



## CITY OF HOPEWELL

300 N. Main Street  
Hopewell, Virginia, 23860  
Phone: 804-541-2249  
Facsimile: 804-541-2248

## CITY COUNCIL

Brenda S. Pelham, Mayor, Ward #6  
Christina Luman-Bailey, Vice Mayor Ward #1  
Arlene Holloway, Councilor, Ward #2  
Anthony Zevgolis, Councilor, Ward #3  
Jasmine E. Gore, Councilor, Ward #4  
K. Wayne Walton, Councilor, Ward #5  
Jackie M. Shornak, Councilor, Ward #7

# AGENDA

**6:30 p.m.**  
**Closed Meeting**  
**7:30 p.m.**  
**Regular Meeting**

e-mail: [info@hopewellva.gov](mailto:info@hopewellva.gov)  
[www.hopewellva.gov](http://www.hopewellva.gov)

City Administration  
Mark A. Haley, City Manager  
Charles E. Danc, Assistant City Manager

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<b>Date:</b> May 26, 2015	<b>MUNICIPAL BUILDING</b>	<b>TIME:</b> 6:30 p.m. Closed Meeting
	<b>CITY COUNCIL CHAMBERS</b>	7:30 p.m. Regular Meeting

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6:30 PM Call to Order, roll call, and welcome to visitors.

Roll Call

### CLOSED MEETING

**MOTION: RESOLVE TO GO INTO CLOSED MEETING FOR DISCUSSION, CONSIDERATION OR INTERVIEWS OF PROSPECTIVE CANDIDATES FOR EMPLOYMENT; ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING, OR RESIGNATION OF SPECIFIC PUBLIC OFFICERS, APPOINTEES, OR EMPLOYEES OF ANY PUBLIC BODY (CITY COUNCIL APPOINTED BOARDS, AND COMMISSIONS); AND DISCUSSION OR CONSIDERATION OF ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY, IN ACCORDANCE WITH VIRGINIA CODE SECTION 2.2-3711 (A) (1) (3).**

### WORK SESSION

- WS-1. Public Safety
- WS-2. Cedar Tree Protection Ordinance

### OPEN MEETING

7:30 p.m. Call to Order, roll call, and welcome to visitors.

Prayer followed by the Pledge of Allegiance to the Flag of the United States of America.

## CONSENT AGENDA

All matters listed under Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

- C-1. Minutes: none
- C-2. Pending & Action List: available on the 2<sup>nd</sup> Tuesday of each month
- C-3. Information for Council Review: none
- C-4. Personnel Change Report & Financial Report: available on the 2<sup>nd</sup> Tuesday of each month
- C-5. Public Hearings Announcements: 6/9/15 FY 2014-2015 Budget Amendments; 6/9/15 School Board Appointments
- C-6. Routine Approval of Work Sessions:
- C-7. Ordinances on second and final reading: Ordinance 2015-25 amending Chapter 34 (Taxation), Section 34-30 (Rebate of Machinery and Tools Tax for certain businesses located in the Enterprise Zone) of Article II (Tax on Real Estate, Machinery and Tools), of the Code of the City of Hopewell; Ordinance 2015-26, amending Chapter 2, Article VI, Sec. 22-99, and Chapter 25, Sec. 25-54 of the City of Hopewell Code of Ordinances; and Ordinance 2015-26 amending Chapter 2, Article VI, Sec. 22-99, and Chapter 25, Sec. 25-54 of the City of Hopewell Code of Ordinances
- C-8. Routine Grant Approval: none
- C-9. Proclamations/Resolutions/Presentations: LOVEwork Sign;

## SPECIAL ANNOUNCEMENT

**Economic Development Announcements by Charles Dane, Assistant City Manager**

## PUBLIC HEARINGS

*(Addressing Council (See Minute Book 26, Page 211, dated March 27, 2001.) – Each person addressing the Council shall step to the microphone, give name and address and limit comments to three (3) minutes or less. No person shall be permitted to address Council a second time until all others have been heard once and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the Mayor. No question shall be asked a Council member (including Administration) except through the presiding officer.)*

- PH-1. **Public Hearing** – Ordinance adding a new Article III (Stormwater Utility) to Chapter 14 (Erosion & Sediment Control) of the Code of the City of Hopewell as amended, to establish a stormwater utility fee to support a local stormwater management program.

**Action:** Receive citizen comments and approve on 1<sup>st</sup> of 2 readings

**MOTION: APPROVE ORDINANCE 2015-XX ADDING A NEW ARTICLE III (STORMWATER UTILITY) TO CHAPTER 14 (EROSION & SEDIMENT CONTROL) OF THE CODE OF THE CITY OF HOPEWELL AS AMENDED TO ESTABLISH A STORMWATER UTILITY FEE TO SUPPORT A LOCAL STORMWATER MANAGEMENT PROGRAM**

**Roll call**

- PH-2. **Public Hearing** – Residency requirement for position of City Attorney per Chapter 2, Section 2-4 of the Code of the City of Hopewell (residency requirements for certain city officers and department heads)

**Action:** Receive citizen comments

### **COMMUNICATIONS FROM CITIZENS**

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. Each speaker will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, dated March 26, 2002.) Any other person desiring to make a comment who is recognized by the chair.*

### **UNFINISHED BUSINESS**

- UB-1. **Unfinished Business** – Amendment to Budget Resolution for FY 2015-2016 incorporating Sections 26-27 (Employee/Retiree Health Insurance)

**Action:** Approve Section 26-27 of the Budget Resolution

**MOTION: ADOPT AMENDMENT TO BUDGET RESOLUTION FOR FY 2015-2016 TO INCORPORATE SECTIONS 26 AND 27**

Roll call

### **REGULAR BUSINESS**

#### **Reports of Boards & Commissions**

#### **Reports of City Manager**

- R-1. **Regular Business** – Foster Care Public Service Announcement

**Action:** No action required.

- R-2. **Regular Business** – Presentation and Resolution of 2015 Bond Refunding/Restructuring

**Action:** Authorize refunding/restructuring of series 2008A and 2009A General Obligation Bonds

**MOTION: ADOPT RESOLUTION AUTHORIZING THE ISSUANCE, SALE AND AWARD OF ONE OR MORE GENERAL OBLIGATION PUBLIC IMPROVEMENT REFUNDING BONDS, SERIES 2015B, OF THE CITY OF HOPEWELL, VIRGINIA, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$17,500,000, PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF, AND PROVIDING FOR THE REFUNDING OF CERTAIN GENERAL OBLIGATION BONDS OF THE CITY**

Roll call

- R-3. **Regular Business** – Hopewell Emergency Crew Service Fees/Ambulance Transport

**Action:** Request approval of new service fees for ambulance transport

**MOTION: APPROVE NEW SERVICE FEES/AMBULANCE TRANSPORT FOR THE HOPEWELL EMERGENCY CREW**

**Roll call**

- R-4. **Regular Business** – Budget Amendments to FY 2015-2016 to add \$15,000 for Healthy Families and to unfund new firefighter position

**Action:** Resolve to approve

**MOTION: RESOLVE TO APPROVE BUDGET AMENDMENTS TO FY 2015-2016 TO ADD \$15,000 FOR HEALTHY FAMILIES AND TO UN-FUND NEW FIREFIGHTER POSITION**

**Roll call**

- R-5. **Regular Business** – Justice Assistance Grant (JAG) Program: Local Solicitation

**Action:** Resolve to authorize Police Department to apply for JAG local solicitation grant

**MOTION: RESOLVE TO AUTHORIZE THE HOPEWELL POLICE DEPARTMENT TO APPLY FOR JAG LOCAL SOLICITATION GRANT**

**Roll call**

- R-6. **Regular Business** – Presentation on Status of Appomattox Cemetery

**Action:** Receive report for Council's consideration to solicit their comments and seek recommended action at a later date

- R-7. **Regular Business** – Resolution appointing Ann Romano as Temporary City Clerk

**Action:** Approve resolution and authorize Mayor to execute agreement on behalf of City Council

**MOTION: APPROVE RESOLUTION AND AUTHORIZE MAYOR TO EXECUTE AGREEMENT**

**Roll call**

R-8. **Regular Business** – Approve and authorize Mayor to enter into a contract for new Interim City Attorney

**Action:** Approve contract and authorize Mayor to execute

**MOTION: APPROVE RESOLUTION AND AUTHORIZE MAYOR TO ENTER INTO A CONTRACT FOR NEW INTERIM CITY ATTORNEY AND TO EXECUTE AGREEMENT**

**Roll call**

R-9. **Regular Business** – VDOT Resolution

**Action:** Adopt resolution and authorize City Manager to sign future Programmatic Project Administration Agreements on the use of CMAQ funds

**MOTION: ADOPT AND ENDORSE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) PROJECT RESOLUTION FOR FEDERAL CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FUNDS USE FOR ROUTE 10 INTERSECTION PROJECT, VDOT PROJECT NUMBER #0010-116-108, PE 101,C501/UPC #12955; AND AUTHORIZING THE CITY MANAGER TO SIGN FUTURE “PROJECT ADMINISTRATION AGREEMENTS”**

**Roll call**

### **Reports of the City Attorney**

#### **Reports of the City Clerk**

**Board of Architectural Review**-2 vacancies-no TBRs on file; **Board of Building Code and Fire Prevention Code of Appeals**-1 vacancy-no TBRs on file; **District 19 Community Services Board** – 1 vacancy-No TBRs on file; **Dock Commission**-1 vacancy- 2 TBRs on file; **FOLAR**-1 vacancy – 1 TBR on file; **Hopewell Redevelopment and Housing Authority** – 1 vacancy-5 TBRs on file; **John Tyler Community College Board** -1 vacancy - no TBRs on file; **Keep Hopewell Beautiful**-2 vacancies-no TBRs on file; **Senior Citizen Advisory Commission**-3 vacancies-no TBRs on file; **School Board** – 1 vacancy (**Candidates for Consideration:** Todd Butterworth, Nelson G. Cuffey, Rogers L. Henry, Sierra James, Ruth Johnson, Dr. Wesley T. Joyner, David Silvestro, and Laurel A. Smith); **Social Services Advisory Board**-2 vacancies-2 TBRs on file.

#### **Reports of City Council:**

**Committees,**

**Individual Requests,**

**Any Other Councilor**

### **CITIZEN/COUNCILOR REQUESTS**

**PRESENTATIONS FROM BOARDS & COMMISSIONS** *Each of the City’s boards, commissions, authorities, and committees of Council, may periodically give presentations to City Council not to exceed 10 minutes.*

### **COUNCIL COMMUNICATIONS**

### **ADJOURNMENT**