

February 24, 2015

Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD FEBRUARY 24, 2015

A Regular Meeting and Work Session of the City Council of the City of Hopewell, Virginia, was held Tuesday, February 24, 2015, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Arlene Holloway, Councilor  
Anthony J. Zevgolis, Councilor  
Jasmine E. Gore, Councilor  
K. Wayne Walton, Councilor  
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager  
Thomas Lacheney, City Attorney  
Cynthia Y Ames, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

WORK SESSION

WS-1. SCHOOL BUDGET FISCAL YEAR 2015-2016

The Hopewell School Board met on Thursday, February 12, 2015, and after conducting a Public Hearing on January 29, 2015, approved their FY2016 School Board Budget by adopting General Resolution 14-02-G12. A copy of that resolution and the detailed School Board Budget, showing the revenue and expenditures for each of the four funds was submitted to Council (filed in the City Clerk's Office). The total requested transfer from City funds to balance the FY2016 Budget is \$17,997,281.81. That amount reflects an additional \$2,841,313.13 for salary support, healthcare costs, and the continued funding for trash collection. Also included in the budget request is an increase in the City transfer to the Capital Fund of \$345,918.75 for debt service.

MOTION TO EXTEND WORK SESSION

Motion was made by Councilor Gore, seconded by Councilor Zevgolis, and unanimously passed to extend the work session.

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**WS-2. CITY BUDGET FISCAL YEAR 2015-2016 - EXPENDITURES**

Finance Director, Jerry Whitaker, presented the FY2016 Review of Proposed Forecast of Revenues. He referred to the FY 2015-2016 Budget Calendar. At the City Council Work Session scheduled for March 3, 2016, the Tax Levy Public Hearing advertisement must be approved. A public hearing must be held on March 24, 2015. Based on the numbers from the Real Estate Assessor's office, real estate is still going down. They are expecting a 1.19% decrease in the value of real estate for the coming year. That equates to a 1.5¢ to 2¢ increase in the real estate tax rate. In order for the real estate bills to go out on time, the public hearing must be on March 24. The public hearing must be advertised on March 10 and March 17. Instead of May 12 for adoption of the school budget, the target date is April 28.

Council priorities will be to maintain financial integrity; housing and neighborhood assistance and enforcement; investing in employees; safety building; regional communication system; storm drainage utility; MIS software; recycling; Regional Phase II project; economic development; and teen family center. There is no funding of COLA in the 2015-2016 budget. There is no funding for increase in health care costs.

Mayor Pelham complimented the finance director on doing a good job.

The City Manager reported that the General Assembly lobbyist did succeed in dipping into the 1-295 fines further. It is a huge hit to those 33 communities who take money from the interstate. The hope is that the Governor will veto that. The City Manager also recommended that Council consider finding more money for the Beacon Theatre.

**WS-3. ZONING ORDINANCE AMENDMENT TO AMEND ARTICLE X, LIMITED BUSINESS DISTRICT (B-2), SECTION A., USE REGULATIONS, TO ALLOW ACCESSORY STRUCTURES TO INCLUDE METAL CARPORTS THAT ARE NOT VISIBLE FROM PRIMARY STREETS AND ANY OTHER CONDITIONS THE CITY COUNCIL MAY DEEM NECESSARY; FINANCIAL BUDGET FY 2015-2016**

The City of Hopewell has received an application from David A. Roberts, Jr., for a Zoning Ordinance Amendment to Article X, Limited Commercial District (B-2), Section A, Use Regulations, to allow accessory structures to include metal carports as long as they are not visible from primary streets and any other conditions the Council of the City of Hopewell deems necessary. Staff recommends denial of the Zoning Ordinance Amendment. Staff does not object to an accessory structure being allowed in the B-2 District by a Conditional Use Permit.

The business owner made an honest mistake. Staff realized that the regulation may be too strict. From an economic development perspective, this should be reconsidered.

**ADJOURNMENT**

Motion was made by Vice Mayor Luman-Bailey, seconded by Councilor Zevgolis, and unanimously passed to adjourn the Work Session at 9:05 p.m.

**REGULAR MEETING**

The Regular Meeting was opened at 9:05 p.m.

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**CONSENT AGENDA**

Motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Walton, to approve the Consent Agenda, minutes-none; Pending & Action List; Information for Council Review-none; Personnel Change Report & Financial Report-first of the month only; Public Hearing announcements-announced on February 10, 2015 for march; Routine Approval of Work Sessions; Ordinances on second and final reading-none; Routine Grant Approval-none; Proclamations/Resolutions/Presentations-none. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes

**COMMUNICATIONS FROM CITIZENS**

Dorothy Flowers, Ward 2, presented a letter to the City Clerk to be copied. Her discussion was about high utility bills in Thomas Rolfe Apartments, Davisville, and Bland Court. She went to the HRHA office. She claims that Mr. Benham is not doing what he is supposed to do. Staff at the HRHA will not talk to residents. Mayor Pelham asked the City manager to make an appointment for Ms. Flowers with Mr. Benham.

Amarillio Uasai, homeless, presented Council with a letter regarding the plight of the homeless when the City's warming shelter is closed. The letter urged Council to consider keeping the shelter open longer hours, and perhaps year round. (Letter filed in the City Clerk's Office.)

**REGULAR BUSINESS**

**R-1. BUDGET AMENDMENT FY 2014-2015 – HOPEWELL REGIONAL WASTEWATER TREATMENT FACILITY EMERGENCY REPAIR OF THE CENTRIFUGE EQUIPMENT**

In December 2014, one of the HRWTF sludge dewatering centrifuges failed. The centrifuge equipment had to be sent to an equipment repair vendor at a cost of \$92,276.00. The maintenance budget did not contain funds to cover that unexpected emergency repair. Therefore, \$83,882 in funds from unappropriated miscellaneous revenues must be transferred to the HRWTF FY 2014-15 maintenance budget to cover the repair costs. The City Administration recommended approval of the amendment.

Motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Gore, to resolve to approve the Budget Amendment Fiscal Year 2014-2015 in the amount of \$83,882 for the emergency repair of the centrifuge equipment at the Hopewell Regional Wastewater Treatment Facility. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

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Councilor Holloway - yes  
Councilor Zevgolis - yes

**BUDGET RESOLUTION AMENDMENT  
FISCAL YEAR 2014-2015**

**WHEREAS** at the meeting of the Council of the City of Hopewell held on Tuesday, February 24, 2015, an amendment was introduced to appropriate funds for the FY 2014-15 Budget to provide for the repair of the centrifuge equipment; and,

**WHEREAS**, a budget amendment to appropriate funds in the amount of \$83,882 for the repair of the centrifuge equipment from the un-appropriated miscellaneous revenues for the FY 2014-2015 budget, was introduced; and,

**BE IT, HEREBY, RESOLVED** by the Council of the City of Hopewell:

Sec. 1. The following designated funds shall be appropriated:

HRWTF Fund-032:

Resources:

Miscellaneous Revenues..... \$83,882

Appropriations:

Equipment maintenance..... \$83,882

REPORT OF THE CITY CLERK

The City Clerk announced vacancies on boards, commissions and authorities: Board of Architectural Review-2 vacancies-no TBRs on file; Dock Commission-1 vacancy-no TBRs on file; Virginia's Gateway Region-1 vacancy (2-28-2015); Keep Hopewell Beautiful-1vacancy-1 TBR on file; Recreation Commission-1 vacancy (1 student, rising junior); Senior Citizen Advisory Commission-3 vacancies-no TBRs on file; Social Services Advisory Board-3 vacancies-4 TBRs on file.

REPORTS OF CITY COUNCIL MEMBERS

Councilor Gore announced the Crime Awareness Summit Town Hall Meeting on Thursday, at 6:00 p.m. at the Sunlight Elks Lodge on High Avenue, Hopewell. She thanked the City Manager for helping to organize the meeting.

Councilor Shornak thanked Ray Spicer, Mr. Haley, Mr. Dane, Pastor Boggs, and others, who have helped with the homeless warming center at the Mallonee Gym. People have benefitted from it. She spoke with Mr. Spicer this weekend. She will coordinate taking a meal to the site. Anyone who wants to help is encouraged to do so. Many churches are bringing food.

Councilor Zevgolis reported on the Crater Planning District Commission's discussion of Route #460 expansion and improvements. The General Assembly has been very slow to react. The CPDC decided to push that issue strongly.

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Councilor Gore reported on an MPO meeting. The main part of the meeting was to vote on upcoming projects. The Cedar Level Road Project is still on the books and something that will be worked on. As far as other projects, the bridge replacement and half of the extension for Mesa Drive is also on their part at the end. That is something that did not have funding. Something that Council will have to look at to see what we can do because as it stands, half of the projects will be done, but the other half is going to need funding. There was a monorail study about this area getting a high speed train. Hopewell was one of the localities that might be a site for that. We did not make the cut, but we were one of the finalists.

Vice Mayor Luman-Bailey reported that it was good that we were considered for the high speed train station. We did qualify for the public transportation and that Council continues to support. Even though the grant money is running out, Council has decided to support the bus transit. That shows that we are a community that cares about public transportation. The Vice Mayor reminded everyone of the partnership between VCU, the Department of Development, and the Architectural Review Board. We have graduate students working on a survey of the City Point Historic District. They are asking for everyone to turn in their surveys by tomorrow. They should have come in the mail. This is a great opportunity to get some help from VCU. It will maximize on our historic district. The time is perfect especially with the Sesquicentennial coming up. It will maximize on our tourism opportunities.

The Calendar of Events for the Sesquicentennial has been published. It begins on March 19. There will be a play at the Beacon Theatre on March 19 and March 20, entitled, "Soldier Come Home." All activities on the schedule are free to the public. There will be two bands; the Federal Brass Band, playing period music; and the Ft. Lee Band.

Mayor Pelham addressed the homeless issue. She did go down to the warming center on Friday evening and Saturday morning. She thanked Mr. Haley for starting the project. She specified that it is not a homeless shelter, but a warming center. Pastor Boggs of First Baptist Church and his Sunday school members coordinated volunteers to sit there every night. They give the homeless a \$5 Hardee's gift certificate when they leave. Anyone who would like to contribute individually should contact Pastor Boggs, or The Organization of Citizens and Churches, Ruth Johnson. On Friday evenings the Fountain of Life Outreach Church provides a hot meal.

There will be a Pancake Breakfast at First Baptist Church to benefit the Food Pantry. It is being sponsored by the homeless population. If you cannot participate, consider making a donation.

**CCR-1.CITIZEN/COUNCILOR REQUEST – MAYOR PELHAM – PRESENTATION FROM JOHN RANDOLPH FOUNDATION CONCERNING THEIR YOUTH INITIATIVE PROJECT**

This issue was postponed. The City Manager asked Council to look at dates in the last week of March/first week of April. Keep in mind that that Sunday is Easter Sunday. It will be a busy week.

**COUNCIL COMMUNICATIONS**

Councilor Walton thanked Ray Spicer. He was able to relocate a woman and her husband out of deplorable living conditions, into a nursing home. Also, there will be an important vote on that train station coming up. They have pared it down to four or five places.

Mayor Pelham sadly reported that the girls' basketball team lost 53/47.

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ADJOURN

At 9:32 p.m., motion was made by Councilor Shornak, and seconded by Councilor Zevgolis. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

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Brenda S. Pelham, Mayor

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Cynthia Y. Ames, City Clerk

March 10, 2015  
Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD MARCH 10, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, March 10, 2015, at 6:33 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT:                   Christina J. Luman-Bailey, Vice Mayor  
                                  Arlene Holloway, Councilor  
                                  Anthony J. Zevgolis, Councilor  
                                  K. Wayne Walton, Councilor  
                                  Jackie M. Shornak, Councilor

                                  Mark A. Haley, City Manager  
                                  Thomas Lacheney, City Attorney  
                                  Cynthia Y Ames, City Clerk

ABSENT:                   Brenda S. Pelham, Mayor  
                                  Jasmine E. Gore, Councilor

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	ABSENT
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	ABSENT
Councilor Walton	-	present
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Zevgolis, seconded by Councilor Walton, and unanimously passed to convene into Closed Session for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business's or industry's interest in locating or expanding its facilities in the community; and discussion or consideration of the investment of public funds where competition or bargaining is involved, where if made public initially, the financial interest of the governmental unit would be adversely affected; in accordance with Virginia Code Section 2.2-3711 (A)(3)(5) & (6).

OPEN MEETING

Council convened into Open Session. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session?" Upon the roll call, the vote resulted:

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Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes

**REGULAR MEETING**

The Regular Meeting opened at 7:30 p.m. Prayer was offered by Chaplain Greg Taylor, followed by the Pledge of Allegiance to the Flag of the United States of America.

**AMEND THE AGENDA**

Motion was made by Councilor Zevgolts, and seconded by Councilor Walton to amend the agenda by removing item C-1 from the Consent Agenda (Minutes 2/10/2015 Regular Meeting; 2/17/2015 Work Session [NOTE: The meeting of 2/17/2015 was cancelled due to inclement weather, and rescheduled on 2/24/2015.], to add a Resolution Confirming Local Emergency Declaration, and add R-6 Sesquicentennial Update. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes

**CONSENT AGENDA**

Motion was made by Councilor Zevgolts, seconded by Councilor Shornak, and unanimously passed to accept the consent agenda: Minutes-none; Pending & Action List; Information for Council Review-none; Personnel Change Report & Financial Report; Public Hearing Announcements-none; Routine Approval of Work Sessions – 3/17/2014 Boards and Commissions; Ordinances on second and final reading-none; Routine Grant Approval-none; and, Proclamations/Resolutions/Presentations-Resolution Confirming Local Emergency Declaration. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes

**RESOLUTION  
CONFIRMING LOCAL EMERGENCY DECLARATION**

**WHEREAS**, on March 3, 2015, there was a diesel fuel spill at Virginia American Water; and

**WHEREAS**, the diesel spill created contamination and imperiled the Hopewell City water supply; and

**WHEREAS**, the diesel spill caused a severe disruption of water services to the residents and businesses in the City of Hopewell; and

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**WHEREAS**, due to the contamination of water, and the lack of available water resources because of the contamination, the City of Hopewell was in a state of extreme peril to the lives, health, safety, welfare, and property of the residents of the City; and

**WHEREAS**, as a result of this extreme peril, the declaration of the existence of an emergency was necessary to permit the full powers of government to deal effectively with this condition of peril; and

**WHEREAS**, the state of extreme peril continued through March 6, 2015, with many City residents facing or experiencing danger to their lives, health, safety, welfare, and property; and

**WHEREAS**, in accordance with § 44-146.21 of the Code of Virginia, Ben Ruppert, Director of Emergency Services for the City of Hopewell did declare a local emergency to exist on March 3, 2015; and

**WHEREAS**, pursuant to the declaration of a local emergency, the City's Emergency Operations Plan was activated.

**NOW, THEREFORE, BE IT RESOLVED**, and confirmed by the City Council for the City of Hopewell, Virginia that a local emergency did exist as a result of conditions caused by the diesel spill at Virginia American Water; and

**BE IT FURTHER RESOLVED**, that this local emergency ended on March 6, 2015 and this local emergency is declared to be at an end as of such date; and

**BE IT FURTHER RESOLVED**, and ordered that during the existence of this emergency, the powers, functions, and duties of the Director of Emergency Services, the Emergency Management organization, and the City of Hopewell are prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the City of Hopewell in order to mitigate the effects of said emergency.

ADOPTED BY THE CITY COUNCIL FOR THE CITY OF HOPEWELL ON March 10, 2015.

**AFFIRMATION OF PUBLIC HEARING**

City Manager Haley stated that the Council meeting was cancelled last week due to the water emergency. Mr. Whitaker would like to update Council on the budget time line, as it is a component of the Consent Agenda.

Finance Director, Jerry Whitaker, reminded Council that they have missed a couple of Work Sessions this year, therefore we have fallen behind. He proposed moving the Public Hearing to March 31, for the tax rate for 2015. Staff is proposing to advertise for a 2¢ increase for real estate. Mr. Whitaker affirmed the ad for a public hearing scheduled on March 31, 2015, will be published on March 17 and March 24, 2015.

**COMMENTS OF THE VICE MAYOR**

Vice Mayor Luman-Bailey recognized that two City Council members were absent; Mayor Brenda Pelham, and Councilor Jasmine Gore. They are at the NLC Congressional Conference, in Washington, D. C. representing the City of Hopewell. On behalf of mayor Pelham, she thanked all those who worked last

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week to resolve the water contamination issue resulting from a diesel spill. She included the City Manager, City staff, the Public Works Department, and all public safety officers. Especially, Officers Whittington, Irons and Johnson, who knew where the senior citizens were who could not get out to get the drinking water. The officers delivered the water to those seniors. VAWCO did a very efficient job in cleaning up. She also thanked Doug Woodhouse of the VAWCO.

### PUBLIC HEARINGS

#### PH-1. PUBLIC HEARING - CONSIDER AN AMENDMENT TO CHAPTER 19, ARTICLE IV (VACANT BUILDING REGISTRATION PROGRAM) OF THE CODE OF THE CITY OF HOPEWELL

This was the night advertised for a public hearing to consider an amendment to Chapter 19, Article IV (Vacant Building Registration Program) of the Code of the City of Hopewell.

Tevya Griffin, Director of Planning addressed Council. City Administration recommended the amendment and reenactment of Chapter 19, Article IV (Vacant Building Registration Program) of the Code of the City of Hopewell. The purpose of this article is to keep an inventory of buildings in the City that might endanger the public's health, safety or welfare. The Vacant Building Registration program is hereby established to ensure that owners of vacant properties are known to the city and other interested parties and can be reached if necessary; to ensure that owners of vacant properties are aware of the obligations of ownership under relevant codes and regulations; and to ensure that owners meet minimum standards of maintenance of vacant properties.

The public hearing was opened at 8:01 p.m. There being no speakers, the public hearing was closed at 8:02 p.m.

Motion was made by Councilor Shornak, and seconded by Councilor Walton, to resolve to approve an amendment to Chapter 19, Article IV (Vacant Building Registration Program) of the Code of Hopewell, on first reading. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

#### PH-2. PUBLIC HEARING - CONSIDER AN AMENDMENT TO ARTICLE 1, DEFINITIONS, OF THE HOPEWELL ZONING ORDINANCE (RESIDENTIAL CARE HOME)

This was the night advertised for a public hearing to consider an amendment to Article 1, Definitions, of the Hopewell Zoning Ordinance (Residential Care Home).

Tevya Griffin, Director of Planning, addressed Council. City Administration recommended the amendment and reenactment of Article 1, Definitions, of the Hopewell Zoning Ordinance to add a residential care home as a definition. During the 2014 General Assembly session, several bills were passed that required action to be taken on the part of local governments. House Bill 527, Group Home Zoning Ordinances, requires the City to add a definition for residential care home in order to meet Code of Virginia standards.

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The public hearing was opened at 8:04 p.m. There being no speakers, the public hearing was closed at 8:05 p.m.

Motion was made by Councilor Walton, and seconded by Councilor Holloway, to consider an amendment to Article 1, Definitions, of the Hopewell Zoning Ordinance (Residential Care Home), on first reading. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

**COMMUNICATIONS FROM CITIZENS**

June Goko, Ward 4; and Janice Denton, Ward 5, thanked the City of Hopewell for how they handled the recent water issue. On behalf of the people of Cobblestone, they thanked the city very much. They could not praise the city enough.

Scott Firestine, Director of the ARL, informed Council of a community read at ARLS, "The Other Wesmore." There will be a panel on the book April 28 at 7:00 p.m.

Brandon Howard, Ward 5, raised the issue of vagrants in the City. He has addressed the Police Department many times with no action. The more vagrants in the city, the more the crime rate will increase, and property values will decrease. Council needs to take some action to prevent more vagrants from coming into the city so they are not on street corners begging for money and protect property values and our city.

Steve Benham, Director of HRHA, presented Council with an Indiegogo Campaign Fact Sheet (filed in the City Clerk's Office). HRHA chose to launch an Indiegogo campaign to raise funds for expanded youth programs and activities and community center supplies after Na'Seem Hopson won the VML essay contest. Indiegogo is a crowdfunding site similar to Kickstarter and Gofundme, in which organizations can launch campaigns for projects that need funding and receive global donations. There is no cost to launch campaigns. HRHA partnered with prince and Princess, Inc., a nonprofit organization, to process donations in order to provide donors with a receipt for tax purposes. The link is: <http://i99.me/at/HopewellStory>. (This should be added to the City's website.)

**REGULAR BUSINESS**

**R-1. REGULAR BUSINESS – 2015 LOCAL GOVERNMENT CHALLENGE GRANT BY THE VIRGINIA COMMISSION FOR THE ARTS AND MATCHING FUNDS – PARKS AND RECREATION DEPARTMENT**

Each year the historic Hopewell Foundation offers a variety of programs and events for citizens that focus on arts and entertainment, while incorporating local history. These programs include the Summer Concert Series held at Weston Manor, the Lunch and Lecture Series, and an annual summer program for children. The Recreation and parks Department has been awarded grant funding from the Virginia Commission for the Arts in past years to assist with these programs. The grant requires the City to match the \$5,000 provided by the Virginia Commission for Arts, totaling \$10,000 in grand funding for the proposed programs. The City Administration recommended that \$5,000 be allocated as matching funds for the Local Government Challenge Grant presented by the Virginia Commission for the Arts to assist with

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arts and entertainment programming in the City. This grant and matching funds have been the primary funding source for the popular Weston Manor Concert Series for several years. A positive tourism-related fiscal impact is created when non-residents visit the City of Hopewell to see the performances at historic Weston Manor on the Appomattox River.

Motion was made by Councilor Shornak, and seconded by Councilor Holloway, to resolve to approve grant application for the 2015 local Government Challenge Grant by the Virginia Commission for the Arts. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

**R-2. REGULAR BUSINESS – HEALTH INSURANCE RENEWAL 2015-2016 – HUMAN RESOURCES DEPARTMENT**

Presentation was made by Gail Vance, Director of Human Resources. Staff recommended that Council authorize the City Manager to sign the Adoption Agreement with The Local Choice Health Insurance carrier to become effective July 1, 2015. At this time every year, the City has to look at the renewal rates from the health insurance carrier. For the upcoming FY15/16, CIGNA projected a substantial rate increase. Although CIGNA is a great partner and provider, the City could not absorb nor pass on this rate increase that is projected. Therefore, staff recommended that we pursue the quote that was obtained from The Local Choice (TLC). TLC is a program that is managed by the Commonwealth of Virginia's Department of Human Resource Management (DHRM). TLC will offer:

- Competitive rates;
- Below-industry average rate adjustments/increases;
- Benefits that are compliant with the ACA requirements;
- Value-added features unequalled by the private sector; and
- Protection against catastrophic claims through shared risk pools, financial stability, and access to the same statewide and regional provider networks available to state employees.

TLC currently has over 300 local employer groups and covers more than 50,000 employees, retirees and dependents. TLC's plan offerings closely align with the City's current offerings and lastly, TLC came in with a substantially reduced rate for the upcoming Fiscal Year. That means the employees and the City will see a decrease in providing health care coverage for FY15/16.

No action was required by City Council at this time.

**R-3. REGULAR BUSINESS – BUDGET RESOLUTION AMENDMENT FISCAL YEAR 2014-2015 TO APPROPRIATE FUNDS IN THE AMOUNT OF \$45,000 TO DEMOLISH 200 BUREN STREET**

A memorandum of agreement was signed on December 12, 2014 between the City of Hopewell and the Hopewell Recreation and Parks Foundation to demolish 200 Buren Street. In accordance with the MOU, any structure on the property must be demolished 90 days from the date of the property conveyance to the City. That date is March 21, 2015. The total cost of asbestos removal and demolition is \$47,700.

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Currently there is \$4,000 in the demolition account. City Administration requested \$45,000 (\$43,700 for asbestos removal and demolition and \$1,300 for contingency).

Vice Mayor Luman-Bailey stated that in the past the city has asked the National Guard to demolish properties owned by the city. Mrs. Griffin indicated that there is an application process. They would come to the city once a year, sometime in August. We do have a MOU with the parks and Recreation Foundation saying that this would be demolished by March 21. The National Guard would not be able to demolish the building by that time. They actually have to approve the demolitions, and they must meet their specifications.

One of the City's inspectors recognized that the property also contained branches, limbs, dead shrubs and trees. Therefore, Mrs. Griffin requested up to \$50,000 to make sure that everything that needs to be, is removed from the property. There is \$4,000 in the account now. Asbestos Testing has been completed - \$1,060. Asbestos Removal for the entire building - \$19,750; that has been done. Demolition is \$27,950.

Motion was made by Councilor Zevgolis, and seconded by Councilor Holloway, to approve a budget resolution amendment Fiscal Year 2014-205 to appropriate up to \$50,000 for the demolition of 200 Buren Street. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

**BUDGET RESOLUTION AMENDMENT  
FISCAL YEAR 2014-2015**

WHEREAS, at the meeting of the City Council of the City of Hopewell held on March 10, 2015, a budget amendment was introduced to appropriate funds for the FY 2014-2015, a budget amendment was introduced to appropriate funds for the FY 2014-2015 budget to provide for Buren Street demolition project, and

WHEREAS, a budget amendment to appropriate funds in the amount of \$50,000 for the demolition project from the Unassigned Fund Balance for the FY 2014-2015 budget, was introduced, and

WHEREAS, sufficient funds exist in the respective fund balance reserve account.

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated for the 200 Buren Street Demolition project from the Unassigned Fund Balance.

General Fund-011:

Resources:

Fund Balance..... \$50,000

Appropriations:

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Transfer to Fund 071..... \$50,000

Capital Project Fund-071:

Resources:

Transfer from Fund 011..... \$50,000

Appropriations:

Demolition Buildings..... \$50,000

Councilor Shornak submitted a Transactional Disclosure Statement (filed in the City Clerk's Office). Her daughter is an employee of the City of Hopewell.

**R-4. REGULAR BUSINESS – HEALTHY FAMILIES BUDGET REQUEST FOR \$15,000 TO PROVIDE FOR A 90-DAY RESERVE TO START A NEW SERVICE**

Bernetta Quinn, Director of Hopewell/Prince George Healthy Families made a one-time request for \$15,000 to offset any cost associated with the setup and preparation of beginning Target Case Management services for "at risk" families in the City of Hopewell.

Hopewell/Prince George Healthy Families (HPGHF) is a non-profit/governmental agency without the 501(c)3 status. The City of Hopewell is their fiscal agent. Hopewell/Prince George healthy Families has been in existence since 1999, when it was established in the community to provide intensive home visitation services to "at risk" families. During this time Hopewell had one of the highest child abuse and neglect rates in Virginia. Healthy Families is a national program; therefore, establishing a program in the City of Hopewell and County of Prince George seemed only natural due to the rates of abuse. It is a prevention program that provides home visitation services to families. It is now entering into collaboration with the Community Services Board (District-19) to subcontract in providing Target Case management Services to families enrolled in the program. Families who are 'at risk' and have Medicaid. This will allow HF to bring in additional funding. This will also help the community handle some of the issues of mental health and mental illness, especially with families who have young children. This can reduce the instances of psychiatric hospitalizations, non-managed medication and low parenting skills with parents.

Motion was made by Councilor Holloway to resolve to appropriate \$15,000 to Healthy Families to provide for a 90-day reserve to start a new service.

A substitute motion was made by Councilor Walton, and seconded by Councilor Zevgolis, to resolve to appropriate \$15,000 to Healthy Families to provide for a 90-day reserve to start a new service, contingent upon Prince George matching funds (\$15,000). Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

**R-5. REGULAR BUSINESS – RECOMMEND RAY SPICER BE APPOINTED TO THE CAPUP BOARD**

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Motion was made by Councilor Shornak, and seconded by Councilor Walton, to resolve to recommend Ray Spicer be appointed to the CAPUP Board. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes

**R-6. REGULAR BUSINESS – SESQUICENTENNIAL UPDATE**

Charlie Dane, Assistant City Manager, provided a Sesquicentennial Activities update. The week begins on Friday, March 20. There will be two matinee productions of the play, "Soldier Come Home." Matinees are for schools only. The first one would be for Hopewell High School and the Governors School. The second one, in the early afternoon, would be for Prince George Schools. At 7:30 p.m. on Friday, March 20, is the first public performance of the play. Many of the actors are from the local and Richmond area. The director is from Chesterfield. Saturday, March 21, there is nothing scheduled. On Sunday, March 22, at 2:30 p.m. is a performance of the play, which is a VIP event. Invitees include City Council, dignitaries, elected officials in the surrounding localities, and, the Historic Hopewell Foundation Board. Following the play there will be a reception in the main ballroom of the Beacon Theatre for the VIPs. Sunday evening will be the last performance of the play at 6:30 p.m. All events are free to the public. Attendees must go to the Beacon Theatre website to reserve tickets. Wednesday, March 25, the Ft. Lee Army Band will provide a free concert at 7:00 p.m., of commemorative civil war music, traditional patriotic music and salutes to the various services. Thursday, March 26, is a Civil War Artifacts Road Show. It is an opportunity for local collectors to put on display all of their collectibles. Mayor Luman Bailey announced that on April 4, the National Park Service will sponsor a Lincoln Tour of City Point.

**REPORT OF THE CITY CLERK**

The City Clerk reported vacancies on the City's Boards, Commissions, and Authorities: Board of Architectural Review-2 vacancies-no TBRs on file; Dock Commission-1 vacancy-no TBRs on file; Virginia's Gateway Region-1 vacancy (2/28/2015); Recreation Commission-1 vacancy (1 student-rising junior); Senior Citizens Advisory Commission-3 vacancies-no TBRs on file; and, Social Services Advisory Board-3 vacancies-4 TBRs on file.

**REPORTS OF CITY COUNCIL MEMBERS**

Councilor Shornak thanked the City manager and all City Staff who worked on the warming center for the homeless. She provided a meal for them and brought her family to serve it and provide entertainment. She hoped we can continue to find more resources for these people. Anyone interested in helping should contact Pastor Boggs at First Baptist Church.

Councilor Luman-Bailey announced that we have taken action on the vagrancy issue by opening the warming shelter.

**COUNCIL COMMUNICATIONS**

Councilor Holloway thanked citizens for coming out to the meeting and urged them to continue. She thanked the City Manager and staff for weathering the storm during the water crisis.

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Councilor Zevgolis congratulated staff and responders on the recent spill in the river. He encouraged citizens to call the City Clerk to get a Talent Bank Resume for boards and commissions. There are vacancies on the Architectural Review Board, the Dock Commission, Virginia Gateway Region, Recreation Commission, Senior Citizens Advisory Commission, and the Social Services Advisory Board.

Councilor Walton thanked everyone for the team effort during the water crisis. At the end of the month, March 28, there will be a river clean up. He announced the River Fest in April in Dinwiddie sponsored by FOLAR.

Councilor Zevgolis stated that this was the first meeting he has been to with no dissenting votes.

Vice Mayor Luman-Bailey announced that Mayor Pelham and Councilor Gore will bring back information from the NLC Conference in D. C. when they return. She thanked Mr. Dane for his presentation. She wants to get the word out about all the scheduled activities coming up. Make the most of the events and work with the National Park Service on their events.

The City Manager thanked Council for their kind words on the handling of the water emergency. Chief Hunter and staff will be meeting tomorrow with City staff who worked on any aspect of the emergency, to share experiences. He extended the offer to City Council. He asked that they let the City Manager or Chief Hunter know their concerns. The warming shelter has closed, but the work does not end. Staff will continue to meet to work on other efforts for the homeless. Mayor Luman-Bailey was hopeful to be able to use some CDBG funds to assist.

**ADJOURN**

Motion was made by Councilor Zevgolis, seconded by Councilor Holloway, and unanimously passed to adjourn the meeting.

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Brenda S. Pelham, Mayor

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Cynthia Y. Ames, City Clerk

March 17, 2015  
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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD MARCH 17, 2015

A Work Session Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, March 17, 2015, at 6:33 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Arlene Holloway, Councilor  
Anthony J. Zevgolis, Councilor  
Jasmine E. Gore, Councilor  
Jasmine E. Gore, Councilor  
K. Wayne Walton, Councilor.  
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager  
Thomas Lacheney, City Attorney  
Cynthia Y Ames, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

WS-1. CITY BUDGET FISCAL YEAR 2015-2016

Finance Director, Jerry Whitaker, presented City of Hopewell – FY 2016 Review of Proposed Forecast of Revenues March 17, 2015 (filed in the City Clerk's Office).

DISCUSSION: Ed Watson, Public Works, discussed VDOT grant and match. Funding could be used for several schools to make it safer for the students.

Johnnie Butler, City Engineer, discussed Five Forks – accident analysis. He wants to create refuse islands on the applications. VDOT was not open to new applications, raised islands for pedestrians. "Highway Safety Improvement Funds" – need to add safety pedestrian equipment when reopened for applications. Cedar level – Northern Section – updated added new items MPO fully committed to funding the project. There is a \$1.4 million funding gap. Cedar Level – Southern Section – RSTP submitted; hope to receive funds in the next cycle.

Charlie Dane, Assistant City Manager, discussed Atwater Park upgrades – restroom roof and plumbing. Park is close to the marina and needs maintenance work. Street projects need to be added: Davis, Dinwiddie, Trenton, Ramsey and the East Broadway bridge; they will require full budget to pay. Funding for street, 50% funded by VDOT and 50% to be funded by the City. The number will be projected in case

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the grants are given. Add a section to the budget to address dollars staying in the road fund if there is no grant. Need feedback from City Council to be included. There is not enough new revenue to accomplish what we would like to do. The schools have opportunities for better insurance rates.

**WS-2. BOARDS AND COMMISSIONS**

There was a general review of all the City's boards, commissions and authorities (copy filed in the City Clerk's Office). There should be a 12-year limit on boards and commissions, with a four-year term of office. There should be interviews for any board, commission or authority. The Central Virginia Film Office Board is no longer organized. The Regional Wastewater Treatment Commission (HRWTF) has seven members, not eight, with four industrial members, not five. The Resource Conservation and Development (RC&D) Council of the South Centre Corridors has two members appointed by Hopewell, one Council member and one citizen. The Riverside Regional Jail Authority (RRIA) has two members appointed by City Council, the City Manager or designee and the Sheriff. They meet in Prince George County.

**ADJOURN**

Motion was made at 9:06 p.m. by Councilor Walton, seconded by Councilor Gore, and unanimously passed to adjourn the meeting.

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Brenda S. Pelham, Mayor

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Cynthia Y. Ames, City Clerk

March 24, 2015  
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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD MARCH 124, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, March 24, 2015, at 6:33 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Arlene Holloway, Councilor  
Anthony J. Zevgolis, Councilor  
Jasmine E. Gore, Councilor  
Jasmine E. Gore, Councilor  
K. Wayne Walton, Councilor  
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager  
Thomas Lacheney, City Attorney  
Cynthia Y Ames, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

CLOSED SESSION

At 6:30 p.m. motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Walton, to convene into Closed Meeting for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotions, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of specific individuals (Council Appointees, Boards and Commission); and (A)(1)(3)(5). Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

March 24, 2015  
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REGULAR MEETING

OPEN MEEETING

At 7:30 p.m. Council convened into Open Session. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session?" Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Prayer was offered by Mr. Herbert Bragg, followed by the Pledge of Allegiance to the Flag of the United States of America.

AMEND THE AGENDA

Motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey, to remove PH-2 from the agenda; replace R-3 with Purchase of Real Estate by the City of Hopewell; Replace R-8 with Appropriations to the Hopewell Economic Development Authority; and move CCR-2 after the Public Hearings. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

CONSENT AGENDA

Motion was made by Councilor Gore, and seconded by Councilor Zevgolis, to resolve to approve the Consent Agenda: Minutes: none; Pending List: available on first Tuesday of the month; Information for Council Review: none; Personnel Change Report 7 Financial Report: available on first Tuesday of the month; Public Hearing Announcements: none; Routine Approval of Work Sessions: none; Ordinances on second and final reading: Amendment to Chapter 19, Article IV (Vacant Building Registration program) of the Code of the City of Hopewell on second reading; Amendment to Article 1, Definitions, of the Hopewell Zoning Ordinance to be in accordance with new legislation enacted by the 2014 General Assembly in regards to group housing and residential care homes on second reading; Routine Grant Approvals; none; Proclamations/Resolutions/Presentations: Sexual Abuse Awareness Month; Alcohol Awareness Month. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

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Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

**INSERT**  
**ORD. NO. 2015-**

Amendment to Article 1, Definitions, of the Hopewell Zoning Ordinance to be in accordance with new legislation enacted by the 2014 General Assembly in regards to group housing and residential care hoes on second reading;

**INSERT**  
**ORD. NO. 2015-**

Amendment to Article 1, Definitions, of the Hopewell Zoning Ordinance to be in accordance with new legislation enacted by the 2014 General Assembly in regards to group housing and residential care homes on second reading;

**INESERT**  
Sexual Abuse Awareness Month;

**INSERT**  
Alcohol Awareness Month

**PH-1. PUBLIC HEARING – CONSIDERATION OF DISPOSING OF 0.06 ACRES OF LAND – CAPUP**

This was the night advertised for the public hearing to receive citizen comments regarding consideration of disposing of 0.06 acres of land – CAPUP. The public hearing was opened at 7:35 p.m. There being no speakers, the public hearing was closed at 7:36 p.m.

Mr. Dane, Assistant City Manager, explained that the property is beside the building that is being renovated by the CAPUP Project for the Gun Cotton Coffee house. The property is owned by the City of Hopewell, which was acquired through the demolition of a building years ago. It will be conveyed to that project so that they will have an outdoor patio space. It is anticipated that it will open in the summer.

Motion was made by Councilor Holloway, and seconded by Councilor Gore, to receive citizen comments and adopt resolution authorizing the Mayor for the City of Hopewell to execute any and all documents necessary to effectuate the sale/disposal of 0.06 acres of land located in downtown Hopewell and more specifically identified as Tax ID: 07685, Broadway E, Hopewell, VA 23860, Lot 31, BLK 5, Subdivision: West City Point. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

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Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

**CCR-2.CITIZEN/COUNCILOR REQUESTS – COUNCILOR GORE – PUBLIC SERVICE UTILITY – NLC PRESENTATION**

Councilor Gore introduced Ashley Shiwarski, who gave a presentation on the NLC Service Line Warranty Program, which addresses the aging infrastructure throughout the country. She works for the Utility Service Partners. (Copy of presentation filed in the City Clerk's Office). It administers the program for NLC. They are a Better Business Bureau business with an A+ rating. The program helps to address the public policy issue of aging infrastructure. The City Attorney advised Council to consult with their attorney before making a decision.

**COMMUNICATIONS FROM CITIZENS**

Johnnie Partin, Ward 3, addressed Council regarding school funding.

Tommy Wells, Ward 5, asked for funding for the Senior Citizens Hall of Fame. Last year it was financed by the Moose Lodge, where it was held. Although the Recreation and Parks Department funded it in the past, the funds are not there any longer. They are asking for \$500 to cover the balance of the meal, for which the Moose is only charging \$5.00 per person. There was discussion regarding having any funding request in writing and submitted to the City Manager. Mr. Dane, Assistant City Manager, indicated that the Recreation and Parks Department will be able to cover the cost.

Elliott Eliades, Ward 3, addressed education in Hopewell. He is bothered by the SOL scores in the elementary schools. There are three elementary schools. In recent SOL reading tests in third grade one school had 52% fail, another 64%, and finally 55%. The math SOL failures were 42%, 50% and 36%. City Council and the school board must figure out what they need to improve these scores. Please fully fund the school budget.

Janice Denton, Ward 5, is a realtor. When clients contact her office, they are interested in the schools. Good schools is what will bring families to Hopewell. And that will bring in more business. Please fully fund the school budget.

**REPORTS OF CITY MANAGER**

**R-1. REGULAR BUSINESS – CITY OF HOPEWELL 100<sup>TH</sup> ANNIVERSARY**

The City Manager reminded Council that next year is the 100<sup>th</sup> Anniversary of the Incorporation of the City of Hopewell, and it needs a planning commission. Vice Mayor Luman-Bailey reported that she is in the process of modifying the Historic Preservation Committee and adding some positions to it. They will also remove some. The 100<sup>th</sup> Anniversary Committee will be a subcommittee of the Historic Preservation Committee. It contains members from the Historic Hopewell Foundation, Tourism Bureau and the National Park Service. The mayor asked the Vice mayor to work with the City manager and to report back to City Council.

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**R-2. REGULAR BUSINESS – RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND AWARD OF A GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND OF THE CITY OF HOPEWELL, VIRGINIA, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,500,000 AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF, AND AUTHORIZE THE CITY MANAGER TO EXECUTE AFTER APPROVED FOR FORM BY THE CITY ATTORNEY**

City Manager Haley explained that this is the last step in the long process to provide the public safety communication radio system. It is a Resolution for selection of the finance vehicle that will be used. He introduced Carolyn Hagy of Davenport Associates, who gave a brief presentation (filed in the City Clerk's Office).

Motion was made by Councilor Shornak, and seconded by Councilor Gore, to adopt resolution providing for the issuance, sale and award of a General Obligation Public Improvement Bond of the City of Hopewell, Virginia, in the maximum principal amount of \$2,500,000 and providing for the form, details and payment thereof, and authorize the City Manager to execute after approved for form by the City Attorney. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

**INSERT RESOLUTION**

**R-3. REGULAR BUSINESS – MEDICAL INSURANCE 2015-2016 RATES**

This item was removed and moved to March 31, 2015.

**R-4. REGULAR BUSINESS – CLASSIFICATION AND COMPENSATION STUDY**

The City Manager stated that the City has not had a Classification and Compensation Study since 2003; there was a post check in 2008. There are problems with recruitment and retention. Gail Vance, Director of Human Resources, gave a Power Point presentation (filed in the City Clerk's Office). This study should be done every 3-5 years. Part of the Strategic Plan goals was to retain good employees. The study could be phased over two fiscal years. If the City were audited by the FLSA regarding exempt vs non-exempt employees, it would be very expensive.

Police Chief Keohane stated that recently three individuals attended the Police Academy. Hopewell lost all three. Hopewell starting salary is \$38,600. They took jobs in other localities starting at \$40,600, and \$41,000. The new norm is \$40,000-43,000.

Fire Chief Hunter has similar issues. It costs \$7,000-8,000 to go through classes. Out of 41 on his force, he has 22 with less than three years' experience. They lose employees to other localities because they pay more. Turn out gear costs \$2,500, and is custom fit. It is very costly to lose someone. We become their training ground, then they go somewhere else for more money.

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Mrs. Vance stated that the cost for the study is between \$35,000-40,000. A study to adjust exempt and non-exempt positions, and job descriptions, could be done in-house. Her department has updated many of the job descriptions. Not everyone will get a raise after the study. The top level employees are fine. The lower level needs to be fixed. The study will provide comparables with other localities. A questionnaire will be distributed to all employees. The City Manager said the rule of thumb is 10% of positions could be over compensated; 10% entry level Police and Fire identified; and, 80% would stay the same.

**R-5. REGULAR BUSINESS – BUDGET RESOLUTION AMENDMENT FISCAL YEAR BUDGET 2014-2015 FOR THE APPROPRIATION FOR ADDITIONAL COSTS FOR HEALTH INSURANCE ELECTIONS**

Staff recommends that Council appropriate the necessary funds for health insurance coverage of Council members. In accordance with State Code, Council is eligible for City health insurance coverage through the City. The appropriation of \$7,500.00 (Feb-June) ensures that funds are in the Council budget to cover the costs related to such elections.

Motion was made by Councilor Zeygolis, and seconded by Councilor Shornak, to adopt a Budget Amendment Resolution for the Fiscal Year 2014-2015 in the amount of \$7,500 (February-June). Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zeygolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	NO
Mayor Pelham	-	yes

Councilor Shornak submitted a Transactional Disclosure Statement; her daughter is employed by the City of Hopewell.

**BUDGET RESOLUTION AMENDMENT  
FISCAL YEAR 2014-2015**

**WHEREAS**, at the meeting of the Council of the City of Hopewell, held on Tuesday, march 24, 2015, an amendment was introduced to appropriate funds for the FY 2014-2015 Budget to provide for the health insurance coverage for council members; and

**WHEREAS**, a budget amendment to appropriate funds in the amount of \$7,500 for health insurance cost for council members from the Unassigned Fund Balance for the FY 2014-2015 budget, was introduced; and

**WHEREAS**, sufficient funds exist in the respective fund balance reserve account.

**BE IT, HEREBY, RESOLVED** by the Council of the City of Hopewell:

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Sec. 1. The following designated funds shall be appropriated.

General Fund-011:

Resources:

Fund Balance..... \$7,500

Appropriation:

Health Insurance..... \$7,500

**R-6. REGULAR BUSINESS – REVIEW OF A REQUEST FOR ZONING ORDINANCE AMENDMENT TO ALLOW A TAXI CAB SERVICE AS A DEFINITION WITHIN THE ZONING ORDINANCE AND TO EXPAND THE USE IN CERTAIN BUSINESS DISTRICTS IN THE CITY**

The City of Hopewell has received a request from Marshall Cab Company to amend the Zoning Ordinance to add a definition for a Taxi Cab Service in the Zoning Ordinance and to allow the use in certain business districts. Currently, a Tax Cab Service is not an allowable use in any zoning district in the City. Mrs. Griffin, Director of Development, gave a brief explanation.

Motion was made by Councilor Shornak, seconded by Vice Mayor Luman-Bailey, and passed unanimously to resolve to set a date for a public hearing on April 14, 2015 to review a request for Zoning ordinance Amendment to allow a Taxi Cab Service as a definition within the Zoning Ordinance and to expand the use in certain business districts in the City.

**R-7. REGULAR BUSINESS – REVIEW OF A REQUEST FOR A ZONING ORDINANCE AMENDMENT TO ALLOW AN ADULT DAY CARE CENTER AS A DEFINITION AND ALLOWABLE USE IN CERTAIN ZONING DISTRICTS IN THE CITY**

The City of Hopewell is requesting a Zoning Ordinance Amendment to define an Adult Day Care Center and to provide for this use in certain zoning districts within the City. Currently, an Adult Day Care home is not allowed in any zoning district in the City. This use provides care during day time hours for adults who require supervision or desire structured extracurricular activities.

Motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey, and passed unanimously to resolve to set a date for a public hearing for April 14, 2015, to review a request for a Zoning Ordinance Amendment to allow an Adult Day Care Center as a definition and allowable use in certain zoning districts in the City.

**R-8. REGULAR BUSINESS – CITY MANAGER'S BUDGET FOR FISCAL YEAR 2014-2015**

Motion was made by Councilor Zevgolis, and seconded by Councilor Walton, to fund \$25,000 to the Economic Development Authority for an incentive package. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

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**APPOINTMENTS TO BOARDS AND COMMISSIONS**

Motion was made by Councilor Walton, and seconded by Councilor Zevgolis, to appoint Caroline J. Howard to as a student representative to the Recreation Commission, and Thomas Wagstaff to the Social Services Advisory Board. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	(out of the room)
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Mayor Pelham announced that Council will be interviewing for vacancies on the Hopewell Redevelopment and Housing Authority on March 31, beginning at 6:00 p.m.

**R-9. REGULAR BUSINESS – PROPERTY - \$49,000 TO PURCHASE**

Motion was made by Councilor Gore, and seconded by Councilor Zevgolis for the City Manager to allow up to \$49,000 for real estate purchase. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

**CITIZEN/COUNCILOR REQUESTS**

**CCR-1.CITIZEN/COUNCILOR REQUESTS – COUNCILOR GORE – YOUTH COUNCIL PRESENTATION**

Councilor Gore has been working with Katina Moss, and others on a youth initiative. It was brought before Council in January and February. Mrs. Moss provided a Youth Council Update Presentation (filed in the City Clerk's Office).

Council agreed to accept applications for the Youth Commission. Councilor Gore would like for youth to be involved; expand youth engagement. We must all work together and partner in the youth initiative.

*(Vice Mayor Luman-Bailey left the meeting at 9:24 p.m.)*

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CCR-3.CITIZEN/COUNCILOR REQUESTS – MAYOR PELHAM – HOPEWELL EMERGENCY CREW PRESENTATION

Robert Sargent gave a presentation to Council on the Hopewell Emergency Crew. They proposed that the Hopewell City Council, by resolution, change the fees of BLS (emergency) from \$350.00 to \$450.00, ALS-1 from \$400.00 to \$550.00, ALS-2 from \$500.00 to \$750.00, and GTB (ground transport miles) from \$7.50 to \$10.00 per loaded mile in addition to transport charges. These rates fees are necessary to assure the provision of adequate and continuing emergency services and to preserve, protect and promote the public health, safety and general welfare.

REPORTS OF THE CITY CLERK

The City Clerk announced the following vacancies: Board of Architectural Review-2vacancies-no TBRs on file; Dock Commission-1 vacancy-no TRs on file; Virginia's Gateway Region-1 vacancy; Keep Hopewell Beautiful-1vacancy-no TBRs on file; Senior Citizens Advisory Commission-3 vacancies-no TBRs on file; Social Services Advisory Board-2 vacancies-3 TBRs on file.

COUNCIL COMMUNICATIONS

Councilor Shornak expressed her thanks to the Sesquicentennial Committee.

Councilor Walton announced the River Clean Up at the Marina and City Park Clean up this Saturday, from 9:00-12:00.

Councilor Gore announced a Crime Summit on April 15 at 6:30 p.m. at Carter G. Woodson Middle School. She also announced a Ward 4 meeting on April 6, at 6:30 p.m. in City Council Chambers.

Councilor Holloway thanked citizens for attending the meeting and thanked Councilor Gore and Ms. Moss for their presentation.

Councilor Zevgolis is pleased that Council is working and coming together. He will make proposals later in the year.

Mayor Pelham announced that Vice Mayor Luman-Bailey wanted to mention the National Parks Service Lincoln Tour of City Point on April 4, 2015. Also on March 28 the Lincoln and Grant at the Beacon Theatre. Tomorrow from 7:00-8:30 Civil War and Patriotic music at the Beacon. Thursday, 5:00 p.m. anyone can display civil war relics to share with the public. 7:00-7:30 p.m. Hopewell High School Choir concert. 7:30-8:45 City Point History and Archaeology Panel Discussion. Friday, local participants – Making of the Lincoln Movie panel from 6:00-7:00 p.m. From 7:00-8:00 Abraham Lincoln and music of the civil war. Saturday, River Queen conference and meeting of end of war. The committee has worked hard for four years to bring it all together. Mayor Pelham commended Mr. Bragg for his diligence in working on this committee. Today she attended a Military/Civilian luncheon in Colonial Heights. The new courthouse is very beautiful. Our region is Chesterfield, Prince George, Dinwiddie, Hopewell, Petersburg and Colonial Heights who work together in supporting each other. Colonial Heights and Petersburg have collaboratively made a bus route from Petersburg to Colonial Heights. Ft. Lee had a virtual Town Hall Meeting. Prince George was selected among 60 counties of best places to reside. Finally, she encouraged parents to read to their children, and she expressed appreciation for her peers.

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March 24, 2015  
Regular Meeting  
---DRAFT---

ADJOURN

Motion was made by Councilor Zevgolis, and seconded by Councilor Gore, to adjourn the meeting.  
Upon the roll call, the vote resulted:

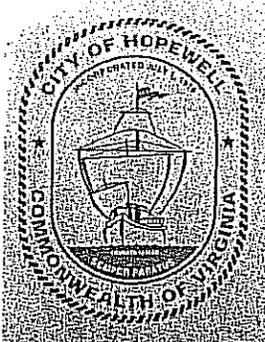
Councilor Shornak	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

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Brenda S. Pelham, Mayor

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Cynthia Y. Ames, City Clerk



**City of Hopewell**  
300 North Main Street  
Hopewell, VA 23860

July 22, 2015

Vice Mayor Christina J. Luman-Bailey  
City of Hopewell 100<sup>th</sup> Anniversary Committee  
300 North Main Street, Room 214  
Hopewell, Virginia 23860

Dear friends of Hopewell:

Please accept this invitation to serve as a member of the City of Hopewell's 100<sup>th</sup> Anniversary Committee. Our purpose is to commemorate and celebrate 100 years since the City of Hopewell's incorporation on July 1, 1916.

Our mission is to develop and hold various events and activities beginning early next year to achieve goals and objectives to be determined by the committee. I am reaching out to individuals, businesses, industries, social and civic clubs, faith-based organizations, and other community leaders, asking them to serve on this important committee.

You have been recommended to us as a person who would make a valuable contribution to this effort. By participating on this committee, you will have an opportunity to assist with valuable projects and activities.

Please indicate your willingness to serve on this committee by checking the appropriate box, signing where indicated and returning this letter to Mr. Herbert Bragg at the above address or (804) 541-2248 (fax), or emailing your acceptance to [hbragg@hopewellva.gov](mailto:hbragg@hopewellva.gov).

Please contact Mr. Herbert Bragg at (804) 541-2270 if you have questions.

Sincerely,

Christina J. Luman-Bailey

Vice Mayor, Chair, City of Hopewell 100<sup>th</sup> Anniversary Committee

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*(Please check one)*

- I accept the committee appointment.
- I am unable to serve on the committee.

Signature \_\_\_\_\_

Date \_\_\_\_\_