

**CLOSED
SESSION**

CONSENT AGENDA

MINUTES

Regular Meeting
November 18, 2014

MINUTES OF CITY COUNCIL MEETING HELD NOVEMBER 18, 2015

A regular meeting of the City Council of the City of Hopewell, Virginia was held Tuesday, November 18, 2014, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Michael C. Bujakowski, Mayor
Roosevelt Edwards, Councilor
K. Wayne Walton, Councilor
Jackie M. Shornak, Councilor
Mark A. Haley, City Manager
David C. Fratarcangelo, City Attorney
Cynthia Y. Ames, City Clerk

ABSENT: Jasmine E. Gore, Vice Mayor
Christina J. Luman-Bailey, Councilor
Brenda S. Pelham, Councilor

ROLL CALL

Mayor Bujakowski opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	ABSENT (at NLC Conference)
Councilor Luman-Bailey	-	ABSENT (at NLC Conference)
Councilor Edwards	-	present
Councilor Walton	-	present
Councilor Pelham	-	ABSENT (at NLC Conference)
Councilor Shornak	-	present

CLOSED SESSION

Motion was made by councilor Walton, seconded by Councilor Edwards, and unanimously passed to convene into Closes Session for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body downtown options and purchase); discussion consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (appointments to City Council Boards and Commissions and City Council appointees performance evaluation); and, in consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the pubic body (Superfund Site) in accordance with Virginia Code Section 2.2-3711(A)(3) and (5).

OPEN SESSION

At 7:30 p.m. Council convened into Open Session. Councilors responded to the question: “Were the only matters discussed in the Closed Meeting public business matters identified in the motion to convene into Closed Session?” Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

ROLL CALL

At 7:30 p.m. Mayor Bujakowski opened the meeting. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	ABSENT (at NLC Conference)
Councilor Luman-Bailey	-	ABSENT (at NLC Conference)
Councilor Edwards	-	present
Councilor Walton	-	present
Councilor Pelham	-	ABSENT (at NLC Conference)
Councilor Shornak	-	present

Mayor Bujakowski announced that Vice Mayor Gore, Councilor Luman-Bailey, and Councilor Pelham were attending the NLC Conference in Austin, Texas, and will return this weekend, Council has enough people to conduct business, and will do so.

AMEND AGNDA – RESIGNATION OF CITY ATTORNEY and BEACON THEATRE 2012 MANAGEMENT COMMITTEE

Mayor Bujakowski asked for a motion to amend the agenda to accept the Grammar and (should be style) Stowe (???) annex of the original agenda posted on November 13, 2014, and to add an item under Reports of the City Attorney, David Fratarcangelo, at the end of the meeting, and to amend the agenda regarding the Beacon Theatre 2012 Management Committee, to increase membership from five to seven members. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

PRAYER AND PLEDGE OF ALLEGIANCE

Prayer was offered by Chaplain Tucker. David Fratarcangelo, City Attorney, led the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

Motion was made by Councilor Walton, seconded by Councilor Shornak, and unanimously passed to adopt the Consent Agenda, Minutes of the Special Meeting and Work Session on September 23, 2014, and Minutes of the Special Meeting on September 24, 2014 the Pending List, Personnel Change Report and Financial Report; Public Hearing Announcements – December 9, 2014 Use of public property in the Downtown area; and Employee of the Quarter, Shekira Wynn; Proclamation Brianna Kerr.

PROCLAMATION

WHEREAS, after working months with local businesses, gathering works of art, and producing art work; and

WHEREAS, Brianna Kerr's art work was given freely to help those in need; and

WHEREAS, holding an auction at the Beacon Theatre in Hopewell raising several thousand dollars to benefit Children's Cancer Research; and

WHEREAS, each and every one will benefit from cancer research especially the children; and

WHEREAS, Brianna Kerr of Hopewell, Virginia, unselfishly gave of her time and talent.

NOW, THEREFORE, BE IT PROCLAIMED, the entire City Council of Hopewell, Virginia whole-heartedly thanks Brianna Kerr for her positive influence in our community.

IN WITNESS WHEREOF, I, Michael C. Bujakowski, Mayor of Hopewell, Virginia have hereunto set my hand cause the Seal of the City of Hopewell to be affixed on this 19th day of November, 2014.

/s/ Michael S. Bujakowski

REPORT FOR CITY MANAGER

Mayor Bujakowski asked Charlie Dane, Assistant City Manager to explain changes in the City Council Chamber. Mr. Dane reported that the video portion of the changes and monitors have been completed. The monitors are more visible to the audience. It will improve the quality of the presentations. There is one improvement remaining and that is extended microphones. That will complete the improvements in the Council Chamber.

PUBLIC HEARING PH-1 – LEASE CITY & FISH TALES 2, INC.

The public hearing regarding the lease between the City of Hopewell and Fish Tales 2, Inc. for the operation and maintenance of the Hopewell City Marina was opened at 7:38 p.m. There being no speakers, the public hearing was closed at 7:40 p.m.

Mr. Haley emphasized that the purpose of this item was only to provide a name change.

Motion was made by Councilor Shornak, and seconded by Councilor Edwards, to approve the lease between the City of Hopewell, and Fish Tales 2, Inc., for the operation and maintenance of the Hopewell City Marina and authorize the City Manager to sign the lease upon review and approval of the City Attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

PUBLIC HEARING PH-2 – REQUEST FOR THE CITY TO VACATE AN UNDEVELOPED PORTION OF AN ALLEY BETWEEN 206 NORTH 7TH AVENUE AND 200 NORTH 7TH AVENUE

The public hearing to consider a request for the city to vacate an undeveloped portion of an alley between 206 North 7th Avenue (Sub-Parcel #031-1155) and 200 North 7th Avenue (Sub-Parcel #031-1160) was opened at 7:42pm. There being no speakers, the public hearing was closed at 7:43 p.m.

Motion was made by Councilor Edwards, and seconded by Councilor Walton, to approve the request to vacate an undeveloped portion of an alley between 206 North 7th Avenue (Sub-Parcel, #031-1155) and 200 North 7th Avenue (Sub-Parcel #031-1160) located on North 7th Avenue. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

PUBLIC HEARING PH-3 – TO CONSIDER AN ORDINANCE AMENDING AND REENACTING ARTICLE I, IN GENERAL, OF CHAPTER 18, GARBAGE, REFUSE AND WEEDS, OF THE CODE OF THE CITY OF HOPEWELL

The public hearing to consider an ordinance amending and reenacting Chapter 18, Garbage, Refuse & Weeds, Section 18-3, Abatement of Nuisances, opened at 7:44 p.m. There being no speakers, the public hearing was closed at 7:45 p.m.

Motion was made by Councilor Shornak, and seconded by Councilor Walton, to approve an ordinance, amending and reenacting Article I, in General, of Chamber 18, Garbage, Refuse and Weeds, of the Code of the City of Hopewell on First Reading, dispensing with second reading, effective immediately upon passage. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

ORDINANCE 2014-24

An Ordinance amending and reenacting Article I, In General, of Chapter 18, Garbage, Refuse and Weeds, of the Code of the City of Hopewell.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Article I, In General, of Chapter 18, Garbage, Refuse and Weeds, of the Code of the City of Hopewell is amended and reenacted as follows:

CHAPTER 18-GARBAGE, REFUSE & WEEDS ARTICLE I. IN GENERAL

Sec. 18-1. Unlawful accumulations or growth.

(a) It shall be unlawful for the owner of any land ("property") within the city:

(1.) To permit the accumulation on such property of garbage, refuse, litter, trash, debris and other substances which might endanger the health, safety or welfare of residents of the city.

(2.) To permit grass, weeds, or other foreign growth in excess of ten (10) inches in height to grow on any occupied or vacant developed, or undeveloped property. This subsection shall not apply to wooded areas of land in their natural state.

(b) In the event of a violation of subsection (a) of this section, the city manager or his duly authorized agent shall serve a notice of violation on the property owner who shall, within five (5) days, proceed to correct the condition. Said notice of violation shall be served either by personally delivering it to the property owner or by sending it by certified mail, return receipt requested, to the address listed in the real estate tax records. If the condition is not corrected satisfactorily within five (5) days of service of such written notice, the city manager or his duly authorized agent may proceed to have the condition corrected, either by city forces or by a private contractor. The actual cost thereof, together with an administrative handling charge of one hundred dollars (\$100.00) shall be billed to the property owner, and if not paid within thirty (30) days, shall be added to and collected in the same manner as the real estate tax on such property, and shall constitute a lien on the subject property.

(c) In the event of a violation of subsection (a), the owner of the property shall also be subject to a civil penalty of fifty dollars (\$50.00) for the first violation, or violations arising from the same set of operative facts. The civil penalty for subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall be two hundred dollars (\$200.00). Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of \$3,000 in a 12-month period.

(d) In the event the owner of property in violation of this section cannot, with reasonable diligence, be located, the notice of violation may be served on any agent of the owner or other person in charge of the property, who shall correct the condition constituting the violation.

(e) Such violations shall be a Class 3 misdemeanor in the event that three (3) civil penalties have previously been imposed on the same defendant for the same or similar violation;

not arising from the same set of operative facts, within a 24-month period. Classifying such subsequent violations as criminal offenses shall preclude the imposition of civil penalties for the same violation.

State law reference: Authority for above section, Code of Virginia, §15.2-901.

Sec 18-2. Nuisances

(a) Any weeds, grass, or other foreign vegetation growth upon any property within the city which is detrimental to the health, safety or welfare of the inhabitants of the city, are hereby declared a nuisance.

(b) Any weeds, shrubs, grass, or other vegetation growth upon any property within the city which is in excess of fourteen (14) inches in height are hereby declared a nuisance. This subsection shall not apply to wooded areas of land in their natural state.

(c) Any hedge, shrub, tree or other vegetation, the limbs, branches or other parts of which overhang, extend or protrude into any street, sidewalk or public alley in a manner which obstructs or impedes the safe and orderly movement of persons or vehicles thereon or, in the case of trees, when the dead limbs or branches thereof are likely to fall into or across such street, sidewalk or public alley, thereby endangering such persons or vehicles, or which would cause a traffic hazard as described in Article XVIII-A-10-c of the zoning ordinance are hereby declared a nuisance.

(d) Any grass, weeds, or other vegetable matter growing on any sidewalk, or between any sidewalk and the paved surface of the street, are hereby declared a nuisance and it shall be the duty of the owner or occupant of any land or premises abutting upon such sidewalks to keep such grass, weeds, and other vegetable matter cut at all times to prevent such space from becoming unsightly or offensive, or from constituting a hazard to the health, safety or welfare of the residents of the city.

(e) Any accumulations of garbage, refuse, litter, trash, debris and other substances on any parking lot which might endanger the health, safety or welfare of residents of the city are hereby declared a nuisance and it shall be the duty of the owner or occupant of any parking lot to keep such garbage, refuse, letter, trash, debris and other substances clear from any parking lot at all times to prevent such space from becoming unsightly or offensive, or from constituting a hazard to the health, safety or welfare of the residents of the city.

(f) Any storing of personal possessions or accumulations visible from the street or neighboring properties, including but not limited to: commercial or household fixtures, appliances, furniture, equipment or accessories; automotive equipment, parts or accessories; construction equipment, supplies or accessories; or any item causing an offensive, unwholesome, unsanitary or unhealthy accumulation in or on any place or premises are hereby declared a nuisance.

(g) No owner or occupant of any property within the city shall cause, permit, or allow the existence of any nuisance described in subsections (a) - (f) of this section to exist on said property.

(h) Subsections (a)-(e) shall not apply to wooded areas of land in their natural state.

State law references: Authority for above section, Code of Virginia, § 15.2-901 and

§15.2-1115.

Sec. 18-3 Abatement of Nuisances

(a) In the event of a violation of the preceding section 18-2, the city manager or his duly authorized agent shall serve a notice of violation on the property owner and/or occupant who shall, within five (5) days, proceed to correct the condition. The owner of the property and the occupant of the property, if different, shall be jointly and severally liable for any violation of section 18-2.

(b) The notice of violation shall be served either by personally delivering it to the property owner and/or occupant, sending it by certified mail, return receipt requested, to the address listed in the real estate tax records, or by affixing a copy thereof in a conspicuous place at the entrance door or avenue of access. If the condition is not corrected satisfactorily within ten (10) days of service of such written notice, the city manager or his duly authorized agent may proceed to have the condition corrected, either by city forces or by a private contractor. The actual cost thereof, together with an administrative handling charge of one hundred dollars (\$100.00) shall be billed to the property owner or occupant, and if not paid within thirty (30) days, shall be added to and collected in the same manner as the real estate tax on such property.

(c) One written notice, as provided in subsection (a), per growing season (March 1-November 30) is hereby deemed reasonable notice, to owners of vacant, developed or undeveloped property. Upon the failure of the owner to comply with such notice, the city manager or authorized agent may remove or contract for the removal of growth of grass or similar vegetation in accordance with Section 18-2 and Section 18-3 of this Article for the entire growing season.

(d) Every charge authorized by this section in excess of two hundred dollars (\$200.00) which has been assessed against the owner of any such property and which remains unpaid shall constitute a lien against such property. Such liens shall have the same priority as other unpaid local taxes and shall be enforceable in the same manner as provided in Articles 3 (§ 58.1-3940 et seq.) and 4 (§ 58.1-3965 et seq.) of Chapter 39 of Title 58.1. The city may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.

(e) Violations of this section shall be subject to a civil penalty, not to exceed fifty dollars (\$50.00) for the first violation, or violations arising from the same set of operative facts. The penalty for subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall be two hundred dollars (\$200.00). Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of three thousand dollars (\$3,000.00) in a 12-month period.

State law references: Authority for above section, Code of Virginia, §15.2-901 and §15.2-1115.

In accordance with Section 7, Effective date of ordinances and resolution; this ordinance shall become effective after thirty (30) days from the date of its adoption by the City Council. In all other respects said Code of the City of Hopewell shall remain unchanged and be in full force and effect.

PUBLIC HEARING PH-4 – TO CONSIDER AN ORDINANCE AMENDING AND REENACTING CHAPTER 2, ADMINISTRATION, ARTICLE III, CITY EMPLOYEES, SECTION 2-61, CRIMINAL BACKGROUND CHECK

The public hearing to consider an Ordinance amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check was opened at 7:47 p.m. There being no speakers, the public hearing was closed at 7:48 p.m.

Motion was made by Councilor Walton, and seconded by Councilor Shornak, to adopt Ordinance No. 2014-20, amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check required a condition of service to the City, of the Code of the City of Hopewell, to implement a policy for Criminal Background checks as a condition of service to the City, on one and only reading dispensing with the second reading, effective immediately upon passage. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

ORDINANCE 2014-20

An Ordinance amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check Required as a Condition of Service to the City, of the Code of the City of Hopewell to implement a policy for criminal background checks as a condition of service to the city.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check Required as a Condition of Service to the City, of the Code of the City of Hopewell is amended and reenacted as follows:

CHAPTER 2. ADMINISTRATION

ARTICLE III. CITY EMPLOYEES

Sec. 2-46. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed § 2-46, which pertained to position classification and pay plans.

Sec. 2-47. Pension plan.

Nothing in this Code or the ordinance adopting this Code shall affect any ordinance listing and certifying employees of the city as included in the pension plan of the city, and all such ordinances are hereby recognized as continuing in full force and effect to the same extent as if set out at length in this Code.

Sec. 2-48. Grievance procedure.

The city manager shall publish and administer a grievance procedure for the city in accordance with Code of Virginia, § 15.2-1506 et seq., as approved by the city attorney, and he shall distribute copies of such grievance procedure to all city employees.

(Ord. No. 79-4, 2-13-79; Ord. No. 2007-06, 6-26-2007)

Secs. 2-49, 2-50. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed §§ 2-49, 2-50, which pertained to hours city offices open; working hours for firemen and police; off-duty employment of police officers and part-time employees.

Sec. 2-51. Holidays.

The city shall observe the paid holiday schedule adopted by the state for its employees, currently codified in Code of Virginia, § 2.2-3300.

Whenever any of such days falls on a Saturday, the Friday next preceding such day, or whenever any of such days falls on Sunday, the Monday next following such day, and any day so appointed by the Governor of the Commonwealth or the President of the United States, shall be a paid legal holiday for city employees. (Code 1963, § 2-8; Mo. of 5-7-86; Ord. No. 2007-06, 6-26-2007)

Secs. 2-52--2-60. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed §§ 2-52--2-59, which pertained to vacations, sick leave, permission for time off generally, time off in event of death in immediate family, time off for jury duty, time off for voting, military leave, and leave of absence for personal emergency or study related to job.

Sec. 2-61. Authority to Obtain criminal history record information. Criminal background check required as a condition of service to the city.

(a) In accordance with § 19.2-389 of the Code of Virginia. The Hopewell City Council hereby finds that, in the interest of public welfare or safety, it is necessary to determine if the past criminal conduct of a person with a conviction record, who desires to serve the city, would be compatible with the nature of the service to the city under consideration.

(b) In order to carry out this policy, the city shall require a criminal background history review of all persons selected for employment with the city, all current employees

of the city selected for promotion or transfer to another position Withinn the city, and the city may require a criminal background history review of persons volunteering service to and on behalf of the civt. as a condition of each person's iinitial or continued service to the city. The criminal history review shall be conducted in accordance with the applicable provisions of federal, state and local law, including but not limited to §§ 19.2-389. 15.2-1503.1 and 15.2-1505.1 of the Code of Virginia.

(c) The criminal history review for all persons selected by the city for employment, promotion, or transfer shall be conducted as follows:

- (1) Such persons shall submit to fingerprinting by the city's police department and shall provide personal descriptive information to the city's police department, which together shall be forwarded through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record information regarding such persons.
- (2) The Central Criminal Records Exchange, upon receipt of such person's record or notification that no record exists shall make a report to the city's human resources department, the city manager, and/or the city manager's designee.
- (3) Based upon the results of the criminal background check, the human resources department, city manager and/or city manager's designee shall render a *f i t n e s s* for employment determination. In rendering such a determination, the human resources department, city manager and/or city manager's designee shall consider the following criteria:
 - a. The nature and seriousness of the crime
 - b. The relationship of the crime to the work to be performed in the position applied for:
 - c. The extent to which the position applied for might offer an opportunity to engage in further criminal activity of the same type as that in which the person had been involved;
 - d. The relationship of the crime to the ability, capacity or fitness required to perform the duties and discharge the responsibilities of the position being sought;
 - e. The extent and nature of the person's past criminal activity;
 - f. The age of the person at the time of the commission of the crime;
 - g. The amount of time that has elapsed since the person's last involvement in the commission of a crime:
 - h. The conduct and work activity of the person prior to and following the criminal activity; and

i. Evidence of the person's rehabilitation or rehabilitative effort while incarcerated or following release.

(4) If a person is denied employment, promotion, or transfer because of information appearing in his or her criminal history record, the city shall notify the person that information obtained from the Central Criminal Records Exchange contributed to such denial.

(d) The criminal history review for all persons volunteering to provide service to and on behalf of the city shall not require fingerprinting and shall be conducted pursuant to procedures established by the city manager.

(e) The city shall use, maintain, disseminate, and destroy criminal history review information as required by applicable federal, state and local law.

(f) The city's grievance policy shall apply to actions taken regarding covered employees pursuant to this section.

(g) The city manager is authorized to promulgate forms and procedures for the purposes of implementing and administering this policy.

(Ord. No. 2014-__, __-__-2014, amended Section 2-61.)

Sec. 2-62. Human resources personnel system.

Notwithstanding any other provision of law to the contrary, city council hereby adopts the "Human Resources Policies and Procedures Manual" dated July 1, 2007, as the Hopewell Human Resources Personnel System, including the Palmer and Cay Classification and Compensation Study, adopted effective July 1, 2003, and all amendments thereto, for city employees.

The classification and pay plan, included in the manual, may be updated from time to time based on a revised classification and pay plan recommended by the city manager and approved by city council.

(Ord. No. 2007-06, 6-26-2007)

Sec. 2-63. Chief personnel officer.

The city manager is hereby designated the chief personnel officer for the City of Hopewell, and shall be responsible for the administration of the "human resources personnel system."

(Ord. No. 2007-06, 6-26-2007)

Sec. 2-64. Permanent full-time employment.

The city manager shall first receive approval from city council authorizing a permanent full-time job position before any person is hired as a permanent full-time city employee.

Permanent full-time employment is defined to last more than six (6) months, working thirty-seven and one-half (37.5) hours or more per week (two thousand eighty (2,080) hours per year).

(Ord. No. 2007-06, 6-26-2007)

Sec. 2-65. Permanent part-time employment.

The city manager shall be authorized to approve any permanent part-time job position and seek budget funding for permanent part-time positions so authorized.

Permanent part-time employment is defined to last more than six (6) months, working over four hundred eighty (480) hours per year, but less than thirty-seven and one-half (37.5) hours per week (two thousand eighty (2,080) hours per year).

(Ord. No. 2007-06, 6-26-2007)

Sec. 2-66. Temporary or seasonal employment.

The city manager shall be authorized to approve temporary or seasonal job positions, as necessary, to deliver city services.

Temporary or seasonal employment is defined to last less than six (6) months, working less than four hundred eighty (480) hours per year.

(Ord. No. 2007-06, 6-26-2007)

Sec. 2-67. Pay rates and fringe benefits.

Rates of pay shall be administrated as determined in the classification and pay plan then in effect.

Fringe benefits shall be defined as benefits provided the employee, either paid for by the city, or city and employee shared costs. Items to be considered benefits, but not a finite list are: FICA tax contributions, Virginia Retirement System contributions, worker's compensation premiums, unemployment tax premiums, health insurance premiums, short-term and long-term disability premiums and employee assistance program premiums.

(Ord. No. 2007-06, 6-26-2007)

Sec. 2-68. Paid leave time.

Permanent full-time and permanent part-time employees shall be eligible for paid time off (PTO) as defined in the "human resources personnel system."

(Ord. No. 2007-06, 6-26-2007)

Secs. 2-69--2-75. Reserved.

Editor's note: Ord. No. 87-13, adopted June 9, 1987, rescinded §§ 2-62 and 2-63, which pertained to rights to vacation pay for resigning and discharged employees. Such provisions were derived from the 1963 Code, §§ 2-20 and 2-21. Subsequently, Ord. No. 2007-06, adopted June 26, 2007 added provisions designated as §§ 2-62--2-68. For current provisions concerning similar subject matter see § 2-52 of this Code.

COMMUNICATIONS FROM CITIZENS

Mary Catherine Neal, Hopewell, Ward 3, addressed Council regarding her Girl Scout Gold Award. She proposed several Urban Gardens within the City, in industrial areas. She presented a power point report describing the gardens made of recycled items, and growing fresh produce for those who might not have access.

UNFINISHED BUSINESS UB-1 – AN ORDINANCE AMENDING AND REEACTING ARTICLE 7 (GENERAL REGULATIONS), SECTION 7-4-3 (WATER FACILITIES) OF THE SUBDIVISION ORDINANCE OF THE CITY OF HOPEWELL, TO PROVIDE FOR THE PROHIBITION OF WELLS AS A WATER FACILITY FOR ANY NEW DEVELOPMENT, AND TO REGULATE THE USE OF OR ABANDONMENT OF ANY EXISTING WELLS IN THE CITY OF HOPEWELL

Motion was made by Councilor Walton, and seconded by Councilor Edwards, to approve an ordinance on first reading, amending and reenacting Article 7 (General Regulations), Section 7-4-3 (Water Facilities) of the Subdivision Ordinance of the City of Hopewell, to provide for the prohibition of wells as a Water Facility for any new development, and to regulate the use of or abandonment of any existing wells in the City of Hopewell. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REGULAR BUSINESS R-1- HOPEWELL HIGH SCHOOL MARCHING BLUE DEVILS

LaTonya Felton, from the Hopewell High School Band Boosters, said the Marching Blue Devils were invited to the 2014 Russell Athletic Bowl in Orlando, Florida on December 26-30, 2014, and the band has held various fundraisers to raise \$5,000 towards the trip to Florida. The Hopewell High School Marching Blue Devils Band Booster Association, Fund Raiser Chair, Angelo Brown, will be overseeing the funds.

The Hopewell High School Marching Band Director, Andre Spears, informed Council that the band was invited to represent the State of Virginia at the Russell Athletic Bowl, December 26-30, 2014, in Orlando, Florida. The cost for travel, food and lodging, and entertainment is \$30,000. The band has had a number of fundraisers and continues to have more. However, they are far from the goal. Five students addressed Council, to ask for consideration of donating toward their cause. Neesa Burchette, is the 2014-15 drum major. Jillian Stables, is a senior, and a fourth-year member

of the band. Caleb Brown, is a freshman, and plays alto sax. Roman Hicks, is a first-year member of the band. And, Francisco Lopez, is a freshman, first year band member, playing the tuba.

The Hopewell High School Band Booster Association is handling the funds.

Motion was made by Councilor Walton, and seconded by Councilor Edwards, to approve \$20,000, in addition to City Council members' individual discretionary fund, of \$100 each from Mayor Bujakowski, Councilor Walton, Councilor Shornak, and Councilor Edwards. To the Hopewell High School Marching Blue Devils Bank, to assist them in going to Florida. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REGULAR BUSINESS R-2 – CONSIDER REQUEST TO SUBDIVIDE 0.69 ACRES OR 30,200 SQUARE FEET OF PROPERTY LOCATED AT 1400 DINWIDDIE AVENUE ALSO IDENTIFIED AS SUB-PARCEL #119-0140, AND TAX PARCELL #09605 IN THE R-2, RESIDENTIAL, MEDIUM DENSITY ZONING DISTRICT

Motion was made by Councilor Shornak, and seconded by Councilor Edwards, to resolve to approve the Subdividing of 0.69 acres 30,200 square feet of property located at 1400 Dinwiddie Avenue, also identified as Sub-Parcel, #119-0140, and ta parcel #09605 in the R-2, Residential, Medium Density Zoning District. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REGULAR BUSINESS R-3 – EPA BROWNFIELD GRANT FOR \$400,000 AND BUDGET RESOLUTION TO APPRPRIATE FUNDS

Motion was made by Councilor Shornak, and seconded by Councilor Edwards, to A) Accept the Environmental Protection Agency Brownfield Grant for \$400,000, and B) approve the Budget Resolution Amendment 2014-2015. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

**BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2014-2015**

WHEREAS, the Council of the City of Hopewell, at its meeting of Tuesday, November 18, 2014, to appropriate grant funds to the FY 2014-15 Budget, for the fiscal year beginning July 1, 2014, and ending June 30, 2015, in the amount of \$400,000 for operational expenditures; and

WHEREAS, the City Fund will receive the amount of \$400,000; and

WHEREAS, sufficient funds exist;

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell:

Sec. 1. The following designated funds shall be appropriated:

General Fund – 011

Resources:

State Funds.....	\$400,000
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Expenditures

Brown Field Expenditures.....	\$400,000
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REGULAR BUSINESS R-4 – PROJECTS FOR VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) REVENUE SHARING PROGRAM

Motion was made by Councilor Walton, and seconded by Councilor Edwards, to resolve to A) Endorse the Virginia Department of Transportation (VDOT) Project Numbers #000-116-R56, PE-101, RW201, MS501, and B) Authorize the City Manager to sign the Programmatic Project Administration Agreements for Revenue Sharing Projects upon review and approval of the City Attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REGULAR BUSINESS R-5 – PROJECTS FOR THE REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS (RSTP)

Motion was made by Councilor Walton, and seconded by Councilor Shornak, to resolve to A) Endorse Regional Surface Transportation Program Projects – Cedar Level Road – Northern Segment, Cedar Level Road – Southern Segment, East Broadway Bridge, and Courthouse Road, and B) Authorize the City Manager to sign the programmatic project administration agreements for revenue sharing projects upon review and approval of the City Attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REGULAR BUSINESS R-6 – CONSIDER APPROVAL OF AMENDMENT TO MEMORANDUM OF UNDERSTANDING FACILITY COST AGREEMENT BETWEEN THE CITY OF HOPEWELL AND THE HOPEWELL DEPARTMENT OF SOCIAL SERVICES

Motion was made by Councilor Edwards, and seconded by Councilor Shornak, to resolve to approve the amendment to the Memorandum of Understanding Facility Cost Agreement between the City of Hopewell and the Hopewell Department of Social Services. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REGULAR BUSINESS R-7 – RESIGNATION AND SETTLEMENT AGREEMENT, CITY ATTORNEY – DAVID FRATARCANGELO

Motion was made by Councilor Walton, and seconded by Councilor Edwards, to accept the Resignation and approve the Settlement Agreement upon the resignation of City Attorney, David Fratarcangelo, effective February 1, 2015. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

Mayor Bujakowski will sign the agreement tonight, and begin the City Attorney search tomorrow morning. The incoming Council will have a lot to deal with as soon as they begin the new term. Council is losing a good person. This was not driven by Council. It was Mr. Fratarcangelo's decision.

Councilor Shornak feels that City Council must reevaluate themselves. Council must explore how to keep employees, not drive them away.

Councilor Walton indicated that Mr. Fratarcangelo has done a good job and he will be missed.

BEACON THEATRE 2012 MANAGEMENT COMMITTEE

Motion was made by Councilor Walton, and seconded by Edwards, to ask the Beacon Theatre 2012 Management Committee, increase the membership of the Beacon Theatre 2012 Management Committee, from five to seven members. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REPORT OF THE CITY CLERK – APPOINTMENTS TO BOARDS AND COMMISSIONS

Motion was made by Councilor Walton, and seconded by Councilor Edwards, to appoint Matthew Simmons to the Keep Hopewell Beautiful; Johnnie Johns to the Planning and development Committee; and Doug Woodhouse to the HRWTF Commission. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

CITIZEN/COUNCILOR REQUEST – CCR-1 COUNCILOR WALTON AND COUNCILOR PELHAM – CITY COUNCIL IS ASKING THE CITY TO ENTER INTO NEGOTIATIONS TO TAKE POSSESSION OF THE OLD MALLONEE SCHOOL GYM FOR USE AS A YOUTH CENTER

Motion was made by Councilor Walton, and seconded by Councilor Edwards, to enter into negotiations to take possession of the Old Mallonee School Gym for use as a Youth Center. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

CITIZEN/COUNCILOR REQUEST – CCR-2 – MAYOR BUJAKOWSKI – PROPOSE CITY-WIDE CLEAN-UP WEEK ONCE PER QUARER INSTEAD OF TWICE PER YEAR

Motion was made by Councilor Shornak, and seconded by Councilor Walton, to amend the City-wide Clean-Up Week to once per quarter rather than twice per year, to be coordinated by Assistant City Manager, Charles Dane. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

CITIZEN/COUNCIL REQUEST – CCR-3 – MAYOR BUJAKOWSKI – PROPOSE TO DONATE \$4,000, TO PETERSBURG SYMPHONY TO SECURE A PERFORMANCE IN EARLY 2015 AT THE BEACON THEATRE

Mayor Bujakowski announced that in December there will be a presentation by Mary Adams and some people from the Petersburg Symphony. They have gone throughout the City and acquired many signatures of citizens who would like to see the Petersburg Symphony come and perform at the Beacon Theatre. They will request the City to donate \$4,000 to that effort. The Mayor has talked to Mr. Bragg about how to promote this. If this is done in December and approved, he hopes that we will reach out to the Mr. Reidmueller, Director of the Community Center, and based on insurance liability, if we can use the Community Center's van for senior citizens and transport them to and from the Beacon Theatre. We will also reach to the different churches in the City, to see if we would enlist them to use their vans, to pick up and drop off people in their congregations. We will reach out to the Beacon Theatre LLC to see if they will cover the cost of operation of the Beacon Theatre that night so we could make this a free opportunity to citizens. We will also ask the John Randolph Foundation if they could provide light refreshments.

CITIZEN/COUNCILOR REQUEST – CCR-4 – COUNCILOR EDWARDS – COMMUNITY CENTER

Councilor Edwards feels that the Community Center should be free. Everyone should be able to go. There are increased participants during its free time. He asked Mr. Reidmueller, Director of Parks and Recreation, for how many people do pay, and to provide the number of people using the center in the evenings. Mr. Reidmueller indicated that now is the time to reevaluate. Presently, the Hopewell Community Center is on par with prices in this area. If Council wishes to consider lowering prices or eliminating prices, he could consider that.

REPORTS OF CITY COUNCIL MEMBERS:

SESQUICENTENNIAL COMMITTEE – COUNCILOR SHORANK – Councilor Shornak reported that the Sesquicentennial Committee, of which she is a member, is planning a big celebration next year in the spring. They gave Council a presentation. There will be a play at the Beacon Theatre. She asked Mr. Haley for staff involvement with the committee and try to move it along. Mr. Haley responded that he will do all that he can. He is concerned about the deadline to have all dates booked and acknowledged. The deadline is December 1. Mr. Bragg serves on the committee. Staff will be willing and able to assist; they need more than one staff member.

Councilor Walton wished everyone a Happy Thanksgiving. He announced the 11th annual Christmas Boat Parade on Saturday, December 6, at 5:30 p.m. This year's parade will be new and improved. Boats will depart Jordan Point at 5:30 p.m. and will arrive at the City Marina at 6:30 p.m. There will be activities and refreshments on site. The award ceremony will be at the marina. Councilor Walton also reported national recognition of 24 foot, 10-person canoes from Minnesota which came to the Appomattox River.

Mr. Reidmueller reported on the Christmas Parade. The City has partnered with the Downtown Partnership, the Hopewell Jaycees, and the Beacon Theatre to offer combined activities that will begin with the parade. The parade will have a similar route, and begin at 4:00 p.m. Sunday, December 7. Upon arrive at the Ashford Plaza, it will transition into the tree lighting

ceremony at 6:45 p.m. by Santa. There will be a free concert at the Beacon theatre. The old Christmas tree will be on display at the Marina. Downtown there will be carriage rides sponsored by the Downtown Partnership. There will be carnival rides, food vendors, and prizes.

Councilor Edwards wished everyone a Happy Thanksgiving.

Mr. Haley announced the Kiwanis Wine Tasting at the Beacon.

Mr. Dane announced the Market Mingle this weekend, with food and beverage vendors. The Downtown Partnership will have a preview of the Farmers Market they hope to have next year.

Mayor Bujakowski wished everyone a Happy Thanksgiving.

ADJOURN

Motion was made at 9:16 p.m. by Councilor Walton, and seconded by Councilor Edwards, to adjourn the meeting. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

PENDING LIST

Pending City Councilor Request

Request	Date Voted/Requested	2 nd Vote/Reading	Format/Information Requested	Point Person	Meeting to be submitted
1 Public Works/Stormwater Public Outreach Brochure and Information Session	10/28/2014; 12/9/2014; 1/13/2015				
2 Beacon Update; RFP; Marketing Plan; Beacon LLC;	1/13/2015; Closed Session Requests		<ul style="list-style-type: none"> Dates of Information Session Finished Brochure with Council Changes Report/Memo 	Ben Leach	
3 Action List Update; Planned Work Sessions	2/10/2015			Mark Haley	
4 Change Talent Bank Resume to exclude litigation question	2/10/2015		*See attached	Stefan Calos	
5 Revision of Council Rules and Procedures	2/10/2015		Work Session Request		
6 Procedural guide for citizens and/or organizations requesting city funds	2/10/2015		Draft policy and form	Mark Haley	
7 Cost update on city taking control of Malonee Gym	2/10/2015		Data Sheet	Jerry Whitaker	
8 Cost to build track at HSS and practice football field inside of it	2/10/2015		Data Sheet	Mark Haley	
9 City Councilors to submit Advance topics to address	5/12/2015		E-mail format *See attached	Ed Watson	
10 VML training for Directors, City Council and Admin.	5/12/2015		Work Session Request		
11 Create internal policy to recap major events/emergencies and communication workflow	5/12/2015		Requested copy of Water-Restriction events report with American Water	Mark Haley	
12 Create budget policy w/set joint meeting dates w/ specific boards. Policy to include a process to know budget amounts prior to setting tax rate.	5/12/2015		Draft policy and Quick Reference Chart/Tree	Herbert Bragg Ben Rupert	
13 City Logo's work session; compile all used locals for approval. Create official business packet/brochure to highlight incentives using official logos.	5/12/2015		E-mail/Printed logos collected used (before Work Session) Work Session Request	Mark Haley	
14 Streamlining agenda process	6/9/2015		Work Session Request		
15 City Council requested staff to market existing tax abatement programs, in the Hopewell City Code, by placing them on the website, designing a brochure and placing an article in the "E-Currents" publication.	8/12/2014		Draft Brochure	Mark Haley	
16 Boards and Commission City Council letter for Reports, Joint Meetings & Information (past/curr. "Future projects; bylaws)	2013-Present		Letter/E-Mail Request and CC City Council	City Clerk Staff Liaisons	

HR 2013-2014 Q1, 1, 2-3 Real20 Edition

Odds & Ends

Pending Legal Questions	Request Date or Type	Point Person	Meeting to be Submitted
Board, Commissions, and Authorities minimum eligibility for appointment age	Closed Session		
Rules to appoint members to Beacon LLC	Regular Meeting		
RFP needed to rehire Beacon Manager	Regular Meeting		
Breath of Confidentially Sanctions	CCR; Closed Session		
Public Utility Service Program-Endorsement; RFP to receive funds	Service 3/24/2015; 5/12/2015		
How can City Council hire a Deputy Clerk to report to City Council	Closed Meeting		
Correct list of City appointed boards to enforce term limits	Work Session		
PG/Hopewell Health Families Funding Request & Change of Name of Organization	Regular Meeting		Meeting to be Submitted
National Park Service-Marketing battlefields as @City Point to highlight Hopewell	Regular Meeting		
Update list of all city boards, commission and/or authorities from prev. work session	Work Session; Regular Meeting		

Pending Work Sessions to be Scheduled

(Refer to agenda/minutes for suggestions)

	Request Date or Type	Point Person	Date city councilors will submit availability and/or meeting month suggestions by
Carports- Certificate of Appropriateness; Fees for Planning Commission payment	WS-3 2/17/2015		
Agenda Streamlining	CCR		
VML training	CCR		
Park and Recreation	CCR		
Revision of Council Rules and Procedures	CCR		
City Logo Revision			
Joint Meeting Requests <i>(Refer to agenda/minutes for suggestions)</i>	Request Date or Type	Point Person	Date city councilors will submit availability and/or meeting month suggestions by
HDP	CCR		
Planning Commission	*Dual request		
School Board	CCR		
HRHA	CCR		
ARB	CCR		
EDA	*Dual request		

**PERSONNEL
CHANGE
REPORT**

&

**FINANCIAL
REPORT**

DATE: November 3, 2015
TO: The Honorable City Council
FROM: Gail Vance, Director of Human Resources
SUBJECT: Personnel Change Report – October 2015

ADDITIONS (Regular FT and PT positions only)

NAME	DEPARTMENT	POSITION	DATE
ARRINGTON, RONNIEYE	CITY ATTORNEY	SR EXEC ASST	10/13/2015
LIVERMAN, HERBERT	SHERIFF	SHERIFF DEPUTY	10/14/2015
MARTIN, ANTHONY	POLICE	POLICE OFFICER	10/05/2015
NGUYEN, VICKY	HEALTHY FAMILIES	FAM SUPP SP	10/07/2015
STANLEY, PHILIP	PUBLIC WORKS	ST. MAINT SPEC 1	10/26/2015

PROMOTIONS

NAME	DEPARTMENT	POSITION	DATE
KITCHEN, JOHN	SHERIFF	SHERIFF DEPUTY	10/15/2015
ROBERTSON, MICHAEL	REGIONAL	LAB TECH	10/14/2015

SEPARATIONS

NAME	DEPARTMENT	POSITION	DATE
BACH, JEREMY	POLICE	POLICE OFFICER	10/01/2015
CORTESE, GINO	PUBLIC WORKS	ST. MAINT SPEC III	10/09/2015
DEVERS, BLAIR	RECREATION	PT CUST SVC AGNT	10/08/2015
JONES, EVAN	SHERIFF DEPT	SHERIFF DEPUTY	10/21/2015
LANE, RASEAN	RECREATION	P/T CUSTODIAN	10/27/2015
TAYLOR, PATRICK	PUBLIC WORKS	ST MAIN SPEC 11	10/1/2015
TINSLEY, MAXINE	REGIONAL	BUSINESS MGR	10/31/2015
WISTROM, DONALD	SHERIFF DEPT	SHERIFF DEPUTY	10/14/2015

CC: Mark Haley, City Manager
Charles Dane, Assistant City Manager
Debbie Pershing, Senior Executive Assistant
Jerry Whitaker, Finance Director
Dipo Muritala, Accounting Manager
Kim Hunter, Payroll
Jay Rezin, IT
Peter Kelly, IT
Dave Harless, Risk/Safety Coordinator
Carol Scarbrough, Parks & Recreation



City of Hopewell, Virginia

11/04/2015
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City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

PAGE 1
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FROM 2016 01 TO 2016 04

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BDDGET	PCT USED
003 PERPETUAL CARE FUND	TOTAL REVENUES 0	0	0	4,090.11	16,433.55	-20,523.66	.0%
	TOTAL EXPENSES 35,000	-15,000	50,000	-4,610.99	.00	-45,389.01	
011 GENERAL FUND	TOTAL REVENUES 500	0	500	8,701.10	16,433.55	24,865.35	
	TOTAL EXPENSES 48,417,100	-15,300	48,432,400	4,778,055.96	1,530,925.45	-6,308,481.41	%
012 SOCIAL SERVICES	TOTAL REVENUES 0	0	0	-3,398,192.02	.00	-45,034,207.92	
	TOTAL EXPENSES 48,417,600	15,300	48,432,900	8,176,247.98	1,530,925.45	38,725,726.51	.0%
014 SCHOOLS OPERATING	TOTAL REVENUES 3,884,402	0	3,884,402	424,771.25	42,733.11	-467,504.36	
	TOTAL EXPENSES 3,884,402	0	3,884,402	-804,090.11	.00	-3,080,311.89	
015 COMPREHENSIVE SERVICES	TOTAL REVENUES 47,466,112	0	47,466,112	1,228,861.36	42,733.11	2,612,807.53	.0%
	TOTAL EXPENSES 47,466,112	0	47,466,112	-7,182,353.62	.00	7,182,353.62	
030 REFUSE	TOTAL REVENUES 3,684,000	0	3,684,000	-816,268.26	23,463.42	-40,283,758.38	
	TOTAL EXPENSES 3,684,000	0	3,684,000	-1,430,095.63	.00	-2,253,904.37	%
032 HRWTF	TOTAL REVENUES 2,050,445	0	2,050,445	613,827.37	23,463.42	3,046,709.38	%
	TOTAL EXPENSES 2,050,445	0	2,050,445	317,927.32	1,085,115.73	-1,403,042.97	
035 RECREATION	TOTAL REVENUES 48,346,067	-150,000	48,496,067	-4,203.57	1,085,115.73	643,198.46	%
	TOTAL EXPENSES 1,704,000	0	1,704,000	322,130.89	2,213,764.94	-523,857.15	
038 MARINA	TOTAL REVENUES 14,400	0	14,400	1,689,907.41	.00	-37,387,472.79	
	TOTAL EXPENSES 14,400	0	14,400	-11,108,594.21	.00	36,863,615.64	.0%
040 SEWER OPERATIONS	TOTAL REVENUES 5,716,000	0	5,716,000	9,418,686.80	2,213,764.94	-1,611,541.34	.0%
	TOTAL EXPENSES 5,716,000	0	5,716,000	379,084.62	65,967.61	-445,052.23	
041 SEWER MAINTENANCE	TOTAL REVENUES 6,973,130	0	6,973,130	471,543.28	65,967.61	1,166,489.11	.0%
	TOTAL EXPENSES 6,973,130	0	6,973,130	964.13	.00	-964.13	
043 SEWER BOND	TOTAL REVENUES 1,628,000	0	1,628,000	964.13	.00	-14,400.00	.0%
	TOTAL EXPENSES 1,628,000	0	1,628,000	-1,523,663.67	.00	13,435.87	.0%
045 SEWER SYSTEM DEBT	TOTAL REVENUES 5,716,000	0	5,716,000	-1,523,663.67	.00	1,523,663.67	.0%
	TOTAL EXPENSES 5,716,000	0	5,716,000	-1,523,663.67	.00	1,523,663.67	.0%
046 SEWER CONSTRUCTION FUND	TOTAL REVENUES 6,973,130	0	6,973,130	647,632.02	508,434.18	-1,156,066.36	%
	TOTAL EXPENSES 6,973,130	0	6,973,130	-38,007.78	.00	5,716,000.00	
048 STORM WATER 1	TOTAL REVENUES 1,628,000	0	1,628,000	685,639.80	508,434.18	-6,935,122.22	.0%
	TOTAL EXPENSES 1,628,000	0	1,628,000	191,643.52	.00	5,779,055.86	
049 STORM WATER 2	TOTAL REVENUES 0	0	0	191,643.52	.00	-191,643.52	.0%
	TOTAL EXPENSES 0	0	0	.00	.00	1,436,356.48	.0%
TOTAL REVENUES	0	0	0	40.00	.00	-40.00	.0%
TOTAL EXPENSES	0	0	0	91,873.03	-3,493.94	-88,379.09	.0%
TOTAL REVENUES	0	0	0	-3,640.00	.00	3,640.00	.0%
TOTAL EXPENSES	0	0	0	95,513.03	-3,493.94	-92,019.09	.0%



11/04/2015
11:03:27

City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

FROM 2016 01 TO 2016 04

	ORIGINAL APPROP	TRANSFRS/ADJUSTMS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
052 GRANTS	0	0	0	18,800.51	1,144.38	-19,944.89	.0%
TOTAL REVENUES	0	-460,708	-460,708	-46,022.51	.00	-414,685.69	
TOTAL EXPENSES	0	460,708	460,708	64,822.82	1,144.38	394,740.80	
053 ANTI-LITTER	0	0	0	-5,778.00	965.00	4,813.00	.0%
TOTAL REVENUES	0	0	0	-6,303.00	.00	1,303.00	
TOTAL EXPENSES	0	5,000	5,000	525.00	965.00	3,510.00	
056 SCHOOLS TEXTBOOK	0	0	0	-87,374.28	.00	87,374.28	.0%
TOTAL REVENUES	0	0	0	-87,374.28	.00	-562,625.72	
TOTAL EXPENSES	0	650,000	650,000	275,468.48	.00	650,000.00	
057 SCHOOL CAFETERIA	0	0	0	-275,468.48	.00	275,468.48	.0%
TOTAL REVENUES	0	-3,102,598	-3,102,598	-2,900.00	.00	-3,102,598.00	
TOTAL EXPENSES	0	3,102,598	3,102,598	2,900.00	.00	2,900.00	
063 SCHOOL BLDG/BUS REPLACEMENT	0	0	0	-2,900.00	.00	-700,950.00	.0%
TOTAL REVENUES	0	-702,950	-702,950	-2,900.00	.00	-702,950.00	
TOTAL EXPENSES	0	702,950	702,950	10,940.45	.00	10,940.45	
071 CAPITAL PROJECTS AND DEBT	0	0	0	-8,852.07	43,254.02	-4,910,276.89	.0%
TOTAL REVENUES	0	0	0	-1,933,223.11	.00	-34,401.95	
TOTAL EXPENSES	0	6,843,500	6,843,500	1,924,371.04	43,254.02	4,875,874.94	
073 SPECIAL WELFARE	0	0	0	-10,940.45	.00	10,940.45	.0%
TOTAL REVENUES	0	0	0	-10,940.45	.00	10,940.45	
TOTAL EXPENSES	0	0	0	-2.00	.00	2.00	
074 POLICE SEIZURE ASSETS	0	0	0	-2.00	.00	2.00	.0%
TOTAL REVENUES	0	0	0	-2.00	.00	2.00	
TOTAL EXPENSES	0	0	0	253,354.75	4,762.50	-258,117.25	.0%
075 ECONOMIC DEVELOPMENT	0	0	0	253,354.75	4,762.50	-258,117.25	.0%
TOTAL REVENUES	0	0	0	221,182.64	219,839.50	-441,022.14	.0%
TOTAL EXPENSES	0	0	0	221,182.64	219,839.50	-500,000.00	
076 SELF INSURANCE	0	0	0	221,182.64	219,839.50	-500,000.00	.0%
TOTAL REVENUES	0	0	0	-3,799.89	37,007.86	-33,207.97	.0%
TOTAL EXPENSES	0	0	0	-3,799.89	37,007.86	-33,207.97	
090 HEALTHY FAMILIES	0	0	0	-55,683.68	.00	-148,451.32	
TOTAL REVENUES	-204,135	0	-204,135	51,883.79	37,007.86	115,243.35	
TOTAL EXPENSES	204,135	0	204,135	5,790,317.31	-1,511,928.57		
GRAND TOTAL	500	0	500	-4,277,888.27	5,790,317.31	-1,511,928.57	%



REPORT OPTIONS

Sequence	Field #	Total	Page Break
1	1	Y	N
2	0	N	N
3	0	N	N
4	0	N	N

Report title:

FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.
 Print Full or Short description: S
 Print full GL account: N
 Sort by full GL account: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N

From Yr/Per: 2016/ 1
 To Yr/Per: 2016/ 4
 Budget Year: 2016
 Print totals only: Y
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Amounts/totals exceed 999 million dollars: N
 Roll projects to object: N
 Print journal detail: N
 From Yr/Per: 2015/ 1
 To Yr/Per: 2015/13
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Multiyear view: D



City of Hopewell, Virginia

11/04/2015 11:04 City of Hopewell, Virginia
jwhitaker BALANCE SHEET FOR 2016 4

FUND: 003 PERPETUAL CARE FUND

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

003	110110	CASH IN BANK	-822.89	143,150.23
003	120111	INVESTMENTS	123.80	885,153.81
003	134001	ACCOUNTS RECEIVABLE	.00	14,874.30
	TOTAL ASSETS		-699.09	1,043,178.34

LIABILITIES

003	210101	ACCOUNTS PAYABLE	.00	-130.00
	TOTAL LIABILITIES		.00	-130.00

FUND BALANCE

003	260101	ENCUMBRANCE ACCOUNT	-1,618.40	16,433.55
003	390100	NONSPENDABLE	1,618.40	-16,434.55
003	390410	ASSIGNED FUND BALANCE	.00	-1,047,137.45
003	400000	TOTAL REVENUES	-1,098.80	-4,610.99
003	400010	BUDGETED REVENUES	.00	15,000.00
003	500000	TOTAL EXPENDITURES	1,797.89	8,701.10
003	500010	EXPENDITURE APPROPRIATIONS	.00	-15,000.00
	TOTAL FUND BALANCE		699.09	-1,043,048.34

TOTAL LIABILITIES + FUND BALANCE

			699.09	-1,043,178.34
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City of Hopewell, Virginia

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City of Hopewell, Virginia
BALANCE SHEET FOR 2016 4

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FUND: 011 GENERAL FUND NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS				
011	110110	CASH IN BANK	-1,293,927.20	5,441,922.01
011	110111	CHANGE FUND-ACCOUNTING	.00	3,000.00
011	110112	PETTY CASH-TREASURER	.00	800.00
011	110113	PETTY CASH-PUBLIC WORKS	.00	200.00
011	110114	PETTY CASH-VICCCA GRANT	.00	100.00
011	110115	PETTY CASH-COMM ATTY	.00	25.00
011	110116	PETTY CASH-TOURISM	.00	170.00
011	120111	INVESTMENTS	158.36	1,132,420.76
011	130001	REAL ESTATE TAX-2000	.00	878.94
011	130002	REAL ESTATE TAX-2001	.00	1,465.20
011	130021	REAL ESTATE TAX-2002	.00	1,537.52
011	130031	REAL ESTATE TAX-2003	.00	2,789.95
011	130041	REAL ESTATE TAX-2004	.00	3,803.37
011	130051	REAL ESTATE TAX-2005	.00	10,712.26
011	130061	REAL ESTATE TAX-2006	.00	6,734.79
011	130071	REAL ESTATE TAX-2007	.00	18,258.46
011	130081	REAL ESTATE TAX-2008	.00	27,335.41
011	130091	REAL ESTATE TAX-2009	.00	37,155.06
011	130101	REAL ESTATE TAX-2010	.00	51,703.66
011	130111	REAL ESTATE TAX-2011	.00	84,050.74
011	130121	REAL ESTATE TAX-2012	.00	142,651.75
011	130131	REAL ESTATE TAX-2013	.00	293,257.91
011	130141	REAL ESTATE TAX-2014	.00	238,052.77
011	130142	REAL ESTATE TAX-2014 1	.00	276,510.95
011	130151	REAL ESTATE TAX-2015 1	.00	676,357.56
011	130152	REAL ESTATE TAX-2015 2	.00	6,524,751.60
011	130951	REAL ESTATE TAX-1995	.00	60.00
011	130961	REAL ESTATE TAX-1996	.00	508.72
011	130971	REAL ESTATE TAX-1997	.00	601.41
011	130981	REAL ESTATE TAX-1998	.00	1,381.11
011	130991	REAL ESTATE TAX-1999	.00	889.77
011	130999	ALLOW FOR UNCOLLECT- RR	.00	-645,831.00
011	131091	MACHINERY & TOOL TAX-2009	.00	1,083.00
011	131101	MACHINERY & TOOL TAX-2010	.00	2,393.04
011	131111	MACHINERY & TOOL TAX-2011	.00	1,220.00
011	131121	MACHINERY & TOOL TAX-2012	.00	857.84
011	131131	MACHINERY & TOOL TAX-2013	.00	2,589.42
011	131141	MACHINERY & TOOL TAX-2014	.00	857.84
011	131142	MACHINERY & TOOL TAX-2014 1	.00	687,687.29
011	131151	MACHINERY & TOOL TAX-2015 1	.00	2,818,638.72
011	131152	MACHINERY & TOOL TAX-2015 2	.00	-10,281.00
011	131999	ALLOW FOR UNCOLLECT- M & T	.00	93,248.47
011	132101	PERSONAL PROPERTY TAX-2010	.00	119,859.99
011	132111	PERSONAL PROPERTY TAX-2011	.00	149,041.70
011	132121	PERSONAL PROPERTY TAX-2012	.00	202,580.59
011	132131	PERSONAL PROPERTY TAX-2013	.00	409,843.16
011	132141	PERSONAL PROPERTY TAX-2014	.00	-1,083.00
011	132151	PERSONAL PROPERTY TAX-2015	.00	-321,289.00
011	132999	ALLOW FOR UNCOLLECT- PER PROP	.00	289.00
011	133101	PUBLIC SERVICE CORP-2010	.00	135.00
011	133111	PUBLIC SERVICE CORP-2011	.00	101.00
011	133121	PUBLIC SERVICE CORP-2012	.00	41.00



City of Hopewell, Virginia

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FUND: 011 GENERAL FUND NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
011	134001	-1,590.90	81,496.21
011	134012	-50.00	200.00
011	135020	.00	17,678.86
011	140011	.00	1,382,556.45
011	140012	.00	79,103.33
011	150020	.00	646,571.65
011	150030	.00	41,183.78
011	150100	.00	45,377.00
011	240108	.00	-50.00
11441072	150010	58,241.09	982,928.62
TOTAL ASSETS		-1,237,168.65	21,768,826.64

LIABILITIES		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
011	210101	-7,699.20	-165,932.90
011	210103	.00	3,483.00
011	210104	-827.12	452,569.24
011	210105	-18	-6,747.42
011	210106	-387.66	-4,966.60
011	210107	-8,143.73	-95,295.07
011	210108	27.59	-11,670.41
011	210109	-15,064.22	-39,265.95
011	210110	-12	-3,048.81
011	210111	-11	2,937.20
011	210112	-1,052.64	-1,328.96
011	210113	57,193.48	33,068.12
011	210114	-1,639.15	-711,456.56
011	210115	85.82	251.58
011	210117	6,386.02	1,777,129.27
011	210118	348.00	968.00
011	210119	.05	-302.40
011	210120	-37.47	-263.55
011	210121	-29.97	110.65
011	210123	.00	-3.00
011	210125	-154,745.10	-2,018,044.63
011	210126	-63,787.74	-843,153.04
011	210127	-111,750.70	-1,436,226.03
011	210128	-2,441.86	-32,083.90
011	210129	408.00	2,261.90
011	210134	-19.65	-108,560.15
011	210139	.00	53.50
011	210140	20.00	80.00
011	220101	.00	-418,595.20
011	220102	.00	-10,185.00
011	240101	.00	362,062.16
011	240102	.00	-8,400,518.64
011	240103	.00	-3,456,313.95
011	240104	.00	-973,490.91
011	240105	.00	-10.00
011	240107	-525.43	-32,643.29
011	250101	.00	1,123.14



City of Hopewell, Virginia

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FUND: 011 GENERAL FUND NET CHANGE FOR PERIOD ACCOUNT BALANCE

LIABILITIES 011 250102 Due to Other Gov't .00 -10,264.00

TOTAL LIABILITIES -303,683.19 -16,144,273.51

FUND BALANCE 011 260101 ENCUMBRANCE ACCOUNT -601,966.37 1,781,936.64

011 390100 NONSPENDABLE 601,966.37 -1,779,487.59

011 390400 ASSIGNED .00 -657,357.00

011 390410 ASSIGNED - RAINY DAY .00 -4,710,110.00

011 390420 ASSIGNED - NEXT YEAR BUDGET .00 -1,116,500.00

011 390500 UNASSIGNED FUND BALANCE .00 -3,921,091.14

011 400000 TOTAL REVENUES -864,331.07 -3,398,192.02

011 400010 BUDGETED REVENUES 13,945.00 15,299.94

011 500000 TOTAL EXPENDITURES 2,405,182.91 8,176,247.98

011 500010 EXPENDITURE APPROPRIATIONS -13,945.00 -15,299.94

TOTAL FUND BALANCE 1,540,851.84 -5,624,553.13

TOTAL LIABILITIES + FUND BALANCE 1,237,168.65 -21,768,826.64



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FUND: 012 SOCIAL SERVICES NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
012	110110	CASH IN BANK	-313,485.81
012	134001	ACCOUNTS RECEIVABLE	.00
012	135020	RECEIVABLE COMM OF VIRGINIA	.00
012	135030	RECEIVABLE FEDERAL GOVT	.00
012	160500	MACHINERY & EQUIPMENT	.00
		TOTAL ASSETS	-313,485.81

			238,937.66
			37,524.00
			262,176.10
			-15
			261,117.32
		TOTAL LIABILITIES	321,879.60

LIABILITIES			
012	210101	ACCOUNTS PAYABLE	33,158.09
012	220101	ACCRUED SALARIES & WAGES PYBL	.00
012	220102	ACCRUED FICA PAYABLE	.00
		TOTAL LIABILITIES	33,158.09

FUND BALANCE			
012	260101	ENCUMBRANCE ACCOUNT	40,354.73
012	390100	NONSPENDABLE FUND BALANCE	-40,354.73
012	390410	ASSIGNED FUND BALANCE	.00
012	390600	INVEST IN CAPITAL NET OF DEBT	.00
012	400000	TOTAL REVENUES	-47.47
012	500000	TOTAL EXPENDITURES	280,375.19
		TOTAL FUND BALANCE	280,327.72

			42,733.11
			-42,734.11
			-303,033.62
			-261,117.32
			-804,090.11
			1,228,861.36
			-139,380.69
		TOTAL LIABILITIES + FUND BALANCE	313,485.81
			-321,879.60



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FUND: 014 SCHOOLS OPERATING NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
014	110110	CASH IN BANK	995,488.36
014	134001	ACCOUNTS RECEIVABLE	.00
014	135020	RECEIVABLE COMM OF VIRGINIA	.00
014	135030	RECEIVABLE FEDERAL GOVT	.00
TOTAL ASSETS			995,488.36

LIABILITIES			
014	210101	ACCOUNTS PAYABLE	.00
014	210103	SALARY & WAGES PAYABLE	.00
014	220109	ACCRUED MISC LIABILITY	.00
014	250102	DUE TO OTHER GOVT	.00
TOTAL LIABILITIES			.00

FUND BALANCE			
014	390100	NONSPENDABLE	.00
014	390410	FUND BALANCE	.00
014	400000	TOTAL REVENUES	-995,488.36
TOTAL FUND BALANCE			-995,488.36

TOTAL LIABILITIES + FUND BALANCE

===== -995,488.36 ===== -12,904,844.69 =====



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FUND: 015 COMPREHENSIVE SERVICES ACT NET CHANGE ACCOUNT
FOR PERIOD BALANCE

ASSETS

015 110110 CASH IN BANK 480,942.61
015 135020 RECEIVABLE COMM OF VIRGINIA 1,604,152.40

TOTAL ASSETS

-254,126.65 2,085,095.01

LIABILITIES

015 210101 ACCOUNTS PAYABLE 665.72
015 220101 ACCRUED SALARIES & WAGES PYBL -120,221.00
015 220102 ACCRUED FTCA PAYABLE -2,238.01
015 250102 DUE TO OTHER GOVT -42.29
-1,382,557.45

TOTAL LIABILITIES

665.72 -1,505,058.75

FUND BALANCE

015 260101 ENCUMBRANCE ACCOUNT -2,256.58
015 390100 NONSPENDABLE 2,256.58
015 390410 FUND BALANCE 236,231.00
015 400000 TOTAL REVENUES -1,430,095.63
015 500000 TOTAL EXPENDITURES 613,827.37

TOTAL FUND BALANCE

253,460.93 -580,036.26

TOTAL LIABILITIES + FUND BALANCE

===== 254,126.65 ===== -2,085,095.01 =====



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FUND: 030 REFUSE NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
030	110110	CASH IN BANK	1,008,315.34
030	134001	ACCOUNTS RECEIVABLE	6,374.94
030	135011	RECEIVABLE-VAWCO/DATA INTEGRA	559,753.76
030	160500	MACHINERY & EQUIPMENT	31,229.62
030	160599	MACHINERY & EQUIPMENT DEPR	-12,492.00
		TOTAL ASSETS	1,593,181.66

LIABILITIES			
030	220101	ACCRUED SALARIES & WAGES PYBL	-1,542.81
030	220102	ACCRUED FICA PAYABLE	-3,179.10
030	220103	ACCRUED PTO-SHORT TERM	-4,636.00
030	220105	OPER LIABILITY	-33,103.00
		TOTAL LIABILITIES	-42,460.91

FUND BALANCE			
030	260101	ENCUMBRANCE ACCOUNT	-1,088,074.13
030	390100	NONSPENDABLE	102,948.91
030	390410	FUND BALANCE	-1,088,075.13
030	400000	TOTAL REVENUES	-899.07
030	500000	TOTAL EXPENDITURES	322,130.89
		TOTAL FUND BALANCE	-1,550,720.75

TOTAL LIABILITIES + FUND BALANCE -1,593,181.66

===== 105,520.79 =====



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FUND: 032 HRWTF NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
032	110110	CASH IN BANK	-19,789.86
032	110118	PETTY CASH	.00
032	120113	INVESTMENTS HRWTF OPERATIONS	153.33
032	120114	INVESTMENTS HRWTF IMPROVEMENTS	83.89
032	120116	INV-'12 DEBT SERVICE RESERVE	.00
032	134001	ACCOUNTS RECEIVABLE	-20,596.18
032	136010	ACCRUED INTEREST	.00
032	150010	INVENTORY AUTO FUEL/PARTS	-16,040.35
032	150011	INVENTORY	73,240.80
032	150110	PRE-PAID BOND PRINCIPLE	.00
032	160100	LAND	.00
032	160200	BUILDING AND SYSTEMS	216,026.00
032	160299	BUILDING AND SYSTEMS DEPR	5,697,898.00
032	160300	INFRASTRUCTURE	-8,808,459.00
032	160500	MACHINERY & EQUIPMENT	5,249,225.73
032	160599	MACHINERY & EQUIPMENT DEPR	112,185,836.27
032	160900	CONSTRUCTION IN PROGRESS	-51,407,307.00
			5,978,453.09
		TOTAL ASSETS	17,051.63
			83,748,274.71

LIABILITIES			
032	210101	ACCOUNTS PAYABLE	.00
032	210135	REFUNDS PAYABLE	.00
032	220101	ACCRUED SALARIES & WAGES PYBL	-2,386,923.00
032	220102	ACCRUED FICA PAYABLE	-93,032.14
032	220103	ACCRUED PTO-SHORT TERM	38,279.51
032	220104	ACCRUED PTO-LONG TERM	-225,043.51
032	220105	OPER LIABILITY	-40,486.00
032	240101	DEFERRED REVENUE-ADV BILLING	-893,768.00
032	280101	BONDS PAYABLE-SHORT TERM	-3,804,761.58
032	280201	BONDS PAYABLE-LONG TERM	-805,000.00
032	280301	UNAMORTIZE PREM (2012)	-12,605,000.00
			-14,226.30
		TOTAL LIABILITIES	.00
			-20,832,769.30

FUND BALANCE			
032	260101	ENCUMBRANCE ACCOUNT	-211,251.40
032	390100	NONSPENDABLE	.00
032	390300	COMMITTED FUND BALANCE	211,251.40
032	390410	FUND BALANCE	.00
032	390600	INVEST IN CAPITAL NET OF DEBT	.00
032	390900	CONTRIBUTED CAPITAL	.00
032	400000	TOTAL REVENUES	-1,208,593.41
032	400010	BUDGETED REVENUES	150,000.00
032	500000	TOTAL EXPENDITURES	1,191,541.78
032	500010	EXPENDITURE APPROPRIATIONS	-150,000.00
		TOTAL FUND BALANCE	-17,051.63
			-62,915,505.41

TOTAL LIABILITIES + FUND BALANCE -17,051.63 -83,748,274.71



City of Hopewell, Virginia

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FUND: 035 RECREATION NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
035	110110	CASH IN BANK	-114,146.91
035	110118	PETTY CASH	4,500.00
035	134001	ACCOUNTS RECEIVABLE	2,070.45
035	160500	MACHINERY & EQUIPMENT	335,762.42
		TOTAL ASSETS	228,185.96

LIABILITIES			
035	210101	ACCOUNTS PAYABLE	-5,704.02
035	220101	ACCRUED SALARIES & WAGES PYBL	-30,347.28
035	220102	ACCRUED FICA PAYABLE	-699.61
		TOTAL LIABILITIES	-36,750.91

FUND BALANCE			
035	260101	ENCUMBRANCE ACCOUNT	-26,682.02
035	390100	NONSPENDABLE	26,682.02
035	390410	FUND BALANCE	.00
035	390600	INVEST IN CAPITAL NET OF DEBT	-335,762.42
035	400000	TOTAL REVENUES	-92,458.66
035	500000	TOTAL EXPENDITURES	471,543.28
		TOTAL FUND BALANCE	-191,435.05

TOTAL LIABILITIES + FUND BALANCE 107,214.59 -228,185.96



City of Hopewell, Virginia

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FUND: 038 MARINA

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

038	110110	CASH IN BANK	.00	60,750.22
038	134001	ACCOUNTS RECEIVABLE	.00	1.05
038	160500	MACHINERY & EQUIPMENT	.00	86,198.38

TOTAL ASSETS

.00 146,949.65

LIABILITIES

038	210101	ACCOUNTS PAYABLE	.00	-5,000.00
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TOTAL LIABILITIES

.00 -5,000.00

FUND BALANCE

038	390410	FUND BALANCE	.00	-56,715.40
038	390600	INVEST IN CAPITAL NET OF DEBT	.00	-86,198.38
038	500000	TOTAL EXPENDITURES	.00	964.13

TOTAL FUND BALANCE

.00 -141,949.65

TOTAL LIABILITIES + FUND BALANCE

===== .00 =====
-146,949.65
=====



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FUND: 040 SEWER OPERATIONS

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

040	110110	CASH IN BANK	209,191.04	2,779,509.04
040	120117	INVESTMENTS-VAMCO	-26,150.23	70,831.57
040	134001	ACCOUNTS RECEIVABLE	-432,083.25	3,432,351.31
040	135011	RECEIVABLE-VAMCO/DATA INTEGRA	.00	654,104.60

TOTAL ASSETS

-249,042.44 6,936,796.52

LIABILITIES

040	210101	ACCOUNTS PAYABLE	.00	-151,300.89
040	240101	DEFERRED REVENUE-ADV BILLING	.00	-1,040,607.69

TOTAL LIABILITIES

.00 -1,191,908.58

FUND BALANCE

040	390410	ASSIGNED FUND BALANCE	.00	-4,221,224.27
040	400000	TOTAL REVENUES	249,042.44	-1,523,663.67

TOTAL FUND BALANCE

249,042.44 -5,744,887.94

TOTAL LIABILITIES + FUND BALANCE

249,042.44 -6,936,796.52



City of Hopewell, Virginia

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FUND: 041 SEWER MAINTENANCE NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
041	110110	CASH IN BANK	-456,380.28
041	120111	INVESTMENTS	986.61
041	134001	ACCOUNTS RECEIVABLE	9,093,057.86
041	134002	NOTES-ASHLAND OIL ST	111,979.62
041	136010	ACCRUED INTEREST	52,681.55
041	160100	LAND	18,536.83
041	160200	BUILDING AND SYSTEMS	97,920.00
041	160300	INFRASTRUCTURE	501,878.00
041	160399	INFRASTRUCTURE DEPRECIATION	394,100.47
041	160400	SEWER MAIN IMPROVEMENT	-6,469,191.00
041	160500	MACHINERY & EQUIPMENT	64,180,869.90
041	170102	NOTES-ASHLAND OIL LT	7,410,348.00
041	170105	NOTES-STORMWATER	2,898,466.63
			1,000,000.00
		TOTAL ASSETS	-459,737.95
			76,396,150.15

LIABILITIES			
041	210101	ACCOUNTS PAYABLE	.00
041	220101	ACCRUED SALARIES & WAGES PYBL	.00
041	220102	ACCRUED FICA PAYABLE	.00
041	220103	ACCRUED PTO-SHORT TERM	-10,059.06
041	220105	OPER LIBILLITY	-18,237.00
041	280101	BONDS PAYABLE-SHORT TERM	-22,341.00
041	280201	BONDS PAYABLE-LONG TERM	-99,306.00
041	280301	UNAMORTIZE PREM (2012)	-495,000.00
			-24,305,000.00
		TOTAL LIABILITIES	-651,932.69
			-25,599,731.84

FUND BALANCE			
041	260101	ENCUMBRANCE ACCOUNT	-380,361.96
041	390100	NONSPENDABLE	380,361.96
041	390410	FUND BALANCE	999,213.31
041	390600	INVEST IN CAPITAL NET OF DEBT	-508,434.18
041	390900	CONTRIBUTED CAPITAL	11,002,438.62
041	400000	TOTAL REVENUES	-37,758,941.37
041	500000	TOTAL EXPENDITURES	-25,178,326.71
		TOTAL FUND BALANCE	-13,383.80
			-38,007.78
			473,121.75
			685,639.80
		TOTAL LIABILITIES + FUND BALANCE	459,737.95
			-50,796,418.31
			459,737.95
			-76,396,150.15



City of Hopewell, Virginia

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City of Hopewell, Virginia
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FUND: 042 SEWER IMPROVEMENT

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

042 110110 CASH IN BANK
042 120111 INVESTMENTS

TOTAL ASSETS

FUND BALANCE 042 390410 ASSIGNED FUND BALANCE

TOTAL FUND BALANCE

TOTAL LIABILITIES + FUND BALANCE

.00	88,677.68
.00	1,000,000.00
.00	1,088,677.68
.00	-1,088,677.68
.00	-1,088,677.68
.00	-1,088,677.68



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FUND: 043 SEWER BOND

NET CHANGE
FOR PERIOD ACCOUNT
BALANCE

ASSETS

043	110110	CASH IN BANK	.00	-310,814.03
043	150110	PRE-PAID BOND PRINCIPLE	.00	1,103,161.42
043	150111	PRE-PAID BOND INTEREST	.00	44,675.17

TOTAL ASSETS

.00 837,022.56

LIABILITIES

043	230101	ACCRUED INTEREST PAYABLE	.00	.01
		TOTAL LIABILITIES	.00	.01

FUND BALANCE

043	390410	ASSIGNED FUND BALANCE	.00	-1,028,666.09
043	500000	TOTAL EXPENDITURES	.00	191,643.52

TOTAL FUND BALANCE

.00 -837,022.57

TOTAL LIABILITIES + FUND BALANCE

===== .00 ===== -837,022.56 =====



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FUND: 044 SEWER SYSTEM RATE FUND

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
	044	120111	INVESTMENTS	
			.00	2,134,721.00
			.00	2,134,721.00
FUND BALANCE	044	390410	FUND BALANCE	
			.00	-2,134,721.00
			.00	-2,134,721.00
			.00	-2,134,721.00



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FUND: 045 SEWER SYSTEM DEBT
NET CHANGE FOR PERIOD
ACCOUNT BALANCE

ASSETS					
045	120111	D0301	INVESTMENTS	.00	355,457.27
045	120111	D0302	INVESTMENTS	.00	1,365,178.57
045	120111	D0303	INVESTMENTS	.00	213,463.48
TOTAL ASSETS				.00	1,934,099.32
FUND BALANCE				.00	-1,934,099.32
TOTAL FUND BALANCE				.00	-1,934,099.32
TOTAL LIABILITIES + FUND BALANCE				.00	-1,934,099.32



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FUND: 046 SEWER CONSTRUCTION FUND

ASSETS			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
046	110110	CASH IN BANK	.00	1,511,454.28
046	120111	D0306 INVESTMENTS	.00	483,202.44
046	160900	CONSTRUCTION IN PROGRESS	.00	2,744,457.72
TOTAL ASSETS			.00	4,739,114.44

FUND BALANCE	046	390410	FUND BALANCE	.00	-4,739,114.44
TOTAL FUND BALANCE			.00	-4,739,114.44	

TOTAL LIABILITIES + FUND BALANCE .00 -4,739,114.44



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FUND: 048 STORM WATER 1

NET CHANGE
FOR PERIOD ACCOUNT
BALANCE

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
	048	110110	.00	-40.00
		TOTAL ASSETS	.00	-40.00
FUND BALANCE	048	500000	.00	40.00
		TOTAL FUND BALANCE	.00	40.00
		TOTAL LIABILITIES + FUND BALANCE	.00	40.00



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FUND: 049 STORM WATER 2

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

049

110110

CASH IN BANK

-26,513.47

731,534.27

TOTAL ASSETS

-26,513.47

731,534.27

LIABILITIES

049

280103

NOTES PAYABLE - FUND 041

.00

-1,000,000.00

TOTAL LIABILITIES

.00

-1,000,000.00

FUND BALANCE

049

260101

ENCUMBRANCE ACCOUNT

-6,353.19

227,299.36

049

390100

NONSPENDABLE FUND BALANCE

6,353.19

-227,299.36

049

390410

ASSIGNED FUND BALANCE

.00

176,592.70

049

400000

TOTAL REVENUES

-1,030.00

-3,640.00

049

500000

TOTAL EXPENDITURES

27,583.47

95,513.03

TOTAL FUND BALANCE

26,513.47

268,465.73

TOTAL LIABILITIES + FUND BALANCE

26,513.47

-731,534.27



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FUND: 052 GRANTS NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS 052 110110 CASH IN BANK -19,283.24 -18,800.51

TOTAL ASSETS -19,283.24 -18,800.51

LIABILITIES 052 250102 DUE TO OTHER GOVT .00 -79,103.30

TOTAL LIABILITIES .00 -79,103.30

FUND BALANCE 052 260101 ENCUMBRANCE ACCOUNT -14,284.15 1,144.38
052 390100 NONSPENDABLE 14,284.15 -1,143.38
052 390410 FUND BALANCE .00 79,102.30
052 400000 TOTAL REVENUES .00 -46,022.31
052 400010 BUDGETED REVENUES .00 460,708.00
052 500000 TOTAL EXPENDITURES 19,283.24 64,822.82
052 500010 EXPENDITURE APPROPRIATIONS .00 -460,708.00

TOTAL FUND BALANCE 19,283.24 97,903.81
TOTAL LIABILITIES + FUND BALANCE 19,283.24 18,800.51



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FUND: 053 ANTI-LITTER

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

053 110110 CASH IN BANK
053 136010 ACCRUED INTEREST

6,153.00 20,712.68
.00 .18

TOTAL ASSETS

6,153.00 20,712.86

FUND BALANCE

053 260101 ENCUMBRANCE ACCOUNT
053 390100 NONSPENDABLE FUND BALANCE
053 390410 FUND BALANCE
053 400000 TOTAL REVENUES
053 500000 TOTAL EXPENDITURES

215.00 965.00
-215.00 -965.00
.00 -14,934.86
-6,303.00 -6,303.00
150.00 525.00

TOTAL FUND BALANCE

-6,153.00 -20,712.86

TOTAL LIABILITIES + FUND BALANCE

===== -6,153.00 =====
-20,712.86
=====



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FUND: 056 SCHOOLS TEXTBOOK NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS 056 110110 CASH IN BANK 12,482.04 883,241.98

TOTAL ASSETS 12,482.04 883,241.98

FUND BALANCE 056 390100 NONSPENDABLE FUND BALANCE .00

056 390410 FUND BALANCE .00
056 400000 TOTAL REVENUES -795,867.62

TOTAL FUND BALANCE -12,482.04 -883,241.98

TOTAL LIABILITIES + FUND BALANCE -12,482.04 -883,241.98



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FUND: 057 SCHOOL CAFETERIA

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

057	110110	CASH IN BANK	219,228.90	1,287,157.04
057	134001	ACCOUNTS RECEIVABLE	.00	1,927.28
057	135030	RECEIVABLE FEDERAL GOVT	.00	313,538.05
057	150011	INVENTORY	.00	19,248.71
057	150012	INVENTORY USDA	.00	49,171.17
057	190999	UNSPECIFIED	.00	-77,050.54
TOTAL ASSETS			219,228.90	1,593,991.71

LIABILITIES

057	210101	ACCOUNTS PAYABLE	.00	94,020.41
057	210103	SALARY & WAGES PAYABLE	.00	-30,555.13
057	220109	ACCRUED MISC LIABILITY	.00	-62,903.83
057	240106	DEFERRED REVENUE-CAFETERIA	.00	-50,405.07
TOTAL LIABILITIES			.00	-49,843.62

FUND BALANCE

057	390100	NONSPENDABLE FUND BALANCE	.00	-3.31
057	390410	FUND BALANCE	.00	-1,268,676.30
057	400000	TOTAL REVENUES	-219,228.90	-275,468.48
TOTAL FUND BALANCE			-219,228.90	-1,544,148.09

TOTAL LIABILITIES + FUND BALANCE

TOTAL LIABILITIES + FUND BALANCE			-219,228.90	-1,593,991.71
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FUND: 063 SCHOOL BLDG/BUS REPLACEMENT

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

063 110110 CASH IN BANK
063 140019 DUE FROM OTHER GOVT

TOTAL ASSETS

FUND BALANCE

063 390410 FUND BALANCE
063 400000 TOTAL REVENUES

TOTAL FUND BALANCE

TOTAL LIABILITIES + FUND BALANCE

063	110110	CASH IN BANK	.00	365,430.52
063	140019	DUE FROM OTHER GOVT	.00	23,327.00
		TOTAL ASSETS	.00	388,757.52
063	390410	FUND BALANCE	.00	-385,857.52
063	400000	TOTAL REVENUES	.00	-2,900.00
		TOTAL FUND BALANCE	.00	-388,757.52
		TOTAL LIABILITIES + FUND BALANCE	.00	-388,757.52



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FUND: 071 CAPITAL PROJECTS AND DEBT NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

071	110110	CASH IN BANK	-168,979.00	-1,544,097.22
071	120111	INVESTMENTS	584.78	4,243,882.64
071	120111	D0104 INVESTMENTS	.00	1,312,976.24
071	120111	D0109 INVESTMENTS	.00	7,628,265.76
071	120111	D0110 INVESTMENTS	34.78	2,48,716.86
071	120111	D0113 INVESTMENTS	.00	2,453,074.39
071	134001	ACCOUNTS RECEIVABLE	.00	112,414.49
071	134004	NOTES-SCHOOL BOARD -ST	.00	105,418.48
071	135010	RECEIVABLE LOCAL	.00	227,715.48
071	135030	RECEIVABLE FEDERAL GOVT	.00	109,520.03
071	170104	NOTES-SCHOOL BOARD I/T	.00	1,505,158.68
071	170106	NOTES-BEACON THEATER	.00	4,591,648.00
TOTAL ASSETS			-168,359.44	20,994,693.83

LIABILITIES

071	210101	ACCOUNTS PAYABLE	-3,032.10	-3,032.10
071	230101	ACCURED INTEREST PAYABLE	.00	-.01
TOTAL LIABILITIES			-3,032.10	-3,032.11

FUND BALANCE

071	260101	ENCUMBRANCE ACCOUNT	-1,492,921.28	1,595,691.29
071	390100	NONSPENDABLE FUND BALANCE	1,492,921.28	-1,595,691.29
071	390300	COMMITTED FUND BALANCE	.00	-5,789,508.00
071	390410	ASSIGNED FUND BALANCE	.00	-15,193,301.65
071	400000	TOTAL REVENUES	-244,337.53	-1,933,223.11
071	500000	TOTAL EXPENDITURES	415,729.07	1,924,371.04
TOTAL FUND BALANCE			171,391.54	-20,991,661.72

TOTAL LIABILITIES + FUND BALANCE 168,359.44 -20,994,693.83



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FUND: 072 FIXED ASSETS NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
072	160100	LAND	.00
072	160200	BUILDING AND SYSTEMS	.00
072	160300	INFRASTRUCTURE	.00
072	160500	MACHINERY & EQUIPMENT	.00
072	160900	CONSTRUCTION IN PROGRESS	.00
	TOTAL ASSETS		48,796,782.39

FUND BALANCE	072	390600	INVEST IN CAPITAL NET OF DEBT	.00	-48,796,782.39
		TOTAL FUND BALANCE		.00	-48,796,782.39
		TOTAL LIABILITIES + FUND BALANCE		.00	-48,796,782.39



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FUND: 073 SPECIAL WELFARE NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
073	110110	CASH IN BANK	960.20
073	110110	SS001 CASH IN BANK	.00
			71,586.61
			1,207.15

TOTAL ASSETS	960.20		72,793.76
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FUND BALANCE			
073	390410	ASSIGNED FUND BALANCE	.00
073	400000	TOTAL REVENUES	-960.20
			-61,853.31
			-10,940.45
			-72,793.76

TOTAL LIABILITIES + FUND BALANCE	-960.20		-72,793.76
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City of Hopewell, Virginia

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FUND: 074 POLICE SEIZURE ASSETS

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

074 110110 CASH IN BANK

.00 28,135.49

TOTAL ASSETS

.00 28,135.49

LIABILITIES

074 210135 REFUNDS PAYABLE

.00 1,351.27

TOTAL LIABILITIES

.00 1,351.27

FUND BALANCE

074 390410 ASSIGNED FUND BALANCE

.00 -29,484.76

074 400000 TOTAL REVENUES

.00 -2.00

TOTAL FUND BALANCE

.00 -29,486.76

TOTAL LIABILITIES + FUND BALANCE

.00 -28,135.49



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FUND: 075 ECONOMIC DEVELOPMENT

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

075 110110
075 135010
075 136010

CASH IN BANK
RECEIVABLE LOCAL
ACCURED INTEREST

-242,187.50
.00
.00

-628,166.14
.400,000.00
.04

TOTAL ASSETS

-242,187.50

-228,166.10

FUND BALANCE

075 260101
075 390100
075 390410
075 500000

ENCUMBRANCE ACCOUNT
NONSPENDABLE FUND BALANCE
ASSIGNED FUND BALANCE
TOTAL EXPENDITURES

-2,187.50
2,187.50
.00
242,187.50

4,762.50
-4,763.50
-25,187.65
253,354.75

TOTAL FUND BALANCE

242,187.50

228,166.10

TOTAL LIABILITIES + FUND BALANCE

242,187.50

228,166.10



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FUND: 076 SELF INSURANCE

NET CHANGE ACCOUNT
FOR PERIOD BALANCE

ASSETS

076 110110 CASH IN BANK
076 136010 ACCRUED INTEREST

-111,262.89 -221,182.64
.00 1.64

TOTAL ASSETS

-111,262.89 -221,181.00

FUND BALANCE

076 260101 ENCUMBRANCE ACCOUNT
076 390100 NONSPENDABLE FUND BALANCE
076 390410 ASSIGNED FUND BALANCE
076 500000 TOTAL EXPENDITURES

-109,919.75 219,839.50
109,919.75 -219,839.50
.00 -1.64
111,262.89 221,182.64

TOTAL FUND BALANCE

111,262.89 221,181.00

TOTAL LIABILITIES + FUND BALANCE

111,262.89 221,181.00



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FUND: 090 HEALTHY FAMILIES NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS 090 110110 CASH IN BANK -12,168.00 7,707.50

TOTAL ASSETS -12,168.00 7,707.50

LIABILITIES 090 220101 ACCRUED SALARIES & WAGES PYBL .00 -2,709.92

090 220102 ACCRUED FICA PAYABLE .00 -119.85

TOTAL LIABILITIES .00 -2,829.77

FUND BALANCE 090 260101 ENCUMBRANCE ACCOUNT 16.35 37,007.86

090 390100 NONSPENDABLE -16.35 -37,007.86

090 390410 ASSIGNED FUND BALANCE .00 -1,077.84

090 400000 TOTAL REVENUES -1,847.75 -55,683.68

090 500000 TOTAL EXPENDITURES 14,015.75 51,883.79

TOTAL FUND BALANCE 12,168.00 -4,877.73

TOTAL LIABILITIES + FUND BALANCE 12,168.00 -7,707.50

** END OF REPORT - Generated by Jerry Whitaker **



City of Hopewell, Virginia

FY 2015 - 16

SUMMARY OF RE-APPROPRIATIONS AND APPROPRIATIONS BY MEETING

<u>Meeting Date</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
9/8/2015	003	FB	15,000	Cemetery Fence
9/22/2015	Various	FB	3,803,942	Re-appropriation of Encumbrances
9/22/2015	Various	FB	8,585,863	Re-appropriation of Capital Project Funds
9/22/2015	011	FB	55,835	Local Match for State budget adjustment
9/22/2015	011	FB	14,000	Funding for Recreation HVAC
9/22/2015	011	FB	20,000	Addition cost of FY 2015 -16 audit
9/22/2015	011	FB	87,000	Budget corrections
9/22/2015	012	State	263,952	Adjust to State's final budget
9/22/2015	032	FB	644,389	HR WTF Operations
9/30/2015	011	FB	270,000	Transfer to Fund 075 for Economic Development Project.