



CITY OF HOPEWELL, VIRGINIA

P.O. Box 1604

Hopewell, Virginia 23860

Phone: (804) 541-2237 Fax: (804) 541-2207

Debra Kloske Reason, Master Commissioner of the Revenue

2016

****Important****

Renewal applications must be filed by 3/1/2016. Your current licenses will expire on 12/31/2015

APPLICATION FOR CITY BUSINESS LICENSE

License # _____ Account # _____ Date Business Began in Hopewell: _____

Business Location: _____

Name: _____

Address: _____

City, State, Zip: _____

Phone # _____

State License # _____

Employer I.D # _____

Renewal Date: _____

Person to Contact/Registered Agent: _____ Phone Number: _____

Type of Business: _____

(Please circle one) **Individual** **Partnership** **Corporation**

ANSWER EITHER QUESTION 1 OR 2 BELOW

1. Gross Receipts: YEAR 2015 (Who was in business a full 12 months from January 1 through December 31)	
2a. Gross Receipts: YEAR 2015 (Who began business after January 1)	
IF YOU BEGAN BUSINESS AFTER JANUARY 1 AND FILLED IN QUESTION 2a, YOU MUST ALSO COMPLETE SECTION 2b	
2b. Gross Receipts: YEAR 2016 (estimated) (Estimate receipts through December 31)	
Less Allowances: (provide proof of excise taxes paid (Gas, Fuel Oil, & Auto Dealers Only)	
FOR OFFICE USE ONLY Basis for measuring tax: _____	Total Tax Due: _____

Comments: _____

DECLARATION OF TAXPAYER: I declare that the statements and figures hereon are true, full and correct to the best of my knowledge and belief.

NOTE: It is a misdemeanor for any person to willfully submit a return which he/she does not believe to be true and correct as to every material matter. (CODE OF VA 58.1-11)

Please Print Name

Signature

Date

TO COMPUTE YOUR BUSINESS LICENSE TAX PLEASE SEE THE REVERSE SIDE FOR THE TAX RATE SCHEDULE →

Business License Rate Schedule

Businesses that have gross receipts of \$12,000 or more please use the tax rate schedule below. Your classification is listed on the front of this application on the line showing your business type. Use the first two digits

- Class A1 Contracting and persons contracting for their own account for sale = .0016 x gross receipts
- Class B2 Retail Merchant = .0020 x gross receipts
- Class C3 Financial, real estate, & professional services = .0058 x gross receipts
- Class D4 Repair, personal business, or other services = .0036 x gross receipts
- Class E5 Persons licensed by VA ABC to manufacture, bottle, or sell alcoholic beverages
(Renewable between the dates of January 1 and March 1) ABC License is not based on gross receipts.
- Retail Beer on premises \$40.00
 - Retail Beer on & off premises \$45.00
 - Retail Wine & Beer on premises \$45.00
 - Retail Wine & Beer off premises \$45.00
 - Retail Wine & Beer on & off premises \$55.00
 - Retail Wine & Beer on & Beer off premises \$50.00
 - Retail Wine & Beer off & Beer on premises \$50.00
 - Retail Wine off premises \$40.00
 - Mixed Beverage seating capacity (50-100) \$200.00
 - Mixed Beverage seating capacity (100-150) \$350.00
 - Mixed Beverage seating capacity (over 150) \$500.00
 - Mixed Beverage nonprofit club \$350.00
- Class F6 Building & Loan Association Flat Fee = \$50.00
- Class G7 Coin Operated Machines = .0020 x gross receipts
- Class H8 Coin Vending of Merchandise & Stamps = .0020 x gross receipts
- Class I9 Peddlers
- Perishable Items Flat Fee \$50.00
 - Coal, Oil, Wood Flat Fee \$50.00
 - Seafood those who buy directly from those who catch the same Flat Fee \$10.00
 - Goods, Wares, and Merchandise Flat Fee \$500.00
- Class J10 Public Service Corporations = ½ of 1% Gross Receipts
- Class K11 Wholesale Merchants = .0025 x purchases (Minimum 30.00)
- Class L12 Coin Operated Machines, Amusement Machines Only
- Coin Machine Operator owning more than 3 and less than 10 machines = \$175.00
 - Coin Machine Operator owning 10 or more = \$200.00
- Class O15 Fortune Tellers = Flat Rate \$1,000.00

Tax rate schedule applies to businesses with gross receipts of \$12,000 or more; otherwise the license fee is \$30.00.

To avoid late filing penalty, this application must be received on or before March 1.