

Exp. Date \_\_\_\_\_  
Permit # \_\_\_\_\_

**CITY OF HOPEWELL, VA  
DEPARTMENT OF DEVELOPMENT  
RIGHT-OF-WAY PERMIT**

**TO: ZONING ADMINISTRATOR**

I/We \_\_\_\_\_ own property at \_\_\_\_\_,  
which has the legal description of Lot \_\_\_\_\_, Block \_\_\_\_\_, \_\_\_\_\_ subdivi-  
sion. Owner's address, if subject property is not owner occupied \_\_\_\_\_,  
Phone Number \_\_\_\_\_. I/We do hereby apply to the City of Hopewell to be permitted  
to use the portion of the unopened right-of-way abutting my property for the following  
purpose(s):

\_\_\_\_\_

\_\_\_\_\_

Drawn on the reverse side of this permit is a sketch showing my property and the Right-of-way  
which I am seeking to use.

I acknowledge that while the City is permitting me to use the Right-of-way, I will in no way  
incur any interest in or ownership of that Right-of-way. The land will still be owned by the City  
and the City has every right to use the Right-of-way in any fashion during the period covered by  
this permit. Should it be necessary for the City to use the Right-of-way, the City will not owe me  
any compensation for any property located within the Right-of-way which is disturbed or  
required to be relocated. I further agree to maintain said Right-of-way in accordance with other  
applicable regulations and to maintain surface drainage.

The City acknowledges that it grants me the right to use the Right-of-way for a period of five  
year period unless renewed by both parties within 90 days of its expiration date. Should it be  
necessary for the City to use the Right-of-way, the City will be considerate of any personal  
property which I may have located on the Right-of-way and afford me reasonable opportunity to  
protect my personal property.

The City may terminate this permit at any time upon 90 days' written notice. It shall be the  
responsibility of the permit holder, at his expense, to remove from the Right-of-way, prior to the  
termination of the permit, all property and obstructions placed thereon by or at the direction of  
the permit holder. Should the permit holder's failure to comply with this requirement result in  
removal of property or obstructions by the City, the cost of removal shall be paid by the permit  
holder and may be assessed as a lien on the permit holder's property.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Permit # \_\_\_\_\_

Having reviewed your request, I as Zoning Administrator

\_\_\_\_\_ Grant you permission to use the Right-of-way as you propose

\_\_\_\_\_ Grant you permission to use the Right-of-way subject to the following condition(s):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Deny you permission to use the Right-of-way for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature