



MEMORANDUM

To: Department/Agency Heads, and Chairs, Boards & Commissions

Thru: Mr. Mark Haley, City Manager, City of Hopewell

From: 
Herbert Bragg, Director, Intergovernmental & Public Affairs

Date: October 7, 2015

Re: 2016 Legislative Program and Worksheet

In anticipation of this year's 2015 General Assembly Session, I am preparing the City of Hopewell's Annual Legislative Program for presentation to State Legislators. By taking a proactive approach to issues that are considered by the Virginia General Assembly, City Officials and the City Administration strive to improve the City's ability to deliver quality services. Please use the attached legislative worksheet.

Because of your leadership position with the City of Hopewell, I encourage you to submit suggestions or specific legislative proposals for consideration in the Legislative Program. I want to emphasize highest priorities only. We are limited to the number of items on the agenda. Your recommendations will be considered in a draft document submitted by the City administrative staff to City Council. **Please send your comments to my attention NLT Friday, October 23, 2015.** I have included a special worksheet for your remarks. Please feel free to copy the attached document as many times as required.

Thank you for your prompt attention and assistance with this important matter.

MH/HB

City of Hopewell
Office of Intergovernmental
and Public Affairs
300 North Main Street
Hopewell, VA 23860

**2016 LEGISLATIVE PROGRAM WORKSHEET
CITY OF HOPEWELL**

| | |
|--|--------------------|
| Name: _____ | Date: _____ |
| Department/Agency Heads and Chairs, Boards and Commissions: _____ | |
| Phone: _____ | |

General Subject of Concern:

Clarification of Issue:

Proposal for Legislative Program:

Please return NLT October 23, 2015 to:

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