237,393.45
	TOTAL ASSETS	586,572.01	-1,237,393.45
LIABILITIES			
015	250102 DUE TO OTHER GOVT	.00	33,340.00
	TOTAL LIABILITIES	.00	33,340.00
FUND BALANCE			
015	260101 ENCUMBRANCE ACCOUNT	5,673.16	8,403.93
015	390100 NONSPENDABLE	-5,673.16	-8,402.93
015	390410 FUND BALANCE	.00	934,777.01
015	400000 TOTAL REVENUES	-837,430.62	-1,901,986.82
015	400010 BUDGETED REVENUES	.00	2,990,000.00
015	500000 TOTAL EXPENDITURES	250,858.61	2,171,262.26
015	500010 EXPENDITURE APPROPRIATIONS	.00	-2,990,000.00
	TOTAL FUND BALANCE	-586,572.01	1,204,053.45
	TOTAL LIABILITIES + FUND BALANCE	-586,572.01	1,237,393.45



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

FUND: 030 REFUSE	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS		
030 110110 CASH IN BANK	-34,692.46	613,031.36
030 134001 ACCOUNTS RECEIVABLE	.00	6,405.91
030 135011 RECEIVABLE-VAMCO/DATA INTEGRA	.00	519,101.44
030 160500 MACHINERY & EQUIPMENT	.00	31,229.62
TOTAL ASSETS	-34,692.46	1,169,768.33
LIABILITIES		
030 210101 ACCOUNTS PAYABLE	-28,533.41	-28,533.41
030 220103 ACCRUED PTO-SHORT TERM	.00	-270.00
030 220105 OPEB LIABILITY	.00	-26,831.00
TOTAL LIABILITIES	-28,533.41	-55,634.41
FUND BALANCE		
030 260101 ENCUMBRANCE ACCOUNT	-52,861.51	820,394.23
030 390100 NONSPENDABLE	52,861.51	-820,395.23
030 390410 FUND BALANCE	.00	-1,723,997.61
030 400000 TOTAL REVENUES	-519.50	-4,279.85
030 400010 BUDGETED REVENUES	.00	2,124,000.00
030 500000 TOTAL EXPENDITURES	63,745.37	614,144.54
030 500010 EXPENDITURE APPROPRIATIONS	.00	-2,124,000.00
TOTAL FUND BALANCE	63,225.87	-1,114,133.92
TOTAL LIABILITIES + FUND BALANCE	34,692.46	-1,169,768.33



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

FUND: 032	HRWTF		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
032		110110		
032		110118	226,154.38	3,644,012.69
032		120113	.00	150.00
032		120114	.00	95,444.00
032		120116	.00	599,303.63
032		134001	628,439.27	359,840.64
032		150010	-31,956.29	3,636,582.35
032		150011	42,886.01	731,619.05
032		150100	.00	210,290.78
032		150110	.00	72,567.99
032		150111	.00	1,339,986.92
032		160100	.00	334,994.70
032		160200	.00	216,026.00
032		160299	.00	5,081,163.90
032		160400	.00	-8,233,247.11
032		160500	.00	5,139,751.73
032		160599	.00	53,390,693.12
032		160900	.00	-51,192,465.13
		TOTAL ASSETS	865,523.37	16,330,893.54
LIABILITIES				
032		210101	-2,379.30	-2,541.83
032		210135	.00	-1,921,352.55
032		220103	.00	-16,137.00
032		220105	.00	-670,787.00
032		230101	.00	3,992.11
032		240101	-512,805.27	-3,042,419.87
032		280101	.00	-675,000.00
032		280102	.00	-320,539.60
032		280201	.00	-8,400,000.00
032		280301	.00	-17,823.50
		TOTAL LIABILITIES	-515,184.57	-15,062,609.24
FUND BALANCE				
032		260101	-189,833.50	2,172,992.09
032		390100	189,833.50	-3,123,692.37
032		390200	.00	-395,641.25
032		390300	.00	-1,476,091.31
032		390410	.00	9,094,210.22
032		390900	.00	-11,521,898.39
032		400000	-989,416.76	-6,541,146.81
032		400010	639,077.96	95,935,906.00
032		500000	.00	10,522,983.52
032		500010	.00	-95,935,906.00
		TOTAL FUND BALANCE	-350,338.80	-1,268,284.30
TOTAL LIABILITIES + FUND BALANCE				
			-865,523.37	-16,330,893.54



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

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FUND: 035 RECREATION		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
035	110110	-51,100.98	-439,558.56
035	110118	.00	4,500.00
035	134001	4,882.50	5,235.01
	TOTAL ASSETS	-46,218.48	-429,823.55
LIABILITIES			
035	210101	.00	-.20
	TOTAL LIABILITIES	.00	-.20
FUND BALANCE			
035	260101	-11,905.36	52,690.12
035	390100	11,905.36	-52,690.12
035	390410	.00	-288,763.39
035	400000	614.00	-88,954.93
035	400010	.00	1,660,881.00
035	500000	45,604.48	789,471.37
035	500010	.00	-1,660,881.00
	TOTAL FUND BALANCE	46,218.48	411,753.05
TOTAL LIABILITIES + FUND BALANCE		46,218.48	411,752.85



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

FUND: 038 MARINA

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	038	110110	CASH IN BANK	105,386.70
			TOTAL ASSETS	105,386.70
LIABILITIES	038	210101	ACCOUNTS PAYABLE	-5,000.00
			TOTAL LIABILITIES	-5,000.00
FUND BALANCE	038	390410	FUND BALANCE	-94,233.34
	038	400000	TOTAL REVENUES	-13,627.55
	038	400010	BUDGETED REVENUES	14,400.00
	038	500000	TOTAL EXPENDITURES	7,474.19
	038	500010	EXPENDITURE APPROPRIATIONS	-14,400.00
			TOTAL FUND BALANCE	-100,386.70
			TOTAL LIABILITIES + FUND BALANCE	-105,386.70



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FUND: 040 SEWER OPERATIONS		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
040	110110	105,218.97	3,737,653.91
040	120117	-31.16	-1,296,868.86
040	134001	349,606.25	2,278,775.12
040	135011	.00	516,459.38
	TOTAL ASSETS	454,794.06	5,236,019.55
LIABILITIES			
040	210101	.00	-115,775.24
040	240101	-345,337.49	-1,433,964.21
	TOTAL LIABILITIES	-345,337.49	-1,549,739.45
FUND BALANCE			
040	390410	.00	-2,451,446.67
040	400000	-109,456.57	-1,234,833.43
040	400010	.00	5,716,000.00
040	500010	.00	-5,716,000.00
	TOTAL FUND BALANCE	-109,456.57	-3,686,280.10
TOTAL LIABILITIES + FUND BALANCE		-454,794.06	-5,236,019.55



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BALANCE SHEET FOR 2015 7

FUND: 041 SEWER MAINTENANCE		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
041	110110	-1,559,813.44	-3,989,992.62
041	120111	.00	9,099,704.60
041	134002	.00	47,678.00
041	134003	.00	160,269.80
041	150100	.00	613,507.07
041	160100	.00	97,920.00
041	160200	.00	501,878.00
041	160300	.00	32,917,432.78
041	160399	.00	-6,079,229.18
041	160500	.00	899,308.05
041	170102	.00	2,946,145.03
041	170103	.00	260,118.63
041	170105	1,000,000.00	1,000,000.00
	TOTAL ASSETS	-559,813.44	38,474,740.16
LIABILITIES			
041	210101	-27,270.25	-12,985.25
041	220103	.00	-1,412.00
041	220105	.00	-80,494.00
041	280101	.00	-475,000.00
041	280201	.00	-25,280,000.00
041	280301	.00	-701,135.15
	TOTAL LIABILITIES	-27,270.25	-26,551,026.40
FUND BALANCE			
041	260101	191,569.46	633,274.21
041	390100	-191,569.46	-1,040,292.31
041	390410	-1,000,000.00	10,234,608.92
041	390900	.00	-24,822,017.71
041	400000	-250.00	-75,053.70
041	400010	1,000,000.00	7,297,000.00
041	500000	1,587,333.69	3,155,766.83
041	500010	-1,000,000.00	-7,297,000.00
	TOTAL FUND BALANCE	587,083.69	-11,923,713.76
	TOTAL LIABILITIES + FUND BALANCE	559,813.44	-38,474,740.16



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FUND: 042 SEWER IMPROVEMENT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
042	110110	.00	88,677.68
042	120111	.00	1,000,000.00
	TOTAL ASSETS	.00	1,088,677.68
FUND BALANCE			
042	390100	.00	371,607.59
042	390410	.00	-1,460,285.27
	TOTAL FUND BALANCE	.00	-1,088,677.68
TOTAL LIABILITIES + FUND BALANCE		.00	-1,088,677.68



City of Hopewell, Virginia

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FUND: 043 SEWER BOND

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
043	110110	CASH IN BANK	.00	36,970.79
043	150110	PRE-PAID BOND PRINCIPLE	.00	1,076,250.54
043	150111	PRE-PAID BOND INTEREST	.00	1,196,407.20
		TOTAL ASSETS	.00	2,309,628.53
FUND BALANCE				
043	390410	ASSIGNED FUND BALANCE	.00	-2,596,111.86
043	400010	BUDGETED REVENUES	.00	1,628,000.00
043	500000	TOTAL EXPENDITURES	.00	286,483.33
043	500010	EXPENDITURE APPROPRIATIONS	.00	-1,628,000.00
		TOTAL FUND BALANCE	.00	-2,309,628.53
		TOTAL LIABILITIES + FUND BALANCE	.00	-2,309,628.53



City of Hopewell, Virginia

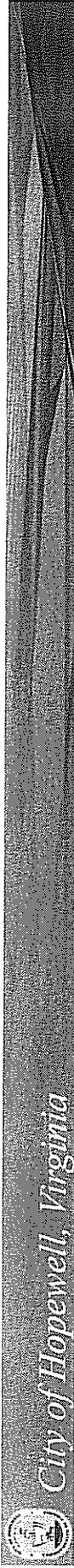
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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

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FUND: 044 SEWER SYSTEM RATE FUND

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
	044	120111	INVESTMENTS	2,134,721.00
			TOTAL ASSETS	2,134,721.00
FUND BALANCE	044	390410	FUND BALANCE	-2,134,721.00
			TOTAL FUND BALANCE	-2,134,721.00
			TOTAL LIABILITIES + FUND BALANCE	-2,134,721.00



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FUND: 045 SEWER SYSTEM DEBT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
045	120111 D0301 INVESTMENTS	.00	335,442.76
045	120111 D0302 INVESTMENTS	.00	1,312,761.52
045	120111 D0303 INVESTMENTS	.00	213,463.48
	TOTAL ASSETS	.00	1,861,667.76
FUND BALANCE			
045	390100 NONSPENDABLE FUND BALANCE	.00	-648,015.00
045	390200 RESTRICTED FUND BALANCE	.00	-986,468.76
045	390410 FUND BALANCE	.00	-227,184.00
	TOTAL FUND BALANCE	.00	-1,861,667.76
TOTAL LIABILITIES + FUND BALANCE		00	-1,861,667.76



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FUND: 046 SEWER CONSTRUCTION FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
046	110110	.00	1,511,454.28
046	120111 D0306	.00	483,124.22
046	160900	.00	2,744,457.72
	TOTAL ASSETS	.00	4,739,036.22
FUND BALANCE			
046	390100	.00	20,054,740.64
046	390410	.00	-24,793,776.86
	TOTAL FUND BALANCE	.00	-4,739,036.22
TOTAL LIABILITIES + FUND BALANCE		.00	-4,739,036.22



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City of Hopewell, Virginia
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FUND: 049 STORM WATER 2

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
	049	110110	CASH IN BANK	1,000,000.00
			TOTAL ASSETS	1,000,000.00
LIABILITIES				
	049	280102	NOTES PAYABLE	-1,000,000.00
			TOTAL LIABILITIES	-1,000,000.00
FUND BALANCE				
	049		ASSIGNED FUND BALANCE	1,000,000.00
	049		TOTAL REVENUES	-1,000,000.00
	049		BUDGETED REVENUES	1,000,000.00
	049		EXPENDITURE APPROPRIATIONS	-1,000,000.00
			TOTAL FUND BALANCE	.00
			TOTAL LIABILITIES + FUND BALANCE	-1,000,000.00



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FUND: 052 GRANTS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE	
ASSETS	052	110110	CASH IN BANK	.00	-91,346.63
			TOTAL ASSETS	.00	-91,346.63
FUND BALANCE	052	260101	ENCUMBRANCE ACCOUNT	.00	576.00
	052	390100	NONSPENDABLE	.00	-575.00
	052	390410	FUND BALANCE	.00	66,137.97
	052	400010	BUDGETED REVENUES	.00	257,914.00
	052	500000	TOTAL EXPENDITURES	.00	25,207.66
	052	500010	EXPENDITURE APPROPRIATIONS	.00	-257,914.00
			TOTAL FUND BALANCE	.00	91,346.63
TOTAL LIABILITIES + FUND BALANCE				.00	91,346.63



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BALANCE SHEET FOR 2015 7

FUND: 053 ANTI-LITTER

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
053	110110	CASH IN BANK	-75.00	16,314.27
		TOTAL ASSETS	-75.00	16,314.27
FUND BALANCE				
053	260101	ENCUMBRANCE ACCOUNT	-75.00	450.00
053	390100	NONSPENDABLE FUND BALANCE	75.00	-450.00
053	390410	FUND BALANCE	.00	-16,991.84
053	400000	TOTAL REVENUES	.00	-1.09
053	400010	BUDGETED REVENUES	.00	5,000.00
053	500000	TOTAL EXPENDITURES	75.00	678.66
053	500010	EXPENDITURE APPROPRIATIONS	.00	-5,000.00
		TOTAL FUND BALANCE	75.00	-16,314.27
		TOTAL LIABILITIES + FUND BALANCE	75.00	-16,314.27



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FUND: 056 SCHOOLS TEXTBOOK

ASSETS		CASH IN BANK	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
056	110110		24,754.34	1,062,640.09
	TOTAL ASSETS		24,754.34	1,062,640.09
FUND BALANCE				
056	390100	NONSPENDABLE FUND BALANCE	.00	-.08
056	390410	FUND BALANCE	.00	-901,839.71
056	400000	TOTAL REVENUES	-24,754.34	-160,800.30
056	400010	BUDGETED REVENUES	.00	650,000.00
056	500010	EXPENDITURE APPROPRIATIONS	.00	-650,000.00
	TOTAL FUND BALANCE		-24,754.34	-1,062,640.09
	TOTAL LIABILITIES + FUND BALANCE		-24,754.34	-1,062,640.09



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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

FUND: 057 SCHOOL CAFETERIA			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
057	110110	CASH IN BANK	.00	1,959,443.32
057	134001	ACCOUNTS RECEIVABLE	.00	1,907.95
057	135030	RECEIVABLE FEDERAL GOVT	.00	313,538.05
057	150011	INVENTORY	.00	19,248.71
057	150012	INVENTORY USDA	.00	49,171.17
057	190999	UNSPECIFIED	.00	-78,087.32
	TOTAL ASSETS		.00	2,265,221.88
LIABILITIES				
057	210101	ACCOUNTS PAYABLE	.00	94,020.41
057	210103	SALARY & WAGES PAYABLE	.00	-30,555.13
057	220109	ACCRUED MISC LIABILITY	.00	-62,903.83
057	240106	DEFERRED REVENUE-CAFETERIA	.00	-50,405.07
	TOTAL LIABILITIES		.00	-49,843.62
FUND BALANCE				
057	390100	NONSPENDABLE FUND BALANCE	.00	-3.31
057	390410	FUND BALANCE	.00	-1,747,132.76
057	400000	TOTAL REVENUES	.00	-468,242.19
057	400010	BUDGETED REVENUES	.00	3,095,000.00
057	500010	EXPENDITURE APPROPRIATIONS	.00	-3,095,000.00
	TOTAL FUND BALANCE		.00	-2,215,378.26
	TOTAL LIABILITIES + FUND BALANCE		.00	-2,265,221.88



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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

FUND: 063 SCHOOL BLDG/BUS REPLACEMENT

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
063	110110	CASH IN BANK	.00	712,731.69
063	140019	DUE FROM OTHER GOVT	.00	23,327.00
	TOTAL ASSETS		.00	736,058.69
FUND BALANCE	063	390100		
	063	390410		
	063	400000		
	063	400010		
	063	500010		
	TOTAL FUND BALANCE		.00	-736,058.69
	TOTAL LIABILITIES + FUND BALANCE		.00	-736,058.69

NONSPENABLE
 FUND BALANCE
 TOTAL REVENUES
 BUDGETED REVENUES
 EXPENDITURE APPROPRIATIONS



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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

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FUND: 071 CAPITAL PROJECTS AND DEBT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
071	110110	-49,180.88	637,658.67
071	120111	.00	4,239,837.75
071	120111 D0104	.00	1,311,034.03
071	120111 D0109	.00	7,706,205.34
071	120111 D0110	.00	248,476.28
071	134001	.00	226,490.48
071	134004	.00	100,545.22
071	150100	.00	409,064.91
071	170104	.00	1,610,577.16
	TOTAL ASSETS	-49,180.88	16,489,889.84
LIABILITIES			
071	210101	-2,250.00	-2,250.00
	TOTAL LIABILITIES	-2,250.00	-2,250.00
FUND BALANCE			
071	260101	-30,028.26	1,508,310.68
071	390100	30,028.26	-1,508,310.68
071	390300	.00	-5,789,508.00
071	390410	.00	-11,939,212.02
071	400000	-182,795.54	-1,468,306.34
071	400010	.00	14,872,095.00
071	500000	234,226.42	2,709,386.52
071	500010	.00	-14,872,095.00
	TOTAL FUND BALANCE	51,430.88	-16,487,639.84
	TOTAL LIABILITIES + FUND BALANCE	49,180.88	-16,489,889.84



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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

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FUND: 073 SPECIAL WELFARE

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
073	110110	CASH IN BANK	.00	100,871.16
073	110110 SS001	CASH IN BANK	.00	1,207.11
		TOTAL ASSETS	.00	102,078.27
FUND BALANCE	073	390410	.00	-91,592.63
	073	400000	.00	-10,485.64
		TOTAL FUND BALANCE	.00	-102,078.27
		TOTAL LIABILITIES + FUND BALANCE	.00	-102,078.27



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BALANCE SHEET FOR 2015 7

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FUND: 074 POLICE SEIZURE ASSETS

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	074	110110	CASH IN BANK	57,456.24
			TOTAL ASSETS	57,456.24
LIABILITIES	074	210135	REFUNDS PAYABLE	-57,161.68
			TOTAL LIABILITIES	-57,161.68
FUND BALANCE	074	390410	ASSIGNED FUND BALANCE	-283.55
	074	400000	TOTAL REVENUES	-11.01
			TOTAL FUND BALANCE	-294.56
			TOTAL LIABILITIES + FUND BALANCE	-57,456.24



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BALANCE SHEET FOR 2015 7

FUND: 075 ECONOMIC DEVELOPMENT

ASSETS		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
075	110110	.00	-949,569.08
075	120111	.00	83,344.96
	TOTAL ASSETS	.00	-866,224.12
FUND BALANCE			
075	390100	.00	-1.00
075	390410	.00	-87,309.51
075	400000	.00	-35.05
075	400010	.00	990,000.00
075	500000	.00	953,569.68
075	500010	.00	-990,000.00
	TOTAL FUND BALANCE	.00	866,224.12
	TOTAL LIABILITIES + FUND BALANCE	.00	866,224.12



City of Hopewell, Virginia

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FUND: 076 SELF INSURANCE		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
076	110110 CASH IN BANK	120,268.75	-305,275.66
	TOTAL ASSETS	120,268.75	-305,275.66
FUND BALANCE			
076	260101 ENCUMBRANCE ACCOUNT	120,268.75	240,537.50
076	390100 NONSPENDABLE FUND BALANCE	-120,268.75	-240,537.50
076	390410 ASSIGNED FUND BALANCE	.00	-57,832.96
076	400000 TOTAL REVENUES	.00	-4.83
076	400010 BUDGETED REVENUES	.00	290,000.00
076	500000 TOTAL EXPENDITURES	-120,268.75	363,113.45
076	500010 EXPENDITURE APPROPRIATIONS	.00	-290,000.00
	TOTAL FUND BALANCE	-120,268.75	305,275.66
	TOTAL LIABILITIES + FUND BALANCE	-120,268.75	305,275.66



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2015 7

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FUND: 090 HEALTHY FAMILIES

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
	090	110110	53,123.22	24,879.20
		TOTAL ASSETS	53,123.22	24,879.20
FUND BALANCE	090	260101	1,182.24	36,094.21
	090	390100	-1,182.24	-36,094.21
	090	390410	.00	-1,762.87
	090	400000	-58,681.04	-99,637.78
	090	400010	.00	148,262.00
	090	500090	5,557.82	76,521.45
	090	500010	.00	-148,262.00
		TOTAL FUND BALANCE	-53,123.22	-24,879.20
TOTAL LIABILITIES + FUND BALANCE			-53,123.22	-24,879.20

** END OF REPORT - Generated by Jerry Whitaker **

PUBLIC HEARINGS ANNOUNCEMENTS

ROUTINE
APPROVAL OF
WORK SESSIONS

February 17, 2015

February 24, 2015

ORDINANCES ON
SECOND AND FINAL
READING

None

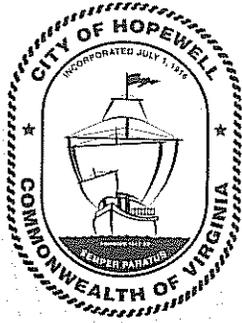
ROUTINE
GRANT
APPROVAL

None

PROCLAMATIONS

RESOLUTIONS

PRESENTATIONS



February 10, 2015

Na'Seem Hopson
Piper Square
Hopewell, Va 23860

**City Council
City Clerk**

300 North Main Street
Hopewell, VA 23860
p: 804.541.2249
p: 804.541.2250
f: 804.541.2248

Dear Na'Seem Hopson,

The Mayor of the City of Hopewell, Brenda S. Pelham, and the City Council of Hopewell, Virginia, extend their heart felt congratulations to you on behalf of the city in honor of your recent accomplishment. You were one of nearly 1,000 students from across the Commonwealth which submitted essays for consideration in an "If I Were Mayor" Essay Contest, sponsored by the Virginia Municipal League. Your essay was the winning essay in Region 7 out of 8 Regions, and was selected as the overall statewide winning essay. We are so proud of you!

Sincerely,

Brenda S. Pelham, Mayor of Hopewell



Proclamation of the City of Hopewell, Virginia

WHEREAS, Kiwanis International is one of the largest service organizations in the world with more than 600,000 members of all ages and abilities in more than 80 nations; and

WHEREAS, the members of Kiwanis Club of Hopewell, Incorporated are devoted to improving the world, one child and one community at a time by seeking primacy to the human and spiritual rather than the material values of life; and

WHEREAS, in addition to improve lives, Kiwanis club members promote the development of community leaders, positive role models, intercultural understanding and cooperation, and opportunities for fellowship, personal growth, professional development and community service; and

WHEREAS, The first Kiwanis club started its service in Detroit, Michigan, United States of America, in 1915; and

WHEREAS, Kiwanis International celebrates its Centennial Anniversary of the founding of the Detroit Kiwanis Club No. 1; and

WHEREAS, The service provided by the Kiwanis Club of Hopewell, Incorporated will continue to have a positive impact on our community and citizens; and

NOW, THEREFORE, I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, do hereby proclaim this 10th day of February, 2015, as Kiwanis International day, and hereby call upon all citizens of Hopewell thereof to render support to the members of this organization and to make themselves aware of Kiwanis International, whose members this day are providing meaningful service to our homes, schools and community.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the City of Hopewell to be affixed, on this, the 10th day of February 2015.

Kiwanis International Day

Proclamation presented this 10th day of February, 2015.

Brenda S. Pelham, Mayor

COMMUNICATIONS
FROM
CITIZENS