



**ADDENDUM # 1**  
**IFB #12-16 – GRASS CUTTING SERVICES-**  
**RECREATION/PARKS**

**MAY 13, 2016**

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The City of Hopewell has received and reviewed the below questions/requests related to IFB #12-16 – Grass Cutting Services-Recreation/Parks and offers the following responses as Addendum #1. Please acknowledge receipt of this addendum by signing and including the **last page** as part of your bid response.

1. **Change to paragraph 5 of Scope of Work section on page 4 of bid document, addition of the following sentence:**

The contractor **must** possess a Pesticide and Herbicide license.

2. **Change to BID SHEET FOR RECREATION/PARKS on page 8, remove the following area:**

The Department of Recreation/Parks is no longer responsible for the grass cutting of Area 18 Hopewell City Marina. Do not enter a quote for Area 18 Hopewell City Marina.

3. **Who is the current contractor and what is the current price?**

**Answer:** The current contractor is Shelton's Lawn Service. Included in this Addendum is the Bid Sheet from Shelton's bid submission for IFB# 08-11, which shows the current price per cut for each area.

4. **Could you possibly send us the 2011 bid results on this bid?**

**Answer:** Included in this Addendum is the Bid Evaluation Sheet used for IFB# 08-11 which shows the bid results for the 2011 bid. The quotes for Area A are the Recreation/Parks grass cutting sites.

5. **Do you have an estimated acreage for each site listed? Can you please give me the addresses for the mowing areas?**

**Answer:** Included in this Addendum is a Park Acreage Listing form that shows the acreage (rounded to the nearest whole number) and the addresses for each area. A site visit to each area is recommended before submitting bid proposals.

Please provide a minimum of three references below:

*See Attached Sheet*

BID SHEET FOR AREA A

Per cut price per specifications for each area to be placed under contract:

Area 1	Atwater Park – south-side of creek, pavilion area, and entrance	\$ <u>50.<sup>00</sup></u>
Area 1a	Atwater Park - north side, bush-hogged 2 times per year	\$ <u>50.<sup>00</sup></u>
Area 1b	Atwater Soccer Complex, including the 3 soccer fields, around parking lot, restroom building, and area along Cabin Creek Trail to creek	\$ <u>280.<sup>00</sup></u>
Area 1c	Atwater "Point" (1 <sup>st</sup> ) Soccer Field	\$ <u>90.<sup>00</sup></u>
Area 2	Mathis Park - including 4 ball fields, areas behind playground equipment and concession stand/restrooms, all sides of parking lot, entrance way, slope from upper parking lot, open areas. A 3' walkway behind all outfield fences to be kept trimmed.	\$ <u>250.<sup>00</sup></u>
Area 2a	Mathis Roadway to upper parking lot – including area between road and outfield fence, 3 ft. along outside of roadway, and around upper parking lot cut/trimmed 1x every 2 mos.	\$ <u>50.<sup>00</sup></u>
Area 3	Arlington Playground	\$ <u>55.<sup>00</sup></u>
Area 4	Westwood Park – playground and ball field	\$ <u>60.<sup>00</sup></u>
Area 5	City Point Playground	\$ <u>50.<sup>00</sup></u>
Area 6	3 ½ Street Playground	\$ <u>50.<sup>00</sup></u>
Area 7	Riverside Park including cemetery wall	\$ <u>65.<sup>00</sup></u>
Area 7b	Riverside Park – area behind rear parking lot, past tennis court to be bush hogged 2 – 3 times per year.	\$ <u>50.<sup>00</sup></u>
Area 8	Union Hall Ball field	\$ <u>55.<sup>00</sup></u>
Area 9	King Court Playground	\$ <u>30.<sup>00</sup></u>

Area 10	Davisville Ball field & Basketball Courts	\$ 50. <sup>00</sup>
Area 11	Hopewell Community Center – front, sides, and rear	\$ 90. <sup>00</sup>
Area 11a	Hopewell Skateboard Park	\$ 40. <sup>00</sup>
Area 12	Carter G Woodson Softball Complex – a 3' walkway behind outfield fence kept trimmed-only cut between months of May-August	\$ 65. <sup>00</sup>
Area 13	Union Fort	\$ 60. <sup>00</sup>
Area 13a	Union Fort Earthworks, Trenches, Mounds – cut 1x every 2 mos.	\$ 60. <sup>00</sup>
Area 14	Riverside Harbor Playground	\$ 50. <sup>00</sup>
Area 15	Woodlawn	\$ 55. <sup>00</sup>
Area 16	Hopewell High School Softball Field (area inside fence)	\$ 45. <sup>00</sup>
Area 17	Crystal Lake Park	\$ 100. <sup>00</sup>
Area 18	Hopewell City Marina	\$ 50. <sup>00</sup>
	Total	\$ 1,820. <sup>00</sup>

Softball/Baseball schedules are available.

Individual invoices for each week listing each site completed must be turned in to the Contract Administrator for payment. Invoices shall list each site, cost, and date each site was cut. Recreation Department may pick or choose which site to place under contract according to budgetary restraints.

The Recreation facility may terminate the contract in whole or in part whenever Recreation determines such termination is in the best interest of the facility. The contractor has 24 hours to correct deficiencies or payment may be withheld for the unsatisfactory area. The contract administrator is solely responsible for determining compliance with contract specifications. The contract may be revoked for unsatisfactory performance as determined by the contract administrator. Contractor will be given 10 days written notice to improve performance before termination. The contract may be terminated without notice after two 10 day notices are given in one season or 4 notices during the life of the contract.



## Park Acreage Listing

RECREATIONAL FACILITIES		Acreage	ADDRESS
1	Arlington	8	2700 Courthouse Rd
2	Atwater	18	101 Atwater Dr
3	Atwater Soccer Complex	28	200 Atwater Dr
	Buren Street Property	1	200 Buren St
5	Carter Woodson	6	1000 Winston Churchill Dr
6	City Park	6	205 Appomattox St
7	City Point	2	315 Allen St
8	Community Center	3	100 West City Point Rd
9	Crystal Lake	8	3502 River Rd
10	Davisville	8	211 Terminal St
11	Heritage Gardens	3	900 E Broadway
14	King Court	8	1900 Waverly St
15	Mathis Park	10	3500 River Rd
17	Riverside	10	500 N 12th Ave
18	Riverside Harbor	2	910 N 21st Ave
19	Skateboard Park	1	107 S 3rd Ave
20	Union Fort	3	700 Appomattox St
21	Union Hall	2	905 W Poythress St
22	Westwood	2	501 Jefferson Ave
23	Woodlawn	2	3509 Boston St
24	3 1/2 Street Park	1	400 N 3 1/2 Ave

\*Acreage reflects total park area which includes wooded areas, parking lots, playgrounds, basketball courts and other features that do not require mowing. A site visit to each site is recommended before submitting bid proposals.

\*Acreage is rounded to the nearest whole number.

*IFB #12-16 – Grass Cutting Services-Recreation/Parks – Addendum #1  
City of Hopewell, Virginia  
May 13, 2016*

Please sign and include this form as part of your bid response to verify receipt of Addendum # 1.



April L. Cone,  
Purchasing Officer

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Signature of Receipt of Addendum # 1

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Date

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Company Name