

March 31, 2015  
Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD MARCH 31, 2015

A Special Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, March 31, 2015, at 6:33 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Anthony J. Zevgolis, Councilor  
Jasmine E. Gore, Councilor  
Jasmine E. Gore, Councilor  
K. Wayne Walton, Councilor  
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager  
Thomas Lacheney, City Attorney  
Cynthia Y Ames, City Clerk

ABSENT: Arlene Holloway, Councilor (out of town)

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	ABSENT (arrived 6:34 p.m.)
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

CLOSED SESSION

At 6:30 p.m. motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey, to resolve to go into closed session for two (2) matters concerning the discussion or consideration of specific city employees; consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel in accordance with Virginia Code Section 2.2-3711 (A)(1)&(7). Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

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Ann Williams, Ward 5, the City of Hopewell ranked fourth from the lowest in the health Ranking Report there is a high percentage of smoking, obesity, and children living in poverty in the City.

There being no other speakers, the public hearing was closed at 7:51 p.m.

Motion was made by Councilor Zevgolis, and seconded by Councilor Gore to resolve to postpone the vote until the second Tuesday in April, the 14<sup>th</sup>, on the tax rate. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	NO
Mayor Pelham	-	yes
Councilor Shornak	-	NO

The motion passed, four yes/two no.

**UNFINISHED BUSINESS**

**UB-1. UNFINISHED BUSINESS – HEALTH INSURANCE 2015-2016 RATES**

At this time every year, the City looks at the renewal rates from the health insurance carrier. For the upcoming FY2015/2016, CIGNA projected a substantial rate increase. Although CIGNA is a great partner and provider, the City could not absorb nor pass on that rate increase that is projected. Therefore, staff recommended pursuing the quote that was obtained from The Local Choice (TLC). TLC is a program that is managed by the Commonwealth of Virginia's Department of human Resource management (DHRM). TLC will offer:

- Competitive rates;
- Below-industry average rate adjustments/increases;
- Benefits that are compliant with the ACA requirements;
- Value-added features unequaled by the private sector; and
- Protection against catastrophic claims through shared risk pools, financial stability, and access to the same statewide and regional provider networks available to state employees.

TLC currently has over 300 local employer groups and covers more than 50,000 employees, retirees and dependents. TLC's plan offerings closely align with the City's current offerings. Lastly, TLC came in with a substantially reduced rate for the upcoming Fiscal Year. That means that the employees and the City will see a decrease in providing health care coverage for FY2015/2016.

Motion was made by Councilor Walton, and seconded by Councilor Shornak, to resolve to approve health insurance rates for FY2015/2016 and to authorize the City Manager to sign the contract with The Local Choice (TLC). Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

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Councilor Shornak - yes

*Councilor Shornak submitted a Transactional Disclosure Statement. Her daughter is employed by the City of Hopewell.*

**REGULAR BUSINESS**

**R-1. REGULAR BUSINESS – CITY MANAGER’S BUDGET FOR FISCAL YEAR 2015-2016**

City Manager Haley presented the Budget for Fiscal Year 2015-2016 (filed in the City Clerk’s Office).

**CITY COUNCIL COMMUNICATIONS**

Councilor Zevgolis reported that the green trash cans throughout the City have a bad smell.

Mayor Pelham announced the John Randolph Foundation meeting at 5:45 p.m. on April 1, 2015 at the Youth Initiative.

Vice Mayor Luman-Bailey announced the Lincoln activity at City Point this Saturday.

**ADJOURN**

Motion was made by Councilor Walton, seconded by Councilor Gore, and unanimously passed to adjourn the meeting.

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Brenda S. Pelham, Mayor

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Cynthia Y. Ames, City Clerk

April 7, 2015  
Regular Meeting

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MINUTES OF THE WORK SESSION MEETING OF CITY COUNCIL HELD APRIL 7, 2015

A Work Session Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, April 7, 2015, at 6:33 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Arlene Holloway, Councilor  
Anthony J. Zevgolis, Councilor (arrived 6:33 p.m.)  
Jasmine E. Gore, Councilor  
Jasmine E. Gore, Councilor  
K. Wayne Walton, Councilor  
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager  
Thomas Lacheney, City Attorney  
Cynthia Y Ames, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	ABSENT (arrived 6:33 p.m.)
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

Prayer by Mr. Herbert Bragg, followed by the Pledge of Allegiance to the United States of America.

WORK SESSION

PROPOSED BUDGET 2015-2016

City Manager Haley announced adoption of the City Budget and School Budget scheduled on April 28, 2015. A Public Hearing will be held on April 21, 2015.

Mr. Jerry Whitaker, Director of Finance, presented a Power Point presentation. The only change was adding an unfunded Youth Coordinator position on page 15 under the Department of Recreation and Parks. Mr. Whitaker provided an Analysis of School's Local Government Funding, copy of ad for public hearing, and the Financial Section from the Budget Book (filed in the City Clerk's Office).

ADJOURN

At 9:08 p.m., motion was made by Councilor Walton, seconded by Councilor Shornak, and unanimously passed to adjourn the meeting.

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Brenda S. Pelham, Mayor

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Cynthia Y. Ames, City Clerk

April 14, 2015  
Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD APRIL 14, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, April 14, 2015, at 6:33 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Arlene Holloway, Councilor  
Anthony J. Zevgolis, Councilor  
Jasmine E. Gore, Councilor  
Jasmine E. Gore, Councilor  
K. Wayne Walton, Councilor  
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager  
Thomas Lacheney, City Attorney  
Cynthia Y Ames, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

CLOSED SESSION

Motion was made by Councilor Shornak, and seconded by Councilor Gore, to resolve to go into Closed Session for discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; in accordance with Virginia Code Section 2.2-3711 (A)(1)&(3). Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

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**OPEN MEETING**

Council convened into Open Session. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session?" Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Prayer by Chaplain Tamara Blow, followed by the Pledge of Allegiance to the United States of America.

**AMEND AGENDA**

Motion was made by Councilor Shornak, and seconded by Vice Mayor Luman-Bailey, to amend the agenda to add Item R-4, to appropriate \$25,000.00 to the Hopewell Economic Development Authority for an Economic Development Project. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

**CONSENT AGENDA**

Motion was made by Councilor Gore, and seconded by Vice Mayor Luman-Bailey, to accept the Consent Agenda: Minutes-none; Pending & Action List; Information for Council Review-none; Personnel Change Report & Financial Report; Public hearing Announcements: 4/21/2015 City Budget; 4/28/2015 Community Development Block Grant (CDBG) Budget; Routine Approval of Work Sessions-none; Routing Grant Approvals-none; Proclamations/Resolutions/Presentations: Home Depot/Water Emergency; national Alcohol Awareness Month; Sexual Assault Awareness month; and National Child Abuse and Neglect Prevention Month.

Councilor Shornak referred to the Pending List. She requested that a report from the Beacon LLC be on the agenda for the Council meeting on May 26, 2015.

Councilor Gore reported that in January a request was made to update Council on all of the items on the Pending List. Some items on the list have been completed but have not come before Council. COA for ARB, and the Certified Local Government. She requested that they be added to the agenda for the 26<sup>th</sup>.

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There was also a request to include a personnel report from the Human Resources Department. Councilor Zevgolis made that request several months ago. There was one more request for incentives for residents.

Add to the Pending List:

1. Personnel Report.
2. Incentives for residents.
3. Beacon Financial report from the LLC.
4. Over all update on other Pending List items.

Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

PROCLAMATION

**WHEREAS**, The City of Hopewell, Virginia experienced a Citywide emergency the week of March second through the sixth 2015; and

**WHEREAS**, this said emergency caused a water shortage for the citizens of the City of Hopewell; and

**WHEREAS**, the City was in need of bottled water to meet the needs of its citizens during this emergency; and

**WHEREAS**, the employees of The Home Depot recognized the need, and responded immediately to the City with bottle water to be distributed to Hopewell citizens; and

**WHEREAS**, The Home Depot and its employees provided this assistance to the City of Hopewell at no cost; and

**WHEREAS**, the employees of The home Depot further realized that the distribution of water would be a monumental task, and decided to stay and help distribute the water to the citizens of Hopewell; and

**WHEREAS**, the citizens of Hopewell received much needed assistance in a timely manner, in large part due to the effort and sacrifice of The Home Depot employees; and

**WHEREAS**, Kim Evans, Linda Crenshaw, Chuck Powers, Wayne Williams, and their manager, James Johnson, were all involved in this act of kindness and caring for the community.

**NOW, THEREFORE**, the Mayor, Brenda S. Pelham, of the City of Hopewell, Virginia, extends her appreciation to James Johnson, Kim Evens, Chuck Powers, Wayne Williams, Linda Crenshaw and her

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daughter Cristal Crenshaw, and The Home Depot for their service to the Citizens of the City of Hopewell, and for helping to meet a critical need in a timely and generous fashion.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the City of Hopewell to be affixed. Proclaimed this 14<sup>th</sup> day of April, 2015.

/s/ Brenda S. Pelham

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PROCLAMATION

**WHEREAS**, alcohol is a primary factor in the four (4) leading causes of death for young persons ages 10-21; and,

**WHEREAS**, almost 100,000 persons die each year from alcohol-related causes, drinking and driving crashes, other accident calls, fires, alcohol-related homicides and suicides; and,

**WHEREAS**, approximately 15 million current drinkers in the United States are dependent on alcohol; and,

**WHEREAS**, adolescents use alcohol more than tobacco or illicit drugs; and,

**WHEREAS**, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at or after age 21; and,

**WHEREAS**, alcohol abuse is a major factor in unprotected sex, increasing risk of contracting HIV or other transmitted diseases; and,

**WHEREAS**, the typical American will see 100,000 beer commercials before he or she turns 18 (that is more than for sneakers, gum and jeans combined).

**NOW, THEREFORE**, for all these reasons, the Coalition Against Alcohol, Nicotine & Drug Under-Age Use (CAAN-DUU), in conjunction with district 19 Community Services Board, are asking the residents of the City of Hopewell to join us in recognizing this April as National Alcohol Awareness Month. The members of the Hopewell City Council do hereby proclaim April 2015 as **National Alcohol Awareness Month** in the City of Hopewell and call upon all residents, parents, governmental agencies, public and private institutions, businesses, hospitals, schools and colleges in Hopewell to support efforts that will increase community awareness and support for individuals and families coping with alcohol addiction in our community.

**DESIGNATING APRIL 2015 AS NATIONAL ALCOHOL AWARENESS MONTH**

Proclaimed this 14<sup>th</sup> day of April 2015

/s/ Brenda S. Pelham

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PROCLAMATION

**WHEREAS**, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of Hopewell; and

**WHEREAS**, rape, sexual assault, and sexual harassment impact our community as seen by national statistics indicating that an act of sexual violence occurs every two minutes and that one in six women and one in thirty-three men will experience sexual assault at some point in their lifetime, many before the age of eighteen; and

**WHEREAS**, we must work together to educate our community about what can be done to prevent sexual violence and how to support survivors; and

**WHEREAS**, staff and volunteers of James house encourage every citizen of Hopewell to speak out when witnessing acts of violence however small; and

**WHEREAS**, the leadership of the City of Hopewell strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence.

**NOW, THEREFORE, BE IT RESOLVED**, I, Mayor Brenda Pelham, join the board, staff, and volunteers of James House in the belief that all community members must be part of the solution to end sexual violence and hereby proclaim April 2015 as

**“SEXUAL ASSAULT AWARENESS MONTH”**

Proclamation presented this 14<sup>th</sup> day of April 2015.

/s/ Brenda S. Pelham

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PROCLAMATION

**WHEREAS**, in Federal fiscal year 2013, 52 States reported 678,932 victims of child abuse or neglect; and

**WHEREAS**, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

**WHEREAS**, child abuse can have long-term psychological, emotional, and physical effects that can have lifelong consequences for victims of abuse; and

**WHEREAS**, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

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WHEREAS, effective child abuse prevention activities succeed because of the meaningful connections and partnerships created between child welfare, education, health, community-and faith-based organizations, businesses and law enforcement agencies; and

WHEREAS, communities must make every effort to promote programs and activities that benefit children and their families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.

NOW, THEREFORE, the Mayor, Brenda S. Pelham, of the City of Hopewell, Virginia, does hereby proclaim April 2015 as **NATIONAL CHILD ABUSE AND NEGLECT PREVENTION MONTH** in Hopewell, Virginia and urges all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Proclamation presented this 14<sup>th</sup> day of April 2015.

*/s/ Brenda S. Pelham*

**PH-1. PUBLIC HEARING TO CONSIDER A REQUEST FOR A ZONING ORDINANCE AMENDMENT TO ALLOW ACCESSORY STRUCTURES TO INCLUDE METAL CARPORTS THAT ARE NOT VISIBLE FROM PRIMARY STREETS AND ANY OTHER CONDITIONS THE CITY COUNCIL MAY DEEM NECESSARY**

The City of Hopewell has received a request from David A. Roberts, Jr., for a Zoning Ordinance Amendment to Article X, Limited Commercial District (B-2), Section A, Use Regulations to allow accessory structures to include metal carports as long as they are not visible from primary streets and any other conditions the Council of the City of Hopewell deems necessary.

The Public Hearing was opened at 7:56 p.m. There being no speakers, the Public Hearing was closed at 7:59 p.m.

Motion was made by Councilor Walton, and seconded by Councilor Shornak, to resolve to **approve the Zoning Ordinance Amendment, on first reading**, amending and reenacting Article X, Limited Business District (B-2), Section A., Use Regulations, to allow accessory structures to include metal carports that are not visible from primary streets, this motion is based upon public necessity, convenience, general welfare, and good zoning practice. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

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**PH-2. PUBLIC HEARING TO CONSIDER A REQUEST FOR A ZONING ORDINANCE AMENDMENT TO ALLOW A TAXI CAB SERVICE AS A DEFINITION WITHIN THE ZONING ORDINANCE AND TO EXPAND THE USE IN CERTAIN BUSINESS DISTRICTS IN THE CITY**

The City of Hopewell has received a request from Marshall Cab Company to amend the Zoning Ordinance to add a definition for a Taxi Cab Service in the Zoning Ordinance and to allow the use in certain business districts. Currently, a Taxi Cab Service is not an allowable use in any zoning district in the City.

The Public Hearing was opened at 8:17 p.m.

John Marshall proprietor of the Marshall Cab Company asked for Council support of this request. In 2006 opened his business. Council allowed them to move into any business district as long as the antenna was a conditional use. In 2011 the ordinance changed, but his business was forgotten. He is requesting only to move his office. He also briefly addressed the new UBER, which act like cabs. They use private vehicles, do not have proper taxi insurance, and there are no criminal background checks.

There being no other speakers, the Public Hearing was closed at 8:24 p.m.

Motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey, to approve an ordinance on first reading amending and reenacting Article I, Definitions, Article X, Limited Business District (B-2), Section A, Use Regulations, Article XI, h9ghway Commercial District (B-3), Section A, Use Regulations; and Article XI-A, Corridor Development District 9B-4), Section A, Use Regulations to Add a Taxicab Business as an allowable use in each Zoning District, this motion is based upon public necessity, convenience, general welfare, and good zoning practice. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

**PH-3. PUBLIC HEARING TO CONSIDER A REQUEST SUBMITTED BY THE CITY OF HOEPWELL AMENDING AND REENACTING ARTICLE I, DEFINITIONS, OF THE HOPEWELL ZONING ORDINANCE, BY ADDING A DEFINITION FOR AN ADULT DAY CARE CENTER, TO AMEND AND REENACT ARTICLE IV, RESIDENTIAL, MEDIUM DENSITY DISTRICT (R-2), SECTION A, USE REGULATIONS OF THE HOPEWELL ZONING ORDINANCE; TO ALLOW AN ADULT DAY CARE CENTER AS A USE PERMITTED IN CONJUNCTION WITH A CHURCH, TO AMEND AND REENACT ARTICLE V, RESIDENTIAL, HIGH DENSITY DISTRICT (R-3), SECTION A, USE REGULATIONS, OF THE HOPWELL ZONING ORDINANCE, TO ALLOW AN ADULT DAY CARE CENTER AS A USE PERMITTED IN CONJUNCTION WITH A CHURCH; TO AMEND AND REENACT ARTICLE VII, RESIDENTIAL OFFICE DISTRICT (RO-1), SECTION A, USE REGULATIONS OF THE HOPEWELL ZONING ORDINANCE, TO ALLOW AN ADULT DAY CARE CENTER WITH A CONDITIONAL USE PERMIT ISSUED BY THE CITY COUNCIL; TO AMEND AND REENACT ARTICLE VII-A, RESIDENTIAL HIGH DENSITY OFFICES(RO-4), SECTION A. USE**

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**REGULATIONS, OF THE HOPEWELL ZONING ORDINANCE, TO ALLOW AN ADULT DAY CARE CENTER WITH A CONDITIONAL USE PERMIT ISSUED BY THE CITY COUNCIL; TO AMEND AND REENACT ARTICLE X, LIMITED COMMERCIAL DISTRICT 9B-2), SECTION A, USE REGULATIONS, OF THE HOPEWELL ZONING ORDINANCE, TO ALLOW AN ADULT DAY CARE CENTER WITH A CONDITIONAL USE PERMIT ISSUED BY THE CITY COUNCIL; TO AMEND AND REENACT ARTICLE XI, HIGHWAY COMMERCIAL DISTRICT (B-3), SECTION A, USE REGULATIONS, OF THE HOPEWELL ZONING ORDINANCE, TO ALLOW AN ADULT DAY CARE CENTER WITH A CONDITIONAL USE PERMIT ISSUED BY THE CITY COUNCIL; AND TO AMEND AND REENACT ARTICLE XI-A, CORRIDOR DEVELOPMENT DISTRICT (B-4), SECTION A, USE REGULATIONS, OF THE HOPEWELL ZONING ORDINANCE, TO ALLOW AN ADULT DAY CARE CENTER BY RIGHT**

The City of Hopewell is requesting a Zoning Ordinance Amendment to define an Adult Day Care Center and to provide for this use in certain zoning districts within the City. Currently, an Adult Day Care Center is not allowed in any zoning district in the City. This use provides care during day time hours for adults who require supervision or desire structured extracurricular activities.

Mrs. Griffin, Director of Development, stated that they inadvertently omitted R-1. There will be a public hearing for the amendments to R-1 at a future time.

The Public Hearing was opened at 8:26 p.m. There being no speakers, the Public Hearing was closed at 8:32 p.m.

Motion was made by Councilor Holloway, and seconded by Councilor Gore, to approve ordinance on first reading amending and reenacting Article I, Definitions, of the Hopewell Zoning ordinance, by adding a definition for an Adult Day Care Center, to amend and reenact Article IV, Residential, Medium Density District (R-2), Section A, Use Regulations, of the Hopewell Zoning Ordinance; to allow an Adult Day Care Center as a use permitted in conjunction with a church, to amend and reenact Article V, of the Hopewell Zoning Ordinance, to allow an Adult Day Care Center as a use permitted in conjunction with a church; to amend and reenact Article VII, Residential Office District 9RO-1), Section A, Use Regulations of the Hopewell Zoning Ordinance, to allow an Adult Day Care Center with a Conditional Use Permit issued by the City Council; to amend and reenact Article X, Limited Commercial District 9B-2), Section A, Use Regulations, of the Hopewell Zoning Ordinance, to allow an Adult Day Care Center with a conditional use permit issued by the City Council; to amend and reenact Article Xi, highway Commercial District (B-3), Section A, Use Regulations, of the Hopewell Zoning ordinance, to allow an Adult Day Care Center with a conditional use permit issued by the City Council; and to amend and reenact Article XI-A, Corridor Development District (B-4, Section A, Use Regulations, of the Hopewell Zoning ordinance, to allow an Adult Day Care Center by right, this motion is based upon public necessity, convenience, general welfare and good zoning practice. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

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**WAIVE COUNCIL RULES**

Motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Gore, to Waive Council's Rules to allow citizens to speak on agenda items, specifically the Tax Rate, and to read into the record any letters received by the City Clerk regarding the Tax Rate. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

**COMMUNICATIONS FROM CITIZENS**

James Barefoot, Chester, former first responder, opposes the proposed change to the City's health insurance. He was opposed to the new insurance proposal.

Carl Kindervater, Chester, retiree from HPD has received supplement for his insurance premiums.

Larry Joyner, 711 Francis Street, Hopewell, School Board Budget, addressed the \$2.84M increase to cover a perceived shortfall in its upcoming academic year. A more comprehensive review must be done. All elementary schools will not be accredited. Do not approve increase of \$2.84M.

**EXTEND TIME LIMIT FOR CITIZENS DURING COMMUNICATIONS FROM CITIZENS**

Motion was made by Councilor Zevgolis, and seconded by Councilor Holloway to extend Communications from Citizens from three minutes to five minutes for citizen comments. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

G. W. Costanzo, Jr., Prince George, retiree from HPD, asked that Hopewell not be compared to other jurisdictions. Keep caps. Please don't vote for proposed changes in retirees' health insurance.

John Nichol, Prince George, retiree HFD, opposed to new retiree insurance. Please don't take away the cap. Look after retirees.

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Dr. Fahey, School Superintendent, was hired three years ago, when HHS was not accredited. It is now accredited. He believes in the children of Hopewell regardless of wealth. There are no excuses for test scores. We must protect the children of Hopewell.

The City Clerk read a letter from David Walker, 510 Brown Avenue.

*I am writing this letter in opposition to the request from Hopewell School System for an additional \$2.8M. There are apparent fundamental and systematic issues affecting the school system and allocating additional tax dollars will not solve this problem, in my opinion. Poor SOL scores will not be corrected by using this approach. Has Council met with the School Board of Superintendent to discuss their current budget line item by line item? Are these additional dollars going to be reoccurring dollars in future budgets? What happens next year when more money is requested? Where is the accountability? Using the scare of guilt tactics to embarrass other Councilors is not the answer either. Insinuating that if a Councilor does not approve this they do not care about the youth of the city. These were the same tactics used to acquire a \$7.7M loan for a public safety building that has not yet come to fruition. I believe this is costing \$25,000 a month in interest payments. All I request is that Council use prudent fiscal judgment on issues that affect the actual tax payers of Hopewell.*

*Thank you."*

**UNFINISHED BUSINESS**

**UB-1. UNFINISHED BUSINESS – REAL ESTATE TAX RATE FOR 2015**

Motion was made by Councilor Walton, and seconded by Councilor Shornak, to resolve to **approve ordinance No. 2015-05 on first reading dispensing with the second reading**, approving the setting of tax rates for the year beginning January 1, 2015 at \$1.13. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	NO
Councilor Holloway	-	yes

The motion passed 6 yes/1 no.

Councilor Shornak submitted a Transactional Disclosure Statement regarding budget discussion and retiree discussion. Her daughter is an employee of the City of Hopewell.

**TAX RATE  
ORDINANCE NO. 2015-05**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOPEWELL that there is hereby levied for the tax year beginning on January 1, 2015, a tax at the rate of \$1.13 per one Hundred

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---DRAFT---

Dollars (\$100.00) of assessed valuation on real estate, and vehicles without motor power used, or designated to be used, as mobile homes or offices within the entire City of Hopewell as it now exists; and there is hereby levied for the tax year of 2014 a tax at the rate of \$3.05 per one Hundred Dollars (\$100.00) of assessed valuation on machinery and tools; a tax rate of \$0.10 per One Hundred Dollars (\$100.00) of assessed valuation on (1) motor vehicle used in the performance of his/her duties as a bona fide member of the Hopewell Emergency Crew as assessed by the Commissioner of the Revenue as tangible personal property and certified by said organization that said member was in good standing on January 1 and duly authorized to represent said organization; and a tax at the rate of \$3.50 per One Hundred Dollars (\$100.00) of assessed valuation on tangible personal property, except such items of household goods and personal effects as itemized under §58.1-3504 of the Code of Virginia, which are hereby excluded, but including the property separately classified by §58.1-3506 of the Code of Virginia, having to do with boats and water craft, and all other property not herein specifically described, subject to taxation by the City of Hopewell, except that real and tangible personal property of Public Service Corporations shall be taxed in accordance with Chapter 26, Title 58.1, of the Code of Virginia, 1950, as amended.

## **STOPPED HERE**

### **REGULAR BUSINESS**

#### **AMEND AGENDA**

Motion was made by Vice Mayor Luman-Bailey, seconded by Councilor Zevgolis, and unanimously passed to amend the agenda to address item R-2 first.

#### **R-2. REGULAR BUSINESS – VIRGINIA AMERICAN WATER COMPANY – DIESEL SPILL UPDATE AND REPORT**

Mr. Walsh of VAWCO, provided an update and report on the diesel spill. He thanked the community, the City of Hopewell, Home Depot, the Hopewell Police Department, Hopewell Fire Department and Haz-Mat support. There are now clean harbors and no environmental damage.

The daytank overflowed and there was no containment around the piping and venting. Diesel flowed through a pipe not used for diesel. The by-pass valve was left in the open position. VAWCO is looking at reengineering the piping and process. Going to build a new flood wall.

#### **EXTEND THE MEETING**

Motion was made by Councilor Shornak, seconded by Councilor Gore, and unanimously passed to extend the meeting beyond 10:30 p.m.

#### **R-1. REGULAR BUSINESS – REAL ESTATE ASSESSOR PRESENTATION**

April 14, 2015  
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**R-3. REGULAR BUSINESS – CHANGES TO THE BOARDS AND COMMISSIONS**

Motion was made by Councilor Zevgolis, and seconded by Councilor Gore to resolve to approve changes to the boards and commissions narratives and term limits.

**R-4. REGULAR BUSINESS – ECONOMIC DEVELOPMENT AUTHORITY RESOLUTION FOR \$25,000 PROMOTING ECONOMIC DEVELOPMENT**

Motion was made by Councilor Zevgolis, and seconded by Councilor Holloway, to resolve to approve a resolution appropriating \$25,000 to be transferred to the Hopewell EDA for the purposes of promoting economic development within the City of Hopewell. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

**RESOLUTION AUTHORIZING TRANSFER OF FUNDS**

**WHEREAS**, the City of Hopewell has established an Economic Development Authority (EDA) as authorized by Va. Code §15.2-4900 and following; and

**WHEREAS**, pursuant to Va. Code §15.2-953(B), City Council may make gifts, donations and appropriations of money to economic development authorities for the purposes of promoting economic development; and

**WHEREAS**, it is in the best interests of the City of Hopewell for the City to make a donation of twenty-five thousand dollars (\$25,000.00) to the EDA for purposes of promoting economic development within the City of Hopewell.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council for the City of Hopewell does hereby make an appropriation of twenty-five thousand dollars (\$25,000.00) to be transferred to the Hopewell EDA for the purposes of promoting economic development within the City of Hopewell.

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Adopted by the City Council for the City of Hopewell on April 14, 2015.

**APPOINTMENTS TO BOARDS AND COMMISSIONS**

Motion was made by Councilor Zevgolis, and seconded by Councilor Holloway, to reappoint George Elder to the Virginia Gateway Region for a term extending from March 1, 2015 thru February 28, 2016. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

**R-3. REGULAR BUSINESS – BOARDS AND COMMISSIONS TERMS**

Motion was made by Councilor Zevgolis, and seconded by Councilor Gore, to resolve to amend the term limits on boards and commissions, where there are no limits listed to serve, the limit shall be for twelve (12) years, after one year off, the individual may turn in a new Talent Bank Resume requesting to serve again.

A Substitute motion was made by Councilor Walton, and seconded by Councilor Shornak, to postpone any action to Boards and Commissions Terms. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	NO
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

The vote passed 6 yes/1 no.

**REPORTS OF CITY ATTORNEY**

The City Attorney presented an ordinance amending Chapter 2, Article VI, Sec. 22-99, and Chapter 25, Sec. 25-54 of the City of Hopewell Code of Ordinance.

Motion was made by \_\_\_\_\_, and seconded by \_\_\_\_\_, to resolve to approve Ordinance amending Chapter 2, Article VI, Sec. 22-99, and Chapter 25, Sec. 25-54 of the City of Hopewell Code of Ordinances on first reading. Upon the roll call, the vote resulted:

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Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

**REPORTS OF CITY CLERK**

The City Clerk announced vacancies on the City's Boards, Commissions and Authorities: Board of Architectural Review-2 vacancies-no TBRs on file; Board of Building Code and Fire Prevention Code of Appeals-1 vacancy(engineer)-no TBRs on file; Dock Commission-1 vacancy-no TBRs on file; John Tyler Community College Board-1 vacancy as of 6/30/2015-no TBRs on file; Keep Hopewell Beautiful-2 vacancies-no TBRs on file; Senior Citizen Advisory Commission-3 vacancies-no TBRs on file; Social Services Advisory Board-2 vacancies-2 TBRs on file.

**REPORTS OF CITY COUNCIL**

**COUNCIL COMMUNICATIONS**

Mayor Pelham reported meeting with the Downtown Partnership. She announced the Crime Summit at Carter G. Woodson Middle School on April 15, 2015.

The City Manager announced the Spring Clean-up this weekend.

**ADJOURN**

At 11:27 p.m., motion was made by Councilor Walton, seconded by Councilor Shornak, and unanimously passed to adjourn the meeting.

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April 14, 2015  
Regular Meeting

**--DRAFT--**

Brenda S. Pelham, Mayor

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Cynthia Y. Ames, City Clerk

**MINUTES OF THE AUGUST 6, 2015 MEETING  
OF THE PLANNING COMMISSION  
CITY OF HOPEWELL, VA**

A meeting of the Planning Commission for the City of Hopewell was held on Thursday, August 6, 2015, at 6:00 p.m. in City Council Chambers, located at 300 North Main Street, Hopewell, Virginia.

Planning Commission Members present:

Rev. Rudolph Dunbar, Chairman  
Elliot T. Eliades, Vice-Chairman  
Todd Butterworth  
John Jones  
Henry Wilde

Staff Members present:

Tevya Griffin, Director of Development

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The meeting was called to order by Chairman Dunbar at 6:04 p.m.

Chairman Dunbar provided an opening prayer.

Mrs. Griffin welcomed members and visitors.

Mrs. Griffin the conducted roll call. All members were present and a quorum was established.

**ADMINISTRATIVE MATTERS**

1. Requests for withdrawal/deferral or amendments to the agenda.

There were no requests for withdrawal/deferral or amendments to the agenda.

2. Meeting Minutes-July 2, 2015

A motion to approve the July 2, 2015 meeting minutes as corrected was made by Commissioner Eliades. The motion was seconded by Commissioner Wilde. The motion was approved with a vote of 5 to 0.

3. Citizen Comments

There were no citizen comments.

## PUBLIC HEARINGS

1. The City of Hopewell has received a request from Harvey L. Parks Inc. on behalf of Kathleen A. Hingel, owner of 206 N. 7<sup>th</sup> Street, to vacate a portion of an alley between Sub-Parcel #031-1155 and 030-1160, between North 7<sup>th</sup> Avenue and North 8<sup>th</sup> Avenue.

Mrs. Griffin gave an overview of the application.

Mrs. Griffin introduced Mrs. Aultman, representative for applicant. Mrs. Aultman welcomed any questions. She explained that she was present for the applicant who resides in New Jersey.

The public hearing was opened at 6:10 p.m. There were no citizens present to speak regarding this request.

The public hearing was closed at 6:12 p.m.

2. Commissioner Jones made a motion to vacate a portion of an alley between Sub-Parcel #031-1155 and 030-1160, between North 7<sup>th</sup> Avenue and North 8<sup>th</sup> Avenue. The motion was seconded by Commissioner Eliades. The motion was approved with a vote of 5 to 0.
3. The City of Hopewell received a request from Bernard Jefferson, owner of 208 North 14<sup>th</sup> Avenue to vacate a portion of alley approximately 3,050 square feet located between North 14<sup>th</sup> and North 15<sup>th</sup> Avenue adjacent to Sub-Parcel #'s 030-0800, 030-0805, 030-0810, 030-0815, 030-0820, 030-0825, and 030-0811.

Mrs. Griffin gave an overview of the application and provided staff's recommendation, including Mr. Butler's, City Engineer, which was read aloud. The following was read for the record:

"I've reviewed this and penciled down my objections on the transmittal. I'm opposed to this proposal for many of the same reasons I've opposed this type of Alley Vacation in the past. This will lead to future access problems and create accessibility problems with pass-thru connections. It damages the property values of all those adjoining the Alley Right-of-Way. Who's to say what the future will bring, but closing this dedicated connective path that leads to the other neighboring public street connections is not a wise move and does nothing to benefit even the applicant's position. I will recommend denial for these reasons.

If others don't agree with me, then at a minimum I feel the alley should be closed in its entirety, or no sections at all. No fragmentation closings. This would require everyone bordering onto the alley right-of-way to accept the conditions of what they're giving up, which is access to the rear of their property via a right of access route."

Michael Mahaney, of the Ford Agency which manages the property for Mr. Jefferson was present to speak on the behalf of the owner.

The public hearing was opened at 6:20 p.m.

Mr. Mahaney believes the alley as requested by the owner should be vacated. He contends that the alley is not being used now. There are a total of nine units in each building. He believes that Mr. Jefferson has helped the area by purchasing dilapidated property. There is only one unit that is not currently rented.

Mr. Jefferson wants to put erect a fence as a deterrent from vandalism.

Commissioner Butterworth asked Staff if the vacation included the alley adjacent to West Broadway. He also asked if a fence would be placed there.

Mr. Mahaney responded that the owner would probably not put a fence at that location. He is more concerned with the area behind the units.

Commissioner Butterworth asked is the application for the protection of the property.

Mr. Mahaney responded yes.

Commissioner Eliades asked about the rent for each unit and the square footage. Mr. Mahaney answered \$700 a month and 1,200 square feet.

Mrs. Griffin informed the Planning Commission that the owner could erect a fence on his property without vacating an alley.

Commissioner Eliades asked what the opinion of overall staff is on this case. The Staff report advised that the opinion of the Planning Division was to recommended approval of the vacation. However, the City Engineer recommended denial.

Mrs. Griffin discussed Mr. Butler's concerns with the vacation but could not offer an opinion of overall staff because she was uncertain if Mr. Butler's comments pertained to the alley perpendicular to West Broadway and the 14<sup>th</sup> Avenue alley or if the Engineer's comments referenced only one of the alleys.

The Commissioners discussed the fact that the alleys are currently not being used due to obstructions such as trees. The Commissioners also commented that they are analyzing the vacation using present day conditions and not on what could take place in the future as referenced by Mr. Butler. After a lengthy discussion by Commissioners, Commissioner Jones made a motion to approve the alley vacation which will benefit the City and allow property owner to make improvements. The motion was seconded by Commissioner Butterworth. The motion was approved with a vote of 5 to 0.

4. A request to amend and reenact Article XIV-B, Tourist/ Historic District, Section J., Board of Architectural Review of the Hopewell Zoning Ordinance. This amendment would change the language referencing the number of members on the Architectural Review Board and the number of members needed for a quorum.

The public hearing was opened at 6:50 p.m. Mrs. Griffin explained the reason for Staff's request of the language change. In the past the language regarding the number of members required to hold a meeting and the amount of members present to constitute a quorum has been questioned. The City Attorney advised Staff to review all ordinance language that referenced a City Council appointed Board and Commission.

Seeing and hearing no citizens to speak regarding this matter, the public hearing was closed at 7:00 p.m.

A motion to approve the amendment, with changes to form by the City Attorney, was made by Commissioner Jones and seconded by Commissioner Butterworth. The motion was approved with a vote of 5 to 0.

Commissioner Jones asked if the amendment allowed for membership of three people.

Mrs. Griffin responded yes.

5. A request to amend and reenact Article XIX, Provisions for Appeal, Section A., Board of Zoning Appeals of the Hopewell Zoning Ordinance. This amendment would change the language referencing the number of members on the Board of Zoning Appeals from and the number of members needed for a quorum.

The public hearing was opened at 7:06 p.m. There were no citizens present to address the Commission.

Mrs. Griffin gave an overview of the application. This language is from the Code of Virginia. There was a discussion about the definition of membership.

A motion to approve the amendment, with changes to form by the City Attorney, was made by Commissioner Butterworth. The motion was seconded by Commissioner Jones. The motion was approved with a vote of 5 to 0.

The public hearing was closed at 7:13 p.m.

6. A request to amend and reenact Article IX, Downtown Central Business District (B-1), Section M., Downtown Design Review Committee of the Hopewell Zoning Ordinance. This amendment would change the language referencing the number of members on the Downtown Design Review Committee, and the number of members needed for a quorum.

The public hearing was opened at 7:14 p.m. There were no citizens present to address the Commission. There was a discussion of DDRC membership and the establishment of a quorum.

A motion to amend Article IX Section M DDRC membership to no less than 3 members, approved as to form by the City Attorney was made by Commissioner Jones. The motion was seconded by Commissioner Eliades. The motion was passed with a vote of 5 to 0.

### **UNFINISHED BUSINESS**

1. Update on Comprehensive Plan Update.

There was discussion about when the Planning Commission would meet with the consultant to discuss the Comprehensive Plan Update. It was concluded that the Planning Commission would first meet with the consultant and later hold a joint meeting with the City Council and the consultant to discuss the Plan.

### **NEW BUSINESS**

None.

### **REPORTS OF COUNCIL, BOARDS & COMMISSIONS**

1. City Council-Action Report

- Commissioner Wilde and Commissioner Jones both attended the City Council work session held in July to discuss the rezoning of 1100 and 1102 Maplewood Avenue. They provided an overview of the work session for the Commission.
- The City Council public hearing for this case will be held on September 8, 2015.
- New information from the staff was discussed at the work session. Staff no longer recommends removal of 1102 Maplewood Avenue from the historic district for two reasons. Maplewood Street- this portion known as the extension, was the area where African Americans lived in City Point. This structure is important to the history of African Americans during this time.

Additionally, clarification was provided regarding the references of “does not contribute to the district’s historic character” in the National Register of Historic Places Inventory-Nomination Form Discussion of ARB-1110 and 1102 Maplewood Avenue.

2. Board of Zoning Appeals-Action Report

- The BZA did not hold a meeting in July.

3. Architectural Review Board-Action Report

- City Council appointed four members to the ARB. They are now at full membership. At their July meeting, members approved a Certificate of Appropriateness to erect a new roof.
- Staff provided residents and property owners with the new design guideline books.
- Staff ordered historic plaques for homes in the district.

4. Downtown Design Review Committee-Action Report

- The DDRC will consider the design of the new police station at their next meeting. Staff provided the Planning Commission with a look at the most recent rendering and preliminary site plan.

**REPORT OF PLANNING COMMISSION MEMBERS**

No reports.

**REPORT OF DIRECTOR**

No report.

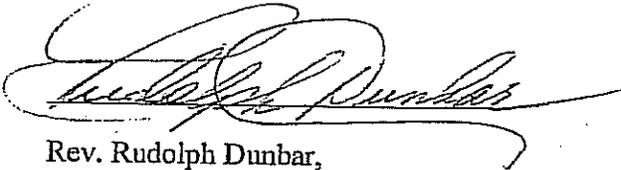
**ADJOURN**

A motion was made to adjourn the meeting at 8:20 p.m. by Commissioner Jones. The motion was seconded by Commissioner Eliades. The motion was passed with a vote of 5 to 0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tevya W. Griffin', written in a cursive style.

Tevya W. Griffin,  
Director of Development

A handwritten signature in black ink, appearing to read 'Rev. Rudolph Dunbar', written in a cursive style.

Rev. Rudolph Dunbar,  
Chairman

SENIOR CITIZENS ADVISORY COMMISSION  
City of Hopewell, VA 23860

The Hopewell Senior Citizens Advisory Commission held its monthly meeting at 10:05 a.m. on 4/21/15 at the Hopewell Community Center, Hopewell, VA with President Judy Wells presiding.

Members Present: June Goho, Jacqueline Shepperson and Judy Wells  
Members absent: Libbie Dragoo, Marie Matlock  
Committee Liaison Present: Tommy Wells, CDAAA  
Staff Member Present: Aaron Clay

The minutes of the March 17, 2015 were approved by unanimous vote.

Old Business:

Easter Basket Raffle

1. President Judy reported that we made \$36.00 from the Easter Basket Raffle. We had two members present to sell the tickets and it was a learning experience for them.

Good Morning Hopewell

1. Everything is in place to begin project but as of this date we have had no applications submitted.
2. President Judy and Aaron met with reporter from The Hopewell News after our meeting last month and gave her all the information she needed to write an article in the paper about the program. To date it has not been in the paper. Tommy Wells, Liaison is putting an ad on Channel 3 Comcast in Tri-City Area advertising the project and maybe this will get some response. Tommy is also meeting with the Publisher of The Hopewell News and will push him for the article to be put in the paper now and also give him the information about the Hall of Fame Banquet, May 16, 2015.

2015 Hall of Fame Banquet

1. Cost: The \$5.00 per person has now been changed to \$0.00 thanks to Tommy Wells addressing Hopewell City Council and requesting that they pay for the meals as we do not have a budget. Council directed Aaron Reidmiller, Director of Parks & Recreation, to see if he could find the money to pay for the meals. Tommy spoke with Aaron after City Council meeting and Aaron told him that he would find the money to pay for the banquet meals, so there will be \$0 cost to the attendees this year.
2. Minister – Rev. Rudolph Dunbar 1<sup>st</sup> Baptist Church of City Point has agreed to participate.
3. Speaker: Tommy is still waiting on reply from Mr. Rothrock, Va. Dept. of Aging and Rehabilitative and if he cannot speak, he assures us that he will have a Speaker.
4. Invitations: Libbie and President Judy will take care of all of the “special invitations”.
5. Nominees for “Hall of Fame” – Aaron had received 2 nominees for this honor. Both nominations were read and discussed. For the first time in a number of years we had 2 people who were so close and deserving in their qualifications.

June made a motion that we make, a one time only exception to our by-laws to accept both nominees as they were both equally deserving, for the 2015 Hall of Fame. 2<sup>nd</sup> by Jackie. Passed unanimously. Therefore we will have 2 women this year.

New Business:

None

President's Report:

President Judy made the suggestion that we change our meeting date for May as there may be some last minute things that we need to clear up before the banquet. It was suggested that we move the meeting up 1 week as the deadline for registration is May 11, 2015. This would give us time to help Aaron with the name tags and anything else that needs to be done. Those present thought this was a good idea as Good Morning Hopewell was getting off to a slow start and we were small. No vote was necessary so next meeting will be Wednesday, May 13, 2015.

Report from Tommy Wells, Liaison CAAA:

Crater is repairing 4 homes in Hopewell. They are using funds from the City of Hopewell along with monies from other sources to complete these homes. City Council has not voted to give Crater money to participate in this program for the next budget year. This program has helped persons who usually do not qualify for any of the other programs as their income levels are higher but they are still in great need.

Report from Aaron Clay, Recreation Department:

Aaron reported that Silver Slippers anticipated they would be ready to start in May in Hopewell. This is an exercise program for seniors. He will have more information on it later.

Next Meeting: May 13, 2015

Meeting was adjourned at 11:15a.m.

Judith W. Wells

Senior Citizens Acting Secretary

SENIOR CITIZENS ADVISORY COMMISSION  
City of Hopewell, VA 23860

The Hopewell Senior Citizens Advisory Commission held its monthly meeting at 11.15 a.m. on May 13, 2015 at the Hopewell Community Center, Hopewell, VA with President Judy Wells presiding.

Members Present: Libbie Dragoo, June Goho, Marie Matlock, Jacqueline Shepperson and Judy Wells  
Members absent: None  
Committee Liaison Present: Tommy Wells, CDAAA  
Staff Member Present: Aaron Clay

The minutes of the April 21, 2015 meeting were approved by unanimously vote after a motion by June and a 2<sup>nd</sup> by Jacqueline.

Old Business:

Good Morning Hopewell – no applications have been received  
2015 Hall of Fame Banquet – Speaker will be Mr. Herbert Bragg, Intergovernmental & Public Affairs for Hopewell, VA as Mr. Rothrock has been ill and is unable to attend. All badges for attendees have been done and the programs have been folded. President Judy asked all members to be at the banquet before noon if possible as help may be needed at the check-in desk or other places.

New Business: President Judy reminded members that we usually do not have a meeting in July and August. June made motion that we continue not having meeting in July and August and Marie 2<sup>nd</sup> the motion. After discussion it passed unanimously.

President's Report: none

Report from Tommy Wells, Liaison CAAA: none

Report from Aaron Clay: The Summer Guide publication has been sent out. He also said there would be two Friday movies at the park.

Next Meeting: June 16, 2015 at 10:00 a.m.

Meeting was adjourned at 12:07.

Libbie Dragoo, Secretary  
Senior Citizens Advisory Commission

SENIOR CITIZENS ADVISORY COMMISSION  
City of Hopewell, VA 23860

The Hopewell Senior Citizens Advisory Commission held its monthly meeting at 9 a.m. on June 16, 2015 at the Hopewell Community Center, Hopewell, VA with President Judy Wells presiding.

Members Present: Libbie Dragoo, June Goho, Marie Matlock, and Judy Wells  
Members absent: Jacqueline Shepperson  
Committee Liaison Present: Absent  
Staff Member Present: Aaron Clay

The minutes of the May 12, 2015 meeting were approved by a unanimous vote after a motion by June and a 2<sup>nd</sup> by Marie.

Old Business:

Good Morning Hopewell – discussed and will determine next step in September.

2015 Hall of Fame Banquet – About 75-80 in attendance with several councilors and the mayor present. All went well and President Judy will contact the Loyal Order of Moose (LOOM) to schedule the banquet at the LOOM next year on 5/14/16 at 12 Noon.

Officers: President Judy mentioned that renewal for their next term was up in October for several members. She asked that they return the letter they will receive from the City Clerk as soon as possible, as their membership and more commission members were needed. The election of officers for next year was discussed with no action taken.

New Business: None

President's Report: President Judy reminded members that there was no meeting in July and August.

Report from Aaron Clay: He reported a trip to Williamsburg after the meeting and a July trip to Smithfield. He was working on a program call Silver Sneakers. This program will be in conjunction with Medicare. He will also look into a boat trip and other suggestions.

Concerns of Commission: Council appointing members to commission.

Next Meeting: September 15, 2015 at 10:00 a.m.

Meeting was adjourned at 10 a.m.

Libbie Dragoo, Secretary  
Senior Citizens Advisory Commission

**EDA Meeting 8/31/15 @ 5:30**

**Present:** Ken Emerson, Scott Firestine, Lynda Frink, Bob Moore, Debbie Randolph, Tom Wagstaff

**Absent:** Elliott Eliades

**Staff Present:** Charles Dane, Assistant City Manager; Mr. Jacob Elder

**Others Present:** None.

**Called to order:** Meeting was held in the Second Floor Conference Room. Ms. Randolph called the meeting to order at 5:30.

**Approval of Agenda:** Agenda approved as distributed.

**Minutes:** Motion by Mr. Emerson to approve the minutes as amended. Second by Mr. Moore. Approved.

**Treasurer's Report:** EDA account as of 7/31/15 is \$1,134,499.57.

1. Ms. Randolph will request a formal contract from Doreen Creel Wood to act as the EDA's bookkeeper.
2. Mr. Firestine will meet with Ms. Wood to begin her services as the EDA's bookkeeper.

**Chairperson's Report:**

1. Ms. Randolph made a recommendation that the EDA add Mr. Dane to the EDA as a signatory. Ms. Randolph is working with the City Attorney, Mr. Calos, to prepare the language for the amendment to add Mr. Dane in the EDA's bylaws.
2. Business Legacy Program started. A press release announcing it was distributed. Other news sources are being contacted to help announce it. Applications will be coming in soon. The timeline is as follows start September 1, 2015 enrollment, October 1, 2015 deadline, November 1, 2015 award the grant.

**Update Assistant City Manager:** None.

**CLOSED SESSION:** To discuss matters related to business development not subject to open meeting requirements. Motion by Mr. Moore, second by Mr. Wagstaff.

Upon return to open session only matters discussed in were not subject to open meeting requirements. Upon a roll call vote: Scott Firestine, Yes. Ms. Frink, Yes. Yes. Mrs. Emerson, Yes. Mr. Moore, Yes. Deborah Randolph, Yes. Mr. Wagstaff, Yes.

**New Business:**

1. Ms. Randolph presented the Boppers funding proposal for consideration, at \$240,000 to begin business in Hopewell. Motion by Mr. Moore, Second by Mr. Firestine to execute a loan for \$240,000 from Virginia Commonwealth Bank in Hopewell for the project. Approved.

**Old Business:** None

**Action Register:**

1. Mr. Firestine to deliver and review account information to Ms. Doreen Creel Wood to begin bookkeeping. Due by 9/14/15.
2. Mr. Eliades launched the Legacy Business Program to start 9/1/15. Complete 8/31/15.
3. Ms. Randolph to request a contract from Ms. Doreen Creel Wood for bookkeeping services for the EDA. Due by 9/14/15.

**Next meeting:** 9/14/2015 in the City Conference Room.

**Adjourn:** Motion by Mr. Wagstaff to adjourn, second by Mrs. Frink second, adjourned.