

Work Session

CLOSED SESSION

CONSENT AGENDA

MINUTES

Hopewell Regional Wastewater Treatment Facility
Quarterly Commission Meeting
April 10, 2015

Members Present: Paul Tuck, Ashland
Mark Haley, City Manager
Dave Anderson, RockTenn
Kevin Keller, Honeywell
Tom Lacheney, Interim City Attorney

Member Absent: Christina Luman-Bailey, Chair
Doug Woodhouse, Virginia American Water Company

Others Present: Jeanie Grandstaff, HRWTF
Maxine Tinsley, HRWTF
Harold Walker, HRWTF
Matt Ellinghaus, HRWTF
Andrew Parker, Honeywell
Chris Tabor, Hazen and Sawyer

- 1) **Call to Order.** Acting Chair Mark Haley called the meeting to order at 9:30 AM on April 10, 2015. A quorum was present.
- 2) **Welcome to new Chair, Christina Luman-Bailey.** Since Chair Luman-Bailey was sick and could not attend the meeting this agenda item was postponed until the next quarterly meeting in July.
- 3) **Presentation to Departing Chair Wayne Walton and Commissioner David Fratarcangelo.** Commissioner Haley presented a plaque to Commissioner Fratarcangelo and thanked him for his years of service to the Commission. Commissioner Haley also presented a plaque and the Ed Hatch print "Nature and Business in Harmony" to departing Chair Wayne Walton in appreciation of his years of service as chairman of the HRWTF Commission.
- 4) **Review for Approval: Minutes from January 20, 2015 Meeting.** The minutes of the previous meeting in January were unanimously approved after a motion from Commissioner Anderson, seconded by Commissioner Tuck.
- 5) **Citizen Communication.** There was no communication from citizens at this meeting.
- 6) **Staff Reports.**
 - a) **Safety and Compliance.** Jeanie Grandstaff briefed the Commission on the status of plant safety and compliance indicating that there have been no accidents thus far in 2015. In addition, the plant is in compliance with all permits thus far in 2015.

- b) **Regulatory and Enforcement.** Matt Ellinghaus briefly reviewed the April 10, 2015 Regulatory Affairs Report, which is attached as a part of these minutes. The Commission discussed the continuing negotiations with EPA to settle the NOV issued in 2010. The cost of negotiations have exceeded budgeted amounts of \$180,000 in FY 14-15. It was suggested that HRWTF contact Senator Warner or Kaine to see if they can assist in bringing resolution to this issue.

Mr. Ellinghaus also briefed the Commission on the progress with obtaining ammonia permit limits from DEQ. DEQ accepted Clifton Bell with Brown and Caldwell's analysis of the water quality data used to develop the waste load allocation of 14,407 pounds per day. In order to allocate the accepted waste load allocation between HRWTF and Honeywell, a meeting was held with DEQ on April 8, 2015 to discuss the concept of bubbling ammonia loadings with Honeywell and sharing the Gravelly Run waste load allocation in terms of permit compliance. Neither HRWTF nor Honeywell would violate its permit limitation unless the total Gravelly Run allocation was exceeded. DEQ seemed to be agreeable to this permitting approach but needs to discuss the concept further with DEQ headquarters. DEQ Piedmont Regional Office plans to respond by the end of May.

Mr. Ellinghaus pointed out that Vireol Bioenergy is having VPDES permitting issues with DEQ and at present, HRWTF is providing wastewater treatment for process water, cooling, and stormwater. Currently Vireol is discharging approximately 400,000 gallons per day, with anticipation that this will discontinue in approximately 6 months when their VPDES permit is reissued.

- c) Maxine Tinsley, HRWTF Business Manager reported on the current budget status for the recent quarter and the year-to-date update. Her report is included as a component of these minutes. She also reported that miscellaneous revenues currently total \$613,030.
- d) Harold Walker, HRWTF Operations and Maintenance Manger reported on the status of the Incinerator Scrubber and Ash Handling Facilities stating that the scrubber has been purchased and a construction contract issued. Completion of scrubber installation is expected by November 2015. Staff will begin the review of 90% engineering design of the ash handling facilities on April 27. Completion of this project is expected in March 2016 when the SSI regulations become effective.
- 7) **Review for Approval FY 2015-2016 Operating Budget.** Maxine Tinsley presented the budget summary to the Commission. Her presentation is included as a part of these minutes. As a part of the labor costs, Jeanie Grandstaff outlined proposed organizational changes in the Operations and Maintenance Division to address issues created with retirements, retention, and succession planning. By reclassifying some existing positions, the reorganization would not increase the current overall number of personnel. In order to prepare for the operation of the phase 2 nitrogen reduction facility, the budget is proposing to increase personnel in FY 15-16 with 1 mechanic and 1 electrical and instrumentation technician to allow new personnel to see first-hand how the nitrogen reduction facilities are being installed. This would increase labor from 46 full time employees to 48.

To deal with retention and recruitment, Matt Ellinghaus outlined the career ladder steps that staff has developed to provide for personal and professional growth as well as increases in

salary. Five step career ladders were developed for laboratory, maintenance, electrical/instrumentation, and operator positions. There is a 5% raise between each step and the program will start on July 1, 2015. An additional \$75,000 was included in the budget to fund the anticipated salary increases.

Maxine Tinsley provided an overview of the existing billing formulas. Jeanie Grandstaff reviewed the formula developed in July 2014 and included in the second supplement agreement to allocate the O&M costs of the phase 2 nitrogen reduction project. Chris Tabor with Hazen and Sawyer provided an overview of the scope of work included in the task order to develop a new rate or formula for re-allocating all the plant O&M costs. Hazen and Sawyer plans to partner with Raftelis in developing a more simplified approach to billing plant costs. The presentation on billing costs is incorporated as a part of these minutes. Commissioner Haley requested that, as part of the study, Raftelis should also evaluate the cost of another entity becoming a member of the Commission. The cost of the Hazen and Sawyer/Raftelis study is included in the budget at a cost of \$131,000. This will revise the estimated cost to include the additional costs for evaluation of new member costs.

Based on the information provided, the Commission unanimously approved the O&M budget as presented after a motion by Commissioner Anderson, seconded by Commissioner Tuck.

Maxine Tinsley then presented the 5 year capital budget. A total of \$3.1 million in capital costs is proposed for FY 15-16. The cost of the scrubber and ash handling facilities (\$1.8 million) was approved by the Commission in 2014 with costs paid from FY 13-14 miscellaneous revenues. After a motion by Commissioner Lacheney, seconded by Commissioner Anderson, the Commission unanimously approved the 5 year budget and approved using FY 14-15 miscellaneous revenues to cover the remaining \$1.2 million portion of FY 15-16 capital costs and if there is not enough miscellaneous revenues to cover the entire \$1.2 million, the remaining capital costs are to be allocated to the Commission members using the capital method as outlined in Section B.4. of the 1995 HRWTF Agreement.

- 8) **Appropriation Request Proposal for Atmospheric Vaporizers.** Harold Walker presented the appropriation request for approval of the installation of the atmospheric vaporizers which were included as a part of the FY 15-16 capital budget. With approval of the capital budget, the Commission unanimously approved installation of the atmospheric vaporizers.
- 9) **Phase 2 Project Construction Status Update.** Matt Ellinghaus reported that site development was continuing and the soil surcharge was ongoing. Design is nearing completion with a 90% review workshop scheduled for April 23, 2015. Preparations are being made and permits obtained to begin the early concrete work on the chlorine contact tank structure.
- 10) **Preliminary Ammonia Limitations.** This topic was discussed under Matt Ellinghaus Regulatory and Enforcement Report.
- 11) **Renaming of HRWTF.** Jeanie Grandstaff explained that the wastewater industry is looking at renaming itself since wastewater is being re-used and/or recovering resources or energy. Therefore, she plans to evaluate a new name for Hopewell Regional Wastewater Treatment Facility. It was the consensus of the Commission that a new name should be evaluated.

- 12) **Dates for Future Quarterly Commission Meetings.** Jeanie Grandstaff explained that Chair Luman-Bailey teaches on Tuesday and Thursday and therefore, meetings would need to be scheduled on a Monday, Wednesday or Friday. Since Chair Luman-Bailey was not present at this meeting, this agenda item was tabled until the next meeting. Ms. Grandstaff will submit a Doodle Poll to the members to select a date for the July meeting.
- 13) **Adjourn.** There being no further business, Commissioner Haley adjourned the meeting at 12:25 PM after a motion from Commissioner Lachenev, seconded by Commissioner Anderson.

Minutes Approved at the July 20, 2015 Meeting

Hopewell Regional Wastewater Treatment Facility
Quarterly Commission Meeting
April 10, 2015
9:30 a.m.
Gravelly Run Training Center
AGENDA

- 1) Call to Order Christina Luman-Bailey, Chair
- 2) Welcome to new Chair, Christina Luman-Bailey Jeanie Grandstaff & Commissioners
- 3) Review for Approval: Minutes from January 20, 2015 meeting Christina Luman-Bailey, Chair
- 4) Presentation to Departing Chair Wayne Walton and Commissioner David Fratarcangelo Christina Luman-Bailey, Chair
- 5) Citizens Communication 5 Minutes Each
- 6) Staff Reports
 - a) Safety and Compliance Jeanie Grandstaff
 - b) Regulatory and Enforcement Matt Ellinghaus
 - c) Business Report Maxine Tinsley
 - d) Status of Capital Projects: Incinerator Scrubber & Ash Handling Facilities Harold Walker
- 7) Review for Approval FY 2015-2016 Operating Budget Maxine Tinsley
 - a) Operations and Maintenance Reorganization Jeanie Grandstaff
 - b) Career Ladders Matt Ellinghaus
 - c) Overhaul of the O&M Cost Allocations and 1995 Agreement Maxine Tinsley and Chris Tabor, Hazen & Sawyer
 - d) 5 Year Capital Improvement Budget Maxine Tinsley
- 8) Appropriation Request Proposal for Atmospheric Vaporizers Harold Walker
- 9) Phase 2 Project Construction Status Update Matt Ellinghaus
- 10) Preliminary Ammonia Limitations Jeanie Grandstaff
- 11) Renaming of HRWTF Jeanie Grandstaff
- 12) Dates for Future Quarterly Commission Meetings Christina Luman-Bailey
- 13) Other Discussion
- 14) Adjourn

Hopewell Regional Wastewater Treatment Facility
Quarterly Commission Meeting
January 20, 2015

Members Present: Wayne Walton, Chairman
Doug Woodhouse, Virginia American Water
Paul Tuck, Ashland
Mark Haley, City Manager
Dave Anderson, RockTenn
Fred Harry, Proxy for Honeywell

Member Absent: David Fratarcangelo, City Attorney
Kevin Keller, Honeywell

Others Present: Jeanie Grandstaff, HRWTF
Maxine Tinsley, HRWTF
Harold Walker, HRWTF
Bill Tiller, HRWTF
Bryant Wray, HRWTF
Matt Ellinghaus, HRWTF
Andrew Parker, Honeywell
Russell Mait, Evonik

- 1) **Call to Order.** HRWTF Commission Chair Wayne Walton called the meeting to order at 9:30 AM on January 20, 2015. Commission Keven Keller provided a proxy for Fred Harry to act as Honeywell's delegate at this meeting. A quorum was present.
- 2) **Employee of the Year.** Chairman Walton presented Bryant "Scooby" Wray with the 2014 Employee of the Year Award. Mr. Wray has been employed with HRWTF since March 1987. He has worked as an operator at the regional plant before moving to the primary plant. Once the primary plant closed, he began working in the HRWTF maintenance department as a plant mechanic responsible for the City's pumping stations. He has demonstrated an ability to learn and adapt to new areas and equipment and the maintenance it requires and is a team player. The Commission joined the Chairman in thanking Scooby for his efforts.
- 3) **Adoption of Resolution Recognizing Commission Service by Jerry Stokes, former Commission Chair.** Chairman Walton presented a resolution recognizing Jerry Stokes service as former Commission Chairman. A copy of the resolution is attached as a part of these minutes. After a motion by Commissioner Haley, seconded by Fred Harry, the Commission unanimously approved the resolution and directed Jeanie Grandstaff to have the resolution framed and presented to Mr. Stokes family.
- 4) **Review for Approval: Minutes from October 21, 2014 and December 8, 2014 Meetings.** The minutes of the previous meetings held on October 21, and December 8, 2014 were unanimously approved after a motion for Commissioner Haley, seconded by Commissioner Anderson.

- 5) **Acknowledgement of Appreciation to Former Commissioner Ed Daley.** Chairman Walton reported that a plaque and the Ed Hatch print "Nature and Business in Harmony" were prepared for former Commissioner Daley in appreciation of his service on the Commission. However, Dr. Daley was unable to attend the January 20, 2015 meeting and would pick up the items from HRWTF at a later date.
- 6) **Citizen Communication.** There was no communication from citizens at this meeting.
- 7) **Staff Reports.**
 - a) **Safety and Compliance.** Jeanie Grandstaff briefed the Commission on the status of plant safety and compliance indicating that there was one accident and no lost time accidents during 2014. The plant did experience several violations in 2014: ammonia monthly average in February and total suspended solids (TSS) monthly and weekly average in December. Ms. Grandstaff explained that the cause of the December TSS violation was due to replacement of the computer drives on the centrifuges and the breakdown of the second centrifuge, which caused solids to build up in the plant and eventually discharge through the effluent. The broken centrifuge was sent out for emergency repairs at a cost of \$92,000. Since these repairs were not included in the budget, funding for the repairs was taken from miscellaneous revenues.
 - b) **Regulatory and Enforcement.** Matt Ellinghaus briefly reviewed the January 20, 2015 Regulatory Affairs Report, which is attached as a part of these minutes. The Commission discussed EPA air pollution control group's concern that the phase 2 nitrogen reduction project could affect the MACT emissions for hazardous air pollutants. It was suggested that Hopewell's congressional delegation may need to become involved if EPA causes a delay in the phase 2 project.

Mr. Ellinghaus pointed out that the cost of the incinerator ash handling facilities estimates have increased from \$600,000 in 2012 to \$1.2 million based on recent engineering. Engineering is incomplete and solicitation for bids will not be ready for several months. The Commission was concerned about the increase in costs and asked staff how to communicate increases in capital costs. Commissioner Haley suggested that a procedure for how to report cost changes be discussed at the upcoming budget work session.
 - c) Maxine Tinsley, HRWTF Business Manager reported on the current budget status for the recent quarter and the year-to-date update. Her report is included as a component of these minutes. She also reported that in the first half of FY 2014-2015, miscellaneous revenues totaled \$212,117.
 - d) Harold Walker, HRWTF Operations and Maintenance Manger reported on the status of the Incinerator Scrubber and Ash Handling Facilities stating that the scrubber has been purchased and installation of the equipment is in the process of soliciting bids. The ash handling facilities are still in the process of design.
- 8) **Phase 2 Project Construction Status Update.** Matt Ellinghaus reported that site clearing had begun on the project, the post aeration equipment (oxycharger) was installed and would be operational by the end of January, 60% design review was complete, and concrete work should

begin in March. Jeanie Grandstaff mentioned that she had contacted the Governor's office to see if he is available for a ground breaking ceremony in March.

- 9) **Overhaul of the O&M Cost Allocations and 1995 Agreement.** Jeanie Grandstaff reminded the Commission about the Hazen and Sawyer proposal to have Raftelis review O&M costs and begin and evaluation of how to restructure and allocate those costs among the Commission members. The cost of the study is estimated at \$131,000. After discussion, it was the consensus of the Commission to continue discussion as a part of the budget work session meeting to be scheduled in March. The Commission requested that Ms. Grandstaff send the members a copy of the Hazen and Sawyer task order which outlines the scope of work for the study.
- 10) **Evaluation of Future Nitrogen Reduction.** Jeanie Grandstaff requested the Commission to consider budgeting some monies to study the continuation of nitrogen reduction in order to be prepared for future reduction in nitrogen limitations. Ms. Grandstaff stated that it had taken 20 years of study and discussion to reach a decision on phase 2 and suggested that the Commission may want to begin consideration of technical alternatives. The consensus of the Commission was to wait until the phase 2 project was completed.
- 11) **Next Commission Meeting.** The next Commission meeting is April 21, 2015 at 9:30 AM.
- 12) **Adjourn.** Chairman Walton adjourned the meeting at 11:00 AM. After a motion from Commissioner Haley, seconded by Commissioner Tuck.

Regulatory Affairs / Technical Services

Quarterly Summary

- Title V Permit
 - 2007 Clean Air Act Audit, April 2009, and December 2010 NOVs. A draft consent decree was received on Monday, January 13, 2014. Staff, consulting engineer, and air attorney continue to negotiate terms of a consent decree. At the present time negotiations are centered on how to measure UNOX operation compliance with the MACT standards. Negotiations are ongoing through a series of conference calls.
 - The Title V permit was reissued on October 2, 2014. Annual DEQ inspection/audit was conducted on November 19-20, 2014. No major issues were identified. DEQ Inspection Report was received on March 20, 2015 and indicated full compliance.
 - Sewage Sludge Incinerator Rules. Installation of a new scrubber and ash handling facilities are necessary to meet the new rules by the deadline date of March 21, 2016. The scrubber has been designed and purchased and construction contract awarded. Construction should begin in May 2015. Ash Handling Facility design is at 90% with a design review meeting scheduled later this month.
- VPDES Permit
 - Violations. There have been no permit violations in 2015.
 - The VPDES permit expired on September 30, 2013. The permit application was submitted to DEQ, as required, during the first week in March 2013. The application was deemed complete. Clifton Bell with Brown & Caldwell provided DEQ with a method for using the water quality study data to determine the ammonia waste load allocation for Gravelly Run. DEQ accepted Brown & Caldwell's "Recommended pH Bias Adjustment and Ammonia Wasteload Allocation for Gravelly Run" and the 14,407 lb/d of ammonia acute WLA. This allocation has resulted in a proposed HRWTF permit limit of 25.8 mg/l Daily Maximum and of 17.2 mg/l Monthly Average. As proposed in the draft permit, these limits would not go into effect until January 1 of the year following issuance of the CTO for Phase II. HRWTF and Honeywell staff met with DEQ on April 8, 2015 to continue the conversation and proposed an ammonia "bubble" permit approach for the Gravelly Run ammonia allocation to allow for more flexibility between HRWTF and Honeywell while still meeting the 14,407 acute ammonia WLA. DEQ is considering the idea and discussing it internally. A follow up meeting will be scheduled for late May.
 - Section 308 Request from EPA. During the past quarter, HRWTF has received no further requests from EPA for information. The 2014 annual pretreatment report was submitted to EPA as required.
- Storm Water Permit. DEQ developed a new industrial storm water general permit which was effective in July 2014. Review of the new general permit indicates that the storm water monitoring requirements will be much more onerous than the current permit. New permit was received on August 20, 2014 and includes sampling at each outfall for total nitrogen, total phosphorus and total suspended solids. The SWPPP is being updated as required and the first round of sampling was conducted and submitted. Hazen & Sawyer has conducted a storm water audit, which is under review, to see what would be needed to qualify for the "No Exposure" certification and eliminate the storm water permit.
- Environmental Management System (EMS). HRWTF submitted its E3 annual report on April 1, 2015, although, we have been told that when the new permit is issued, we will no longer have E3 status due to the number of violations that occurred and enforcement actions taken against HRWTF over the past few years.

HRWTF Commission Meeting
April 10, 2015

- Nutrient Issues
 - Nutrient General Permit. The projected average total nitrogen discharged for 2015 is currently 2.27 million pounds compared to the permit limit of 1.83 million pounds/year. The annual average concentration through the end of the first quarter is 27.7 mg/l. These numbers are higher than expected due to unusually higher loadings for January. We expect these number to come down during the year and be in line with our historical averages.
 - Water Quality Improvement Fund Grant Agreement for Denitrification. The 2001 grant agreement was modified to require an effluent Total Nitrogen annual average concentration of 24 mg/l and allows for a 10% exceedance to 26.4 mg/L. As stated above, the average total nitrogen discharged through the first quarter of 2015 is 27.7 mg/l.
 - The Nutrient Exchange Association. Beginning in 2011, HRWTF and Honeywell nutrient credit agreement requires HRWTF to purchase nitrogen credits from Honeywell at one-half The Exchange credit price. HRWTF projects that it will need 158,816 credits for 2015.
 - Water Quality Study. A final report with the results of the water quality study was submitted to DEQ in November 2013. As stated earlier, DEQ has accepted Brown & Caldwell's "Recommended pH Bias Adjustment and Ammonia Wasteload Allocation for Gravelly Run" and the 14,407 lb/d of ammonia acute WLA. This allocation has resulted in a proposed permit limit of 25.8 mg/l Daily Maximum and 17.2 mg/l Monthly Average. As proposed, these limits would not go into effect until January 1 of the year following issuance of the CTO for Phase II.
 - Chesapeake Bay and James River TMDL. Some of the initial findings of the James River chlorophyll study on the tidal freshwater James are:
 - Internal recycling rates including sediment fluxes in the James are a greater source of nutrients than external sources.
 - The phytoplankton community loses diversity at a much lower than expected chlorophyll-a concentration which makes the concept of a balanced phytoplankton community more relevant to the chlorophyll-a criteria development/reevaluation.
 - The toxin microcystin has not been observed above 4.5 ug/L compared to the World Health Organization drinking water guideline of 6 ug/L. And the level of microcystin in crab is not deemed to present a significant human health risk.
 - Deleterious effects of the harmful algae, *Microcystis aeruginosa*, occur only at higher concentrations than have been observed in the upper James River estuary.

The modeling team is in the process of incorporating the 2011-2013 data into the models which will be very beneficial for model calibration/validation. DEQ is reviewing the technical basis for the existing James River chlorophyll-a criteria and there is some discussion on potential changes to the assessment method by including a biological reference curve or possible expansion of the assessment period from 3 years to 5 or 6 years. Final adoption of revised standards, if needed, is scheduled in 2017.

- Nitrogen Reduction Alternatives Evaluation and Segregated Treatment
 - Phase 2. Based on the signed comprehensive agreement, Hopewell Nutrient Partners has begun the project. MBBR media has been purchased at a cost of \$4 million to offset anticipated cost increases and saved the project \$635,000 in additional costs. Nine pre-construction meetings have been held. The 60% design review workshop was held on December 16-17, 2014. All necessary permits have been issued. Design is nearing completion and a 90% review workshop is scheduled for April 23, 2015. Site work continues and preparations are being made to begin early concrete work on the chlorine contact tank structure.
 - Water Quality Improvement Fund Grant Agreement for Phase 2 Nitrogen Reduction. HRWTF is submitting pay request to DEQ as invoices are received. The additional \$5 million grant from the

HRWTF Commission Meeting
April 10, 2015

General Assembly, has been expended and funds are now being withdrawn from the VRA loan monies in addition to cash payments by RockTenn and Honeywell. The total grant amount spent through March is \$14,255,000 with a total project amount of \$16,008,587.

- ♦ Pretreatment
 - Due to process and VPDES discharge problems and permitting issues, Vireol Bioenergy continues to discharge all site flows to HRWTF. The total flows to HRWTF are averaging 400,000 gallons/day and will continue until the Company's VPDES permit is reissued. HRWTF is working with Vireol and DEQ and anticipates that the VPDES permit will be reissued in approximately 6 months when Vireol's flow should return to normal levels.
- ♦ Sanitary Sewer System
 - Regular sewer point repairs and lining work continues. CCTV work is beginning in 3 previously unevaluated sub-basins and future rehab plans are being developed based on the CCTV work. Engineering work is beginning for sewer line stabilization at Carter Woodson Elementary School.
- ♦ Lab Certification
 - HRWTF's lab certification was re-issued in June 2014. Lab re-certification fees are \$4500.

HRWTF had several corrective actions required as a result of the laboratory inspection in November 2013. Most of those corrective actions have been completed except for the issues related to the CBOD blank data. Staff implemented many different actions and worked with DCLS to correct the deficiencies to maintain full lab certification. A new BOD analyzer was installed to assist in correcting the CBOD deficiencies.

Certification for Total Solids (TS) analysis may be revoked. Two failed PT tests have been conducted with unsuccessful corrective actions. Began contracting out TS samples for analysis in January pending DCLS review and recommendations. No response from DCLS to date and staff continues to evaluate test methods, corrective actions, and future lab workloads.

HRWTF Commission Meeting
April 10, 2015

Milestones in the upcoming timeline
(Italics text indicates actions predicted from a strategic analysis of available information):

2015

- *VPDES Permit Effective – late 2015*
- Nitrogen Reduction Project - Final Design Complete - June
- Begin Installation of Pollution Control Equipment to Meet SSI MACT Rule – March/April
- Nitrogen Reduction Project– Construction - Ongoing
- *DEQ James River Chlorophyll Study ends*
- Complete Installation of Scrubber to Meet SSI MACT Rule – November

2016

- Complete Installation of Ash Handling Facility to Meet SSI MACT Rule – February
- Laboratory Recertification Due -- June
- Nutrient General Permit Re-application Due – July
- *DEQ establishes final TN limits for James River dischargers based on chlorophyll study results*
- Nitrogen Reduction Project - Construction
- Comply with SSI MACT Rule – March
- *New EPA Ammonia Criteria Adopted*

2017

- Nutrient General Permit Effective – January
- *Nitrogen Reduction Project Start-up - February*
- *Grant Agreement Compliance Due*

2018

- Stormwater Permit Application Due - December

2019

- *Stormwater Permit Reissued*
- Title V Permit Application Due – March
- *VPDES Permit Application Due*
- *Title V Permit Reissued*

2020

- *VPDES Permit Reissued*

HOPEWELL REGIONAL WASTEWATER TREATMENT FACILITY
BUDGET PERFORMANCE REPORT
PRELIMINARY REPORT

FY 2014-2015	Jan 1 to Mar 31 3rd Qtr			YTD FY 14-15			Total Budget	Available Balance Percentage
	Actual	Budget	%	YTD FY 14-15	Budget	%	BUDGET	%
Salaries	618,722	654,992		2,010,521	2,036,142		2,837,031	
Benefits	236,657	262,912		732,064	765,325		1,160,819	
TOTAL LABOR	855,379	917,904	93.2%	2,742,585	2,801,467	97.9%	3,997,850	31.4%
Power	384,873	381,250		974,512	1,016,667		1,525,000	
Fuel	72,946	75,000		183,450	200,000		300,000	
TOTAL ENERGY	457,818	456,250	100.3%	1,157,962	1,216,667	95.2%	1,825,000	36.6%
OTC	5,460	33,750		121,215	130,000		175,000	
Hypochlorite	141,480	125,000		440,565	375,000		500,000	
Lime	0	0		0	0			
Polymer	137,358	128,000		260,910	256,000		320,000	
Defoamer	3,740	3,333		3,740	6,666		10,000	
Phosphoric	8,960	13,750		24,262	36,667		55,000	
TOTAL CHEMICALS	296,998	303,833	97.8%	850,692	804,333	105.8%	1,060,000	19.7%
Maintenance Supply	162,226	102,500		532,212	293,333		430,000	
Contract Maintenance	155,059	122,750		439,565	362,333		526,000	
Interceptor Maintenance	1,317	3,750		6,284	10,000		15,000	
TOTAL MAINTENANCE	318,602	229,000	139.1%	978,062	665,667	146.9%	971,000	-0.7%
Utilities	33,310	24,850		66,971	66,667		99,500	
Other Supplies	117,801	65,875		242,677	186,167		274,000	
Consulting	229,014	117,106		404,001	312,283		468,425	
Administration	23,647	22,375		99,878	249,667		276,500	
Ash Disposal	18,857	33,750		60,517	90,000		135,000	
Legal Services	54,732	25,000		54,732	66,667		100,000	
TOTAL MISCELLANEOUS	477,361	288,956	165.2%	928,774	971,650	95.6%	1,353,425	31.4%
GRAND TOTAL	2,406,158	2,195,944	109.6%	6,658,076	6,459,784	103.1%	9,207,275	27.7%

CAPITAL EXPENDITURES

Ordinary Capital Expenditures:

Per HRWTF Agreement, a fixed allocation of all capital costs less than \$500,000:

User	Rate
City	11.71%
Honeywell-Hopewell	7.90%
Honeywell-Churchill	1.17%
Ashland	30.58%
RockTenn	42.97%
VAWCO	5.67%
Total	100.00%

FUTURE COST ALLOCATIONS

All Capital & New Nitrogen-Reduction Program Costs

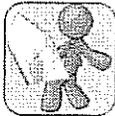
DEBT SERVICE

User	Centrifuge	Denile Project	Post Aeration	Phase 2 Nitrogen Reduction
City of Hopewell	16.43%	10.00%	14.06%	4.10%
Honeywell Hopewell	14.06%	35.00%	14.42%	71.20%
Honeywell Churchill	0.20%	1.00%	0.41%	0.00%
Ashland	10.72%	37.00%	12.74%	11.00%
RockTenn	51.76%	14.00%	50.50%	11.90%
VAWCO	4.84%	3.00%	7.27%	0%
TOTALS	100.00%	100.00%	100.00%	100.00%

- ### Allocation Methodology Scenarios Considered
- #1 Phase II costs applied to existing billing framework
 - #2/#3 Existing billing framework adding Phase II O&M costs based on nitrogen species (i.e. options)
 - #4 Phase II costs applied to Phase II Plant Influent, then historic approach
 - #5 Phase II costs applied based on Phase II Capital Cost Percentages
 - #6 Percentages were applied from prior work at another site that investigated O&M costs per unit process

Administrative Fees

- Per the HRWTF Agreement, fees paid by the Manufacturers to the City comprising of a lump sum of \$100,000 plus 0% of the Manufacturers' share of S&W
- Each Manufacturer's share is based on their proportionate share of O&M costs



- ### Nitrogen Reduction Costs
- Method 3a approved by Commission July 9, 2014
 - Included in Second Supplement Agreement
 - O&M costs directly monitored for
 - Labor
 - Power
 - Chemicals
 - Maintenance
 - Allocated based on total nitrogen contribution by user

Method 3A Approved and Included in Second Supplement Agreement

Billing Methodology: 3A
 Billing Methodology: 3B
 Billing Methodology: 3C

Cost Category	Operation Cost	Capital Cost	Flow	3A	3B	3C
Electricity	\$ 12,113,770.00	\$ 142,000.00	100	100	100	100
Water	\$ 1,343,893.23	\$ 754,703.15	100	100	100	100
Chemicals	\$ 1,128,242.43	\$ 752,148.53	100	100	100	100
Fuel	\$ 221,595.21	\$ -	100	100	100	100
Air Demand	\$ 181,262.81	\$ -	100	100	100	100
Sludge	\$ 80,878.84	\$ -	100	100	100	100
Gen Operations	\$ 71,182.43	\$ -	100	100	100	100
Contracting	\$ 44,234.70	\$ -	100	100	100	100
Permit	\$ 383,484.38	\$ 150,000.00	100	100	100	100
1 TOTAL	\$ 1,211,117.41	\$ 1,062,851.23	100	100	100	100
2014 Cost (\$100,000,000)	\$ 124,411,740	\$ 106,285,123	100	100	100	100

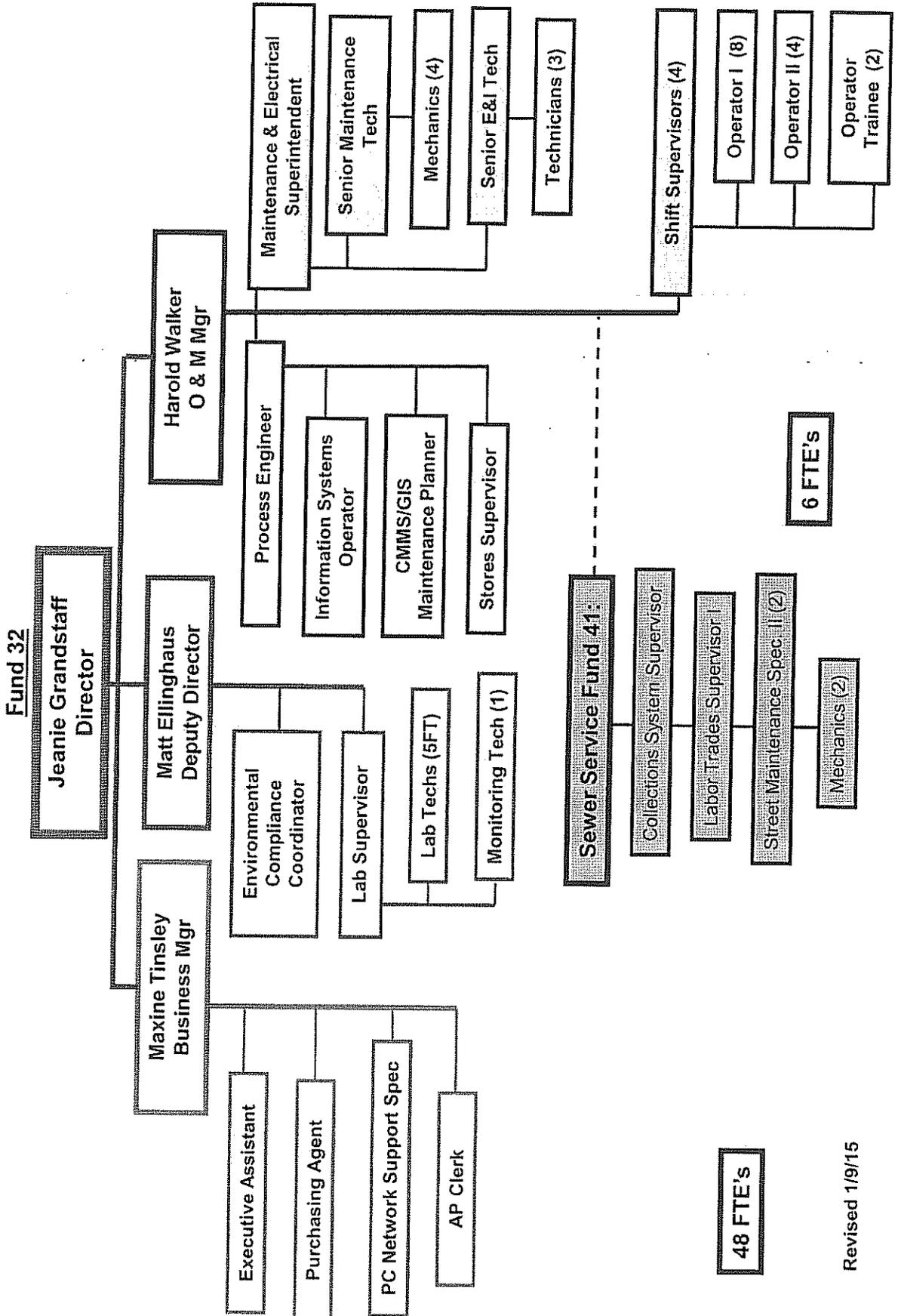
- ### Proposed O&M Cost Allocation Study Scope
- Hazen and Sawyer and Raffels effort
 - Incorporates two models
 - Wastewater Process (BioWin)
 - Cost Allocation
 - Process Model
 - Based on historic data
 - Determine current and future loads and removal per process
 - Estimates chemical and energy use
 - More equitable approach

- ### Effect of Cost Allocation Method
- Increases complexity of current billing formula
 - O&M billing difficult to understand
 - May not be the most equitable method to allocate costs
 - Need a more simplified method for billing
 - Agreement 20 years old - needs updating

- ### Study Outline
- Hazen and Sawyer will develop BioWin process model to determine cost for each unit process
 - Raffels will develop cost model
 - Cost model will be used to develop appropriate rate schedule based on process
 - Groups cost by function (process)
 - Calculates unit cost per pound pollutant (BCD, TSS, TN, etc.) removed

- ### Option to Consider
- In 2014 Commission expressed desire to review Billing Formulas
 - Hazen and Sawyer proposed O&M Cost Allocation Study
 - Cost of study = \$131,000
 - Length of study = 7 months

Hopewell Regional Wastewater Treatment Facility



48 FTE's

6 FTE's

Revised 1/9/15

HRWTF
FY15-16 PROPOSED BUDGET

CATEGORY	FY 13-14 Actual	FY 14-15 Budget	YTD thru 02/28/15	FY 14-15 FORECAST	PROPOSED FY 15-16	FY 15-16 <OR> FY 14-15 4CAST
Salaries	2,512,242	2,663,731	1,622,811	2,393,800	2,675,000	14.62%
Over-Time	191,113	168,300	146,981	200,000	173,500	-13.25%
Temporary Hire/Part Time	14,209	5,000	35,811	45,000	45,000	0.00%
Bonuses/Licenses	4,188	3,500	180	180	2,500	1288.89%
Tool Allowance	825	825	413	825	1,275	54.55%
Benefits	996,417	1,156,494	654,153	1,068,000	1,130,000	5.81%
TOTAL	3,718,994	3,997,850	2,460,350	3,647,805	4,027,275	10.40%
ENERGY						
Electricity	1,514,333	1,525,000	849,992	1,500,500	1,500,500	0.00%
Fuels	357,620	300,000	177,302	300,000	300,000	0.00%
TOTAL	1,871,953	1,825,000	1,027,295	1,800,500	1,800,500	0.00%
CHEMICALS						
Other Treatment Chemicals	246,139	175,000	118,266	175,000	175,000	0.00%
Hypochlorite	540,676	500,000	393,410	550,000	550,000	0.00%
Polymer	370,656	320,000	207,090	320,000	320,000	0.00%
Defoamer	11,220	10,000	3,740	15,000	15,000	0.00%
Phosphoric	44,358	55,000	24,262	55,000	70,000	27.27%
TOTAL	1,213,049	1,060,000	746,769	1,115,000	1,130,000	1.35%
MAINTENANCE						
Contract Maintenance	399,307	526,000	327,614	565,000	563,500	-0.27%
Maintenance Supplies	479,316	430,000	354,860	505,000	435,000	-13.86%
Interceptor	13,069	15,000	6,122	15,000	15,000	0.00%
TOTAL	891,693	971,000	688,596	1,085,000	1,013,500	-6.59%

HRWTF
FY15-16 PROPOSED BUDGET

CATEGORY	FY 13-14 Actual	FY 14-15 Budget	YTD thru 02/28/15	FY 14-15 FORECAST	PROPOSED FY 15-16	FY 15-16 <OR> FY 14-15 4CAST
Loss on Inventory	63,306	0	106,362	106,362	0	-100.00%
TOTAL W/MAINT	954,999	971,000	794,958	1,191,362	1,013,500	-14.93%
UTILITIES						
Water	89,785	80,000	49,381	86,000	86,000	0.00%
Telephone	8,411	8,500	2,991	8,000	8,000	0.00%
Dumpster	11,031	11,000	4,985	8,500	8,500	0.00%
TOTAL	109,227	99,500	57,357	102,500	102,500	0.00%
SUPPLIES						
Vehicle Supplies	50,903	52,000	34,267	52,000	52,000	0.00%
Janitorial Supplies	6,947	6,500	5,041	7,500	7,500	0.00%
Misc. Expense	2,957	4,500	6,708	10,000	4,000	-60.00%
Non-Capital Equipment	36,170	25,000	17,683	25,000	25,000	0.00%
Office Supplies	4,698	5,000	2,734	4,500	4,500	0.00%
Safety Supplies	5,352	6,000	5,275	10,000	10,000	0.00%
Scientific Supplies	179,854	155,000	111,955	175,000	175,000	0.00%
Wearing Apparel	29,920	20,000	13,791	25,000	25,000	0.00%
TOTAL	316,803	274,000	197,453	309,000	303,000	-1.94%
ADMINISTRATIVE						
Advertising	2,760	1,500	156	1,500	1,500	0.00%
Audit	17,063	15,000	0	17,000	17,000	0.00%
Data Processing	12,184	10,000	1,916	5,000	5,000	0.00%
Freight	15,707	20,000	11,600	18,000	18,000	0.00%
Memberships	29,317	35,000	29,731	30,000	30,000	0.00%

HRWTF
FY15-16 PROPOSED BUDGET

CATEGORY	FY 13-14 Actual	FY 14-15 Budget	YTD thru 02/28/15	FY 14-15 FORECAST	PROPOSED FY 15-16	FY 15-16 <OR> FY 14-15 4CAST
Misc Contracts	14,553	15,000	8,040	14,600	14,600	0.00%
Permit Fees	14,995	20,000	16,142	20,000	20,000	0.00%
Property Insurance	112,230	120,000	0	120,000	120,000	0.00%
Education & Training	19,866	25,000	9,670	24,500	30,000	22.45%
Travel	7,918	15,000	7,890	12,000	12,000	0.00%
Legal Services	24,614	100,000	54,732	100,000	100,000	0.00%
TOTAL	271,206	376,500	139,875	362,600	368,100	1.52%
OUTSIDE CONTRACTUAL SERVICES						
Consulting	244,960	276,000	281,638	372,000	567,200	52.47%
Testing/Sampling	189,568	192,425	93,647	214,775	254,775	18.62%
TOTAL	434,528	468,425	375,284	586,775	821,975	40.08%
Ash Removal	112,146	135,000	56,678	185,000	175,000	-5.41%
Levy in Lieu of Tax	334,000	334,000	334,000	334,000	334,000	0.00%
TOTAL O&M BUDGET	9,336,905	9,541,275	6,190,019	9,528,180	10,075,850	5.75%

03/24/15

HRWTF DEBT SERVICE

FY 2015-2016

DEBT SERVICE

PARTICIPANT	CENTRIFUGE		DENITE		POST AERATION		NITROGEN REDUCTION PHASE 2		TOTAL
	% RATE	AMOUNT	% RATE	AMOUNT	% RATE	AMOUNT	% RATE	AMOUNT	
City of Hopewell	18.43%	146,791	10.00%	16,965	14.66%	32,772	24.26%	94,457	290,985
Honeywell Hopewell	14.06%	111,981	35.00%	59,379	14.42%	32,235	0.00%	0	203,595
Honeywell Churchill	0.20%	1,594	1.00%	1,697	0.41%	917	0.00%	0	4,207
Ashland	10.72%	85,353	37.00%	62,772	12.74%	28,480	70.41%	274,142	450,747
RockTenn	51.76%	412,272	14.00%	23,751	50.50%	112,891	0.00%	0	548,915
VAWCO	4.84%	38,575	3.00%	5,090	7.27%	16,252	5.33%	20,752	80,669
TOTALS	100.00%	796,567	100.00%	169,653	100.00%	223,547	100.00%	389,351	1,579,118

03/31/15

HRWTF

FIVE (5) YEAR CAPITAL IMPROVEMENT PLAN
FY15-16 THRU FY19-20

ITEM NO.	PROJECT	REPL/ADD	Five Year Plan					TOTALS	PROJECT DESCRIPTION
			FY15-16	FY16-17	FY17-18	FY18-19	FY19-20		
1	INCINERATOR (APCS) Scrubber for Incinerator/Engineering/Construction/5 Tort-up Ash Handling Facility Energy Recovery	A R A	875,000 950,000 5,000,000					5,000,000	To upgrade the existing air pollution control system, venturi scrubber, impingement scrubber and mist eliminator to meet new sewage sludge incinerator (SSI) rules by 2016. To reduce fugitive ash emission to meet new SSI rules by 2016. To use heat energy from incinerator to offset a portion of utility down period at 2013 loadings in 13 years.
	TOTAL APCS		1,825,000	0	0	0	0	5,000,000	
2	Ambient Vaporizers for O2 Brox	R	762,000						To replace old vaporizers that are leaking. Replacement will increase electrical cost savings. Proposed use of incinerator heat. Replaces existing that will need repairs.
3	Holding Tank Roof Repair/Reinforcing	R	150,000						To stop excessive rust and deterioration of metal roof. Some rust through that will need repairs.
4	Primary Sludge Wet Well Rehab	R	75,000		75,000				To repair concrete structure damage from hydrogen sulfide.
5	Concrete Wet Well Rehab	R	0						To repair concrete structure damage from hydrogen sulfide.
6	Oxygen Plant Instrumentation Construction	A	1,000,000		1,000,000				To replace the existing pneumatic controllers with electronic controllers. The existing controllers are obsolete and we can not get repair parts. This
7	Transformer	A	100,000	100,000					To replace last transformer behind solids building.
8	SNR Wet Well Rehab	R	100,000	100,000					To repair concrete structure damage from hydrogen sulfide.
9	Polymer Dispenser System	R	150,000						System replacement. Currently 20 years old
10	Pilot Study (Nitrogen Reduction)	A	500,000						Further study. Additional limits may be reduced.
11	UNOX/Electrical Upgrade	R	1,000,000	1,000,000					Replacement - Unbox electrical upgrade. Approaching 40 yrs. old.
12	Vehicles	R	60,000						Two trucks - maintenance and lab
13	LIMS System	R	150,000						Current vendor no longer supporting LIMS system
14	Compressor/Switchgear	R	1,300,000				1,300,000		Replacement: Increase liability, approaching 40 years old.
15	Centrifuge	A	1,000,000		1,000,000				Adding third centrifuge for improved redundancy and additional sludge process.
16	Storm Water Facility Improvements	A	1,000,000				500,000	500,000	To achieve no exposure certification
17	Mixer Replacement	R	3,000,000		1,000,000		1,000,000	1,000,000	Replace over four years through FY20-21 for a total of \$4M.
	GRAND TOTAL		17,172,000	3,097,000	3,975,000	2,800,000	2,800,000	6,500,000	
22	Alternative 4A-1 Light Phase 2 Nitrogen Reduction	A	41,063,242	6,068,952					To eliminate ammonia toxicity and total nitrogen in the effluent to the new VA standards using biological nutrient removal (BNR) technology. Total

HRWTF
APPROPRIATION REQUEST PROPOSAL

PROJECT TITLE: Atmospheric Vaporizers | **AR NUMBER**

PROPOSAL

Replace the oxygen generation water bath vaporizers and motor control system with an Atmospheric Vaporizer system and smaller MCC. Installation of the new equipment will be designed to allow implementation as efficiently as possible. The system will be installed in FY2015/2016.

COST

Atmospheric Vaporizers

6 ambient vaporizers plus equipment	\$238,800
Construction	\$211,862
Bonds, Insurance, and 25% Contingency	\$135,199
MCC Upgrade	\$175,936
Total	\$761,797

RESULTS TO BE ACCOMPLISHED

Upgrade the liquid oxygen vaporizer and electrical system to obtain a reliable current industry standard vaporizer system.

ALTERNATIVES

Upgrade the existing Water Bath system and MCC including construction costs:
Coils = 60k
MCC Panel = 532k
Heaters = 18k
Total = 610K

FUNDING AND SPENDING SCHEDULE

Estimated cost not to exceed \$750,000.00 to be designed and installed in FY 2015/2016.

SCHEDULE AND TIMING

Beginning in July 2015, design and specifications will be developed for bid, with solicitation of services in October 2015 and completion of project by June 2016.

**CITY OF HOPEWELL
HRWTF**

A.R. NUMBER	
DATE SUBMITTED	3/25/2015
SUBMITTED BY:	Harold W. Walker

APPROPRIATION REQUEST

DEPARTMENT: O&M	WORK AREA: HRWTF Oxygen Plant	PROJECT CATEGORY Liquid Oxygen
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PROJECT TITLE: Atmospheric Vaporizer

PROJECT DESCRIPTION

Replacement of the existing Water Bath Vaporizer system for the cryogenic oxygen generation system with a current industry standard Atmospheric Vaporizer system. Project consists of 6 aluminum finned natural draft ambient temperature units, 1 "gas side" switching panel and instrumentation to automatically switch on-line vaporizers to prevent freeze-up (~8hr.cycle), along with replacement of the motor control center (MCC).

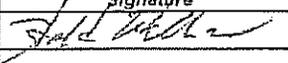
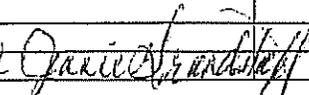
REASONS AND EXPECTED RESULTS

The existing MCC and water bath vaporizers are original equipment that was installed in 1977. It has reached a point where the reliability of maintaining the existing components is becoming exhausted. The vaporizer coils have developed leaks which are patched periodically and need to be completely replaced. Three of the ten heaters in the vaporizer water bath must be replaced. During inspection of the MCC in 2008 before initiating the replacement of the oxygen plant transformer, an arc flash occurred causing damage to the MCC that at that time was repairable. After repair, the MCC only marginally passed testing and immediate replacement was recommended. Therefore, replacement of the vaporizer system and motor control system is overdue and necessary to maintain reliable oxygen generation. Installation of the atmospheric vaporizers would eliminate 75% of the costs needed to upgrade the existing MCC panel.

HISTORY AND PRESENT CONDITIONS

The existing equipment is more than 37 years old. The remaining service life and availability of replacement parts may ultimately impact plant operations as well as reliability to maintain power to the equipment. The vaporizer coils and some of the electrical equipment are obsolete and can not be replaced; resulting in used or refurbished units being used. The availability of used parts will not continue to exist. In addition, during the replacement of the oxygen plant compressor in 2009, the contractor recommended that the MCC panel be replaced because its ability to carry the electrical load was marginal. The costs of repairing the existing equipment is estimated at \$610,211 (MCC panel = \$532,211; three heaters = \$18,000; coils = \$60,000). For a number of years, HRWTF has included repair and upgrade of this equipment in its five year Capital Improvement Plan (CIP).

ENDORSEMENTS AND APPROVALS

Name (typed or printed)	Signature	Title	Date
Harold W. Walker		O&M Manager	3/25/15
APPROVED: Jeanie Grandstaff		Director	3/25/15
HRWTF Commission			

EDA Meeting 8/17/15 @ 5:30

Present: Elliot Eliades, Ken Emerson, Scott Firestine, Bob Moore, Debbie Randolph, Tom Wagstaff

Absent: Lynda Frink

Staff Present: Charles Dane, Assistant City Manager

Others Present: None

Called to order: Meeting was held in the Second Floor Conference Room. Ms. Randolph called the meeting to order at 5:30.

Approval of Agenda: Agenda approved as distributed.

Minutes: Motion by Mr. Eliades to approve the minutes as amended. Mr. Wagstaff was absent. The Legacy business program to be eligible must be operating in the City at least a year. Mr. Eliades will request the City promote the Legacy Business Grant program application open 9/1/15, application deadline 10/1/15, distribute grants 11/1/15. Second by Mr. Moore. Approved.

Treasurer's Report: EDA account as of 7/31/15 is \$1,134,499.57. Check Register was distributed.

1. Established an audit review committee of the Treasurer, Mr. Firestine, and Mr. Emerson to serve. We will need a bylaws amendment.
2. Ms. Randolph will request a formal contract from Doreen Creel Wood to act as the EDA's bookkeeper.

Chairperson's Report:

1. Ms. Randolph made a recommendation that the EDA add Mr. Dane to the EDA as a signatory. Ms. Randolph will request the City Attorney to prepare the language for the amendment to the EDA's bylaws.
2. Start the Legacy Business Matching Grant Program start September 1, 2015 enrollment, October 1, 2015 deadline, November 1, 2015 award the grant.

Update Assistant City Manager: None.

CLOSED SESSION: to discuss matters related to business development not subject to open meeting requirements. Motion by Mr. Moore, second by Mr. Wagstaff.

Upon return to open session only matters discussed in were not subject to open meeting requirements. Upon a roll call vote: Scott Firestine, Yes. Mr. Eliades, Yes. Mrs. Emerson, Yes. Mr. Moore, Yes. Deborah Randolph, Yes. Mr. Wagstaff, Yes.

New Business:

1. Ms. Randolph presented the Boppers funding proposal for consideration, at \$240,000 to begin business in Hopewell. Motion by Mr. Moore, Second by Mr. Firestine to execute a loan for \$240,000 from Virginia Commonwealth Bank in Hopewell for the project. Approved.

Old Business: None

Action Register:

1. Ms. Randolph to request language from Mr. Calos to add Mr. Dane as signature agent for a bylaws amendment for the EDA. Due by 8/31/15.
2. Mr. Firestine to deliver and review account information to Ms. Doreen Creel Wood to begin bookkeeping. Due by 8/31/15.
3. Mr. Eliades to launch the Legacy Business Program to start 9/1/15. Due by 8/31/15
4. Ms. Randolph to request a contract from Ms. Doreen Creel Wood for bookkeeping services for the EDA. Due by 8/31/15.

Next meeting: 8/31/2015 at 5:30 in the City Conference Room.

Adjourn: Motion by Mr. Wagstaff to adjourn, second by Mr. Emerson second, adjourned.

PENDING LIST

Pending City Councilor Request

Request	Date Voted/Requested	2 nd Vote/Reading	Format/Information Requested	Point Person	Meeting to be submitted
1 Public Works/Stormwater Public Outreach Brochure and Information Session	10/28/2014; 12/9/2014; 1/13/2015		<ul style="list-style-type: none"> Dates of Information Session Finished Brochure with Council Changes Report/Memo 	Ben Leach	
2 Beacon Update; RFP; Marketing Plan; Beacon LLC;	1/13/2015; Closed Session Requests		*See attached	Mark Haley Stefan Calos	
3 Action List Update; Planned Work Sessions	2/10/2015			Stefan Calos	
4 Change Talent Bank Resume to exclude litigation question	2/10/2015				
5 Revision of Council Rules and Procedures	2/10/2015		Work Session Request		
6 Procedural guide for citizens and/or organizations requesting city funds	2/10/2015		<ul style="list-style-type: none"> Draft policy and form 	Mark Haley Jerry Whitaker	
7 Cost update on city taking control of Malonee Gym	2/10/2015		<ul style="list-style-type: none"> Data Sheet 	Mark Haley Ed Watson	
8 Cost to build track at HHSS and practice football field inside of it	2/10/2015		<ul style="list-style-type: none"> Data Sheet 	Mark Haley Ed Watson	
9 City Councilors to submit Advance topics to address	5/12/2015		<ul style="list-style-type: none"> E-mail format *See attached 		
10 VML training for Directors, City Council and Admin.	5/12/2015		Work Session Request		
11 Create internal policy to recap major events/emergencies and communication workflow	5/12/2015		<ul style="list-style-type: none"> Requested copy of Water Restriction events report with American Water 	Mark Haley Herbert Bragg Ben Rupert	
12 Create budget policy w/set joint meeting dates w/ specific boards. Policy to include a process to know budget amounts prior to setting tax rate.	5/12/2015		<ul style="list-style-type: none"> Draft policy and Quick Reference Chart/Tree 	Mark Haley Jerry Whitaker	
13 City Logo's work session; compile all used locals for approval. Create official business packet/brochure to highlight incentives using official logos.	5/12/2015		<ul style="list-style-type: none"> E-mail/Printed Logos collected used (before Work Session) 	Mark Haley	
14 Streamlining agenda process	6/9/2015		Work Session Request		
15 City Council requested staff to market existing tax abatement programs, in the Hopewell City Code, by placing them on the website, designing a brochure and placing an article in the "E-Currents"	8/12/2014		<ul style="list-style-type: none"> Draft Brochure 	Mark Haley Herbert Bragg	
16 Boards and Commission City Council Letter for Reports, Joint Meetings & information (past/current/future projects; bylaws)	2013-Present		<ul style="list-style-type: none"> Letter/E-Mail Request and CC City Council 	City Clerk Staff Liaisons	
17 HR Salary Study - RFP	Regular Meeting			City Manager HR Director	

Odds & Ends	Request Date or Type	Point Person	Meeting to be submitted
Board, Commissions, and Authorities minimum eligibility for appointment age	Closed Session		
Rules to appoint members to Beacon LLC	Regular Meeting		
RFP needed to rehire Beacon Manager	Regular Meeting		
Breach of Confidentially Sanctions	CCR; Closed Session		
Public Utility Service Program-Endorsement; RFP to receive funds	Service 3/24/2015; 5/12/2015		
How can City Council hire a Deputy Clerk to report to City Council	Closed Meeting		
Correct list of City appointed boards to enforce term limits	Work Session		
Pending Staff Questions	Request Date or Type	Point Person	Meeting to be submitted
PG/Hopewell Health Families Funding Request & Change of Name of Organization	Regular Meeting		
National Park Service-Marketing battlefields as @City Point to highlight Hopewell	Regular Meeting		
Update list of all city boards, commission and/or authorities from prev. work session	Work Session; Regular Meeting		

Pending Work Sessions to be Scheduled <i>(Refer to calendar Printout to suggest dates)</i>			
	Request Date or Type	Point Person	Date City Councilors will submit availability and/or meeting month suggestions by
Carpools- Certificate of Appropriateness; Fees for Planning Commission payment	WS-3 2/17/2015		
Agenda Streamlining	CCR		
VML training	CCR		
Park and Recreation	CCR		
Revision of Council Rules and Procedures	CCR		
City Logo Revision			
Joint Meeting Requests <i>(Refer to calendar Printout to suggest dates)</i>			
	Request Date or Type	Point Person	Date City Councilors will submit availability and/or meeting month suggestions by
HDP	CCR		
Planning Commission	*Dual request		
School Board	CCR		
HRHA	CCR		
ARB	CCR		
EDA	*Dual request		

PERSONNEL

CHANGE

REPORT

&

FINANCIAL

REPORT

DATE: September 1, 2015
TO: The Honorable City Council
FROM: Gail Vance, Director of Human Resources
SUBJECT: Personnel Change Report – August 2015

ADDITIONS (Regular FT and PT positions only)

NAME	DEPARTMENT	POSITION	DATE
CAMACHO, ROSE	SHERIFF	P/T DEPUTY	8/05/2015
AMES, CYNTHIA	PUBLIC WORKS	ADMIN ASST II	8/19/2015
JOHNSON, STEPHANIE	COMM ATTY	ADMIN ASST II	8/17/2015
GUILMART, THEODORE	POLICE	POLICE OFFICER	8/05/2015

PROMOTIONS

NAME	DEPARTMENT	POSITION	DATE
FISCHER JR, EDWARD	PUBLIC WORKS	ST MAINT SPEC II	08/05/2015

SEPARATIONS

NAME	DEPARTMENT	POSITION	DATE
WAYMACK, JOSEPH	COMM ATTY	OFFICE MNGR	8/16/2015
HARTLINE, DOUGLAS	REGIONAL	WWT OPERATOR	8/28/2015
QUIROZ, COURTNEY	POLICE	ANIMAL CUSTODIAN	8/20/2015
DEVERS, KEVIN	PUBLIC WORKS	L&T SUPV I	8/14/2015
SEARS, JENNIFER	HR	HR SUPV	8/04/2015
WALL, JOSEPH	POLICE	DISPATCHER	8/23/2015

/mi

CC: Mark Haley, City Manager
Charles Dane, Assistant City Manager
Debbie Pershing, Senior Executive Assistant
Jerry Whitaker, Finance Director
Dipo Muritala, Accounting Manager
Kim Hunter, Payroll
Jay Rezin, IT
Peter Kelly, IT
Dave Harless, Risk/Safety Coordinator
Carol Scarbrough, Parks & Recreation



FUND: 003 PERPETUAL CARE FUND			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
003	110110	CASH IN BANK	-5,393.90	144,872.34
003	120111	INVESTMENTS	.00	884,917.82
003	134001	ACCOUNTS RECEIVABLE	.00	14,005.30
		TOTAL ASSETS	-5,393.90	1,043,795.46
LIABILITIES				
003	210101	ACCOUNTS PAYABLE	5,238.00	-990.00
		TOTAL LIABILITIES	5,238.00	-990.00
FUND BALANCE				
003	260101	ENCUMBRANCE ACCOUNT	13,579.29	14,835.81
003	390100	NONSPENDABLE	-13,579.29	-14,826.81
003	390410	ASSIGNED FUND BALANCE	.00	-1,042,960.36
003	400000	TOTAL REVENUES	-1,300.00	-1,300.00
003	500000	TOTAL EXPENDITURES	1,455.90	1,455.90
		TOTAL FUND BALANCE	155.90	-1,042,805.46
TOTAL LIABILITIES + FUND BALANCE			5,393.90	-1,043,795.46



City of Hopewell, Virginia

08/13/2015 10:27
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 1

FUND: 011 GENERAL FUND

ASSETS	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
011 110110 CASH IN BANK	-774,604.12	22,387,030.15
011 110111 PETTY CASH-ACCOUNTING	.00	3,000.00
011 110112 CHANGE FUND-TREASURER	.00	800.00
011 110113 PETTY CASH-PUBLIC WORKS	.00	200.00
011 110114 PETTY CASH-VJCCCA GRANT	.00	100.00
011 110115 PETTY CASH-COMM AITY	.00	25.00
011 110116 PETTY CASH-TOURISM	.00	169.68
011 120111 INVESTMENTS	.00	1,132,118.57
011 130001 REAL ESTATE TAX-2000	.00	778.67
011 130011 REAL ESTATE TAX-2001	.00	1,079.24
011 130021 REAL ESTATE TAX-2002	.00	1,164.56
011 130031 REAL ESTATE TAX-2003	.00	2,495.40
011 130041 REAL ESTATE TAX-2004	.00	4,140.77
011 130051 REAL ESTATE TAX-2005	.00	12,276.20
011 130061 REAL ESTATE TAX-2006	.00	8,827.79
011 130071 REAL ESTATE TAX-2007	.00	23,656.41
011 130081 REAL ESTATE TAX-2008	.00	36,278.90
011 130091 REAL ESTATE TAX-2009	.00	58,952.48
011 130101 REAL ESTATE TAX-2010	.00	94,729.53
011 130111 REAL ESTATE TAX-2011	.00	165,008.15
011 130121 REAL ESTATE TAX-2012	.00	301,609.95
011 130131 REAL ESTATE TAX-2013	.00	613,542.60
011 130951 REAL ESTATE TAX-1995	.00	144.87
011 130961 REAL ESTATE TAX-1996	.00	508.72
011 130971 REAL ESTATE TAX-1997	.00	661.41
011 130981 REAL ESTATE TAX-1998	.00	1,381.11
011 130991 REAL ESTATE TAX-1999	.00	889.77
011 130999 ALLOW FOR UNCOLLECT- RR	.00	-645,830.54
011 131091 MACHINERY & TOOL TAX-2009	.00	1,082.76
011 131101 MACHINERY & TOOL TAX-2010	.00	2,393.04
011 131111 MACHINERY & TOOL TAX-2011	.00	1,230.00
011 131121 MACHINERY & TOOL TAX-2012	.00	1,220.00
011 131131 MACHINERY & TOOL TAX-2013	.00	3,998.24
011 132081 ALLOW FOR UNCOLLECT- M & T	.00	-10,280.99
011 132091 PERSONAL PROPERTY TAX-2008	.00	306.79
011 132099 PERSONAL PROPERTY TAX-2009	.00	70,961.75
011 132101 PERSONAL PROPERTY TAX-2010	.00	104,640.97
011 132111 PERSONAL PROPERTY TAX-2011	.00	158,894.13
011 132121 PERSONAL PROPERTY TAX-2012	.00	214,807.45
011 132131 PERSONAL PROPERTY TAX-2013	.00	720,703.43
011 132999 ALLOW FOR UNCOLLECT- PER PROP	.00	-321,288.73
011 133101 PUBLIC SERVICE CORP-2010	.00	134.55
011 133111 PUBLIC SERVICE CORP-2011	.00	101.14
011 133121 PUBLIC SERVICE CORP-2012	.00	41.40
011 134001 ACCOUNTS RECEIVABLE	-136,417.87	127,729.64
011 134010 AR PERMITS	525.00	525.00
011 134012 AR - RENTAL CIVIL PENALTY	.00	250.00
011 140011 DUE FROM CPMT	.00	-33,340.00
011 150020 PRE-PAID MISC EXPENSES	.00	191,416.12
011 150030 PRE-PAID POSTAGE	.00	4,180.00
011 240108 DEFERRED REVENUE PERMITS	-50.00	-50.00



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FUND: 011 GENERAL FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	11441072 150010	12,610.78	946,669.32
	TOTAL ASSETS	-893,756.21	26,392,055.40
LIABILITIES			
	210101	503,120.18	-92,432.15
	210103	.00	3,482.95
	210104	-16,951.56	-235,742.50
	210105	-1,308.49	-15,535.51
	210106	-387.66	-3,804.08
	210107	-7,793.83	-80,228.59
	210108	-221.00	-11,307.12
	210109	-28,138.53	-227,019.56
	210110	55.53	-3,048.34
	210111	-1,388.26	1,584.14
	210112	.00	250.00
	210113	-31,041.42	-48,443.37
	210114	-235,807.36	-3,247,014.89
	210115	4.60	-2,639.45
	210117	479,099.07	497,113.41
	210118	624.00	620.00
	210119	.05	-302.07
	210120	-389.93	-221.37
	210121	-3,007.41	-2,872.37
	210123	.00	-3.03
	210125	-148,146.86	-1,577,063.29
	210126	-60,932.56	-659,955.51
	210127	-109,066.63	-1,111,015.90
	210128	-2,489.86	-24,734.32
	210129	221.00	1,445.00
	210134	-218.74	-108,597.38
	210139	.00	53.50
	210140	.00	60.00
	240101	148,020.98	-11,047.84
	240102	.00	-682,308.99
	240103	.00	366.95
	240104	.00	-949,025.79
	240105	.00	-277.09
	240107	-120.00	-126,518.21
	250101	-901.16	18.96
	250102	.00	-10,264.44
	TOTAL LIABILITIES	482,834.05	-8,726,428.25
FUND BALANCE			
	260101	2,317,518.10	2,775,983.13
	390100	-2,317,518.10	-2,773,534.08
	390400	.00	-657,356.93
	390410	.00	-4,403,035.00
	390500	.00	-13,018,606.43
	400000	-1,105,369.30	-1,105,369.30



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FUND: 011 GENERAL FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
FUND BALANCE	011 500000	1,516,291.46	1,516,291.46
	TOTAL FUND BALANCE	410,922.16	-17,665,627.15
	TOTAL LIABILITIES + FUND BALANCE	893,756.21	-26,392,055.40



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FUND: 012 SOCIAL SERVICES		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
012	110110	-59,009.36	93,541.82
012	160500	.00	261,117.32
	TOTAL ASSETS	-59,009.36	354,659.14
LIABILITIES			
012	210101	1,512.00	-297,603.65
	TOTAL LIABILITIES	1,512.00	-297,603.65
FUND BALANCE			
012	260101	27,743.84	27,743.84
012	390100	-27,743.84	-27,744.84
012	390410	.00	146,565.47
012	390600	.00	-261,117.32
012	400000	-262,208.19	-262,208.19
012	500000	319,705.55	319,705.55
	TOTAL FUND BALANCE	57,497.36	-57,055.49
TOTAL LIABILITIES + FUND BALANCE		59,009.36	-354,659.14

TOTAL LIABILITIES + FUND BALANCE



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FUND: 014 SCHOOLS OPERATING

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
014	110110	CASH IN BANK	1,735,522.10	38,765,205.28
014	134001	ACCOUNTS RECEIVABLE	.00	103,142.87
014	135020	RECEIVABLE COMM OF VIRGINIA	.00	584,418.12
014	135030	RECEIVABLE FEDERAL GOVT	.00	889,907.48
		TOTAL ASSETS	1,735,522.10	40,342,673.75
LIABILITIES				
014	210101	ACCOUNTS PAYABLE	.00	4,014,191.74
014	210103	SALARY & WAGES PAYABLE	.00	-1,928,726.50
014	220109	ACCRUED MISC LIABILITY	.00	-1,995,594.59
014	250102	DUE TO OTHER GOVT	.00	-23,327.00
		TOTAL LIABILITIES	.00	66,543.65
FUND BALANCE				
014	390100	NONSPENDABLE	.00	-208,022.73
014	390410	FUND BALANCE	.00	-38,465,672.57
014	400000	TOTAL REVENUES	-1,735,522.10	-1,735,522.10
		TOTAL FUND BALANCE	-1,735,522.10	-40,409,217.40
		TOTAL LIABILITIES + FUND BALANCE	-1,735,522.10	-40,342,673.75



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FUND: 015 COMPREHENSIVE SERVICES ACT

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE	
ASSETS	015	110110	CASH IN BANK	311,144.03	-1,730,597.81
			TOTAL ASSETS	311,144.03	-1,730,597.81
LIABILITIES	015	210101	ACCOUNTS PAYABLE	180,779.24	-89,998.45
	015	250102	DUE TO OTHER GOVT	.00	33,340.00
			TOTAL LIABILITIES	180,779.24	-56,658.45
FUND BALANCE	015	260101	ENCUMBRANCE ACCOUNT	20,671.93	29,867.20
	015	390100	NONSPENDABLE	-20,671.93	-29,866.20
	015	390410	FUND BALANCE	502,367.01	2,279,178.53
	015	400000	TOTAL REVENUES	10,443.74	-502,367.01
	015	500000	TOTAL EXPENDITURES	-491,923.27	10,443.74
			TOTAL FUND BALANCE	-491,923.27	1,787,256.26
			TOTAL LIABILITIES + FUND BALANCE	-311,144.03	1,730,597.81



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FUND: 030 REFUSE			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
030	110110	CASH IN BANK	-146,515.24	1,556,596.93
030	134001	ACCOUNTS RECEIVABLE	.00	6,374.94
030	135011	RECEIVABLE-VAWCO/DATA INTEGRA	.00	519,101.44
030	160500	MACHINERY & EQUIPMENT	.00	31,229.62
	TOTAL ASSETS		-146,515.24	2,113,302.93
LIABILITIES				
030	210101	ACCOUNTS PAYABLE	48,877.90	-1,418.11
030	220103	ACCRUED PTO-SHORT TERM	.00	-270.00
030	220105	OPEB LIABILITY	.00	-26,831.00
	TOTAL LIABILITIES		48,877.90	-28,519.11
FUND BALANCE				
030	260101	ENCUMBRANCE ACCOUNT	1,205,087.90	1,399,262.04
030	390100	NONSPENDABLE	-1,205,087.90	-1,399,263.04
030	390410	FUND BALANCE	.00	-2,182,420.16
030	400000	TOTAL REVENUES	-851.50	-851.50
030	500000	TOTAL EXPENDITURES	98,488.84	98,488.84
	TOTAL FUND BALANCE		97,637.34	-2,084,783.82
TOTAL LIABILITIES + FUND BALANCE			145,515.24	-2,113,302.93



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FUND: 032	HRWTF	ASSETS	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
		110110 CASH IN BANK	1,678,375.68	18,144,733.81
032		110118 PETTY CASH	.00	150.00
032		120113 INVESTMENTS HRWTF OPERATIONS	.00	96,212.27
032		120114 INVESTMENTS HRWTF IMPROVEMENTS	.00	599,723.92
032		120116 INV-'12 DEBT SERVICE RESERVE	.00	359,840.64
032		134001 ACCOUNTS RECEIVABLE	410,052.75	4,597,060.58
032		150010 INVENTORY AUTO FUEL/PARTS	-47,506.11	509,925.92
032		150011 INVENTORY	.00	438,471.69
032		150100 UNAMORTIZED BOND ISSUANCE COST	.00	72,567.99
032		150110 PRE-PAID BOND PRINCIPLE	.00	1,339,986.92
032		150111 PRE-PAID BOND INTEREST	.00	334,994.70
032		160100 LAND	.00	216,026.00
032		160200 BUILDING AND SYSTEMS	.00	5,434,199.90
032		160299 BUILDING AND SYSTEMS DEPR	.00	-8,233,247.11
032		160300 INFRASTRUCTURE	.00	109,474.00
032		160400 SEWER MAIN IMPROVEMENTS	.00	5,139,751.73
032		160500 MACHINERY & EQUIPMENT	.00	112,086,109.92
032		160599 MACHINERY & EQUIPMENT DEPR	.00	-51,192,465.13
032		160900 CONSTRUCTION IN PROGRESS	.00	5,978,453.37
		TOTAL ASSETS	2,040,922.32	96,041,971.12
		LIABILITIES		
032		210101 ACCOUNTS PAYABLE	446,345.71	-50,270.83
032		210135 REFUNDS PAYABLE	.00	-1,921,352.55
032		220103 ACCRUED PTO-SHORT TERM	.00	-16,137.00
032		220105 OPEB LIABILITY	.00	-670,787.00
032		230101 ACCRUED INTEREST PAYABLE	.00	3,992.11
032		240101 DEFERRED REVENUE-ADV BILLING	-622,284.23	-3,804,761.58
032		280101 BONDS PAYABLE-SHORT TERM	.00	-675,000.00
032		280102 NOTES PAYABLE	.00	-320,539.60
032		280201 BONDS PAYABLE-LONG TERM	.00	-8,400,000.00
032		280301 UNAMORTIZE PREM (2012)	.00	-17,823.50
		TOTAL LIABILITIES	-175,938.52	-15,872,679.95
		FUND BALANCE		
032		260101 ENCUMBRANCE ACCOUNT	1,971,710.74	3,581,293.74
032		390100 NONSPENDABLE	-1,971,710.74	-4,531,994.02
032		390200 RESTRICTED FUND BALANCE	.00	-395,641.25
032		390300 COMMITTED FUND BALANCE	.00	-1,476,091.31
032		390410 FUND BALANCE	.00	282,225.75
032		390600 INVEST IN CAPITAL NET OF DEBT	.00	-64,242,201.89
032		390900 CONTRIBUTED CAPITAL	.00	-11,521,898.39
032		400000 TOTAL REVENUES	-2,398,579.60	-2,398,579.60
032		500000 TOTAL EXPENDITURES	531,595.80	533,595.80
		TOTAL FUND BALANCE	-1,864,983.80	-80,169,291.17
		TOTAL LIABILITIES + FUND BALANCE	-2,040,922.32	-96,041,971.12



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FUND: 035 RECREATION			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
035	110110	CASH IN BANK	-88,883.16	-130,937.62
035	110118	PETTY CASH	.00	4,500.00
035	134001	ACCOUNTS RECEIVABLE	.00	2,067.51
035	160500	MACHINERY & EQUIPMENT	.00	335,762.42
	TOTAL ASSETS		-88,883.16	211,392.31
LIABILITIES				
035	210101	ACCOUNTS PAYABLE	8,869.61	-6,286.21
	TOTAL LIABILITIES		8,869.61	-6,286.21
FUND BALANCE				
035	260101	ENCUMBRANCE ACCOUNT	101,418.80	136,923.97
035	390100	NONSPENDABLE	-101,418.80	-136,923.97
035	390410	FUND BALANCE	.00	50,642.77
035	390600	INVEST IN CAPITAL NET OF DEBT	.00	-335,762.42
035	400000	TOTAL REVENUES	-21,705.48	-21,705.48
035	500000	TOTAL EXPENDITURES	101,719.03	101,719.03
	TOTAL FUND BALANCE		80,013.55	-205,106.10
	TOTAL LIABILITIES + FUND BALANCE		88,883.16	-211,392.31



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FUND: 038 MARINA

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
038	110110	CASH IN BANK	-814.91	61,810.69
038	160500	MACHINERY & EQUIPMENT	.00	86,198.38
		TOTAL ASSETS	-814.91	148,009.07
LIABILITIES				
038	210101	ACCOUNTS PAYABLE	175.00	-5,000.00
		TOTAL LIABILITIES	175.00	-5,000.00
FUND BALANCE				
038	390410	FUND BALANCE	.00	-57,450.60
038	390600	INVEST IN CAPITAL NET OF DEBT	.00	-86,198.38
038	500000	TOTAL EXPENDITURES	639.91	639.91
		TOTAL FUND BALANCE	639.91	-143,009.07
		TOTAL LIABILITIES + FUND BALANCE	814.91	-148,009.07



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FUND: 040 SEWER OPERATIONS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
040	110110	CASH IN BANK	293,338.71	7,439,251.04
040	120117	INVESTMENTS-VAWCO	-26,438.33	-425,211.98
040	134001	ACCOUNTS RECEIVABLE	-266,900.38	2,534,829.16
040	135011	RECEIVABLE-VAWCO/DATA INTEGRA	.00	516,459.38
		TOTAL ASSETS	.00	10,065,327.60
LIABILITIES				
040	210101	ACCOUNTS PAYABLE	.00	-166,937.76
040	240101	DEFERRED REVENUE-ADV BILLING	248,554.46	-1,710,799.10
		TOTAL LIABILITIES	248,554.46	-1,877,736.86
FUND BALANCE				
040	390410	ASSIGNED FUND BALANCE	.00	-7,939,036.28
040	400000	TOTAL REVENUES	-248,554.46	-248,554.46
		TOTAL FUND BALANCE	-248,554.46	-8,187,590.74
		TOTAL LIABILITIES + FUND BALANCE	.00	-10,065,327.60



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FUND: 041 SEWER MAINTENANCE

NET CHANGE FOR PERIOD

ACCOUNT BALANCE

ASSETS	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
041 110110 CASH IN BANK	-121,520.53	-5,468,184.67
041 120111 INVESTMENTS	.00	9,118,287.71
041 134002 NOTES-ASHLAND OIL ST	.00	47,678.00
041 134003 NOTES-HRWTF ST	.00	160,269.80
041 150100 UNAMORTIZED BOND ISSUANCE COST	.00	613,507.07
041 160100 LAND	.00	97,920.00
041 160200 BUILDING AND SYSTEMS	.00	501,878.00
041 160300 INFRASTRUCTURE	.00	33,311,533.25
041 160399 INFRASTRUCTURE DEPRECIATION	.00	-6,079,229.18
041 160400 SEWER MAIN IMPROVEMENTS	.00	30,853,800.90
041 160500 MACHINERY & EQUIPMENT	.00	7,410,348.05
041 170102 NOTES-ASHLAND OIL LT	.00	2,908,811.71
041 170103 NOTES-HRWTF LT	.00	260,118.63
041 170105 NOTES-STORMWATER	.00	1,000,000.00
TOTAL ASSETS	-121,520.53	74,736,739.27

LIABILITIES	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
041 210101 ACCOUNTS PAYABLE	74,799.30	814.49
041 220103 ACCRUED PTO-SHORT TERM	.00	-1,412.00
041 220105 OPEB LIABILITY	.00	-80,494.00
041 280101 BONDS PAYABLE-SHORT TERM	.00	-475,000.00
041 280201 BONDS PAYABLE-LONG TERM	.00	-25,280,000.00
041 280301 UNAMORTIZE PREM (2012)	.00	-701,135.15
TOTAL LIABILITIES	74,799.30	-26,537,226.66

FUND BALANCE	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
041 260101 ENCUMBRANCE ACCOUNT	85,473.60	598,486.14
041 390100 NONSPENDABLE	-85,473.60	-1,005,504.24
041 390410 FUND BALANCE	.00	14,741,743.34
041 390600 INVEST IN CAPITAL NET OF DEBT	.00	-37,758,941.57
041 390900 CONTRIBUTED CAPITAL	.00	-24,822,017.71
041 400000 TOTAL REVENUES	-493.50	-493.50
041 500000 TOTAL EXPENDITURES	47,214.73	47,214.73
TOTAL FUND BALANCE	46,721.23	-48,199,512.61

TOTAL LIABILITIES + FUND BALANCE	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
	121,520.53	74,736,739.27



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FUND: 042 SEWER IMPROVEMENT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
042	110110	.00	88,677.68
042	120111	.00	1,000,000.00
	TOTAL ASSETS	.00	1,088,677.68
FUND BALANCE			
042	390100	.00	371,607.59
042	390410	.00	-1,460,285.27
	TOTAL FUND BALANCE	.00	-1,088,677.68
TOTAL LIABILITIES + FUND BALANCE		.00	-1,088,677.68



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FUND: 043 SEWER BOND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
043	110110	.00	36,970.79
043	150110	.00	1,076,250.54
043	150111	.00	1,196,407.20
	TOTAL ASSETS	.00	2,309,628.53
FUND BALANCE			
043	390410	.00	-2,309,628.53
	TOTAL FUND BALANCE	.00	-2,309,628.53
	TOTAL LIABILITIES + FUND BALANCE	.00	-2,309,628.53



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FUND: 044 SEWER SYSTEM RATE FUND

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
044	120111	INVESTMENTS	.00	2,134,721.00
		TOTAL ASSETS	.00	2,134,721.00
FUND BALANCE	044	390410	FUND BALANCE	-2,134,721.00
		TOTAL FUND BALANCE	.00	-2,134,721.00
		TOTAL LIABILITIES + FUND BALANCE	.00	-2,134,721.00



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FUND: 045 SEWER SYSTEM DEBT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
045	120111 D0301 INVESTMENTS	.00	335,442.76
045	120111 D0302 INVESTMENTS	.00	1,312,761.52
045	120111 D0303 INVESTMENTS	.00	213,463.48
	TOTAL ASSETS	.00	1,861,667.76
FUND BALANCE			
045	390100 NONSPENDABLE FUND BALANCE	.00	-648,015.00
045	390200 RESTRICTED FUND BALANCE	.00	-986,468.76
045	390410 FUND BALANCE	.00	-227,184.00
	TOTAL FUND BALANCE	.00	-1,861,667.76
TOTAL LIABILITIES + FUND BALANCE		.00	-1,861,667.76



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FUND: 046 SEWER CONSTRUCTION FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
046	110110	.00	1,511,454.28
046	120111 D0306	.00	483,124.22
046	160900	.00	2,744,457.72
	TOTAL ASSETS	.00	4,739,036.22
FUND BALANCE			
046	390100	.00	20,054,740.64
046	390410	.00	-24,793,776.86
	TOTAL FUND BALANCE	.00	-4,739,036.22
TOTAL LIABILITIES + FUND BALANCE		.00	-4,739,036.22



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City of Hopewell, Virginia
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FUND: 049 STORM WATER 2		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
049	110110 CASH IN BANK	-121,158.15	823,987.30
	TOTAL ASSETS	-121,158.15	823,987.30
LIABILITIES			
049	210101 ACCOUNTS PAYABLE	121,738.15	.00
049	280102 NOTES PAYABLE	.00	-1,000,000.00
	TOTAL LIABILITIES	121,738.15	-1,000,000.00
FUND BALANCE			
049	260101 ENCUMBRANCE ACCOUNT	1,000.00	231,793.30
049	390100 NONSPENDABLE FUND BALANCE	-1,000.00	-231,793.30
049	390410 ASSIGNED FUND BALANCE	.00	176,592.70
049	400000 TOTAL REVENUES	-580.00	-580.00
	TOTAL FUND BALANCE	-580.00	176,012.70
TOTAL LIABILITIES + FUND BALANCE		121,158.15	-823,987.30



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 I

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FUND: 052 GRANTS

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
052	110110	CASH IN BANK	-1,050.00	-80,153.30
		TOTAL ASSETS	-1,050.00	-80,153.30
FUND BALANCE				
052	260101	ENCUMBRANCE ACCOUNT	320.53	896.53
052	390100	NONSPENDABLE	-320.53	-895.53
052	390410	FUND BALANCE	.00	79,102.30
052	500000	TOTAL EXPENDITURES	1,050.00	1,050.00
		TOTAL FUND BALANCE	1,050.00	80,153.30
TOTAL LIABILITIES + FUND BALANCE			1,050.00	80,153.30



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FUND: 053 ANTI-LITTER

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE	
	053	110110	CASH IN BANK	.00	10,828.77
			TOTAL ASSETS	.00	10,828.77
FUND BALANCE	053	390410	FUND BALANCE	.00	-10,828.77
			TOTAL FUND BALANCE	.00	-10,828.77
			TOTAL LIABILITIES + FUND BALANCE	.00	-10,828.77



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FUND: 056 SCHOOLS TEXTBOOK		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
056	110110 CASH IN BANK	24,964.08	1,202,183.15
	TOTAL ASSETS	24,964.08	1,202,183.15
FUND BALANCE			
056	390100 NONSPENDABLE FUND BALANCE	.00	-.08
056	390410 FUND BALANCE	.00	-1,177,218.99
056	400000 TOTAL REVENUES	-24,964.08	-24,964.08
	TOTAL FUND BALANCE	-24,964.08	-1,202,183.15
	TOTAL LIABILITIES + FUND BALANCE	-24,964.08	-1,202,183.15



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City of Hopewell, Virginia
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FUND: 057 SCHOOL CAFETERIA

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
057	110110	CASH IN BANK	.00	2,856,635.62
057	134001	ACCOUNTS RECEIVABLE	.00	1,907.95
057	135030	RECEIVABLE FEDERAL GOVT	.00	313,538.05
057	150011	INVENTORY	.00	19,248.71
057	150012	INVENTORY USDA	.00	49,171.17
057	190999	UNSPECIFIED	.00	-78,087.32
		TOTAL ASSETS	.00	3,162,414.18
LIABILITIES				
057	210101	ACCOUNTS PAYABLE	.00	94,020.41
057	210103	SALARY & WAGES PAYABLE	.00	-30,555.13
057	220109	ACCRUED MISC LIABILITY	.00	-62,903.83
057	240106	DEFERRED REVENUE-CAFETERIA	.00	-50,405.07
		TOTAL LIABILITIES	.00	-49,843.62
FUND BALANCE				
057	390100	NONSPENDABLE FUND BALANCE	.00	-3.31
057	390410	FUND BALANCE	.00	-3,112,567.25
		TOTAL FUND BALANCE	.00	-3,112,570.56
		TOTAL LIABILITIES + FUND BALANCE	.00	-3,162,414.18



City of Hopewell, Virginia

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FUND: 063 SCHOOL BLDG/BUS REPLACEMENT

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
063	110110	CASH IN BANK	.00	480,113.69
063	140019	DUE FROM OTHER GOVT	.00	23,327.00
		TOTAL ASSETS	.00	503,440.69
FUND BALANCE				
063	390100	NONSPENABLE	.00	-1,216,079.16
063	390410	FUND BALANCE	.00	712,638.47
		TOTAL FUND BALANCE	.00	-503,440.69
		TOTAL LIABILITIES + FUND BALANCE	.00	-503,440.69



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FUND: 071 CAPITAL PROJECTS AND DEBT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
071	110110		1,473,462.32
071	120111	-466,800.91	4,242,767.89
071	120111 D0104	.00	1,311,034.03
071	120111 D0109	.00	7,706,205.34
071	120111 D0110	.00	248,650.57
071	134001	.00	226,490.48
071	134004	.00	100,545.22
071	150100	.00	409,064.91
071	170104	.00	1,610,577.16
	TOTAL ASSETS	-466,800.91	17,328,797.92
LIABILITIES			
071	210101	653,793.75	-665,238.80
	TOTAL LIABILITIES	653,793.75	-665,238.80
FUND BALANCE			
071	260101	91,475.50	1,647,164.77
071	390100	-91,475.50	-1,647,164.77
071	390300	.00	-5,789,508.00
071	390410	.00	-10,687,058.28
071	400000	-241,392.90	-241,392.90
071	500000	54,400.06	54,400.06
	TOTAL FUND BALANCE	-186,992.84	-16,663,559.12
TOTAL LIABILITIES + FUND BALANCE		466,800.91	-17,328,797.92



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FUND: 072 FIXED ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
072	160100	LAND	.00	189,200.00
072	160200	BUILDING AND SYSTEMS	.00	23,554,146.28
072	160300	INFRASTRUCTURE	.00	3,148,352.52
072	160500	MACHINERY & EQUIPMENT	.00	21,299,387.01
072	160900	CONSTRUCTION IN PROGRESS	.00	605,696.58
		TOTAL ASSETS	.00	48,796,782.39
FUND BALANCE	072	390600	INVEST IN CAPITAL NET OF DEBT	-48,796,782.39
			TOTAL FUND BALANCE	-48,796,782.39
			TOTAL LIABILITIES + FUND BALANCE	-48,796,782.39



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FUND: 073 SPECIAL WELFARE		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
073	110110	.00	131,458.35
073	110110 SS001	.00	1,207.15
	TOTAL ASSETS	.00	132,665.50
FUND BALANCE			
073	390410	.00	-132,665.50
	TOTAL FUND BALANCE	.00	-132,665.50
TOTAL LIABILITIES + FUND BALANCE		.00	-132,665.50



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City of Hopewell, Virginia
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FUND: 074 POLICE SEIZURE ASSETS

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	074	110110	-1,052.27	36,966.79
		TOTAL ASSETS	-1,052.27	36,966.79
LIABILITIES	074	210135	1,052.27	-36,653.22
		TOTAL LIABILITIES	1,052.27	-36,653.22
FUND BALANCE	074	390410	.00	-313.57
		TOTAL FUND BALANCE	.00	-313.57
		TOTAL LIABILITIES + FUND BALANCE	1,052.27	-36,966.79



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FUND: 075 ECONOMIC DEVELOPMENT

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
075	110110	CASH IN BANK	-406,000.00	-489,214.74
075	120111	INVESTMENTS	.00	83,403.15
075	135010	RECEIVABLE LOCAL	400,000.00	400,000.00
		TOTAL ASSETS	-6,000.00	-5,811.59
FUND BALANCE				
075	390100	NONSPENDABLE FUND BALANCE	.00	-1.00
075	390410	ASSIGNED FUND BALANCE	.00	-187.41
075	500000	TOTAL EXPENDITURES	6,000.00	6,000.00
		TOTAL FUND BALANCE	6,000.00	5,811.59
TOTAL LIABILITIES + FUND BALANCE			6,000.00	5,811.59



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FUND: 076 SELF INSURANCE		NET CHANGE FOR PERIOD	ACCOUNT BALANCE		
ASSETS	076	110110	CASH IN BANK	.00	-486,341.13
			TOTAL ASSETS	.00	-486,341.13
FUND BALANCE	076	390410	ASSIGNED FUND BALANCE	.00	486,341.13
			TOTAL FUND BALANCE	.00	486,341.13
			TOTAL LIABILITIES + FUND BALANCE	.00	486,341.13



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FUND: 090 HEALTHY FAMILIES		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	090 110110 CASH IN BANK	33,277.02	37,189.53
	TOTAL ASSETS	33,277.02	37,189.53
FUND BALANCE	090 260101 ENCUMBRANCE ACCOUNT	38,028.31	38,028.31
	090 390100 NONSPENDABLE	-38,028.31	-38,028.31
	090 390410 ASSIGNED FUND BALANCE	.00	-3,912.51
	090 400000 TOTAL REVENUES	-49,074.93	-49,074.93
	090 500000 TOTAL EXPENDITURES	15,797.91	15,797.91
	TOTAL FUND BALANCE	-33,277.02	-37,189.53
TOTAL LIABILITIES + FUND BALANCE		-33,277.02	-37,189.53

** END OF REPORT - Generated by Jerry Whitaker **



City of Hopewell, Virginia

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City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

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FROM 2016 01 TO 2016 01

	ORIGINAL APPROP	TRANSFERS/ADJUSTM	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
003 PERPETUAL CARE FUND	0	0	0	155.90	13,579.29	-13,735.19	.0%
TOTAL REVENUES	-35,000	0	-35,000	-1,300.00	.00	-33,700.00	
TOTAL EXPENSES	35,000	0	35,000	1,455.90	13,579.29	19,964.81	
011 GENERAL FUND	0	0	0	410,922.16	2,317,518.10	-2,727,940.26	%
TOTAL REVENUES	-48,417,100	0	-48,417,100	-1,105,369.30	.00	-47,311,730.70	
TOTAL EXPENSES	48,417,600	0	48,417,600	1,516,291.46	2,317,518.10	44,583,780.44	
012 SOCIAL SERVICES	0	0	0	57,497.36	27,743.84	-85,241.20	.0%
TOTAL REVENUES	-3,884,402	0	-3,884,402	-262,208.19	.00	-3,622,193.81	
TOTAL EXPENSES	3,884,402	0	3,884,402	319,705.55	27,743.84	3,536,952.61	
014 SCHOOLS OPERATING	0	0	0	-1,735,522.10	.00	1,735,522.10	.0%
TOTAL REVENUES	-47,466,112	0	-47,466,112	.00	.00	-45,730,589.90	
TOTAL EXPENSES	47,466,112	0	47,466,112	.00	.00	47,466,112.00	
015 COMPREHENSIVE SERVICES ACT	0	0	0	-491,923.27	20,671.93	-471,251.51	%
TOTAL REVENUES	-3,684,000	0	-3,684,000	-502,367.01	.00	-3,181,632.99	
TOTAL EXPENSES	3,684,000	0	3,684,000	10,443.74	20,671.93	3,652,884.50	
030 REFUSE	0	0	0	97,637.34	1,205,087.90	-1,302,725.16	%
TOTAL REVENUES	-2,050,445	0	-2,050,445	-851.50	.00	-2,049,593.50	
TOTAL EXPENSES	2,050,445	0	2,050,445	98,488.84	1,205,087.90	746,868.34	
032 HRWTF	0	0	0	-1,864,983.80	1,971,710.74	-106,726.56	%
TOTAL REVENUES	-48,346,067	0	-48,346,067	-2,398,579.60	.00	-45,947,487.40	
TOTAL EXPENSES	48,346,067	0	48,346,067	533,595.80	1,971,710.74	45,840,760.84	
035 RECREATION	0	0	0	80,013.55	101,418.80	-181,432.35	.0%
TOTAL REVENUES	-1,704,000	0	-1,704,000	-21,705.48	.00	-1,682,294.52	
TOTAL EXPENSES	1,704,000	0	1,704,000	101,719.03	101,418.80	1,500,862.17	
038 MARINA	0	0	0	639.91	.00	-639.91	.0%
TOTAL REVENUES	-14,400	0	-14,400	.00	.00	-14,400.00	
TOTAL EXPENSES	14,400	0	14,400	639.91	.00	13,760.09	
040 SEWER OPERATIONS	0	0	0	-248,554.46	.00	248,554.46	.0%
TOTAL REVENUES	-5,716,000	0	-5,716,000	-248,554.46	.00	-5,467,445.54	
TOTAL EXPENSES	5,716,000	0	5,716,000	.00	.00	5,716,000.00	
041 SEWER MAINTENANCE	0	0	0	46,721.23	85,473.60	-132,194.99	%
TOTAL REVENUES	-6,973,130	0	-6,973,130	-493.50	.00	-6,972,636.50	
TOTAL EXPENSES	6,973,130	0	6,973,130	47,214.73	85,473.60	6,840,441.51	
043 SEWER BOND	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-1,628,000	0	-1,628,000	.00	.00	-1,628,000.00	
TOTAL EXPENSES	1,628,000	0	1,628,000	.00	.00	1,628,000.00	
049 STORM WATER 2	0	0	0	-580.00	1,000.00	-420.00	.0%
TOTAL REVENUES	0	0	0	-580.00	.00	580.00	
TOTAL EXPENSES	0	0	0	.00	1,000.00	-1,000.00	
052 GRANTS	0	0	0	1,050.00	320.53	-1,370.53	.0%
TOTAL REVENUES	0	0	0	1,050.00	320.53	-1,370.53	
TOTAL EXPENSES	0	0	0	.00	.00	.00	
053 ANTI-LITTER	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-5,000	0	-5,000	.00	.00	-5,000.00	
TOTAL EXPENSES	5,000	0	5,000	.00	.00	5,000.00	



City of Hopewell, Virginia

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City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

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FROM 2016 01 TO 2016 01

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
056 SCHOOLS TEXTBOOK	0	0	0	-24,964.08	.00	24,964.08	.0%
TOTAL REVENUES	-650,000	0	-650,000	-24,964.08	.00	-625,035.92	
TOTAL EXPENSES	650,000	0	650,000	.00	.00	650,000.00	
057 SCHOOL CAFETERIA	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-3,102,598	0	-3,102,598	.00	.00	-3,102,598.00	
TOTAL EXPENSES	3,102,598	0	3,102,598	.00	.00	3,102,598.00	
063 SCHOOL BLDG/BUS REPLACEMENT	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-702,950	0	-702,950	.00	.00	-702,950.00	
TOTAL EXPENSES	702,950	0	702,950	.00	.00	702,950.00	
071 CAPITAL PROJECTS AND DEBT	-2,137,432	0	-2,137,432	-186,992.84	91,475.50	-2,041,914.66	4.5%
TOTAL REVENUES	-6,967,500	0	-6,967,500	-241,392.90	.00	-6,726,107.10	
TOTAL EXPENSES	4,830,068	0	4,830,068	54,400.06	91,475.50	4,684,192.44	
073 SPECIAL WELFARE	0	0	0	.00	.00	.00	.0%
074 POLICE SEIZURE ASSETS	0	0	0	6,000.00	.00	-6,000.00	.0%
075 ECONOMIC DEVELOPMENT	0	0	0	6,000.00	.00	-6,000.00	.0%
076 SELF INSURANCE	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-500,000	0	-500,000	.00	.00	-500,000.00	
TOTAL EXPENSES	500,000	0	500,000	.00	.00	500,000.00	
090 HEALTHY FAMILIES	204,134	0	204,134	-33,277.02	38,028.31	199,382.96	2.3%
TOTAL REVENUES	0	0	0	-49,074.93	.00	49,074.93	
TOTAL EXPENSES	204,134	0	204,134	15,797.91	38,028.31	150,308.03	
GRAND TOTAL	-1,932,797	0	-1,932,797	-3,886,160.12	5,874,028.54	-3,920,665.70	-102.8%



REPORT OPTIONS

Sequence 1	Field #	Total	Page Break
Sequence 2	1	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.
 Print full or Short description: S
 Print full GL account: N
 Sort by full GL account: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N

From Yr/Per: 2016/ 1
 To Yr/Per: 2016/ 1
 Budget Year: 2016
 Print totals only: Y
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Amounts/totals exceed 999 million dollars: N
 Roll projects to object: N
 Print journal detail: N
 From Yr/Per: 2015/ 1
 To Yr/Per: 2015/12
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Multiyear view: D



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

FUND: 003 PERPETUAL CARE FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
003	110110	-3,077.94	141,794.40
003	120111	.00	885,030.01
003	134001	.00	14,005.30
	TOTAL ASSETS	-3,077.94	1,040,829.71
LIABILITIES			
003	210101	-506.00	-1,496.00
	TOTAL LIABILITIES	-506.00	-1,496.00
FUND BALANCE			
003	260101	5,802.06	20,347.87
003	390100	-5,802.06	-20,348.87
003	390410	.00	-1,042,960.36
003	400000	.00	-1,412.19
003	500000	3,583.94	5,039.84
	TOTAL FUND BALANCE	3,583.94	-1,039,333.71
	TOTAL LIABILITIES + FUND BALANCE	3,077.94	-1,040,829.71



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

FUND: 011 GENERAL FUND

ASSETS	011	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
110110	011		9,419,642.62
110111	011	-1,455,341.54	3,000.00
110112	011	.00	200.00
110113	011	.00	100.00
110114	011	.00	25.00
110115	011	.00	169.68
110116	011	.00	1,132,262.08
120111	011	.00	1,079.24
130001	011	.00	1,164.56
130011	011	.00	2,495.40
130021	011	.00	4,140.77
130031	011	.00	12,276.20
130041	011	.00	8,827.79
130051	011	.00	23,656.41
130061	011	.00	36,278.90
130071	011	.00	58,952.48
130081	011	.00	94,729.53
130091	011	.00	165,008.15
130101	011	.00	301,609.95
130111	011	.00	613,542.60
130121	011	.00	144.87
130131	011	.00	508.72
130951	011	.00	661.41
130961	011	.00	1,381.11
130971	011	.00	889.77
130981	011	.00	-645,830.54
130991	011	.00	1,082.76
131091	011	.00	2,393.04
131101	011	.00	1,220.00
131111	011	.00	1,220.00
131121	011	.00	3,998.24
131131	011	.00	-10,280.99
131999	011	.00	70,306.79
132081	011	.00	104,640.97
132091	011	.00	158,894.13
132101	011	.00	214,807.45
132111	011	.00	720,703.43
132121	011	.00	-321,288.73
132131	011	.00	134.55
132999	011	.00	101.14
133101	011	.00	41.40
133111	011	.00	123,280.61
133121	011	.00	
134001	011	-7,207.84	
134012	011	-525.00	
140011	011	.00	250.00
150020	011	.00	-33,340.00
150030	011	.00	191,416.12
150033	011	74.41	4,254.41
240108	011	.00	-50.00



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FUND: 011 GENERAL FUND

NET CHANGE FOR PERIOD

ACCOUNT BALANCE

ASSETS 11441072 150010 INVENTORY AUTO FUEL/PARTS 54,465.08 999,023.49

TOTAL ASSETS -1,408,534.89 13,472,265.93

Table with columns: LIABILITIES, FUND BALANCE, ACCOUNT BALANCE, NET CHANGE FOR PERIOD. Rows include: ACCOUNTS PAYABLE, SALARY & WAGES PAYABLE, VRS GRP LIFE W/H & FRINGE PYBL, AFL CANCER INS W/H, UNITED GIVERS FUND W/H, LEGAL ATTACHMENTS W/H, OTHER MISC W/H, ICMA DEFERRED COMP W/H, AHL INSURANCE W/H, DENTAL INS W/H, DEPENDENT CARE W/H, WORKERS COMP CONTROL ACCT, VRS RETIREMENT CONTROL ACCT, VSP VISION PLAN W/H, HEALTH INS W/H, HSA CONTRIB & W/H, COLONIAL PRODUCTS INS W/H, SHORT-TERM DISAB ADM FEE, LONG-TERM DISAB PREM PAY, ESCHEAT TO STATE, FEDERAL TAX W/H, STATE TAX W/H, FICA W/H & FRINGE PAYABLE, MED FLEX PAYROLL W/H, LEGAL RESOURCES, TAX PAYMENTS PENDING REFUNDS, AP INTEREST, AP LICENSE FEE, ACCRUED SALARIES & WAGES PYBL, DEFERRED REVENUE-ADV BILLING, DEFERRED REVENUE-REAL ESTATE, DEFERRED REVENUE-MACH & TOOL, DEFERRED REVENUE-PER PROP, DEFERRED REVENUE-PUB SERVICE, SUSPENSE/PREPAID/PENDING, DEFERRED REVENUE-BUS LICENSE, Due to Other Gov't

TOTAL LIABILITIES 417,732.48 -5,548,376.01

Table with columns: FUND BALANCE, ENCUMBRANCE ACCOUNT, NONSPENDABLE, ASSIGNED, RAINY DAY, UNASSIGNED FUND BALANCE. Rows include: 260101 ENCUMBRANCE ACCOUNT, 390100 NONSPENDABLE, 390400 ASSIGNED, 390410 RAINY DAY, 390500 UNASSIGNED FUND BALANCE



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FUND: 011 GENERAL FUND			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
FUND BALANCE	011	400000		
	011	500000		
		TOTAL REVENUES	-1,155,302.40	-2,460,670.98
		TOTAL EXPENDITURES	2,146,104.81	3,712,695.75
		TOTAL FUND BALANCE	990,802.41	-7,923,889.92
		TOTAL LIABILITIES + FUND BALANCE	1,408,534.89	-13,472,265.93



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FUND: 012 SOCIAL SERVICES			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
012	110110	CASH IN BANK	-13,408.89	277,366.25
012	160500	MACHINERY & EQUIPMENT	.00	261,117.32
		TOTAL ASSETS	-13,408.89	538,483.57
LIABILITIES				
012	210101	ACCOUNTS PAYABLE	-8,200.00	-305,803.65
012	220101	ACCRUED SALARIES & WAGES PYBL	.00	-38,938.36
		TOTAL LIABILITIES	-8,200.00	-344,742.01
FUND BALANCE				
012	260101	ENCUMBRANCE ACCOUNT	5,827.07	33,570.91
012	390100	NONSPENDABLE FUND BALANCE	-5,827.07	-33,571.91
012	390410	ASSIGNED FUND BALANCE	.00	-11,729.49
012	390600	INVEST IN CAPITAL NET OF DEBT	.00	-261,117.32
012	400000	TOTAL REVENUES	-279,942.58	-542,150.77
012	500000	TOTAL EXPENDITURES	301,551.47	621,257.02
		TOTAL FUND BALANCE	21,608.89	-193,741.56
		TOTAL LIABILITIES + FUND BALANCE	13,408.89	-538,483.57



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FUND: 014 SCHOOLS OPERATING		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
014	110110	41,073,949.55	
014	134001	103,142.87	
014	135020	584,418.12	
014	135030	889,907.48	
	TOTAL ASSETS	1,614,681.86	42,651,418.02
LIABILITIES			
014	210101	4,014,191.74	
014	210103	-1,828,726.50	
014	220109	-1,995,594.59	
014	250102	-23,327.00	
	TOTAL LIABILITIES	66,543.65	
FUND BALANCE			
014	390100	-208,022.73	
014	390410	-39,156,539.19	
014	400000	-3,353,399.75	
	TOTAL FUND BALANCE	-1,614,681.86	-42,717,961.67
TOTAL LIABILITIES + FUND BALANCE		-1,614,681.86	-42,651,418.02



FUND: 015 COMPREHENSIVE SERVICES ACT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
015	110110	-154,841.38	-1,623,072.51
	CASH IN BANK		
	TOTAL ASSETS	-154,841.38	-1,623,072.51
LIABILITIES			
015	210101	128,537.41	-26,009.00
015	220101	.00	-1,633.96
015	250102	.00	33,340.00
	ACCOUNTS PAYABLE		
	ACCRUED SALARIES & WAGES PYBL		
	DUE TO OTHER GOVT		
	TOTAL LIABILITIES	128,537.41	5,697.04
FUND BALANCE			
015	260101	203,762.59	234,979.79
015	390100	-203,762.59	-234,978.79
015	390410	.00	2,082,993.77
015	400000	-14,486.30	-516,853.31
015	500000	40,790.27	51,234.01
	TOTAL FUND BALANCE	26,303.97	1,617,375.47
TOTAL LIABILITIES + FUND BALANCE		154,841.38	1,623,072.51



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FUND: 030 REFUSE			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
030	110110	CASH IN BANK	-3,205.14	1,553,129.66
030	134001	ACCOUNTS RECEIVABLE	.00	6,374.94
030	135011	RECEIVABLE-VAWCO/DATA INTEGRA	.00	519,101.44
030	160500	MACHINERY & EQUIPMENT	.00	31,229.62
		TOTAL ASSETS	-3,205.14	2,109,835.66
LIABILITIES				
030	210101	ACCOUNTS PAYABLE	1,418.11	.00
030	220101	ACCRUED SALARIES & WAGES PYBL	.00	-811.08
030	220103	ACCRUED PTO-SHORT TERM	.00	-270.00
030	220105	OPFB LIABILITY	.00	-26,831.00
		TOTAL LIABILITIES	1,418.11	-27,912.08
FUND BALANCE				
030	260101	ENCUMBRANCE ACCOUNT	-683.97	1,219,193.40
030	390100	NONSPENDABLE	683.97	-1,219,194.40
030	390410	FUND BALANCE	.00	-2,181,465.94
030	400000	TOTAL REVENUES	-1,710.25	-2,561.75
030	500000	TOTAL EXPENDITURES	3,497.28	102,105.11
		TOTAL FUND BALANCE	1,787.03	-2,081,923.58
TOTAL LIABILITIES + FUND BALANCE			3,205.14	-2,109,835.66



ASSETS	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
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110110	873,892.60	6,310,464.10
110118	.00	150.00
120113	.00	96,351.22
120114	.00	599,799.94
120116	.00	359,840.64
134001	742,614.34	5,338,930.67
150010	-19,646.75	490,279.17
150011	12,047.75	451,551.52
150100	.00	72,567.99
150110	.00	1,876,320.24
150111	.00	334,994.70
160100	.00	216,026.00
160200	.00	5,434,199.90
160299	.00	-8,233,247.11
160300	.00	109,474.00
160400	.00	5,139,751.73
160500	.00	112,096,109.92
160599	.00	-51,192,465.13
160900	.00	5,978,453.37
TOTAL ASSETS	1,608,907.94	85,479,552.87

LIABILITIES	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
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210101	139,722.98	-3,892.97
210135	.00	-1,921,352.55
220101	.00	-62,074.88
220103	.00	-16,137.00
220105	.00	-670,787.00
230101	.00	3,992.11
240101	.00	-3,804,761.58
280101	.00	-675,000.00
280102	.00	-160,269.80
280201	.00	-8,400,000.00
280301	.00	-17,823.50
TOTAL LIABILITIES	139,722.98	-15,728,107.17

FUND BALANCE	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
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260101	898,204.92	4,386,426.41
390100	-898,204.92	-5,337,126.69
390200	.00	-395,641.25
390300	.00	-1,476,091.31
390410	.00	9,705,704.03
390600	.00	-64,242,201.89
390900	.00	-11,521,898.39
400000	-2,242,235.21	-4,798,860.41
500000	493,604.29	3,928,263.80



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FUND: 032 HRWTF

	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
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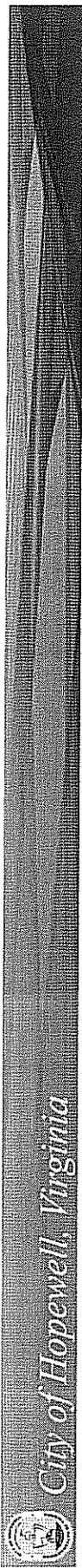
FUND BALANCE

TOTAL FUND BALANCE

-1,748,630.92	-69,751,445.70
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TOTAL LIABILITIES + FUND BALANCE

-1,608,907.94	-85,479,552.87
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FUND: 035 RECREATION			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
035	110110	CASH IN BANK	-121,411.28	190,833.13
035	110118	PETTY CASH	.00	4,500.00
035	134001	ACCOUNTS RECEIVABLE	.00	2,067.51
035	160500	MACHINERY & EQUIPMENT	.00	335,762.42
	TOTAL ASSETS		-121,411.28	533,163.06
LIABILITIES				
035	210101	ACCOUNTS PAYABLE	11,246.54	-3,211.99
035	220101	ACCRUED SALARIES & WAGES PYBL	.00	-20,475.11
	TOTAL LIABILITIES		11,246.54	-23,687.10
FUND BALANCE				
035	260101	ENCUMBRANCE ACCOUNT	10,168.34	138,919.99
035	390100	NONSPENDABLE	-10,168.34	-138,919.99
035	390410	FUND BALANCE	.00	-369,265.02
035	390600	INVEST IN CAPITAL NET OF DEBT	.00	-335,762.42
035	400000	TOTAL REVENUES	-13,242.65	-34,948.13
035	500000	TOTAL EXPENDITURES	123,407.39	230,499.61
	TOTAL FUND BALANCE		110,164.74	-509,475.96
	TOTAL LIABILITIES + FUND BALANCE		121,411.28	-533,163.06



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FUND: 038 MARINA

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
038	110110	CASH IN BANK	.00	61,688.41
038	160500	MACHINERY & EQUIPMENT	.00	86,198.38
	TOTAL ASSETS		.00	147,886.79
LIABILITIES				
038	210101	ACCOUNTS PAYABLE	.00	-5,000.00
	TOTAL LIABILITIES		.00	-5,000.00
FUND BALANCE				
038	390410	FUND BALANCE	.00	-57,409.60
038	390600	INVEST IN CAPITAL NET OF DEBT	.00	-86,198.38
038	500000	TOTAL EXPENDITURES	.00	721.19
	TOTAL FUND BALANCE		.00	-142,886.79
	TOTAL LIABILITIES + FUND BALANCE		.00	-147,886.79



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FUND: 040 SEWER OPERATIONS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
040	110110	CASH IN BANK	372,503.43	2,429,738.81
040	120117	INVESTMENTS-VAWCO	-27,557.66	-786,753.98
040	134001	ACCOUNTS RECEIVABLE	-18,168.75	2,516,660.41
040	135011	RECEIVABLE-VAWCO/DATA INTEGRA	.00	516,459.38
	TOTAL ASSETS		326,777.02	4,676,104.62
LIABILITIES				
040	210101	ACCOUNTS PAYABLE	.00	-166,937.76
040	240101	DEFERRED REVENUE-ADV BILLING	.00	-1,040,607.69
	TOTAL LIABILITIES		.00	-1,207,545.45
FUND BALANCE				
040	390410	ASSIGNED FUND BALANCE	.00	-2,893,227.69
040	400000	TOTAL REVENUES	-326,777.02	-575,331.48
	TOTAL FUND BALANCE		-326,777.02	-3,468,559.17
	TOTAL LIABILITIES + FUND BALANCE		-326,777.02	-4,676,104.62



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FUND: 041	SEWER MAINTENANCE	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
041	110110	-87,500.60	-2,615,889.88
041	120111	.00	9,118,396.94
041	134002	.00	52,681.55
041	150100	.00	613,507.07
041	160100	.00	97,920.00
041	160200	.00	501,878.00
041	160300	.00	33,311,533.25
041	160399	.00	-6,079,229.18
041	160400	.00	30,853,800.90
041	160500	.00	7,410,348.05
041	170102	-4,624.87	2,902,810.91
041	170103	.00	260,118.63
041	170105	.00	1,000,000.00
	TOTAL ASSETS	-92,125.47	77,427,876.24
LIABILITIES			
041	210101	21,749.18	11,219.03
041	220101	.00	-6,686.06
041	220103	.00	-1,412.00
041	220105	.00	-80,494.00
041	280101	.00	-475,000.00
041	280201	.00	-25,280,000.00
041	280301	.00	-701,135.15
	TOTAL LIABILITIES	21,749.18	-26,533,508.18
FUND BALANCE			
041	260101	529,000.17	1,116,801.67
041	390100	-529,000.17	-1,523,819.77
041	390410	.00	11,988,230.09
041	390600	.00	-37,758,941.37
041	390900	.00	-24,822,017.71
041	400000	-12,091.60	-25,202.96
041	500000	82,467.89	130,581.99
	TOTAL FUND BALANCE	70,376.29	-50,894,368.06
	TOTAL LIABILITIES + FUND BALANCE	92,125.47	-77,427,876.24



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FUND: 042 SEWER IMPROVEMENT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
042	110110	.00	88,677.68
042	120111	.00	1,000,000.00
	TOTAL ASSETS	.00	1,088,677.68
FUND BALANCE			
042	390100	.00	371,607.59
042	390410	.00	-1,460,285.27
	TOTAL FUND BALANCE	.00	-1,088,677.68
TOTAL LIABILITIES + FUND BALANCE		.00	-1,088,677.68



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FUND: 043 SEWER BOND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
043	110110	.00	331,700.74
043	150110	.00	1,571,994.84
043	150111	.00	1,196,407.20
	TOTAL ASSETS	.00	3,100,102.78
FUND BALANCE			
043	390410	.00	-3,100,102.78
	TOTAL FUND BALANCE	.00	-3,100,102.78
	TOTAL LIABILITIES + FUND BALANCE	.00	-3,100,102.78



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FUND: 044 SEWER SYSTEM RATE FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
044	120111 INVESTMENTS	.00	2,134,721.00
	TOTAL ASSETS	.00	2,134,721.00
FUND BALANCE			
044	390410 FUND BALANCE	.00	-2,134,721.00
	TOTAL FUND BALANCE	.00	-2,134,721.00
	TOTAL LIABILITIES + FUND BALANCE	.00	-2,134,721.00



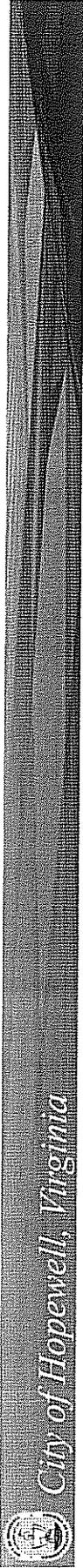
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FUND: 045 SEWER SYSTEM DEBT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
045	120111 D0301 INVESTMENTS	.00	335,442.76
045	120111 D0302 INVESTMENTS	.00	1,312,761.52
045	120111 D0303 INVESTMENTS	.00	213,463.48
	TOTAL ASSETS	.00	1,861,667.76
FUND BALANCE			
045	390100 NONSPENDABLE FUND BALANCE	.00	-648,015.00
045	390200 RESTRICTED FUND BALANCE	.00	-986,468.76
045	390410 FUND BALANCE	.00	-227,184.00
	TOTAL FUND BALANCE	.00	-1,861,667.76
TOTAL LIABILITIES + FUND BALANCE		.00	-1,861,667.76



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FUND: 046 SEWER CONSTRUCTION FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
046	110110	.00	1,511,454.28
046	120111 D0306	.00	483,124.22
046	160300	.00	2,744,457.72
	TOTAL ASSETS	.00	4,739,036.22
FUND BALANCE			
046	390100	.00	20,054,740.64
046	390410	.00	-24,793,776.86
	TOTAL FUND BALANCE	.00	-4,739,036.22
TOTAL LIABILITIES + FUND BALANCE		.00	-4,739,036.22



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FUND: 048 STORM WATER 1		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
048	110110 CASH IN BANK	-40.00	-40.00
	TOTAL ASSETS	-40.00	-40.00
FUND BALANCE	048 500000 TOTAL EXPENDITURES	40.00	40.00
	TOTAL FUND BALANCE	40.00	40.00
	TOTAL LIABILITIES + FUND BALANCE	40.00	40.00



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FUND: 049 STORM WATER 2

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	049	110110	870.00	825,437.30
			870.00	825,437.30
LIABILITIES	049	210101	-756.00	-756.00
	049	280102	.00	-1,000,000.00
			-756.00	-1,000,756.00
FUND BALANCE	049	260101	84.81	231,878.11
	049	390100	-84.81	-231,878.11
	049	390410	.00	176,592.70
	049	400000	-870.00	-2,030.00
	049	500000	756.00	756.00
			-114.00	175,318.70
			-870.00	-825,437.30

TOTAL LIABILITIES + FUND BALANCE



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FUND: 052 GRANTS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	052	110110 CASH IN BANK	-32,863.92	-113,017.22
		TOTAL ASSETS	-32,863.92	-113,017.22
LIABILITIES	052	210101 ACCOUNTS PAYABLE	-348.53	-348.53
		TOTAL LIABILITIES	-348.53	-348.53
FUND BALANCE	052	260101 ENCUMBRANCE ACCOUNT	.00	896.53
	052	390100 NONSPENDABLE	.00	-895.53
	052	390410 FUND BALANCE	.00	79,102.30
	052	400000 TOTAL REVENUES	-4,277.13	-4,277.13
	052	400010 BUDGETED REVENUES	.00	182,288.00
	052	500000 TOTAL EXPENDITURES	37,489.58	38,539.58
	052	500010 EXPENDITURE APPROPRIATIONS	.00	-182,288.00
		TOTAL FUND BALANCE	33,212.45	113,365.75
		TOTAL LIABILITIES + FUND BALANCE	32,863.92	113,017.22



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FUND: 053 ANTI-LITTER

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
	053	110110	-150.00	10,678.77
		TOTAL ASSETS	-150.00	10,678.77
FUND BALANCE	053		825.00	825.00
	053	260101	-825.00	-825.00
	053	390100	.00	-10,828.77
	053	390410	150.00	150.00
		TOTAL EXPENDITURES	150.00	-10,678.77
		TOTAL FUND BALANCE	150.00	-10,678.77
TOTAL LIABILITIES + FUND BALANCE			150.00	-10,678.77



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FUND: 056 SCHOOLS TEXTBOOK

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	056	110110	24,964.08	1,227,147.23
		TOTAL ASSETS	24,964.08	1,227,147.23
FUND BALANCE	056	390100	.00	-.08
	056	390410	.00	-1,177,218.99
	056	400000	-24,964.08	-49,928.16
		TOTAL FUND BALANCE	-24,964.08	-1,227,147.23
		TOTAL LIABILITIES + FUND BALANCE	-24,964.08	-1,227,147.23



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FUND: 057 SCHOOL CAFETERIA			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
057	110110	CASH IN BANK	.00	2,878,232.22
057	134001	ACCOUNTS RECEIVABLE	.00	1,907.95
057	135030	RECEIVABLE FEDERAL GOVT	.00	313,538.05
057	150011	INVENTORY	.00	19,248.71
057	150012	INVENTORY USDA	.00	49,171.17
057	190999	UNSPECIFIED	.00	-78,087.32
		TOTAL ASSETS	.00	3,184,000.78
LIABILITIES				
057	210101	ACCOUNTS PAYABLE	.00	94,020.41
057	210103	SALARY & WAGES PAYABLE	.00	-30,555.13
057	220109	ACCRUED MISC LIABILITY	.00	-62,903.83
057	240106	DEFERRED REVENUE-CAFETERIA	.00	-50,405.07
		TOTAL LIABILITIES	.00	-49,843.62
FUND BALANCE				
057	390100	NONSPENDABLE FUND BALANCE	.00	-3.31
057	390410	FUND BALANCE	.00	-3,129,892.10
057	400000	TOTAL REVENUES	.00	-4,261.75
		TOTAL FUND BALANCE	.00	-3,134,157.16
TOTAL LIABILITIES + FUND BALANCE			.00	-3,184,000.78



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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

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FUND: 063 SCHOOL BLDG/BUS REPLACEMENT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
063	110110	.00	480,113.69
063	140019	.00	23,327.00
	TOTAL ASSETS	.00	503,440.69
FUND BALANCE			
063	390100	.00	-1,216,079.16
063	390410	.00	712,638.47
	TOTAL FUND BALANCE	.00	-503,440.69
TOTAL LIABILITIES + FUND BALANCE		.00	-503,440.69



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

FUND: 071 CAPITAL PROJECTS AND DEBT		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
071	110110		
071	120111	-445,532.33	1,955,776.80
071	120111 D0104	.00	4,243,297.86
071	120111 D0109	.00	1,311,034.03
071	120111 D0110	.00	7,706,205.34
071	134001	.00	248,682.08
071	134004	.00	226,490.48
071	150100	.00	100,545.22
071	170104	.00	409,064.91
	TOTAL ASSETS	-445,532.33	17,811,673.88
LIABILITIES			
071	210101	668,490.80	-24,266.15
	TOTAL LIABILITIES	668,490.80	-24,266.15
FUND BALANCE			
071	260101	-3,457.50	1,640,455.27
071	390100	3,457.50	-1,640,455.27
071	390300	.00	-5,789,508.00
071	390410	.00	-11,402,706.77
071	400000	-233,965.89	-480,962.94
071	500000	11,007.42	-114,230.02
	TOTAL FUND BALANCE	-222,958.47	-17,787,407.73
	TOTAL LIABILITIES + FUND BALANCE	445,532.33	-17,811,673.88



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

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FUND: 072		FIXED ASSETS	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
072	160100	LAND	.00	189,200.00
072	160200	BUILDING AND SYSTEMS	.00	23,554,146.28
072	160300	INFRASTRUCTURE	.00	3,148,352.52
072	160500	MACHINERY & EQUIPMENT	.00	21,299,387.01
072	160900	CONSTRUCTION IN PROGRESS	.00	605,696.58
		TOTAL ASSETS	.00	48,796,782.39
FUND BALANCE				
072	390600	INVEST IN CAPITAL NET OF DEBT	.00	-48,796,782.39
		TOTAL FUND BALANCE	.00	-48,796,782.39
		TOTAL LIABILITIES + FUND BALANCE	.00	-48,796,782.39



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

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FUND: 073 SPECIAL WELFARE		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
073	110110	4,616.91	78,114.30
073	110110 SS001 CASH IN BANK	.00	1,207.15
	TOTAL ASSETS	4,616.91	79,321.45
FUND BALANCE			
073	390410	.00	-72,008.31
073	400000 ASSIGNED FUND BALANCE	-4,616.91	-7,313.14
	TOTAL FUND BALANCE	-4,616.91	-79,321.45
TOTAL LIABILITIES + FUND BALANCE		-4,616.91	-79,321.45



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

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FUND: 074 POLICE SEIZURE ASSETS		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	074 110110 CASH IN BANK	.00	36,967.78
	TOTAL ASSETS	.00	36,967.78
LIABILITIES	074 210135 REFUNDS PAYABLE	.00	-36,653.22
	TOTAL LIABILITIES	.00	-36,653.22
FUND BALANCE	074 390410 ASSIGNED FUND BALANCE	.00	-313.57
	074 400000 TOTAL REVENUES	.00	-.99
	TOTAL FUND BALANCE	.00	-314.56
	TOTAL LIABILITIES + FUND BALANCE	.00	-36,967.78



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

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FUND: 075 ECONOMIC DEVELOPMENT			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
075	110110	CASH IN BANK	-3,667.25	-492,881.99
075	120111	INVESTMENTS	.00	83,403.15
075	135010	RECEIVABLE LOCAL	.00	400,000.00
		TOTAL ASSETS	-3,667.25	-9,478.84
FUND BALANCE				
075	260101	ENCUMBRANCE ACCOUNT	1,450.00	1,450.00
075	390100	NONSPENDABLE FUND BALANCE	-1,450.00	-1,451.00
075	390410	ASSIGNED FUND BALANCE	.00	-187.41
075	500000	TOTAL EXPENDITURES	3,667.25	9,667.25
		TOTAL FUND BALANCE	3,667.25	9,478.84
TOTAL LIABILITIES + FUND BALANCE			3,667.25	9,478.84



City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 2

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FUND: 076 SELF INSURANCE

ASSETS				NET CHANGE FOR PERIOD	ACCOUNT BALANCE
	076	110110	CASH IN BANK	-109,919.75	-596,260.88
			TOTAL ASSETS	-109,919.75	-596,260.88
FUND BALANCE	076		ENCUMBRANCE ACCOUNT	329,759.25	329,759.25
	076		NONSPENDABLE FUND BALANCE	-329,759.25	-329,759.25
	076		ASSIGNED FUND BALANCE	.00	486,341.13
	076		TOTAL EXPENDITURES	109,919.75	109,919.75
			TOTAL FUND BALANCE	109,919.75	596,260.88
			TOTAL LIABILITIES + FUND BALANCE	109,919.75	596,260.88



City of Hopewell, Virginia

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City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

FROM 2016 01 TO 2016 02

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
003 PERPETUAL CARE FUND	0	0	0	3,627.65	19,381.35	-23,009.00	.0%
TOTAL REVENUES	-35,000	0	-35,000	-1,412.19	.00	-33,587.81	
TOTAL EXPENSES	35,000	0	35,000	5,039.84	19,381.35	10,578.81	
011 GENERAL FUND	500	0	500	1,252,024.77	2,081,940.50	-3,333,465.27	%
TOTAL REVENUES	-48,417,100	0	-48,417,100	-2,460,670.98	2,081,940.50	-45,956,429.02	
TOTAL EXPENSES	48,417,600	0	48,417,600	3,712,695.75	2,081,940.50	42,622,963.75	
012 SOCIAL SERVICES	0	0	0	79,106.25	33,570.91	-112,677.16	.0%
TOTAL REVENUES	-3,884,402	0	-3,884,402	-542,150.77	33,570.91	-3,342,251.23	
TOTAL EXPENSES	3,884,402	0	3,884,402	621,257.02	33,570.91	3,229,574.07	
014 SCHOOLS OPERATING	0	0	0	-3,353,399.75	.00	3,353,399.75	.0%
TOTAL REVENUES	-47,466,112	0	-47,466,112	-3,353,399.75	.00	-44,112,712.25	
TOTAL EXPENSES	47,466,112	0	47,466,112	.00	.00	47,466,112.00	
015 COMPREHENSIVE SERVICES ACT	0	0	0	-465,619.30	224,434.52	-241,184.95	%
TOTAL REVENUES	-3,684,000	0	-3,684,000	-516,853.31	.00	-3,167,146.69	
TOTAL EXPENSES	3,684,000	0	3,684,000	51,234.01	224,434.52	3,408,331.64	
030 REFUSE	0	0	0	99,543.36	1,204,403.93	-1,303,947.21	%
TOTAL REVENUES	-2,050,445	0	-2,050,445	-2,561.75	.00	-2,047,883.25	
TOTAL EXPENSES	2,050,445	0	2,050,445	102,105.11	1,204,403.93	743,936.04	
032 HRWTF	0	0	0	-870,616.61	2,869,915.66	-1,999,298.67	%
TOTAL REVENUES	-48,346,067	0	-48,346,067	-4,798,880.41	2,869,915.66	-43,547,186.59	
TOTAL EXPENSES	48,346,067	0	48,346,067	3,928,263.80	2,869,915.66	41,547,887.92	
035 RECREATION	0	0	0	195,551.48	111,587.14	-307,138.62	.0%
TOTAL REVENUES	-1,704,000	0	-1,704,000	-34,948.13	.00	-1,669,051.87	
TOTAL EXPENSES	1,704,000	0	1,704,000	230,499.61	111,587.14	1,361,913.25	
038 MARINA	0	0	0	721.19	.00	-721.19	.0%
TOTAL REVENUES	-14,400	0	-14,400	.00	.00	-14,400.00	
TOTAL EXPENSES	14,400	0	14,400	721.19	.00	13,678.81	
040 SEWER OPERATIONS	0	0	0	-575,331.48	.00	575,331.48	.0%
TOTAL REVENUES	-5,716,000	0	-5,716,000	-575,331.48	.00	-5,140,668.52	
TOTAL EXPENSES	5,716,000	0	5,716,000	.00	.00	5,716,000.00	
041 SEWER MAINTENANCE	0	0	0	105,379.03	614,473.77	-719,852.96	%
TOTAL REVENUES	-6,973,130	0	-6,973,130	-25,202.96	.00	-6,947,927.04	
TOTAL EXPENSES	6,973,130	0	6,973,130	130,581.99	614,473.77	6,228,074.08	
043 SEWER BOND	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-1,628,000	0	-1,628,000	.00	.00	-1,628,000.00	
TOTAL EXPENSES	1,628,000	0	1,628,000	.00	.00	1,628,000.00	
048 STORM WATER 1	0	0	0	40.00	.00	-40.00	.0%
TOTAL REVENUES	0	0	0	40.00	.00	-40.00	
TOTAL EXPENSES	0	0	0	-1,274.00	1,084.81	189.19	
049 STORM WATER 2	0	0	0	-2,030.00	.00	2,030.00	.0%
TOTAL REVENUES	0	0	0	756.00	1,084.81	-1,840.81	
TOTAL EXPENSES	0	0	0	34,262.45	320.53	-34,582.98	
052 GRANTS	0	0	0	-4,277.13	.00	-456,430.87	.0%
TOTAL REVENUES	-460,708	0	-460,708	38,539.58	320.53	421,847.89	
TOTAL EXPENSES	460,708	0	460,708				



City of Hopewell, Virginia

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City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

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FROM 2016 01 TO 2016 02

	ORIGINAL APPROP	TRANFERS/ADJUSTMS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
053 ANTI-LITTER	0	0	0	150.00	825.00	-975.00	.0%
TOTAL REVENUES	-5,000	0	-5,000	150.00	825.00	-5,000.00	
TOTAL EXPENSES	5,000	0	5,000	150.00	825.00	4,025.00	
056 SCHOOLS TEXTBOOK	0	0	0	-49,928.16	0.00	49,928.16	.0%
TOTAL REVENUES	-650,000	0	-650,000	-49,928.16	0.00	-600,071.84	
TOTAL EXPENSES	650,000	0	650,000	0.00	0.00	650,000.00	
057 SCHOOL CAFETERIA	0	0	0	-4,261.75	0.00	4,261.75	.0%
TOTAL REVENUES	-3,102,598	0	-3,102,598	-4,261.75	0.00	-3,098,336.25	
TOTAL EXPENSES	3,102,598	0	3,102,598	0.00	0.00	3,102,598.00	
063 SCHOOL BLDG/BUS REPLACEMENT	0	0	0	0.00	0.00	0.00	.0%
TOTAL REVENUES	-702,950	0	-702,950	0.00	0.00	-702,950.00	
TOTAL EXPENSES	702,950	0	702,950	0.00	0.00	702,950.00	
071 CAPITAL PROJECTS AND DEBT	-2,137,432	0	-2,137,432	-595,192.96	88,018.00	-1,630,257.04	23.7%
TOTAL REVENUES	-6,967,500	0	-6,967,500	-480,962.94	0.00	-6,486,537.06	
TOTAL EXPENSES	4,830,068	0	4,830,068	-114,230.02	88,018.00	4,856,280.02	
073 SPECIAL WELFARE	0	0	0	-7,313.14	0.00	7,313.14	.0%
TOTAL REVENUES	0	0	0	-7,313.14	0.00	7,313.14	
074 POLICE SEIZURE ASSETS	0	0	0	-99	0.00	99	.0%
TOTAL REVENUES	0	0	0	-99	0.00	99	
075 ECONOMIC DEVELOPMENT	0	0	0	9,667.25	1,450.00	-11,117.25	.0%
TOTAL REVENUES	0	0	0	9,667.25	1,450.00	-11,117.25	
TOTAL EXPENSES	0	0	0	109,919.75	329,759.25	-439,679.00	.0%
076 SELF INSURANCE	-500,000	0	-500,000	0.00	0.00	500,000.00	.0%
TOTAL REVENUES	500,000	0	500,000	109,919.75	329,759.25	60,321.00	
TOTAL EXPENSES	204,134	0	204,134	-24,305.40	37,927.51	190,512.14	6.7%
090 HEALTHY FAMILIES	0	0	0	-51,509.93	0.00	51,509.93	
TOTAL REVENUES	204,134	0	204,134	27,204.53	37,927.51	139,002.21	
TOTAL EXPENSES	-1,932,797	0	-1,932,797	-4,057,250.36	7,619,092.88	-5,494,639.80	-184.3%
GRAND TOTAL	-1,932,797	0	-1,932,797	-4,057,250.36	7,619,092.88	-5,494,639.80	-184.3%



REPORT OPTIONS

Sequence 1	Field #	Total	Page Break
Sequence 2	1	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.
 Print full or Short description: S
 Print full GL account: N
 Sort by full GL account: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N

From Yr/Per: 2016/ 1
 To Yr/Per: 2016/ 2
 Budget Year: 2016
 Print totals only: Y
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Amounts/totals exceed 999 million dollars: N
 Roll projects to object: N
 Print journal detail: N
 From Yr/Per: 2015/ 1
 To Yr/Per: 2015/13
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Multiyear view: D

**PUBLIC
HEARING
Announcements**



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Set for Public Hearing for Budget Resolution to Amendments Fiscal Year 2014-15

ISSUE: Need to appropriate additional State and/or Local funds for DSS and CSA.

RECOMMENDATION: Staff recommends setting a public hearing to consider a resolution to appropriate additional funding.

TIMING: September 22, 2015 Meeting

BACKGROUND: The DSS budget is based on the previous year's allocation. Once the state issues the allocation a budget amendment is need.

FISCAL IMPACT: \$1,038,600 in State funds and \$311,400 in Local funds.

ENCLOSED DOCUMENTS: None

STAFF: Jerry L. Whitaker, Director of Finance

SUMMARY: Set for public hearing Adopt budget resolution amendments to appropriate funds in the amount of \$1,350,000 for the fiscal year 2014-15 budget to provide additional funding for DSS and CSA.

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Mayor, Brenda S. Pelham, Ward #6	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony Zevgolis, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Wayne Walton, Ward #5
			<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie Shormak, Ward #7



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Set for Public Hearing for Budget Resolution to Amendments Fiscal Year 2015-16

ISSUE: Need to appropriate rollover fund and new appropriations.

RECOMMENDATION: Staff recommends setting a public hearing to consider a resolution to appropriate additional funding.

TIMING: September 22, 2015 Meeting

BACKGROUND: None

FISCAL IMPACT: To be determined

ENCLOSED DOCUMENTS: None

STAFF: Jerry L. Whitaker, Director of Finance

SUMMARY: Set for public hearing Adopt budget resolution amendments to appropriate funds for the fiscal year 2015-16 budget.

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Mayor, Brenda S. Pelham, Ward #6	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony Zevgolis, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Wayne Walton, Ward #5
			<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie Shornak, Ward #7



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Set Public Hearing to consider a request for the City to vacate an undeveloped portion of an alley from Bernard Jefferson owner of 208 North 14th Avenue to a vacate a portion of alley approximately 3,050 square feet located between North 14th and North 15th Avenue adjacent to Sub-Parcel #'s 030-0805, 030-0810, 030-0825,030-0820,030-0815,030-0800, and 030-0811.

ISSUE: Bernard Jefferson owner of 208 North 14th Avenue to a vacate a portion of alley approximately 3,050 square feet located between North 14th and North 15th Avenue adjacent to Sub-Parcel #'s 030-0805, 030-0810, 030-0825,030-0820,030-0815,030-0800, and 030-08

RECOMMENDATION: City Administration recommends City Council hold a public hearing to consider citizen comments.

TIMING: City Council action is requested on September 22, 2015.

BACKGROUND: The purpose of the vacation request is to improve the property by constructing a fence and adding landscaping.

FISCAL IMPACT: None

ENCLOSED DOCUMENTS: None

STAFF: Tevya W. Griffin, Director, Neighborhood Assistance & Planning
Horace W. Wade, City Planner

SUMMARY:

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor K. Wayne Walton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Roosevelt Edwards, Jr., Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Mayor Michael C. Bujakowski, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie M. Shornak, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4			



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Public Hearing to amend and reenact Article XIV-B to add protection for cedar trees along Cedar Lane.

ISSUE: The condition of cedar trees along Cedar Lane; the entrance to the Petersburg National Battlefield - City Point Unit and the Historic City Point District.

RECOMMENDATION: City Administration recommends City Council review the Tree Protection Ordinance, offer revisions during a work session, and set a public hearing to consider citizen comments at a future meeting.

TIMING: City Council action is requested on September 22, 2015.

BACKGROUND: The Architectural Review Board (ARB) is concerned about the current and future state of cedar trees along Cedar Lane. This road is the gateway into the City Point Historic District and its appearance makes an important statement. The trees are important community assets that enhance the beauty of the Historic District, add distinction to the entire cityscape, protect property values and help draw tourists, as well as welcome prospective residents.

FISCAL IMPACT: None

ENCLOSED DOCUMENTS: None

STAFF: Tevya W. Griffin, Director, Neighborhood Assistance & Planning
Horace H. Wade, III, City Planner

SUMMARY:

- | Y | N | | Y | N | |
|--------------------------|--------------------------|---|--------------------------|--------------------------|--------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Vice Mayor Christina J. Luman-Bailey, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor K. Wayne Walton, Ward #5 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Brenda Pelham, Ward #6 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Anthony J. Zevgolis, Ward #3 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jackie M. Shornak, Ward #7 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine E. Gore, Ward #4 | | | |



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Ag the Fire Chief & Fire Marshall Duties

ISSUE: Open Fire Burn within the City of Hopewell

RECOMMENDATION: aring and Action by Council to Adopt on 1st Reading

TIMING: September 22, 2015

BACKGROUND: Fire Chief will Explain

FISCAL IMPACT: Possible Property Damage

ENCLOSED DOCUMENTS: None

STAFF: Chief Hunter

SUMMARY:

- | | | |
|--------------------------|--------------------------|--|
| Y | N | |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice Mayor Christina Luman-Bailey, Ward #1 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Anthony Zevgolis, Ward #3 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine Gore, Ward #4 |

- | | | |
|--------------------------|--------------------------|-----------------------------------|
| Y | N | |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Wayne Walton, Ward #5 |
| <input type="checkbox"/> | <input type="checkbox"/> | Mayor Brenda Pelham, Ward #6 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jackie Shornak, Ward #7 |





CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE:

Public Hearing on Sept. 22, 2015

ISSUE:

Setting Fees for False Alarms

RECOMMENDATION:

Adopt an Ordinance

TIMING:

September 22, 2015

BACKGROUND:

No City Ordinance in place.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Chief Hunter

SUMMARY:

Y N

- Vice Mayor Christina Luman-Bailey, Ward #1
- Councilor Arlene Holloway, Ward #2
- Councilor Anthony Zevgolis, Ward #3
- Councilor Jasmine Gore, Ward #4

Y N

- Councilor Wayne Walton, Ward #5
- Mayor Brenda Pelham, Ward #6
- Councilor Jackie Shomak, Ward #7



**ORDINANCES ON
FIRST AND FINAL
READING**

ORDINANCE 2015-____

AN ORDINANCE OF THE CITY OF HOPEWELL, VIRGINIA, ADOPTING ARTICLE VI, STORM SEWERS, OF CHAPTER 31, OF THE CODE OF THE CITY OF HOPEWELL

BE IT ORDAINED by the council of the City of Hopewell that Article I, In General, of Chapter 31 of the Code of the City of Hopewell is amended and reenacted, and Article VI, Storm Sewers, of Chapter 31 of the Code of the City of Hopewell is adopted, as follows:

CHAPTER 31- SEWERS AND SEWAGE DISPOSAL

ARTICLE I. IN GENERAL

Sec. 31-2. Definitions

Stormwater shall mean precipitation that is discharged across the land surface or through conveyances to one or more waterways which may include stormwater runoff, snow melt runoff, or surface runoff and drainage.

Sec. 31-6. Unlawful disposal of sewage and other wastes generally.

(a) It shall be unlawful for any person to place, deposit or permit to be deposited in any unsanitary manner on public or private property within the city, or in any area under the jurisdiction of the city, any human or animal excrement or other objectionable waste.

(b) It shall be unlawful for any person to discharge to any natural outlet or storm sewer within the city, or in any area under the jurisdiction of the city, any sewage or non-stormwater, except as authorized by section 31-142 of this chapter.

Sec. 31-7. Discharge of stormwater and other unpolluted drainage.

Stormwater shall be discharged to such sewers as are specifically designated as storm sewers.

ARTICLE VI. STORM SEWERS

Sec. 31-137. Statutory Authority

(a) Virginia Code §15.2-2122, authorizes localities to adopt, by ordinance, standards for the use of a stormwater sewer system.

(b) The Federal Water Pollution Control Act, commonly known as the Clean Water Act, established the National Pollutant Discharge Elimination System (NPDES) program, which requires permits for discharges from certain municipal storm sewer systems into the waters of the United States. The Environmental Protection Agency has promulgated regulations implementing the NPDES program.

Sec. 31-138. Purpose and Objectives

(a) The purpose of this article is to establish minimum requirements to protect the general health and safety of the public and to reduce pollutants into the City of Hopewell's stormwater sewer system, hereinafter the municipal separate storm sewer system, or MS4, within this jurisdiction by regulation of illicit non-stormwater discharges to the MS4. Therefore this article shall:

- (1) Prohibit illicit discharges to the City of Hopewell's MS4, including spills or dumping or disposal of materials other than stormwater;
- (2) Require compliance with the conditions in this ordinance and any permits, contracts or orders; and
- (3) Authorize inspection, surveillance mapping and monitoring procedures necessary to determine compliance and noncompliance with this ordinance.

(b) This article establishes methods for reducing the introduction of pollutants into the City of Hopewell's MS4, in order to comply with the requirements of the NPDES program and the Virginia Pollutant Discharge Elimination System (VPDES) program.

(c) The objectives of this article are:

- (1) To regulate the use of the MS4 by stormwater discharges by any person;
- (2) To prohibit illicit connections and illicit discharges to the MS4;
- (3) To establish legal authority to carry out all inspections, surveillance and monitoring procedures necessary to ensure compliance with this article.

Sec. 31-139. Severability

If the provisions of any article, section, subsection, paragraph, subdivision or clause of this article shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this article.

Sec. 31-140. Compatibility with other permit and ordinance requirements.

This article is not intended to interfere with, abrogate, or annul any other ordinance, rule or regulation, statute, or other provision of law. The requirements of this article should be considered minimum requirements, and where any provision of this article imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall be considered to take precedence.

Sec. 31-141. Definitions

The following words and terms used in this article shall have the following meanings, unless the context clearly indicates otherwise:

"Clean Water Act (CWA)": The Federal Water Pollution Control Act, as amended, 33 United States Code 1251 et seq.

"Discharge": Dispose, deposit, spill, pour, inject, pump, leak or place by any means, or that which is disposed, deposited, spilled, poured, injected, pumped leaked or placed by any means.

"Illicit connection": Any unlawful connection to the City of Hopewell's MS4, which discharges non-stormwater to the MS4. Failure of any facility, including an industrial facility or construction site, or residence to notify the City of Hopewell City Engineer of a connection to the city's MS4 constitutes an illicit connection.

"Illicit discharge": Any discharge to the MS4 that is not composed entirely of stormwater, with the exception of discharges pursuant to a separate VPDES or state permit or discharges which are exempt pursuant to section 31-142 of this article. Any discharge in violation of a VPDES permit shall constitute an illicit discharge.

"Industrial wastes": Liquid or wastes resulting from any process of industry, manufacture, trade or business, or from the development of any natural resource.

"Inspection": Includes, but is not limited to, any on-site physical examination of all facilities and grounds which may discharge to the City of Hopewell's MS4, a review of all records on operation and maintenance of facilities and the results of any monitoring performed for compliance with state, federal and local regulations or permit conditions.

"Municipal separate storm sewer system": The conveyance or system of conveyances located within and owned or operated by the City of Hopewell, which are designed or used for collecting or conveying stormwater, including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains, and which are not part of the City of Hopewell's publicly-owned treatment works.

"Other wastes": Wastes that can adversely affect waters of the state and waters of the United States when discharged into those waters, including, but not limited to, garbage, refuse, lime, fertilizer, ashes, offal, tar, paint, solvents, petroleum products, antifreeze and chemicals.

"Person": Any individual, firm, organization, corporation, partnership, limited liability company, association, organization or other entity, including governmental entities, or any combination thereof, or any agent or employee of any such person.

"Sanitary sewer": Shall have the meaning provided in Section 31-2 of the Code of the City of Hopewell.

"Stormwater": Precipitation that is discharged across the land surface or through conveyances to one or more waterways, which may include stormwater runoff, snow melt runoff, or surface runoff and drainage.

"Virginia Pollutant Discharge Elimination System (VPDES)": The permit issued by the Commonwealth of Virginia's State Water Control Board pursuant to the State Water Control Law authorizing, under prescribed conditions, the potential or actual discharge of pollutants from a point source to surface waters.

Sec. 31-142. Prohibited Discharge to the MS4.

(a) It shall be a violation of this article to:

- (1) Discharge, or cause or allow to be discharged any non-stormwater, including, but not limited to, sewage, industrial wastes or solvents, or other wastes, or any component thereof, into the City of Hopewell's MS4, or onto driveways, sidewalks, parking lots or other areas draining to the MS4.
- (2) Connect, or cause or allow to be connected, any sanitary sewer to the MS4, including any sanitary sewer connected to the MS4 as of the date of the adoption of this article.
- (3) Connect, or cause or allow to be connected to the MS4, without a valid VPDES permit, any structure that conveys any liquid other than stormwater or discharges listed in subsection (b), including, but not limited to, pipes, drains, sanitary sewer lines, washing machine drains or floor drains.

(b) Subject to the provisions of subsection (c), the following activities shall not be in violation of this article:

- (1) Water line flushing;
- (2) Landscape irrigation;
- (3) Diverted stream flows or rising groundwater;
- (4) Infiltration of uncontaminated groundwater;
- (5) Pumping of uncontaminated groundwater;
- (6) Discharges from potable water sources, foundation drains, irrigation water, springs, water from crawl spaces or footing drains;
- (7) Air conditioning condensation;
- (8) Lawn watering;
- (9) Residential car washing;
- (10) Dechlorinated swimming pool discharge;
- (11) Discharges or flows from firefighting activities;

(12) Any activity authorized by a valid VPDES or state permit.

(c) In the event any of the activities listed in subsection (b) are found to be a significant contributor of pollutants to be discharged into the MS4, the city manager or his designee shall so notify the person performing such activities, and shall order that such activities be ceased or conducted in such a manner as to avoid the discharge of pollutants into the MS4. The failure to comply with any such order shall constitute a violation of the provisions of this article.

Sec. 31-143. Inspections and Monitoring.

(a) The city manager or his designee shall have the authority to inspect and monitor discharges and sources of potential discharge to the MS4 to ensure compliance with this article at reasonable times and under reasonable circumstances. This includes the right to enter a property when the city manager or his designee has a reasonable basis to believe that a violation of this article is occurring or has occurred, and to enter when necessary for abatement of a public nuisance or correction of a violation of this article.

(b) The city manager or his designee shall also have the authority to initiate enforcement actions in accordance with section 31-144 below.

Sec. 31-144. Penalties

(a) Any person who knowingly violates any provision of this article shall be guilty of a Class 1 misdemeanor. Each day that such violation is committed, and each day that such violation is permitted to remain uncorrected, shall constitute a separate offense.

(b) Any person who, intentionally or otherwise, commits any of the acts prohibited by this article shall be liable to the City of Hopewell for all costs of containment, cleanup, abatement, removal and disposal of any substance unlawfully discharged into the MS4.

(c) In addition to criminal penalties outlined in section 31-144(a), any person who, intentionally or otherwise, violates any provision of this article shall be subject to a civil penalty in an amount not to exceed \$32,500 for each day that a violation of this article continues, with a maximum \$100,000 per order. Civil penalties in excess of this amount must be imposed by a court, in its discretion, but amounts cannot exceed \$32,500 per day per violation. The court assessing such penalties, may, at its discretion, order such penalties to be paid into the treasury of the City of Hopewell for the purposes of abating, preventing or mitigating environmental pollution.

(d) The city manager or his designee may bring legal action to enjoin the continuing violation of this article, and the existence of any other remedy, at law or in equity, shall be no defense to any such action.

(e) The remedies set forth in this section shall be cumulative, not exclusive; and it shall not be a defense to any action, civil or criminal, that one or more of the remedies set forth herein has been sought or granted.

The undersigned Clerk of the City Council of the City of Hopewell certifies the foregoing Ordinance was adopted by City Council on September ____, 2015.

WITNESS my signature and the seal of the City of Hopewell, Virginia, this ____ day of September 2015.

Ross A. Kearney III, City Clerk

Ordinance No. 2015-26

**An Ordinance amending Chapter 2, Article VI, Sec. 22-99, and Chapter 25,
Sec. 25-54 of the City of Hopewell Code of Ordinances**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL, that Chapter 2, Article VI, Sec. 22-99, and Chapter 25, Sec. 25-54 of the City of Hopewell Code of Ordinances are hereby amended, and re-enacted as follows:

Sec. 22-99. Parking inoperable motor vehicle more than forty-eight hours.

(a) It shall be unlawful for any person to leave or cause to be left any inoperable motor vehicle for more than 48 hours in any public street or city-owned parking lot. As used in this section, "inoperable motor vehicle" means any motor vehicle, trailer, or semitrailer which is not in operating condition; or does not display a valid license plate or an inspection decal that is valid or does display an inspection decal that has been expired for more than 60 days. If the person fails to remove or cause to be removed the vehicle within 24 hours after any police officer notifies or attempts to notify the person to do so, the vehicle shall be deemed abandoned. Notice pursuant to this subsection shall first be attempted in person to the owner of the vehicle. After giving or attempting to give in-person notice, the officer shall post in a conspicuous place on the vehicle a decal (1) indicating that the vehicle is in violation of this section 22-99 and (2) stating that failure to comply with this section may result in the removal and disposal of the vehicle, at its owner's expense. After 24 hours of posting the notice:

(1) The city or its agent may remove the vehicle;

(2) In the event the city or its agent removes the vehicle, the city or its agent may dispose of the vehicle after giving additional notice, of disposal of the vehicle, to the vehicle's owner of record;

(3) The cost of removal and disposal shall be chargeable to the owner of the vehicle and may be collected by the city as taxes and levies are collected.

(b) When the city or its agent removes a vehicle under this section, the city or its agent shall, within 10 business days, by registered or certified United States mail, return receipt requested, notify the owner of record of the vehicle and all persons of record having security interests in the vehicle, that it has been removed. The notice shall (1) state the year, make, model, and serial number of the vehicle; (2) set forth the location of the facility where it is being held; (3) inform the owner and any persons of record having security interests of their right to reclaim it within 10 days after the date of the notice, after payment of all towing, preservation, and storage charges, resulting from removing the vehicle; and (4) state that the failure of the owner or persons of record having security interests to reclaim the vehicle within the time provided shall constitute (a) a waiver of all right, title, and interest in the vehicle, and (b) consent to the sale of the vehicle.

(c) If records of the department of motor vehicles contain no address for the owner or no address of any person shown by the department's records to have a security interest, or if the identity and addresses of the owner and any persons having security interests cannot be determined with reasonable certainty, notice by publication once in a newspaper of general circulation in the area where the vehicle was abandoned shall be sufficient to meet all requirements of notice pursuant to this section. Notice by publication may contain multiple listings of abandoned vehicles. Notice by publication shall be within the time, and shall have the same contents, required by this section for notice by mail.

(d) If a vehicle is not reclaimed as provided above, the city or its agent shall, notwithstanding the provisions of Virginia Code § 46.2-617 (Sale of vehicle without certificate of title), sell it or cause it to be sold. The purchaser of the vehicle shall take title free of all liens and claims of ownership of others, shall receive a sales receipt, and shall be entitled to apply to and receive from the department of motor vehicles a certificate of title and registration card for the vehicle. The sales receipt shall be sufficient title only for purposes of transferring the vehicle to a third party for demolition, wrecking, or dismantling, and in that case no further titling of the vehicle shall be necessary. From the proceeds of the sale, the city or its agent shall reimburse itself for the expenses of the sale, the cost of towing, preserving, and storing the vehicle which resulted from removing the vehicle, and all notice and publication costs incurred pursuant to this section. Any remainder from the proceeds of a sale shall be held for the owner of the vehicle or any person having a security interest in it, for 90 days, and then be deposited with the treasurer of, and become the property of, the city.

Sec. 25-54. Open storage of inoperable motor vehicles in residential or commercial districts.

(a) It shall be unlawful for any person, firm, or corporation to keep, except within a fully-enclosed building or structure, or otherwise shielded or screened from view, on any property zoned for residential or commercial purposes any motor vehicle, trailer, or semitrailer, as such are defined Virginia Code § 46.2-100, which is inoperable. Notwithstanding the foregoing, a property owner may keep up to two inoperable motor vehicles outside of a fully-enclosed building or structure, provided that each vehicle is shielded or screened from view, as such terms are defined below. This section 25-54 shall not apply to a licensed business regularly engaged in business as an automobile dealer, salvage dealer, auto repair shop, service station, or scrap processor.

(1) As used in this section, "inoperable motor vehicle" means any motor vehicle, trailer, or semitrailer which is not in operating condition; or does not display a valid license plate or an inspection decal that is valid or does display an inspection decal that has been expired for more than 60 days.

(2) As used in this section, "shielded or screened from view" means not visible by someone standing at ground level from outside of the property on which the subject vehicle is located. Placing an inoperable motor vehicle within an area completely enclosed by either a solid, rigid, opaque fence composed of standard fencing materials or a landscaped arrangement of non-deciduous trees, sufficient in height, spacing, density,

and circumference to ensure precluding visibility of the vehicle by someone standing at ground level from outside of the property on which the vehicle is located shall constitute shielding or screening from view the inoperable vehicle in compliance with the requirements of this section. The placing, draping, or securing of a tarpaulin or other non-rigid cover over or around an inoperable motor vehicle shall not be sufficient to comply with the requirements of this section.

(b) It is further provided that:

(1) The owners of property zoned for residential or commercial purposes shall within 10 days of notice from the city or its agent, remove therefrom any inoperable motor vehicles that are not kept within a fully-enclosed building or structure or otherwise shielded or screened from view;

(2) Notice pursuant to this subsection shall first be attempted in person to the owner of the premises upon which the vehicle is located and, if different, to the owner of the vehicle. After giving or attempting to give in-person notice, the city or its agent shall post in a conspicuous place on the vehicle and in a conspicuous place elsewhere on the premises a decal (a) indicating that the vehicle is in violation of this section 25-54, (b) reasonably describing the vehicle, and (c) stating that failure to comply with the requirements of this section may result in the removal and disposal of the vehicle, at the expense of the owner of the vehicle and, if different, the owner of the premises;

(3) The city or its agent may remove inoperable motor vehicles, whenever the owner of the premises or of the vehicle, after the above notice, has failed to remove or cause to be removed any such vehicle;

(4) In the event the city or its agent removes an inoperable motor vehicle after notice of removal as set forth above, the city or its agent may dispose of the vehicle after giving additional notice to the owner of the premises upon which the vehicle was located and, if different, the owner of record of the vehicle, through registered or certified United States mail, return receipt requested, no more than 10 business days after the removal of the vehicle. The notice shall (a) describe the year, make, model, and serial number of the vehicle, (b) set forth the location of the facility where the vehicle is being held, (c) inform the owner of the owner's right to reclaim the vehicle within 10 days after the date of such notice upon payment of the cost of removal, (d) state that the failure of the owner to exercise the owner's right to reclaim the vehicle within the time provided may result in its disposal, and (e) state that the owner of the vehicle and, if different, the owner of the premises, may be liable for the cost of removal and disposal of the vehicle;

(5) Whenever any inoperable motor vehicle is not reclaimed by its owner by payment of the cost of removal within the time specified in the above-described notice, the vehicle may be disposed of;

(6) If an inoperable motor vehicle is not reclaimed as provided above, the city or its agent shall sell the vehicle or cause it to be sold. From the proceeds of the sale, the city or its

agent shall reimburse itself for the expenses of sale, and the cost of towing, preserving, and storing which resulted from removing the vehicle. Any remainder from the sale proceeds shall be held for the owner of the vehicle or any persons having security interests in it, for 90 days, and then be deposited with the treasurer of, and become property of, the city;

(7) The cost of any such removal and disposal shall be chargeable to the owner of the vehicle and, if different, of the premises from which the vehicle was removed, and may be collected by the city as taxes and levies are collected; and

(8) Every cost authorized by this section with which the owner of the premises from which the vehicle was removed shall have been assessed shall constitute a lien against the real property, which lien shall continue until actual payment of such cost shall have been made to the city.

(c) Any person, firm, or corporation violating any provision of this section may be issued a summons and shall upon conviction thereof be punished by a civil penalty not exceeding \$200.00 for the first violation and \$500.00 for additional violations. Each day that a violation of this section continues shall be a separate offense. The total amount of the civil penalties and the frequency of the offenses shall not, however, exceed the limitations set forth in Virginia Code § 15.2-2209 (Civil penalties for violations of zoning ordinance).

(d) In the event that three civil penalties are imposed on the same defendant for the same or similar violation, not arising from the same sets of operative facts, within a 24-month period, each subsequent violation shall be a Class 3 misdemeanor.

This ordinance amendment shall become effective upon the date of its adoption by the City Council.

**ORDINANCES ON
SECOND AND
FINAL READING**



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: 2ND READING TO ADOPT ORDINANCE 2015-__
LOT SALE PRICE MODIFICATION FOR NON-CITIZENS AND THE ESTABLISHMENT OF
ADMINISTRATIVE FEES OF THE CITY AT THE APPOMATTOX CEMETERY

ISSUE: City Council is concerned the fee structure for lots in the Appomattox Cemetery is fairly priced as compared to other local cemeteries.

RECOMMENDATION: Staff recommends that the City Ordinance pertaining to the sale of cemetery lots at the Appomattox Cemetery be modified as shown in the attached ordinance.

TIMING: request September 8, 2015 for City Council to adopt Ordinance 2015-__ on second reading

BACKGROUND: fees for the Appomattox Cemetery

FISCAL IMPACT: fees are in line with surrounding cemeteries

ENCLOSED DOCUMENTS: ORDINANCE 2015-__ to set prices for selling burial lots in the Appomattox Cemetery

STAFF: Ed Watson, Director of Public Works

SUMMARY: Adopt ordinance on 2nd reading

Y N

- Mayor, Brenda S. Pelham, Ward #6
- Vice Mayor Christina J. Luman-Bailey, Ward #1
- Councilor Arlene Holloway, Ward #2

Y N

- Councilor Anthony Zevgolis, Ward #3
- Councilor Jasmine E. Gore, Ward #4
- Councilor Wayne Walton, Ward #5
- Councilor Jackie Shornak, Ward #7

ORDINANCE NO. 2015-26

**AN ORDINANCE TO SET PRICES FOR SELLING BURIAL
LOTS IN THE APPOMATTOX CEMETERY AND
AUTHORIZING THE CITY MANAGER TO REPURCHASE
BURIAL LOTS IN THE CEMETERY**

WHEREAS, the City of Hopewell, Virginia (the "City"), owns and operates Appomattox Cemetery (the "Cemetery") and;

WHEREAS, the City desires to modify its rate structure for the sale and repurchase of burial lots in the Cemetery and;

WHEREAS, the City wants to deter any hoarding of burial lots in the Cemetery, no more than six contiguous lots can be purchased without approval by the City Manager; and

WHEREAS, the City desires to establish a fee to recoup costs that are associated with the administrative operations of the Cemetery.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF
THE CITY OF HOPEWELL, that:

The price to be charged Hopewell residents for the sale of lots in the Cemetery is hereby set at \$500 for a single lot, and \$250 for a single half-sized lot intended for cremains and infants. The City Manager is authorized to determine residency status.

The price to be charged non-residents of the City for the purchase of burial lots in the Cemetery is hereby set at \$2,000 for a single lot, and \$1,000 for a single, half-sized lot intended for cremains and infants.

The charge for administrative services is set at \$100 per event, for the following services: Marking a burial site and marker location, switching lot locations within the Cemetery, giving a lot as a gift, or selling lots back to the City.

The City Manager is hereby authorized to offer to re-purchase unused burial lots in the Cemetery for an amount not to exceed \$500 per lot.

PROCLAMATIONS

§

RESOLUTIONS

§

PRESENTATIONS

Ross A. Kearney III

From: Pam McDaniel <PMcDaniel@d19csb.com>
Sent: Tuesday, August 18, 2015 12:33 PM
To: Ross A. Kearney III
Cc: Pelham, Brenda (bpelham@hopewell.k12.va.us)
Subject: Suicide Prevention Month Proclamation
Attachments: hopewellsuicide prevention proclamation.docx

Good Morning,

On behalf of District 19 CSB and the Team Save A Life Suicide Prevention Committee, (TSAL-SPC), I would like to submit this proclamation to the Hopewell City Council to be presented at your upcoming council meeting in order to recognize September 2015 as National Suicide Prevention Awareness Month in the City of Hopewell. This is a critical public health issue in the nation as well as in the City of Hopewell and throughout the state of Virginia. Our efforts during Suicide Prevention Month are to raise awareness surrounding this issue and provide educational supports and resources to families and individuals impacted by suicide.

I have attached a copy of the proclamation for presentation. At your earliest convenience, please advise me of the Council's ability to present and also the date of the presentation.

Thank you in advance for your assistance with this matter.

Pamela R McDaniel
District 19 Community Services Board
20 W. Bank St., Ste. 5
Petersburg VA 23803
(804)863-1689 ext 3193
pmcdaniel@d19csb.com

WHEREAS, suicide is the 11th leading cause of all deaths in the United States and the 3rd leading cause of death among individuals between the ages of 15 to 24; and

WHEREAS, in the United States, one person completes suicide every 16 minutes and it is estimated that 5 million people in the United States are survivors of suicide for those who have lost a loved one to suicide; and

WHEREAS, 51% of people who die by suicide use a firearm, and guns stored in the house are used for suicide 40 times more often than for self-protection; and

WHEREAS, the overall suicide rate in our country has only slightly declined from record highs in recent years, the suicide rate for those 15-24 years old has more than doubled since the mid-1950s; and the suicide rate remains highest for adults 75 years of age and older; and

WHEREAS, the stigma associated with mental illness and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide; and

WHEREAS, statewide suicide prevention efforts should be developed and encouraged to the maximum extent possible; and

WHEREAS, organizations such as District 19 Community Services Board, the Coalition Against Alcohol, Nicotine & Drug Under-Age Use (CAAN DUU) and Team Save A Life Suicide Prevention Committee which are dedicated to reducing the frequency of suicide attempts and deaths, and the pain of survivors affected by suicides of loved ones, through educational programs, research projects, intervention services, and bereavement services urge that we recognize suicide as a national and state public health problem and declare suicide prevention to be a statewide priority and a great many suicides are preventable; and

NOW, THEREFORE, BE IT PROCLAIMED, I, **Brenda S. Pelham**, Mayor of the City of Hopewell, Virginia, on behalf of the City Council and the citizens of our fair City, hereby designate the month of September, 2015:

“National Suicide Prevention Month”

in the City of Hopewell, and we call this observance to the attention of all citizens.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 8th day of September 2015.

9/8/15

BP- Proclamation ?

Ross A. Kearney III

From: Mark Haley
Sent: Wednesday, August 12, 2015 11:51 AM
To: Ross A. Kearney III
Cc: Debbie Pershing
Subject: FW: Buddy Mitchell and OC3 proclamation

OC3

FYI....

From: Jackie Shornak [mailto:jshornak@hotmail.com]
Sent: Wednesday, August 12, 2015 11:46 AM
To: Mark Haley
Subject: RE: Buddy Mitchell and OC3 proclamation

Please put it on the September 8th meeting and I'll inform the folks. Maybe we can have the interim School Superintendent there or a representative too.

Thanks.

Jackie

Councilor Jackie M. Shornak
City of Hopewell
Cell: 804-731-7339
Home: 804-458-0995

From: Mhaley@hopewellva.gov
To: jshornak@hotmail.com
Subject: RE: Buddy Mitchell and OC3 proclamation
Date: Wed, 12 Aug 2015 15:06:53 +0000

Did not receive any request for a proclamation from BP. It would be nice to do one perhaps at the September meeting when schools will have opened....is that OK??

From: Jackie Shornak [mailto:jshornak@hotmail.com]
Sent: Tuesday, August 11, 2015 5:09 PM
To: Mark Haley
Subject: Buddy Mitchell and OC3 proclamation

WHEREAS, the faith based organizers, Organization of Churches and Concerned Citizens (“OC3”) and Partners in Christ, along with many city employees and volunteers from the surrounding communities (“Project Team”), desired to assist in the repainting of Carter G. Woodson Middle School to create a better environment for students and teachers; and

WHEREAS, the Project Team spent many weeks of their own time assembling the necessary materials for painting, lining up the volunteers and the preparation and coordination of the Project itself; and

WHEREAS, the Project Team which gave tirelessly of their time to provide 1,500 hours of work painting 63 classrooms and 15 hallway segments; and

WHEREAS, OC3, Partners In Christ and 254 volunteers were all involved in this selfless act of giving back to their Community thereby benefitting the School System and the City of Hopewell; and

NOW, THEREFORE, Mayor, Brenda S. Pelham and the City Councilors of the City of Hopewell, Virginia, extends their appreciation and a special thanks to OC3 and Partners In Christ for their service, dedication and generosity of their time and talent. This display of volunteerism promoted unity within the community and will be remembered for years to come.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the City of Hopewell.



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Adoption of the Healthy Eating Active Living (H.E.A.L.) Resolution to promote healthy lifestyles in the City of Hopewell

ISSUE: The City currently ranks 129 out of 133 in the County Health Ranking because of negative health outcomes and health factors. The Hopewell Coalition has been established to improve the health of City residents by implementing targeted activities that aim to reach all Hopewell citizens. The first of many steps is to adopt a resolution on the City level that identifies the poor health epidemic and commits to implement policies, fund projects, and revise current policies to improve the health of residents, employees, and visitors.

RECOMMENDATION: City Administration recommends City Council adopt and commit to the implementation of the H.E.A.L. Resolution.

TIMING: City Council action is requested on September 8, 2015.

BACKGROUND: In 2014 the Crater Health District received approximately \$436,000 annually for four years to reduce and prevent chronic disease and health disparities as part of a federal CDC grant awarded to the Virginia Department of Health. The Hopewell Coalition is a partnership with public, private and nonprofit health and human service providers, local governments, schools, faith based community leaders and others interested participants that want to make a difference in the health of Hopewell residents. Councilor Jasmine Gore is the Coalition Advisor.

FISCAL IMPACT: None

ENCLOSED DOCUMENTS: H.E.A.L. Resolution

STAFF: Tevya W. Griffin, Director, Neighborhood Assistance & Planning
Aaron Reidmiller, Director, Recreation & Parks

SUMMARY:

- | | | | | |
|--------------------------|--------------------------|---|--------------------------|--------------------------------------|
| Y | N | | Y | N |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice Mayor Christina J. Luman-Bailey, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2 | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Anthony J. Zevgolis, Ward #3 | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine E. Gore, Ward #4 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | Councilor K. Wayne Walton, Ward #5 |
| | | | | Mayor Brenda Pelham, Ward #6 |
| | | | | Councilor Jackie M. Shornak, Ward #7 |



SETTING FORTH THE CITY OF HOPEWELL'S COMMITMENT TO PROMOTING HEALTHY EATING AND ACTIVE LIVING FOR ALL RESIDENTS

Healthy Eating Active Living (HEAL) City Resolution

WHEREAS, the policies and practices of the City of Hopewell have the ability to affect the health of its residents; and

WHEREAS, the City is dedicated to the process of planning and developing a built environment that encourages walking, biking, and other forms of recreation that can promote physical activity; and

WHEREAS, the City of Hopewell ranks 129 out of 133 in the County Health Ranking because of health outcomes and health factors; and

WHEREAS, 35% of the adult population of the City of Hopewell is obese; and

WHEREAS, 28% of the adult population of the City of Hopewell is physically inactive; and

WHEREAS, 19% of the population of the City of Hopewell is food insecure; and

WHEREAS, high rates of costly chronic disease among both children and adults are correlated to environments with few or no options for healthy eating and active living; and

WHEREAS, more than half of Virginia's adults are overweight or obese and therefore at risk for many chronic conditions including diabetes, heart disease, cancer, arthritis, stroke, and, hypertension; and

WHEREAS, one in three youth in Virginia is overweight or obese; and

WHEREAS, more children are being diagnosed with diseases linked to overweight and obesity previously seen only in adults, such as Type II diabetes and heart disease; and

WHEREAS, the current generation of children are expected to have shorter lives than their parents due to the consequences of obesity; and

WHEREAS, obesity takes a tremendous toll on the health, productivity of all Virginians; and

WHEREAS, the annual cost to Virginia—in medical bills, workers compensation and lost productivity—for overweight, obesity, and physical inactivity exceeds \$3 billion; and

WHEREAS, teens and adults who consume one or more sodas or sugar sweetened beverages per day are more likely to be overweight or obese; and

WHEREAS, supporting the health of residents and the local workforce would decrease chronic disease and health care costs and increase productivity; and

NOW, THEREFORE, LET IT BE RESOLVED that the Hopewell City Council hereby recognizes that obesity is a serious public health threat to the health and wellbeing of adults, children and families in the City of Hopewell; and a commitment is needed to put healthy choices within reach of all residents. While individual lifestyle changes are necessary, individual effort alone is insufficient to combat obesity's rising tide. Significant societal and environmental changes are needed to support individual efforts to make healthier choices. To that end, the City of Hopewell adopts this Healthy Eating Active Living resolution:

Physical Activity, Active Transportation, and Land Use

BE IT FURTHER RESOLVED that City of Hopewell planners, engineers, parks and recreation department, community economic and redevelopment personnel responsible for the design and construction of parks, neighborhoods, streets, and business areas should make every effort to:

- Give priority to capital improvement projects that increase opportunities for physical activity;
- Plan and construct a built environment that encourages walking, biking and other forms of physical activity;
- Expand community access to indoor and outdoor public facilities through joint use agreements with schools and/or other partners;
- Review Comprehensive Plan and zoning ordinances to increase opportunities for physical activity wherever and whenever possible including compact, mixed-use and transit-oriented development; and building practices that promote physical activity;
- Include health goals and policies related to physical activity in Comprehensive Plan updates and special area plans;
- Examine racial, ethnic, socio-economic, and geographic disparities in access to healthy foods and physical activity facilities or resources and adopt strategies to remedy these inequities;
- Support plans for the development of a Complete Streets Policy Campaign.

Access to Affordable Nutritious Foods

BE IT FURTHER RESOLVED that City of Hopewell planners, engineers, parks and recreation department, community economic and redevelopment personnel responsible for the design and construction of parks, neighborhoods, streets, and business areas, should make every effort to:

- Revise the Comprehensive Plan and zoning ordinances to increase opportunities for access to healthy foods wherever and whenever possible, including a priority for healthy food retail in compact, mixed-use and transit-oriented development policies, proposals and projects;
- Include health goals and policies related to access to healthy food in comprehensive plan updates;
- Explore incentives for development project proposals to increase access to healthy foods by residents and employees;
- Involve the Community in determining your city/towns' policy needs around accessible, affordable, nutritious foods using a community food assessment;
- Support Hopewell Farmer's Market, located in Downtown Hopewell, as a community place for fresh locally grown fruits and vegetables;

- Encourage SNAP/EBT to be accepted at the Hopewell Farmer's Market;
- Encourage food menu labeling at non-chained and small chained restaurants;
- Examine racial, ethnic, socio-economic and geographic disparities in access to healthy foods and opportunities for physical activity and adopt strategies to remedy these inequities.
- Provide mass transit opportunities to families without access to private transportation to the Hopewell Farmers Market.

Municipal Workplace Wellness

BE IT FURTHER RESOLVED that in order to promote wellness within the City of Hopewell, and to set an example for other businesses, the City of Hopewell pledges to adopt and implement a workplace wellness policy that will:

- Establish physical activity breaks for meetings over two hours in length;
- Encourage walking meetings and the use of stairways;
- Establish a healthy vending policy that sets a nutrition standard for vending machines located in city owned or leased locations;
- Adopt nutrition standards for food offered at city events, city sponsored meetings, served at city facilities and city concessions, and city programs;
- Promote water consumption in the workplace and at meetings;
- Continue to offer and improve workplace wellness initiatives, including but not limited to wellness benefits, exercise classes and incentives.

Implementation

BE IT FURTHER RESOLVED that the Hopewell Health Coalition will work with the City of Hopewell and report back to the City Council annually regarding steps taken to implement the Resolution, additional steps planned, and any desired actions that would need to be taken by the Council.

BE IT FURTHER RESOLVED that the City of Hopewell's Staff shall work with HEAL Cities & Towns Campaign Staff to explore HEAL policies and to identify those policies that are suitable for the City of Hopewell's unique local circumstances.

BE IT FURTHER RESOLVED that Aaron Reidmiller, Director of Recreation and Parks, will report back to this Council with recommendations not later than 90 days from the date of this Resolution.



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Muscular Distrophy Assoc. MDA

ISSUE: Hopewell Fire Dept. Presenting Check to MDA

RECOMMENDATION: None

TIMING: None

BACKGROUND: Donations Collected from "Fill the Boot"

FISCAL IMPACT: None

ENCLOSED DOCUMENTS: None

STAFF: Chief Hunter

Capt. Brade

SUMMARY:

Y N

- Vice Mayor Christina Luman-Bailey, Ward #1
- Councilor Arlene Holloway, Ward #2
- Councilor Anthony Zevgolis, Ward #3
- Councilor Jasmine Gore, Ward #4

Y N

- Councilor Wayne Walton, Ward #5
- Mayor Brenda Pelham, Ward #6
- Councilor Jackie Shormak, Ward #7



PUBLIC HEARINGS

PH-4

Ordinance No. 2015-26

**An Ordinance amending Chapter 2, Article VI, Sec. 22-99, and Chapter 25,
Sec. 25-54 of the City of Hopewell Code of Ordinances**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL, that Chapter 2, Article VI, Sec. 22-99, and Chapter 25, Sec. 25-54 of the City of Hopewell Code of Ordinances are hereby amended, and re-enacted as follows:

Sec. 22-99. Parking inoperable motor vehicle more than forty-eight hours.

(a) It shall be unlawful for any person to leave or cause to be left any inoperable motor vehicle for more than 48 hours in any public street or city-owned parking lot. As used in this section, "inoperable motor vehicle" means any motor vehicle, trailer, or semitrailer which is not in operating condition; or does not display a valid license plate or an inspection decal that is valid or does display an inspection decal that has been expired for more than 60 days. If the person fails to remove or cause to be removed the vehicle within 24 hours after any police officer notifies or attempts to notify the person to do so, the vehicle shall be deemed abandoned. Notice pursuant to this subsection shall first be attempted in person to the owner of the vehicle. After giving or attempting to give in-person notice, the officer shall post in a conspicuous place on the vehicle a decal (1) indicating that the vehicle is in violation of this section 22-99 and (2) stating that failure to comply with this section may result in the removal and disposal of the vehicle, at its owner's expense. After 24 hours of posting the notice:

(1) The city or its agent may remove the vehicle;

(2) In the event the city or its agent removes the vehicle, the city or its agent may dispose of the vehicle after giving additional notice, of disposal of the vehicle, to the vehicle's owner of record;

(3) The cost of removal and disposal shall be chargeable to the owner of the vehicle and may be collected by the city as taxes and levies are collected.

(b) When the city or its agent removes a vehicle under this section, the city or its agent shall, within 10 business days, by registered or certified United States mail, return receipt requested, notify the owner of record of the vehicle and all persons of record having security interests in the vehicle, that it has been removed. The notice shall (1) state the year, make, model, and serial number of the vehicle; (2) set forth the location of the facility where it is being held; (3) inform the owner and any persons of record having security interests of their right to reclaim it within 10 days after the date of the notice, after payment of all towing, preservation, and storage charges, resulting from removing the vehicle; and (4) state that the failure of the owner or persons of record having security interests to reclaim the vehicle within the time provided shall constitute (a) a waiver of all right, title, and interest in the vehicle, and (b) consent to the sale of the vehicle.

(c) If records of the department of motor vehicles contain no address for the owner or no address of any person shown by the department's records to have a security interest, or if the identity and addresses of the owner and any persons having security interests cannot be determined with reasonable certainty, notice by publication once in a newspaper of general circulation in the area where the vehicle was abandoned shall be sufficient to meet all requirements of notice pursuant to this section. Notice by publication may contain multiple listings of abandoned vehicles. Notice by publication shall be within the time, and shall have the same contents, required by this section for notice by mail.

(d) If a vehicle is not reclaimed as provided above, the city or its agent shall, notwithstanding the provisions of Virginia Code § 46.2-617 (Sale of vehicle without certificate of title), sell it or cause it to be sold. The purchaser of the vehicle shall take title free of all liens and claims of ownership of others, shall receive a sales receipt, and shall be entitled to apply to and receive from the department of motor vehicles a certificate of title and registration card for the vehicle. The sales receipt shall be sufficient title only for purposes of transferring the vehicle to a third party for demolition, wrecking, or dismantling, and in that case no further titling of the vehicle shall be necessary. From the proceeds of the sale, the city or its agent shall reimburse itself for the expenses of the sale, the cost of towing, preserving, and storing the vehicle which resulted from removing the vehicle, and all notice and publication costs incurred pursuant to this section. Any remainder from the proceeds of a sale shall be held for the owner of the vehicle or any person having a security interest in it, for 90 days, and then be deposited with the treasurer of, and become the property of, the city.

Sec. 25-54. Open storage of inoperable motor vehicles in residential or commercial districts.

(a) It shall be unlawful for any person, firm, or corporation to keep, except within a fully-enclosed building or structure, or otherwise shielded or screened from view, on any property zoned for residential or commercial purposes any motor vehicle, trailer, or semitrailer, as such are defined Virginia Code § 46.2-100, which is inoperable. Notwithstanding the foregoing, a property owner may keep up to two inoperable motor vehicles outside of a fully-enclosed building or structure, provided that each vehicle is shielded or screened from view, as such terms are defined below. This section 25-54 shall not apply to a licensed business regularly engaged in business as an automobile dealer, salvage dealer, auto repair shop, service station, or scrap processor.

(1) As used in this section, "inoperable motor vehicle" means any motor vehicle, trailer, or semitrailer which is not in operating condition; or does not display a valid license plate or an inspection decal that is valid or does display an inspection decal that has been expired for more than 60 days.

(2) As used in this section, "shielded or screened from view" means not visible by someone standing at ground level from outside of the property on which the subject vehicle is located. Placing an inoperable motor vehicle within an area completely enclosed by either a solid, rigid, opaque fence composed of standard fencing materials or a landscaped arrangement of non-deciduous trees, sufficient in height, spacing, density,

and circumference to ensure precluding visibility of the vehicle by someone standing at ground level from outside of the property on which the vehicle is located shall constitute shielding or screening from view the inoperable vehicle in compliance with the requirements of this section. The placing, draping, or securing of a tarpaulin or other non-rigid cover over or around an inoperable motor vehicle shall not be sufficient to comply with the requirements of this section.

(b) It is further provided that:

(1) The owners of property zoned for residential or commercial purposes shall within 10 days of notice from the city or its agent, remove therefrom any inoperable motor vehicles that are not kept within a fully-enclosed building or structure or otherwise shielded or screened from view;

(2) Notice pursuant to this subsection shall first be attempted in person to the owner of the premises upon which the vehicle is located and, if different, to the owner of the vehicle. After giving or attempting to give in-person notice, the city or its agent shall post in a conspicuous place on the vehicle and in a conspicuous place elsewhere on the premises a decal (a) indicating that the vehicle is in violation of this section 25-54, (b) reasonably describing the vehicle, and (c) stating that failure to comply with the requirements of this section may result in the removal and disposal of the vehicle, at the expense of the owner of the vehicle and, if different, the owner of the premises;

(3) The city or its agent may remove inoperable motor vehicles, whenever the owner of the premises or of the vehicle, after the above notice, has failed to remove or cause to be removed any such vehicle;

(4) In the event the city or its agent removes an inoperable motor vehicle after notice of removal as set forth above, the city or its agent may dispose of the vehicle after giving additional notice to the owner of the premises upon which the vehicle was located and, if different, the owner of record of the vehicle, through registered or certified United States mail, return receipt requested, no more than 10 business days after the removal of the vehicle. The notice shall (a) describe the year, make, model, and serial number of the vehicle, (b) set forth the location of the facility where the vehicle is being held, (c) inform the owner of the owner's right to reclaim the vehicle within 10 days after the date of such notice upon payment of the cost of removal, (d) state that the failure of the owner to exercise the owner's right to reclaim the vehicle within the time provided may result in its disposal, and (e) state that the owner of the vehicle and, if different, the owner of the premises, may be liable for the cost of removal and disposal of the vehicle;

(5) Whenever any inoperable motor vehicle is not reclaimed by its owner by payment of the cost of removal within the time specified in the above-described notice, the vehicle may be disposed of;

(6) If an inoperable motor vehicle is not reclaimed as provided above, the city or its agent shall sell the vehicle or cause it to be sold. From the proceeds of the sale, the city or its

agent shall reimburse itself for the expenses of sale, and the cost of towing, preserving, and storing which resulted from removing the vehicle. Any remainder from the sale proceeds shall be held for the owner of the vehicle or any persons having security interests in it, for 90 days, and then be deposited with the treasurer of, and become property of, the city;

(7) The cost of any such removal and disposal shall be chargeable to the owner of the vehicle and, if different, of the premises from which the vehicle was removed, and may be collected by the city as taxes and levies are collected; and

(8) Every cost authorized by this section with which the owner of the premises from which the vehicle was removed shall have been assessed shall constitute a lien against the real property, which lien shall continue until actual payment of such cost shall have been made to the city.

(c) Any person, firm, or corporation violating any provision of this section may be issued a summons and shall upon conviction thereof be punished by a civil penalty not exceeding \$200.00 for the first violation and \$500.00 for additional violations. Each day that a violation of this section continues shall be a separate offense. The total amount of the civil penalties and the frequency of the offenses shall not, however, exceed the limitations set forth in Virginia Code § 15.2-2209 (Civil penalties for violations of zoning ordinance).

(d) In the event that three civil penalties are imposed on the same defendant for the same or similar violation, not arising from the same sets of operative facts, within a 24-month period, each subsequent violation shall be a Class 3 misdemeanor.

This ordinance amendment shall become effective upon the date of its adoption by the City Council.

Unfinished Business

MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD AUGUST 28, 2015

A special meeting of the City Council of the City of Hopewell, Virginia was held on Friday, August 28, 2015, at 4:00 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Jasmine E. Gore, Councilor
Jackie M. Shornak, Councilor
K. Wayne Walton, Councilor

Mark Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney, III, City Clerk

ABSENT: Brenda S. Pelham, Mayor
Christina Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony V. Zevgolis, Councilor

ROLL CALL

City Clerk, Ross A. Kearney, III opened the meeting at 4:00 p.m. Roll call was taken as follows:

Mayor Pelham	-	ABSENT
Vice Mayor Luman- Bailey	-	ABSENT
Councilor Holloway	-	ABSENT
Councilor Zevgolis	-	ABSENT
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

OPEN SPECIAL MEETING/WORK SESSION

The Clerk, having taken the roll and determined that no quorum was present and there was no hope of getting one soon, entertained a motion to adjourn or to continue the special meeting to a later date.

Councilor Walton moved to wait a few minutes to see if a quorum would eventually form and while waiting made the following statement:

“Today is our second attempt to have a Coucil Retreat to help work out the direction of our City. Again several Councilors have chosen to be absent despite the commitment from all to attend.

This happened the last scheduled retreat. Now it has been 8 months since the new leadership took over and it seems the City Council has come o a complete stop. Good thins have happened though in spite of Council's lack of direction. Our staff has done an outstanding job witout us. Maybe that is alright but as a policy making board of a 100 millio dollar corporation this is unacceptable. It seems a shame that our Junior Councilor has had to push this along and not been supported by our leaders! Councilor Gore, to her credit has stayed on course to make our strategic plan something of a guideline for our staff. We need this! Who is going to come in and do business with us if we don't have a plan? I challenge this Council to get on one page and quit looking for excuses not to do things instead of preparing this City for the future."

Councilor K. Wayne Walton
Ward 5

Councilor Shornak also made a statement into the record while waiting to see if a quorum would form.

"I am here today to show my concern that two City Council Retreats have been cancelled by other members of Council after securing dates already agreed upon. I understand that emergencies come up, but to keep delaying scheduling the retreat is not good for the City. It is the utmost importance that we meet and discuss last year's Strategic Plan and know where we stand in obtaining our goals and where we need to be going. I encourage other Councilors to place the Council Retreat high on their priority list."

Councilor Jackie M. Shornak
Ward 7

Councilor Gore also made a statement into the record while waiting to see if a quorum would form.

"The City Attorney, the City Manager and the City Clerk, Councilor Walton and Councilor Shornak, I would like to thank for helping to fight to have this meeting and to some it may not make sense but this is really a last ditch effort to try to get a meeting. I went back through the emails to look at the remarks that were made as to why we should not be having this meeting. I went back through the Agenda Packets from 2013 and 2014 and what we did to call the last Strategic Plan, we never voted on that plan either, it was called a work session in January and it was a unanimous consent to the idea of having a planning session but we never voted to do it, even still we worked towards holding a meeting and planning it via email. In November 10th we held special meeting just like this one now and only four Council members attended that meeting that was myself, Councilor Shornak, Councilor Bailey and Councilor Pelham at the time. Even still with us four people meeting to talk about ideas for the plan we still had the Advance, so this is not the first time and we did this last year and even still just doing this we had a plan and was created and passed unanimously, so the thought that people meeting to iron out preliminary ideas is going to somehow mean that we dictate the direction the City clearly that's not true because we had a plan that passed by everyone in June of the next year. I also want to share that even when we did that last planning cycle we confirmed the dates to book it, we got two different options then, we also got two different options for preliminary interviews to talk to the facilitator

and then after that the strategic plan we held it in January and then staff had their own Advance in April. I also want to stress this is a multi-month process and this is not something that happens in just one meeting. It took us from November 2013 to June 2014 to have a plan. So just imagine if we start now when will we end with the reversion of the plan? Lastly, I just want say for this meeting we are having here tonight there is no doubt in February, on January 27 an email was sent out to us about our availability, in February we booked it for March 20th and 21st and it was cancelled on March 4th, we did the same thing in June, an email was sent out about our availability and it was booked on June 26th for August 28th and 29th and it was cancelled up until a couple days ago even after the Clerk had sent out emails asking us to finalize our Agenda items and I did and after multiple times of it being placed on the Agenda to finalize topics and ideas so the premise that this was something out of the blue is ridiculous because I would say for at least two or three months we have talked about it at Council meetings. So we will just have to see what happens and my concern will be, and I will say publicly, if we set another date what will happened if the same thing happens that is happening now, are we going to still be in the same situation to where we only have three people present to try to do our job?"

Councilor Jasmine E. Gore
Ward 4

After determining that a quorum would not be obtained, motion was made by Councilor Gore to continue the special meeting to September 8, 2015 at 7:30 p.m., which motion was seconded by Councilor Walton. Upon an Aye or Nay vote, the motion was unanimously passed and the meeting was continued until September 8, 2015, at 7:30 p.m.

At 4:26 p.m. the City Clerk continued the meeting until September 8, 2015, at 7:30 p.m.

Ross A. Kearney, III, City Clerk

REGULAR BUSINESS

R-1

R-2

R



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: REQUEST TRANSFER OF \$15,000 FROM THE PERPETUAL CARE RESERVE FUND BALANCE TO THE CEMETERY OPERATING BUDGET

ISSUE: Maintenance required on the fence in the back of the cemetery

RECOMMENDATION: Staff recommends the funds be transferred

TIMING: Request City Council approve on September 8, 2015

BACKGROUND: The fence is in need of repairs

FISCAL IMPACT: none

ENCLOSED DOCUMENTS: none

STAFF: Edward Watson, Director of Public Works
Monique G. Robertson, Services Manager

SUMMARY: Transfer \$15,000 from the Perpetual Care Reserve Fund Balance to the Cemetery Operating Budget

Y N

- Mayor, Brenda S. Pelham, Ward #6
- Vice Mayor Christina J. Luman-Bailey, Ward #1
- Councilor Arlene Holloway, Ward #2

Y N

- Councilor Anthony Zevgolis, Ward #3
- Councilor Jasmine E. Gore, Ward #4
- Councilor Wayne Walton, Ward #5
- Councilor Jackie Shornak, Ward #7

BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2015-2016

WHEREAS, at the meeting of the City Council of the City of Hopewell held on September 8, 2015, a budget amendment was introduced to appropriate funds for the FY 2015-2016 budget to provide for repair of the cemetery fence.

WHEREAS, a budget amendment to appropriate funds in the amount of \$15,000 for operations from the Unassigned Fund Balance for the FY 2015-2016 budget were introduced and,

WHEREAS, sufficient funds exist in the respective funds and accounts,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated for operations from the Unassigned Fund Balance.

APPROPRIATIONS:

Cemetery-003:

Resources:

Fund Balance \$ 15,000

Appropriations:

Cemetery Operations..... \$ 15,000

R-3



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Resolution (A) Providing For The Issuance, Sale And Award Of Sewer System Revenue Refunding Bonds Of The City Of Hopewell, Virginia, In The Maximum Aggregate Principal Amount Of \$5,900,000 And The Form, Details And Payment Thereof, (B) Authorizing The Execution And Delivery Of A Sixth Supplemental Indenture Of Trust And (C) Authorizing The Execution And Delivery Of A Local Bond Sale And Financing Agreement

ISSUE: Refinancing of 2005 Revenue Bonds for Hopewell Regional Wastewater Treatment Facility through the Virginia Resources Authority

RECOMMENDATION: Approve Resolution (A) Providing For The Issuance, Sale And Award Of Sewer System Revenue Refunding Bonds Of The City Of Hopewell, Virginia, In The Maximum Aggregate Principal Amount Of \$5,900,000 And The Form, Details And Payment Thereof, (B) Authorizing The Execution And Delivery Of A Sixth Supplemental Indenture Of Trust And (C) Authorizing The Execution And Delivery Of A Local Bond Sale And Financing Agreement

TIMING: In order to meet Virginia Resources Authority (VRA) refinancing time table, approval of the refunding resolution must be submitted to VRA before September 25, 2015. Final closing will be in November 2015.

BACKGROUND: The City previously issued its \$10,660,000 Sewer System Revenue Bonds, Series 1995 (the "Series 1995 Bonds"), pursuant to the Master Indenture to finance the costs of improvements

SUMMARY:

Y N

- Vice Mayor Christina Luman-Bailey, Ward #1
- Councilor Arlene Holloway, Ward #2
- Councilor Anthony Zevgolis, Ward #3
- Councilor Jasmine Gore, Ward #4

Y N

- Councilor Wayne Walton, Ward #5
- Mayor Brenda Pelham, Ward #6
- Councilor Jackie Shornak, Ward #7



to the wastewater facility. The City subsequently issued its \$8,640,000 Sewer System Revenue Refunding Bond, Series 2005 (the "Series 2005 Bond"), pursuant to the Master Indenture to refund the Series 1995 Bonds. The purpose of this action is to issue one or more series of sewer system revenue refunding bonds to refund all or a portion of the Series 2005 bonds at lower interest rates. The City has applied to VRA for the purchase of the bonds and VRA has indicated its willingness to purchase the bonds from the proceeds of one or more series of its Infrastructure and State Moral Obligation Revenue Bonds.

FISCAL IMPACT: By refinancing the sewer system revenue bonds, the City and industrial Hopewell Regional Wastewater Treatment Facility Commission members will save approximately \$375,000 in interest over the next 10 years.

ENCLOSED DOCUMENTS:

Covering Certificate for Resolution

Resolution (A) Providing For The Issuance, Sale And Award Of Sewer System Revenue Refunding Bonds Of The City Of Hopewell, Virginia, In The Maximum Aggregate Principal Amount Of \$5,900,000 And The Form, Details And Payment Thereof, (B) Authorizing The Execution And Delivery Of A Sixth Supplemental Indenture Of Trust And (C) Authorizing The Execution And Delivery Of A Local Bond Sale And Financing Agreement

Sixth Supplemental Indenture Of Trust

STAFF: Jeanie Grandstaff
Jerry Whitaker

[Redacted]

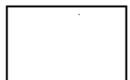
SUMMARY:

Y N

- Vice Mayor Christina Luman-Bailey, Ward #1
- Councilor Arlene Holloway, Ward #2
- Councilor Anthony Zevgolis, Ward #3
- Councilor Jasmine Gore, Ward #4

Y N

- Councilor Wayne Walton, Ward #5
- Mayor Brenda Pelham, Ward #6
- Councilor Jackie Shornak, Ward #7



COVERING CERTIFICATE FOR RESOLUTION

The undersigned City Clerk of the City of Hopewell, Virginia (the "City"), certifies as follows:

1. A regular meeting of the Council of the City (the "Council") was held on September [8], 2015, at the time and place established by the Council for its regular meetings, at which the following members were present and absent during the voting on the resolution referred to below:

PRESENT: [Jasmine E. Gore]
[Arlene Holloway]
[Christina J. Luman-Bailey]
[Brenda S. Pelham]
[Jackie M. Shornak]
[K. Wayne Walton]
[Anthony J. Zevgolis]

ABSENT: [None]

2. A resolution entitled "Resolution (A) Providing for the Issuance, Sale and Award of Sewer System Revenue Refunding Bonds of the City of Hopewell, Virginia, in the Maximum Aggregate Principal Amount of \$5,900,000 and the Form, Details and Payment Thereof, (B) Authorizing the Execution and Delivery of a Sixth Supplemental Indenture of Trust and (C) Authorizing the Execution and Delivery of a Local Bond Sale and Financing Agreement" was duly adopted at such regular meeting held on September [8], 2015, by an affirmative roll-call vote of a majority of all members of the Council, the ayes and nays being recorded in the minutes of the meeting as shown below:

MEMBER

VOTE

[Jasmine E. Gore]
[Arlene Holloway]
[Christina J. Luman-Bailey]
[Brenda S. Pelham]
[Jackie M. Shornak]
[K. Wayne Walton]
[Anthony J. Zevgolis]

3. Attached hereto is a true, correct and complete copy of such resolution as adopted at such meeting.

4. The foregoing resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the City of Hopewell, Virginia, this ____ day of September, 2015.

(SEAL)

City Clerk, City of Hopewell, Virginia

R-4

Hopewell

Fire

Equipment

R-5



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
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Action:

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- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Refund for \$5,113.15 – Colonial Orthopaedics Inc.

ISSUE: Treasurer requests authorization to refund amount over \$2,500 pursuant to Virginia State Code Sections 58.1-3981 and 58.1-3990 and City Ordinance No. 2007-10.

RECOMMENDATION: Authorize Treasurer to refund \$5,113.15 to Colonial Orthopaedics Inc. as per State and City code.

TIMING: City Council action is requested on September 8, 2015.

BACKGROUND: Colonial Orthopaedics Inc. submitted a request for refund dated August 14, 2015 stating that they had filed the 2014 business licenses incorrectly. The Commissioner of Revenue subsequently adjusted the 2014 business license, resulting in a refund of \$5,113.15 (including interest).

FISCAL IMPACT: Negative impact due to loss of revenue.

ENCLOSED DOCUMENTS: Request for Refund dated August 14, 2015
Attachment 1: Virginia Code Section 58.1-3981
Attachment 2: Virginia Code Section 58.1-3990
City Ordinance No. 2007-10

STAFF: Terri Batton, City Treasurer
Debra Reason, Commissioner of Revenue

SUMMARY:

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Mayor, Brenda S. Pelham, Ward #6	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony Zevgolts, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Wayne Walton, Ward #5
			<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie Shornak, Ward #7



**REPORTS
OF THE
CITY CLERK**

**Appointments to Boards and Commissions
CITY COUNCIL
September 8, 2015
Talent Bank Resume on File**

**John Tyler Community College Board
(1) Vacancy**

2 TBR's on file

CCR

1-5

ADJOURN