

**City of Hopewell Transportation Service**  
**Provided by**  
**Hopewell Department of Recreation & Parks**

**Purpose:** The purpose of the Hopewell Transportation Service is to provide local transportation for senior citizens and adults with disabilities and that are residents of Hopewell. These individuals are transported in Hopewell only for local appointments.

**Transportation Eligibility Criteria:** The Hopewell Department of Recreation & Parks must ensure that individuals requesting transportation meet the following eligibility criteria:

- Individuals must be age 55 or older or have a physical, mental and or sensory disability.
- Individuals must be residents of Hopewell.
- If the individual needs assistance they must have someone travel with them during the entire trip.
- Passengers under 18 years old must have an aide or someone to ride along with them.

**Individuals Responsibility:**

- Contact Hopewell Recreation & Parks to make transportation reservations at (804)541-2355/53/56.
- Transportation reservations need to be made 24 hours in advance of needing the service with the exception of medical appointments. Please do not cancel your reservation unless you are sick or have an emergency. If possible, please give a 24 hour notice for cancellations.
- Reservations for transportation will be taken on a first come, first serve basis between the hours of 8:30am and 4:30pm. Monday through Friday.
- Individuals must be ready and waiting for pick up at the designated time.
- Drivers will not get out of the van to ring door bells.
- Individuals must allow 15 minutes either side of scheduled appointment for pickup.
- Individuals using the service must call the Center each time they need to go to a different location and return trip home.
- Individuals are to remain at the location when calling for picking service.
- All individuals using the service must call the Center by 12:30pm to be returned home or to their final destination.
- No alcohol is to be transported on the City vans.
- No animals are to be transported on the vans unless to assist an individual with a disability.

**Days of Operation:** This service will operate on Monday to Friday from 9:00am to 12:30pm. No service on days that the Center is closed.

**Cost:** Each person is required to pay .75 cents per stop. Only 3 stops per person are allowed on any one day.

**Door to Door Service:** the driver will provide door to door service. Drivers are only allowed to transfer wheel chairs on and off the van. They are not allowed to push wheel chairs for any distance or carry packages for riders. Anyone that requires assistance beyond what the driver is allowed must have an aide or someone travel with them at all times.

**Holiday and Severe Weather Days:** The transportation service will not operate during severe weather conditions, as determined by the Hopewell Department of Recreation & Parks. Contact 541-2401 Ext.663 for Center closing during severe weather.

\*Updated 1/08