*The City of Hopewell, Virginia*

**300 N. Main Street · Department of Development · (804) 541-2220 · Fax: (804) 541-2318**

**APPLICATION TO THE BOARD OF ZONING APPEALS**
(Variance or Appeal of Decision/ Interpretation)
Application fee: $200

*THIS APPLICATION GOES BEFORE THE BOARD OF ZONING APPEALS. A PUBLIC HEARING, WITH ADVERTISEMENT AS REQUIRED BY THE STATE CODE, IS REQUIRED FOR ALL ACTIONS OF THE BOARD.*

APPLICANT: _____
ADDRESS: _____
_____

PHONE #: _____ FAX #: _____

INTEREST IN PROPERTY: _____OWNER OR _____ AGENT

*IF CONTRACT PURCHASER, PROVIDE A COPY OF THE CONTRACT OR A LETTER OF THE PROPERTY OWNER'S CONSENT TO MAKE APPLICATION.*

OWNER: _____
ADDRESS: _____
_____

PHONE #: _____ FAX #: _____

PROPERTY ADDRESS / LOCATION:

_____

PARCEL #: _____ ACREAGE: _____ ZONING: _____

ATTACH A SCALED DRAWING OR PLAT OF THE PROPERTY SHOWING:

- TOTAL AREA _____
- LOCATION OF ALL BUILDINGS, STRUCTURES, SHEDS, AND FENCES _____
- THE PROPOSED DEVELOPMENT WITH FRONT, SIDE, AND REAR SETBACKS AS WELL AS PARKING _____

SECTION_____ OF THE ZONING ORDINANCE REQUIRES:
_____
_____
_____

**A.** VARIANCE REQUESTED IS: _____
_____
_____

HAS ANY PREVIOUS APPLICATION OR APPEAL BEEN FILED IN CONNECTION WITH THIS PROPERTY? _____ Y _____ N

IF YES, PLEASE EXPLAIN: _____
_____
_____

*IN ORDER TO GRANT A VARIANCE, THE BOARD MUST FIND THAT THERE IS A UNIQUE OR UNDUE HARDSHIP INVOLVED.*

1. PLEASE DESCRIBE THE UNUSUAL CHARACTERISTICS OF THE PROPERTY WHICH WOULD JUSTIFY THE NEED FOR A VARIANCE, SUCH AS SIZE, SHAPE, OR TOPOGRAPHY:

_____
_____
_____

2. PLEASE EXPLAIN HOW THE ORDINANCE EFFECTIVELY PROHIBITS OR UNREASONABLY RESTRICTS THE USE OF THE PROPERTY:

_____
_____
_____

3. PLEASE DESCRIBE HOW THIS IS A CLEAR HARDSHIP WHICH APPROACHES CONFISCATION OF YOUR PROPERTY AND IS NOT A SPECIAL PRIVILEGE OR CONVENIENCE:

_____
_____
_____

4. IS THIS HARDSHIP SHARED GENERALLY BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT AND IN THE SAME AREA? _____

5. WILL THE APPROVAL OF THIS VARIANCE BE OF SUBSTANTIAL DETRIMENT TO THE ADJACENT PROPERTY?

_____
_____

**B.** APPEAL OF DECISION/ INTERPRETATION:

THIS IS AN APPEAL OF A DECISION OR INTERPRETATION MADE BY THE ZONING ADMINISTRATOR UNDER SECTION _____ OF THE ZONING ORDINANCE. IT IS REQUESTED THAT THIS DECISION OR INTERPRETATION BE MODIFIED, SO THAT _____
_____
_____

THIS IS AN APPLICATION FOR AN INTERPRETATION OF THE DISTRICT BOUNDARY LINE:
_____
_____
_____

*AS OWNER OF THIS PROPERTY OR THE AUTHORIZED AGENT THERFOR, I HEREBY CERTIFY THAT THIS APPLICATION AND ALL ACCOMPANYING DOCUMENTS ARE COMPLETE AND ACCCURATE TO THE BEST OF MY KNOWLEDGE.*

_____ _____

APPLICANT SIGNATURE DATE

OFFICIAL USE ONLY

DATE RECEIVED: _____ DATE OF FINAL ACTION: _____

ACTION TAKEN:

_____ APPROVED _____ DENIED

_____ APPROVED WITH THE FOLLOWING CONDITIONS:

_____

_____

_____

_____