



ADDENDUM # 2
IFB #06-14 – HEATING, VENTILATION, AND AIR
CONDITIONING MAINTENANCE

MAY 2, 2014

The City of Hopewell has received and reviewed the below questions/requests related to IFB #06-14 – Heating, Ventilation, and Air Conditioning Maintenance and offers the following responses as Addendum #2. Please acknowledge receipt of this addendum by signing and including the last page as part of your bid response.

1. Is there a mandatory pre-bid meeting? If so, when and where?

Answer: There is not a mandatory pre-bid meeting being held.

2. Is it a requirement to submit a bid bond with our bid?

Answer: A bid bond is not required. Also, the performance bond requirement has been removed from this bid. A performance bond is no longer required from the successful bidder.

3. Is there an equipment list available for each building? Can you please supply the number of buildings included in this bid, as well as the types of equipment to be maintained (boilers, chillers, air handling units, etc.)?

Answer: Attached to this Addendum is a list consisting of the building locations, equipment descriptions, and the manufacturers of the equipment.

4. Who is the contact person to be able to look at the buildings and do surveys if needed? Would it be possible to visit the sites and inspect the equipment?

Answer: Contact the Contract Administrator, Bryon Beasley, at 804-541-2295 to schedule a walk-through in order to visit the sites and inspect the equipment.

5. **In the invitation to bid, there is no accommodation in the price for the maintenance agreement, only the T&M work. Do you want the maintenance price on our letterhead with the scope and proposal, or will there be additional documents issued from the City of Hopewell? Is this a time material preventive maintenance and service contract?**

Answer: This is a time and materials preventive maintenance contract. There is no need for a maintenance price with scope and proposal. The only additional documents issued will be addendums, if needed.

6. **Are you asking for a pm done on a quarterly basis and then be able to provide all other service calls when needed? Or are you asking for a “full service” agreement?**

Answer: This bid is not for a full service agreement. The Public Works Department handles most of the preventive maintenance. The contractor will be called for maintenance and/or repair or replacement if the building maintenance team cannot perform the work required.

7. **The addendum (Addendum #1) asks for hourly rate for 2 men and scaffolding...how much scaffolding? It takes a while to set up and take it down. Also, you ask for the same with a lift (electric ladder)...those usually rent at a minimum of 4 hours. Are we talking all day divided by 8 hours?**

Answer: In order to get a better idea of what equipment is needed and for how long, please contact Bryon Beasley, the Contract Administrator, at 804-541-2295 and schedule a walk-through.

8. **Is there currently an active contract in place for this work? And if so, what is the value of that contract?**

Answer: The current contractor is B & B Mechanical, formerly known as H & B Mechanical. The enclosed bid sheet lists the current rates being charged.

Bill Klein
FOR THE RECORD
King

CITY OF Hopewell

Addresses:
 Community Center:
 100 west City Point Rd

Public Works:
 103 South Hopewell Street

Bus & Bus area
 area Police, City Hall,
 I.S. :
 300 North Main Street

Voter Registration:
 209 North 2nd street

Courthouse and Courts:
 100 East Broadway
 Visitor Center:
 4100 Oaklawn Blvd

Library:
 209 E. Cawson St.

Bogese Bldg:
 224 N. Main St.

Beacon Theatre:
 401 N. Main St.

Building	Equip Description	Manufacture
Community Center	hot water coil	York
Community Center	7.5 Ton Split system	York
Community Center	5 Ton Split System	Carrier
		Carrier
Community Center	Boiler	Patterson Kelly
Public Works	180 MBTUH Unit Heater	Reznor
Public Works	Waste Oil Heater	Clean Burn
Public Works	Boiler	Burnham Alpine
Public Works	2 Ton Split System	Carrier
Police Dispatch	2 TON AC	YORK
Public Works	2 1/2 Ton Split System	Carrier
Public Works	5 TON	Trane
Public Works	3 Ton Split system w/ gas heater	Carrier
Police Dept.	5 TON	Trane
Voter Registration	2 TON	YORK
Court House	40 Ton RTU	McQuay
City Hall	5 Ton Split System	Carrier
City Hall	10 TON GAS	Trane
City Hall	3 Ton Split System	Carrier
City Hall	7.5 TON GAS	Trane
City Hall	3 Ton Split System	Carrier
City Hall	Restate 2 TON SPLIT	mitsubishi
City Hall	5 Ton RTU	Carrier
City Hall	7.5 Ton RTU w/ gas heat	Carrier
City Hall	PTAC	GREE
I.S.	2 TON YORK	YORK
COURTS	40 TON RTU	YORK
COURTS	20 TON RTU	YORK
Visitors	5 TON GAS	Trane
Library	60 TON chiller	YORK
Library	3ea 1 1/2 TON SPLIT	mitsubishi
Bogese Bldg	1ea 4 TON (GAS)	Trane
Bogese Bldg	2ea 2 1/2 TON (GAS)	Trane
Beacon (Ballroom Side)	3ea 5 TON	GOOD MAN
Beacon (Ballroom side)	1ea 5 TON	YORK
Beacon Theatre	1ea #4 3 TON?	Trane
Beacon Theatre	2ea #1 & #2 (YHD24DF3RVA1 #1111)	Trane
Beacon Theatre	1ea #3 (YHC12023RYAOKH00 OA 1BOB OA 30000 E 0000000000)	

316 E. Lawson St.

Social Services City of Hopewell

HVAC Equipment Installed:

RTU-1 (Model # WSC090E4RGA06H100A1000000D / Serial # 102610162L)

RTU-2 (Model # WSC072E4RGA06H100A1000000C / Serial # 102610156L)

RTU-3 (Model # WSC072E4RGA06H100A1000000C / Serial # 102610166L)

RTU-4 (Model # WSC120E4RGA05H000A1000000E / Serial # 102711265L)

RTU-5 (Model # WSC090E4RGA06H100A1000000D / Serial # 102610172L)

RTU-6 (Model # WSC048E4RBA0XH000A1000000B / Serial # 102610048L)

RTU-7 (Model # WSC090E4RGA06H100A1000000C / Serial # 102610182L)

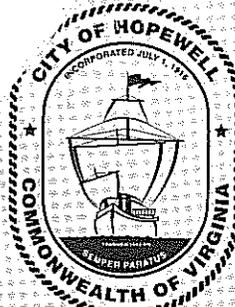
RTU-8 (Model # WSC072E4RCA06H100A1000000C / Serial # 102610146L)

RTU-9 (Model # WSC048E4RBA0XH000A1000000B / Serial # 102610038L)

RTU-10 (Model # WSC090E4RCA06H100A1000000D / Serial # 102610192L)

Server Room Outdoor Unit (Model # PUYA12NHA3 / Serial # 92U01906B)

Server Room Indoor Unit (Model # PKAA12HA / Serial # 04A01945C)



IFB ADDENDUM

April 6, 2009

ADDENDUM NO. 2 TO ALL BIDDERS:

Reference: IFB # 12-09
Commodity: Heating, Ventilation and Air Conditioning Maintenance
Dated: March 20, 2009
For Delivery To: City of Hopewell
Office of the City Clerk
Municipal Building Room 218
300 North Main Street
Hopewell, Virginia 23860
Bid Due: April 21, 2009

Department
of Finance
300 North Main Street
Hopewell, VA 23860

The above is hereby changed to read:

Page 6, Section R, Number 2: Remove this section from the bid specifications.

Page 7 and 8 Price:

Hourly Rate for 1 Tradesman and 1 helper	\$ <u>63.95</u>
Hourly Rate for 1 Tradesman and 1 helper with Scaffolding	\$ <u>66.95</u>
Hourly Rate for 1 Tradesman and 1 helper with Electric Ladder	\$ <u>69.95</u>
Overtime Hourly Rate for Tradesman and 1 helper	\$ <u>81.95</u>
Overtime Hourly Rate for 1 Tradesman and 1 helper with Scaffolding	\$ <u>84.95</u>
Overtime Hourly Rate for 1 Tradesman and 1 helper with Electric Ladder	\$ <u>89.95</u>
Emergency Work on Holiday Hourly Rate for Tradesman and 1 helper	\$ <u>81.95</u>
Emergency Work on Holiday Hourly Rate for 1 Tradesman and 1 helper with Scaffolding	\$ <u>84.95</u>
Emergency Work on Holiday Hourly Rate for 1 Tradesman and 1 helper with Electric Ladder	\$ <u>89.95</u>
Material and Part Cost price plus percentage	% <u>20</u>

Thank you,

Michelle D. Jackson
Purchasing Agent
Phone: 804-541-2205

H&B Mechanical Inc.
Name of Firm

Billy Bisher / President
Signature/Title

4/10/09
Date

*IFB #06-14 – Heating, Ventilation, and Air Conditioning Maintenance – Addendum #2
City of Hopewell, Virginia
May 2, 2014*

Please sign and include this form as part of your bid response to verify receipt of Addendum # 2.



April L. Cone, Purchasing Agent

Signature of Receipt of Addendum # 2

Date

Company Name