

City of Hopewell
Division of Code Enforcement

300 N Main St., Hopewell, VA 23860 (804) 541-2226 Fax (804) 541-2318

APPLICATION FOR A MECHANICAL PERMIT

It is understood with submittal of this application that all work and materials used in this installation shall conform strictly to the City of Hopewell ordinances and that this permit shall be voided if work is not commenced within six (6) months from the date of issuance. This office requires submittal of plans and specifications on all installations.

Project Description: _____

Address of Work: _____
(Location) _____

Class of Work (check one): New _____ Alteration _____
Building Use (check one): Residential _____ Commercial _____
Industrial _____ Other _____

Owner Information:

Name: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____

Daytime Phone:() - Cell:() -
Email: _____
Contact Person: _____

Contractor Information:

Contractor: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____

State License: _____ **Expires:** _____
City License: _____
Business Phone:() - **Cell:**() -
Contact Person: _____

Mechanics Lien Agent:

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Estimated Cost (Labor and Materials): \$ _____ **Minimum Permit Fee: \$25.00 (RESIDENTIAL), plus \$0.04 per square foot, plus current State Surcharge; Minimum Permit Fee: \$75.00 (COMMERCIAL), plus 1% of labor and materials, plus current State Surcharge.**

- | | | | |
|---------------------------|-------------------------|------------------------------|-------------------------------|
| _____ # AC Units | _____ # Air Handlers | _____ # Elevator(s) | _____ # Refrigeration Unit(s) |
| _____ # Range(s) | _____ # Range Hood(s) | _____ # Furnace(s) | _____ Hood Suppression |
| _____ # Ducts Installed | _____ # Heat Pump(s) | _____ # Ventilation Fans(s) | _____ Halon Suppression |
| _____ # Room(s) with Heat | _____ # Oil Furnaces(s) | _____ # Gas Clothes Dryer(s) | |
| _____ Tank Installed | _____ # Tank Removal | _____ Gas Piping | |

It is understood that this is an application for a Mechanical Permit and that work may not begin until the official permit has been issued.
It is understood with submittal of this application that all work and materials used in this installation shall conform strictly to 2009 Code(s).

Signature of Applicant: _____ Date: _____

Official Use Only			
Permit # _____	Permit Fees \$ _____	Check # _____	Cash CC
Sub/Parcel # _____	Lot / Block _____	Zoning _____	
Building Official Approval: _____	Date: _____		