

Work Session

PENDING CITY COUNCILOR REQUEST

No.	Request	Date Voted/ Requested	Format/Information Requested	Point Person	Status
1.	<p>Beacon Update; RFP; Marketing Plan; Beacon LLC City Manager clarified that only the RFP has been completed so far; Shornak requested copy of RFP; Mayor suggested that RFP be dispensed to council at the same time as to the public, to which City Manager agreed; Shornak requested financial information for the Beacon, as well; City Attorney explained Beacon setup and why, and advised that LLC could be dissolved 3 years after last tax payment rec'd; Walton requested specific date re when LLC can be dissolved</p>	2-9-16	<p>Copy of RFP Date when LLC can be dissolved Financial Information</p>	<p>Mark Haley Stefan Calos</p>	<p>Beacon RFP has been issued. Haley to provide financials when they become available; 1/1/2018 the LLC can proceed to purchase the interest of the State Investor Member (the "Fund"). The purchase would occur between 30 and 90 days after notice that the LLC is exercising its purchase option. So, no earlier than 2/1/2018, if notice is given on the first possible business day of the year.</p>

2.	Change Talent Bank Resume to exclude litigation question Council requested that City Attorney review Talent Bank Resume form to ensure it is in keeping with current law, and to revise it as needed	2-9-16	Revised Talent Bank Resume	Stefan Calos	The only version of form available was a .pdf. CA requested Word version, which was created and sent to him 2-18-16.
3.	Revision of Council Rules and Procedures Breach of Confidentiality Sanctions VML training VML training for Directors, City Council and Admin Gore agreed to combine numbers 5, 10, 21 and 32 of this list into this numbered item. Shornak and Zevgolis have completed draft Code of Ethics, which they passed out at meeting; Pelham said training should come first; Gore agreed to do VML training which would include emphasis on Ethics and Roberts Rules; City Manager to schedule training.	2-9-18	Scheduling of training Council to review Code of Ethics City Attorney to review Code of Ethics	Mark Haley Stefan Calos	Haley still waiting to hear back from VML
4.	Procedural guide for citizens and/or organizations requesting City funds Council discussed with City Manager the procedure for requests for funds; Whitaker described form on website, which is outdated and somewhat difficult to use; Luman Bailey agreed that form needed updating; Council agreed that form should be updated and that form would act as guide and no additional guide necessary; City Manager agreed to mail current form to Council; Whitaker agreed to update current form and provide new form to Council when complete	2-9-16	Revise current Grant Form Send Council of current Grant form	Mark Haley Jerry Whitaker	Haley has sent current form to Council Whitaker and RLA in process of revising form
5.	Cost update on City taking control of Malfence Gym	2/10/15	Data Sheet	Mark Haley Ed Watson	COMPLETED
6.	Cost to build track at HHS and practice football field inside of it	2/10/15	Data Sheet	Mark Haley Ed Watson	COMPLETED

7.	VAML training for Directors, City Council and Admin – MOVED TO ITEM 4	5/15/15	Work Session Request		
8.	Create internal policy to recap major events/emergencies and communication workflow	5/15/15	Requested copy of Water Restriction events report with American Water	Mark Haley Herbert Bragg Ben Rupert	COMPLETED
9.	Create budget policy with set joint meeting dates with specific boards. Policy to include a process to know budget amounts prior to setting tax rate	5/15/15	Draft policy and Quick Reference Chart/Tree	Mark Haley Jerry Whitaker	
10.	City Logo's work session; compile all used logos for approval. Create official business packet/brochure to highlight incentives using official logos	5/12/15	Email/Printed logos collected used (Before Work Session) Work Session Request	Mark Haley	COMPLETED – need to link to branding efforts
11.	Streamlining agenda process	6/9/15	Work Session Request		
12.	City Council requested staff to market existing tax abatement programs, in the Hopewell City Code by placing them on the website, designing a brochure and placing an article in the E-Currents publication	8/12/14	Draft brochure	Mark Haley Herbert Bragg	
13.	Boards and Commission City Council Letter for Reports, Joint Meetings and Information (past/current/future projects; bylaws)	2013-Present	Letter/Email Request and CC City Council	City Clerk Staff Liaisons	
14.	HR Salary Study – RFP	Regular Meeting		HR	COMPLETED
ODDS AND ENDS					
15.	Boards, Commissions and Authorities minimum eligibility for appointment age – KHB to Respond)	Closed Session			
16.	Rules to appoint members to Beacon LLC – ADDRESSED WITH ITEM 2	Regular Meeting			
17.	Breach of Confidentiality Sanctions – MOVED TO ITEM 4	CCR; Closed Session			
18.	Public Utility Service Program – Endorsement, RFP to receive funds	Service 3/24/15; 5/12/15			
19.	How can City Council hire a Deputy Clerk to report to City Council	Closed Meeting			
20.	Correct list of City appointed boards to enforce term limits	Work Session			

PENDING STAFF QUESTIONS

21.	Prince-George/Hopewell Health Families Funding Request and Change of Name of Organization	Regular Meeting			NO ACTION
22.	National Park Service – Marketing battlefields at City Point to highlight Hopewell	Regular Meeting			
23.	Update list of all city boards, commission and/or authorities from previous work session	Work Session/Regular Meeting			
24.	Shornak requested 30-40 copies of brochures; other council members to receive brochures, as well	2-9-16	Request for brochures	Ed Watson	Watson advised that brochures have been printed, but need to be folded; clerk's office advised they will fold brochures to assist and expedite Brochures rec'd, but not enough. Will request more.
25.	Council requested site plan for fire station	2-9-16	Request for copy of site plan	Donnie Hunter	Hunter said he is waiting to get copy from Watson and will forward when available
26.	Shornak requested photo with new plan showing parking for new police department and fire station; Luman-Bailey had questions regarding costs for moving houses v. demolition of houses	2-9-16	Request for copy of plan for police station Cost study for demolition of houses v. moving houses	Ed Watson	
27.	Luman-Bailey requested that Ben Leach incorporate what he is already doing into the Go Green Government Challenge. Luman-Bailey noted that Leach was already on the Go Green Committee	2-9-16	Trees and their effect on storm water, etc.	Ben Leach	This is an ongoing project

28.	Gore requested copy of minutes of Feb. 17, 2016 DDC meeting when same are completed	2-9-16	Minutes	Teya Griffin	Griffin will provide when minutes approved
29.	Gore requested that department heads review the comprehensive plan and advise as to the status of specific tasks (requested to be submitted in a week)	2-23-16 2-29-16	Update of comprehensive plan and staff tasks	Mark Haley Department Heads	
30.	Council requested a list of how many already authorized positions remain unfilled (requested to be submitted in a week)	2-23-16 2-29-16	To ascertain how staff shortages are impacting staff ability to manage tasks	Mark Haley Department Heads	
PENDING WORK SESSIONS TO BE SCHEDULED					
31.	Fees for Planning Commission	Work Session 2/17/15			
32.	Agenda Streamlining	CCR			
33.	VML training – MOVED TO ITEM 4	CCR			
34.	Park and Recreation	CCR			
35.	Revision of Council Rules and Procedures – MOVED TO ITEM 4	CCR			
36.	City Logo Revision	CCR			
JOINT MEETING REQUESTS (refer to calendar printout to suggest dates)					
37.	Hopewell Downtown Partnership	CCR			
38.	Planning Commission	Dual request			
39.	School Board	CCR			
40.	HRHA	CCR			
41.	ARB	CCR			
42.	EDA	Dual request			
43.	Streetscaping				

**CLOSED
SESSION**

**REGULAR
MEETING**

CONSENT AGENDA

MINUTES

MINUTES OF CITY COUNCIL MEETING HELD NOVEMBER 18, 2014

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, November 18, 2014, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Michael C. Bujakowski, Mayor
Roosevelt Edwards, Councilor
K. Wayne Walton, Councilor
Councilor Jackie M. Shornak

Mark A. Haley, City Manager
David C. Fratarcangelo, City Attorney
Cynthia Y. Ames, City Clerk

ABSENT: Jasmine E. Gore, Vice Mayor
Christina J. Luman-Bailey, Councilor
Brenda S. Pelham, Councilor

ROLL CALL

Mayor Bujakowski opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	ABSENT (at NLC Conference)
Councilor Luman-Bailey	-	ABSENT (at NLC Conference)
Councilor Edwards	-	present
Councilor Walton	-	present
Councilor Pelham	-	ABSENT (at NLC Conference)
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Walton, seconded by Councilor Edwards and unanimously passed to resolve to go into Closed Meeting for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (downtown options and purchase); discussion consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (appointments to City Council Boards and Commissions and City Council appointees performance evaluation); and, consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body (Superfund Site) in accordance with Virginia Code Section 2.2-3711 (A) (3) and (5).

OPEN MEETING

At 7:31 p.m. Council convened into Open Meeting. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Meeting?" Upon the roll call, the vote resulted:

Regular Meeting
November 18, 2014

Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Councilor Walton	-	yes
Councilor Shornak	-	yes

REGULAR MEETING

Mayor Bujakowski opened the regular meeting at 7:31 p.m. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	ABSENT
Councilor Luman-Bailey	-	ABSENT
Councilor Edwards	-	present
Councilor Walton	-	present
Councilor Pelham	-	ABSENT
Councilor Shornak	-	present

Mayor Bujakowski announced that Vice Mayor Gore, Councilor Luman-Bailey, and Councilor Pelham were attending the NLC Conference in Austin, Texas, and will return this weekend. Council has enough people to conduct business, and will do so.

AMEND AGENDA – RESIGNATION OF CITY ATTORNEY and BEACON THEATRE 2012 MANAGEMENT COMMITTEE

Mayor Bujakowski asked for a motion to amend the agenda to accept the grammar and annex of the original agenda posted on November 13, 2014, and to add an item under Reports of the City Attorney, Resignation and Settlement Agreement, and also under the reports of the City Clerk to resolve to increase the number of Beacon Theatre 2012 Managers from five (5) to seven (7).

Motion was made by Councilor Walton, seconded by Councilor Edwards to resolve to amend the agenda to add under Reports of the City Attorney to accept resignation and settlement agreement, and to add under Reports of the City Clerk to increase the number of managers on the Beacon Theatre Manager 2012, LLC from five to seven. Upon the roll call, the vote resulted:

Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Councilor Walton	-	yes
Councilor Shornak	-	yes

PRAYER AND PLEDGE OF ALLEGIANCE

Prayer was offered by Chaplain Tucker. David Fratarcangelo, City Attorney, led the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to approve the Consent Agenda. Minutes: 9.23.2014 Special Meeting and Work Session; 9.24.2014 Special Meeting; Pending List; Information for Council Review: none; Personnel Change Report & Financial Report; Public Hearings Announcements: December 9, 2014 Use of public property in the Downtown area; Routine Grant

Approval: none; Proclamations, Resolutions, Presentations: Employee of the Quarter, Shekira Wynn; Proclamation Brianna Kerr. Upon the roll call, the vote resulted:

Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Councilor Walton	-	yes
Councilor Shornak	-	yes

Proclamation of the City of Hopewell

WHEREAS, after working months with local businesses, gathering works of art, and producing art work; and

WHEREAS, Brianna Kerr's art work was given freely to help those in need; and

WHEREAS, holding an auction at the Beacon Theatre in Hopewell raising several thousand dollars to benefit Children's Cancer Research; and,

WHEREAS, each and every one will benefit from cancer research especially the children; and,

WHEREAS, Brianna Kerr of Hopewell, Virginia, unselfishly gave of her time and talent.

NOW, THEREFORE, BE IT PROCLAIMED the entire City Council of Hopewell, Virginia whole-heartedly thanks Brianna Kerr for her positive influence in our community.

IN WITNESS WHEREOF, I, Michael C. Bujakowski, Mayor of Hopewell, Virginia have hereunto set my hand and cause the Seal of the City of Hopewell to be affixed on this 18th day of November, 2014.

/s/Michael C. Bujakowski
Mayor

REPORT FOR THE CITY MANAGER – CITY COUNCIL CHAMBER UPGRADES

Mayor Bujakowski asked Charlie Dane, Assistant City Manager to explain changes in the City Council Chamber. Mr. Dane reported that the video portion of the changes and monitors have been completed. The monitors are more visible to the audience. It will improve the quality of the presentations. There is one improvement remaining and that is extended microphones. That will complete the improvements in the Council Chamber.

PH-1. PUBLIC HEARING – LEASE BETWEEN THE CITY OF HOPEWELL AND FISH TALES 2, INC. FOR THE OPERATION AND MAINTENANCE OF THE HOPEWELL CITY MARINA

This was the night advertised as a public hearing to receive citizen comments regarding the lease between the City of Hopewell and Fish Tales 2, Inc. for the operation and maintenance of the Hopewell City Marina.

The Public Hearing was opened at 7:38 p.m.

Mark A. Haley, City Manager stated the only item changing in the lease agreement was the name of the business from Fish Tales to Fish Tales 2, Inc. two separate entities.

There being no other speakers, the Public Hearing was closed at 7.40 p.m.

Motion was made by Councilor Shornak, seconded by Councilor Edwards to approve the lease between the City of Hopewell and Fish Tales 2, Inc. for the operation and maintenance of the Hopewell City Marina and authorize the city manager to execute the lease upon review and approval of the city attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

PH-2. PUBLIC HEARING – REQUEST FOR THE CITY TO VACATE AN UNDEVELOPED PORTION OF AN ALLEY BETWEEN 206 NORTH 7TH AVENUE (SUB-PARCEL #031-1155) AND 200 NORTH 7TH AVENUE (SUB-PARCEL #031-1160)

This was the night advertised as a public hearing to receive citizen comments regarding the vacation of an undeveloped portion of an alley between 206 North 7th Avenue (Sub-parcel #031-1155) and 200 North 7th Avenue (Sub-parcel #031-1160)

The Public Hearing was opened at 7:42 p.m.

Mark Haley, City Manager, stated the documents were not filed in a timely manner by the requestor, on the original request to vacate.

There being no speakers, the Public Hearing was closed at 7:43 p.m.

Motion was made by Councilor Edwards, seconded by Councilor Walton to vacate an undeveloped portion of an alley between 206 North 7th Avenue (Sub-parcel #031-1155) and 200 North 7th Avenue (Sub-parcel #031-1160) located on North 7th Avenue, on first reading. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

PH-3. PUBLIC HEARING – AN ORDINANCE AMENDING AND REENACTING CHAPTER 18, GARBAGE, REFUSE & WEEDS, SECTION 18-3, ABATEMENT OF NUISANCES

This was the night advertised as a public hearing to receive citizen comments on an ordinance amending and reenacting Chapter 18, Garbage, Refuse & Weeds, Section 18-3, Abatement of Nuisances to allow one notification of a grass violation per season, to count for the whole season, from March 1 to November 30.

The Public Hearing was opened at 7:44 p.m.

There being no speakers, the Public Hearing was closed at 7:45 p.m.

Motion was made by Councilor Shornak, seconded by Councilor Walton to adopt Ordinance amending and reenacting Article 1, In General, of Chapter 18, Garbage, Refuse & Weeds, Section 18-3, Abatement of Nuisances of the Code of the City of Hopewell, on first reading, dispensing with the second reading effective immediately upon passage. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

ORDINANCE 2014-24

An Ordinance amending and reenacting Article I, In General, of Chapter 18, Garbage, Refuse and Weeds, of the Code of the City of Hopewell.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Article I, In General, of Chapter 18, Garbage, Refuse and Weeds, of the Code of the City of Hopewell is amended and reenacted as follows:

CHAPTER 18 – GARBAGE, REFUSE & WEEDS

ARTICLE I. IN GENERAL

Sec. 18-1. Unlawful accumulations or growth.

(a) It shall be unlawful for the owner of any land (“property”) within the city:

(1.) To permit the accumulation on such property of garbage, refuse, litter, trash, debris and other substances which might endanger the health, safety or welfare of residents of the city.

(2.) To permit grass, weeds, or other foreign growth in excess of ten (10) inches in height to grow on any occupied or vacant developed, or undeveloped property. This subsection shall not apply to wooded areas of land in their natural state.

(b) In the event of a violation of subsection (a) of this section, the city manager or his duly authorized agent shall serve a notice of violation on the property owner who shall, within five (5) days, proceed to correct the condition. Said notice of violation shall be served either by personally delivering it to the property owner or by sending it by certified mail, return receipt requested, to the address listed in the real estate tax records. If the condition is not corrected satisfactorily within five (5) days of service of such written notice, the city manager or his duly authorized agent may proceed to have the condition corrected, either by city forces or by a private contractor. The actual cost thereof, together with an administrative handling charge of one hundred dollars (\$100.00) shall be billed to the property owner, and if not paid within thirty (30) days, shall be added to and collected in the same manner as the real estate tax on such property, and shall constitute a lien on the subject property.

(c) In the event of a violation of subsection (a), the owner of the property shall also be subject to a civil penalty of fifty dollars (\$50.00) for the first violation, or violations arising from the same set of operative facts. The civil penalty for subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall be two hundred dollars (\$200.00). Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of \$3,000 in a 12-month period.

(d) In the event the owner of property in violation of this section cannot, with reasonable diligence, be located, the notice of violation may be served on any agent of the owner or other person in charge of the property, who shall correct the condition constituting the violation.

(e) Such violations shall be a Class 3 misdemeanor in the event that three (3) civil penalties have previously been imposed on the same defendant for the same or similar violation; not arising from the same set of operative facts, within a 24-month period. Classifying such subsequent violations as criminal offenses shall preclude the imposition of civil penalties for the same violation.

State law reference: Authority for above section, Code of Virginia, §15.2-901.

Sec 18-2. Nuisances

(a) Any weeds, grass, or other foreign vegetation growth upon any property within the city which is detrimental to the health, safety or welfare of the inhabitants of the city, are hereby declared a nuisance.

(b) Any weeds, shrubs, grass, or other vegetation growth upon any property within the city which is in excess of fourteen (14) inches in height are hereby declared a nuisance. This subsection shall not apply to wooded areas of land in their natural state.

(c) Any hedge, shrub, tree or other vegetation, the limbs, branches or other parts of which overhang, extend or protrude into any street, sidewalk or public alley in a manner which obstructs or impedes the safe and orderly movement of persons or vehicles thereon or, in the case of trees, when the dead limbs or branches thereof are likely to fall into or across such street, sidewalk or public alley, thereby endangering such persons or vehicles, or which would cause a traffic hazard as described in Article XVIII-A-10-c of the zoning ordinance are hereby declared a nuisance.

(d) Any grass, weeds, or other vegetable matter growing on any sidewalk, or between any sidewalk and the paved surface of the street, are hereby declared a nuisance and it shall be the duty of the owner or occupant of any land or premises abutting upon such sidewalks to keep such grass, weeds, and other vegetable matter cut at all times to prevent such space from becoming unsightly or offensive, or from constituting a hazard to the health, safety or welfare of the residents of the city.

(e) Any accumulations of garbage, refuse, litter, trash, debris and other substances on any parking lot which might endanger the health, safety or welfare of residents of the city are hereby declared a nuisance and it shall be the duty of the owner or occupant of any parking lot to keep such garbage, refuse, litter, trash, debris and other substances clear from any parking lot at all times to prevent such space from becoming unsightly or offensive, or from constituting a hazard to the health, safety or welfare of the residents of the city.

(f) Any storing of personal possessions or accumulations visible from the street or neighbouring properties, including but not limited to: commercial or household fixtures, appliances, furniture, equipment or accessories; automotive equipment, parts or accessories; construction equipment, supplies or accessories; or any item causing an offensive, unwholesome, unsanitary or unhealthy accumulation in or on any place or premises are hereby declared a nuisance.

(g) No owner or occupant of any property within the city shall cause, permit, or allow the existence of any nuisance described in subsections (a) - (f) of this section to exist on said property.

(h) Subsections (a) - (e) shall not apply to wooded areas of land in their natural state.

State law references: Authority for above section, Code of Virginia, §15.2-901 and §15.2-1115.

Sec. 18-3 Abatement of Nuisances

(a) In the event of a violation of the preceding section 18-2, the city manager or his duly authorized agent shall serve a notice of violation on the property owner and/or occupant who shall, within five (5) days, proceed to correct the condition. The owner of the property and the occupant of the property, if different, shall be jointly and severally liable for any violation of section 18-2.

(b) The notice of violation shall be served either by personally delivering it to the property owner and/or occupant, sending it by certified mail, return receipt requested, to the address listed in the real estate tax records, or by affixing a copy thereof in a conspicuous place at the entrance door or avenue of access. If the condition is not corrected satisfactorily within ten (10) days of service of such written notice, the city manager or his duly authorized agent may proceed to have the condition corrected, either by city forces or by a private contractor. The actual cost thereof, together with an administrative handling charge of one hundred dollars (\$100.00) shall be billed to the property owner or occupant, and if not paid within thirty (30) days, shall be added to and collected in the same manner as the real estate tax on such property.

(c) One written notice, as provided in subsection (a), per growing season (March 1- November 30) is hereby deemed reasonable notice, to owners of vacant, developed or undeveloped property. Upon the failure of the owner to comply with such notice, the city manager or authorized agent may remove or contract for the removal of growth of grass or similar vegetation in accordance with Section 18-2 and Section 18-3 of this Article for the entire growing season.

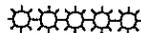
(d) Every charge authorized by this section in excess of two hundred dollars (\$200.00) which has been assessed against the owner of any such property and which remains unpaid shall constitute a lien against such property. Such liens shall have the same priority as other unpaid local taxes and shall be enforceable in the same manner as provided in Articles 3 (§ 58.1-3940 et seq.) and 4 (§ 58.1-3965 et seq.) of Chapter 39 of Title 58.1. The city may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.

(e) Violations of this section shall be subject to a civil penalty, not to exceed fifty dollars (\$50.00) for the first violation, or violations arising from the same set of operative facts. The penalty for subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall be two hundred dollars (\$200.00). Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of three thousand dollars (\$3,000.00) in a 12-month period.

(Ord. No. 2014-24, 11.18.2014)

State law references: Authority for above section, Code of Virginia, §15.2-901 and §15.2-1115.

In accordance with Section 7, Effective date of ordinances and resolution; this ordinance shall become effective after thirty (30) days from the date of its adoption by the City Council. In all other respects said Code of the City of Hopewell shall remain unchanged and be in full force and effect.



PH-4. PUBLIC HEARING – AN ORDINANCE AMENDING AND REENACTING CHAPTER 2, ADMINISTRATION, ARTICLE III, CITY EMPLOYEES, SECTION 2-61, CRIMINAL BACKGROUND CHECK

This was the night advertised as a public hearing to receive citizen comments on an ordinance amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check.

The Public Hearing was opened at 7:47 p.m.

There being no speakers, the Public Hearing was closed at 7:48 p.m.

Motion was made by Councilor Walton, seconded by Councilor Shornak to adopt Ordinance 2014-20 amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check Required as a Condition of Service to the City, of the Code of the City of Hopewell to implement a policy for criminal background checks as a condition of service to the city, on first reading dispensing with the second reading and effective immediately upon passage. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

ORDINANCE 2014-20

An Ordinance amending and reenacting Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check Required as a Condition of Service to the City, of the Code of the City of Hopewell to implement a policy for criminal background checks as a condition of service to the city.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Chapter 2, Administration, Article III, City Employees, Section 2-61, Criminal Background Check Required as a Condition of Service to the City, of the Code of the City of Hopewell is amended and reenacted as follows:

CHAPTER 2: ADMINISTRATION**ARTICLE III. CITY EMPLOYEES**

Sec. 2-46. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed § 2-46, which pertained to position classification and pay plans.

Sec. 2-47. Pension plan.

Nothing in this Code or the ordinance adopting this Code shall affect any ordinance listing and certifying employees of the city as included in the pension plan of the city, and all such ordinances are hereby recognized as continuing in full force and effect to the same extent as if set out at length in this Code.

Sec. 2-48. Grievance procedure.

The city manager shall publish and administer a grievance procedure for the city in accordance with Code of Virginia, § 15.2-1506 et seq., as approved by the city attorney, and he shall distribute copies of such grievance procedure to all city employees.

(Ord. No. 79-4, 2-13-79; Ord. No. 2007-06, 6-26-2007)

Secs. 2-49, 2-50. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed §§ 2-49, 2-50, which pertained to hours city offices open; working hours for firemen and police; off-duty employment of police officers and part-time employees.

Sec. 2-51. Holidays.

The city shall observe the paid holiday schedule adopted by the state for its employees, currently codified in Code of Virginia, § 2.2-3300.

Whenever any of such days falls on a Saturday, the Friday next preceding such day, or whenever any of such days falls on Sunday, the Monday next following such day, and any day so appointed by the Governor of the Commonwealth or the President of the United States, shall be a paid legal holiday for city employees. (Code 1963, § 2-8; Mo. of 5-7-86;

Ord. No. 2007-06, 6-26-2007)

Secs. 2-52--2-60. Reserved.

Editor's note: Ord. No. 2007-06, adopted June 26, 2007, repealed §§ 2-52--2-59, which pertained to vacations, sick leave, permission for time off generally, time off in event of death in immediate family, time off for jury duty, time off for voting, military leave, and leave of absence for personal emergency or study related to job.

Sec. 2-61. Criminal background check required as a condition of service to the city.

(a) In accordance with § 19.2-389 of the Code of Virginia, the Hopewell City Council hereby finds that, in the interest of public welfare or safety, it is necessary to determine if the past criminal conduct of a person with a conviction record, who desires to serve the city, would be compatible with the nature of the service to the city under consideration.

(b) In order to carry out this policy, the city shall require a criminal background history review of all persons selected for employment with the city, all current employees of the city selected for promotion

or transfer to another position within the city, and the city may require a criminal background history review of persons volunteering service to and on behalf of the city, as a condition of each person's initial or continued service to the city. The criminal history review shall be conducted in accordance with the applicable provisions of federal, state and local law, including but not limited to §§ 19.2-389, 15.2-1503.1 and 15.2-1505.1 of the Code of Virginia.

(c) The criminal history review for all persons selected by the city for employment, promotion, or transfer shall be conducted as follows:

- (1) Such persons shall submit to fingerprinting by the city's police department and shall provide personal descriptive information to the city's police department, which together shall be forwarded through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record information regarding such persons.
- (2) The Central Criminal Records Exchange, upon receipt of such person's record or notification that no record exists, shall make a report to the city's human resources department, the city manager, and/or the city manager's designee.
- (3) Based upon the results of the criminal background check, the human resources department, city manager and/or city manager's designee shall render a fitness for employment determination. In rendering such a determination, the human resources department, city manager and/or city manager's designee shall consider the following criteria:
 - a. The nature and seriousness of the crime;
 - b. The relationship of the crime to the work to be performed in the position applied for;
 - c. The extent to which the position applied for might offer an opportunity to engage in further criminal activity of the same type as that in which the person had been involved;
 - d. The relationship of the crime to the ability, capacity or fitness required to perform the duties and discharge the responsibilities of the position being sought;
 - e. The extent and nature of the person's past criminal activity;
 - f. The age of the person at the time of the commission of the crime;
 - g. The amount of time that has elapsed since the person's last involvement in the commission of a crime;
 - h. The conduct and work activity of the person prior to and following the criminal activity; and
 - i. Evidence of the person's rehabilitation or rehabilitative effort while incarcerated or following release.

(4) If a person is denied employment, promotion, or transfer because of information appearing in his or her criminal history record, the city shall notify the person that information obtained from the Central Criminal Records Exchange contributed to such denial.

(d) The criminal history review for all persons volunteering to provide service to and on behalf of the city shall not require fingerprinting and shall be conducted pursuant to procedures established by the city manager.

(e) The city shall use, maintain, disseminate, and destroy criminal history review information as required by applicable federal, state and local law.

(f) The city's grievance policy shall apply to actions taken regarding covered employees pursuant to this section.

(g) The city manager is authorized to promulgate forms and procedures for the purposes of implementing and administering this policy.

(Ord. No. 2014-20, November-18-2014, amended Section 2-61.)

Sec. 2-62. Human resources personnel system.

Notwithstanding any other provision of law to the contrary, city council hereby adopts the "Human Resources Policies and Procedures Manual" dated July 1, 2007, as the Hopewell Human Resources Personnel System, including the Palmer and Cay Classification and Compensation Study, adopted effective July 1, 2003, and all amendments thereto, for city employees.

The classification and pay plan, included in the manual, may be updated from time to time based on a revised classification and pay plan recommended by the city manager and approved by city council.

(Ord. No. 2007-06, 6-26-2007; Ord. No. 2014-20, 11.18.2014)

COMMUNICATIONS FROM CITIZENS

Ms. Mary Catherine Neal presented an Urban Garden Girl Scout Project to City Council (Power Point on file in the City Clerk's office. She explained her idea to help beautify the city by planting numerous potted gardens and a community garden, made of recycled items, throughout different areas of the city, to encourage individuals to take pride in their surroundings.

UB-1 UNFINISHED BUSINESS - AN ORDINANCE AMENDING AND REENACTING ARTICLE 7 (GENERAL REGULATIONS), SECTION 7-4-3 (WATER FACILITIES) OF THE SUBDIVISION ORDINANCE OF THE CITY OF HOPEWELL, TO PROVIDE FOR THE PROHIBITION OF WELLS AS A WATER FACILITY FOR ANY NEW DEVELOPMENT, AND TO REGULATE THE USE OF OR ABANDONMENT OF ANY EXISTING WELLS IN THE CITY OF HOPEWELL

Motion was made by Councilor Walton, seconded by Councilor Edwards to adopt Ordinance 2014-18 on first reading amending and reenacting Article 7 (General Regulations), Section 7-4-3 (Water Facilities) of the subdivision ordinance of the City of Hopewell, to provide for the prohibition of wells as a water facility for any new development, and to regulate the use of or abandonment of any existing wells in the City of Hopewell. Upon the roll call, the vote resulted:

Regular Meeting
November 18, 2014

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

R-1 REGULAR BUSINESS – HOPEWELL HIGH SCHOOL MARCHING BLUE DEVILS - INFORMATION

LaTanya Felton, from the Hopewell High School Band Boosters, said the Marching Blue Devils were invited to the 2014 Russell Athletic Bowl in Orlando, Florida on December 26-30, 2014, and the band had held various fund raisers to raise five thousand dollars towards the trip to Florida. Students, Lisa Berchet, Jillian Stables, Caleb Brown, Roman Hicks, and Francisco Lopez, from Hopewell High School Marching Blue Devils spoke of their excitement and desire to attend the event in Florida. The band director, Andres Pierce said it was an honor to have been picked to represent the state of Virginia.

Motion was made by Councilor Walton, seconded by Councilor Edwards to allocate \$20,000 to the Hopewell High School Band for the Hopewell High School Marching Blue Devils to represent Virginia at the 2014 Russell Athletic Bowl in Orlando, Florida on December 29, 2014. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

The Hopewell High School Marching Blue Devils Band Booster Association, Fund Raiser Chairman, Angela Brown would be overseeing the funds, when asked the question by City Council, as to whom would be taking care of the funds. Councilors Walton, Edwards, Shornak and Mayor Bujakowski all donated one hundred dollars from their respective discretionary funds to help support the band on their trip.

R-2 REGULAR BUSINESS – REQUEST TO SUBDIVIDE 0.69 ACRES OR 30,200 SQUARE FEET OF PROPERTY LOCATED AT 1400 DINWIDDIE AVENUE, ALSO IDENTIFIED AS SUB-PARCEL #119-0140, AND TAX PARCEL #09605 IN THE R-2, RESIDENTIAL, MEDIUM DENSITY ZONING DISTRICT

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to approve the request to subdivide 0.69 acres or 30,200 square feet of property located at 1400 Dinwiddie Avenue, also identified as Sub-Parcel #119-0140, and Tax Parcel #09605 in the R-2, Residential, Medium Density Zoning District. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

R-3 REGULAR BUSINESS – ENVIRONMENTAL PROTECTION AGENCY BROWNFIELD GRANT FUNDS IN THE AMOUNT OF \$400,000, AND ADOPT BUDGET RESOLUTION AMENDMENT 2014-2015, APPROPRIATING THESE FUNDS

Motion was made by Councilor Shornak, seconded by Councilor Edwards to resolve to accept Environmental Protection Agency Brownfield Grant Funds in the amount of \$400,000, and adopt Budget Resolution Amendment 2014-2015, appropriating these funds. Upon the roll call, the vote resulted:

Councilor Walton - yes
Councilor Shornak - yes
Councilor Edwards - yes
Mayor Bujakowski - yes

**BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2014 – 2015**

WHEREAS, the Council of the City of Hopewell, at its meeting of Tuesday, November 18, 2014 to appropriate grant funds to the FY 2014-15 Budget, for the fiscal year beginning July 1, 2014, and ending June 30, 2015, in the amount of \$400,000 for operational expenditures; and,

WHEREAS, the City Fund will receive the amount of \$400,000.

WHEREAS, sufficient funds exist;

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell:

Sec 1. The following designated funds shall be appropriated:

General Fund-011

Resources:

State Funds..... \$ 400,000

Expenditures:

Brown Field Expenditures..... \$ 400,000

R-4 REGULAR BUSINESS – PROJECTS FOR VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) REVENUE SHARING PROGRAM

Johnnie Butler, City Engineer, stated the endorsement of City Council is necessary to move forward with the listed projects.

Motion was made by Councilor Walton and seconded by Councilor Edwards to resolve to endorse Virginia Department of Transportation (VDOT) projects: East Broadway Bridge, street pavement resurfacing, Route 10, Winston Churchill Drive, Maple Avenue and Blackstone Avenue, and authorize the city manager to execute the Programmatic Project Administration Agreements for Revenue Sharing Projects upon review and approval of the city attorney and submit the formal resolution letter to VDOT no later than December 1, 2014. Upon the roll call, the vote resulted:

Councilor Walton - yes

Regular Meeting
November 18, 2014

Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

R-5 REGULAR BUSINESS – PROJECTS FOR THE REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS (RSTP)

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to endorse Regional Surface Transportation Projects (RSTP) – Cedar Level Road-northern segment, Cedar Level Road-southern segment, East Broadway Bridge, and Courthouse Road, and authorize the city manager to execute future programmatic project administration agreements with the Virginia Department of Transportation on the use of Regional Surface Transportation Projects. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

R-6 REGULAR BUSINESS – AMENDMENT TO MEMORANDUM OF UNDERSTANDING FACILITY COST AGREEMENT (VICTIM WITNESS NEW OFFICE SPACE) BETWEEN THE CITY OF HOPEWELL AND THE HOPEWELL DEPARTMENT OF SOCIAL SERVICES

Motion was made by Councilor Edwards, seconded by Councilor Shornak to resolve to approve the Amendment to the Memorandum of Understanding Facility Cost Agreement Between the City of Hopewell and the Hopewell Department of Social Services, and authorize the city manager to execute upon the review and approval of the city attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

REPORTS OF THE CITY ATTORNEY – CITY ATTORNEY RESIGNATION AND SETTLEMENT EFFECTIVE FEBRUARY 1, 2015

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to accept the City Attorney's resignation and approve the settlement agreement upon the resignation of City Attorney, David Fratarcangelo, effective February 1, 2015. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

Mayor Bujakowski will sign the agreement tonight, and begin the City Attorney search tomorrow morning. The incoming Council will have a lot to deal with as soon as they begin the new term. Council is losing a good person. This was not driven by Council. It was Mr. Fratarcangelo's decision.

Councilor Shornak feels that City Council must reevaluate themselves. Council must explore how to keep employees, not drive them away.

Councilor Walton indicated that Mr. Fratarcangelo has done a good job and will be missed.

REPORTS OF THE CITY CLERK

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to request the Beacon Theatre Manager 2012, LLC to increase the number of members to the Beacon Theatre Manager, 2012, LLC from five members to seven members. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

Motion was made by Councilor Walton, seconded by Councilor Shornak to resolve to appoint Matthew Simmons to the **Keep Hopewell Beautiful**; appoint Johnny Jones to the **Planning Commission/Wetlands Board** and appoint Doug Woodhouse to the **HRWTF**.

CCR-1. CITIZEN/COUNCILOR REQUESTS – COUNCILOR WALTON AND COUNCILOR PELHAM – CITY COUNCIL IS ASKING THE CITY TO ENTER INTO NEGOTIATIONS TO TAKE POSSESSION OF THE OLD MALLONEE SCHOOL GYM FOR USE AS A YOUTH CENTER

Motion was made by Councilor Walton, seconded by Councilor Edwards to resolve to enter into negotiations with Hopewell Public School System to obtain the Old Mallonee School Gym for use as a Youth Center. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

CCR-2. CITIZEN/COUNCILOR REQUESTS – MAYOR BUJAKOWSKI – PROPOSE CITYWIDE CLEAN-UP WEEK ONCE PER QUARTER INSTEAD OF TWICE PER YEAR

Motion was made by Councilor Shornak, seconded by Councilor Walton to resolve to amend the Citywide Clean-Up Week to once per quarter rather than twice per year, to be coordinated by Assistant City Manager, Charles Dane. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Shornak	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes

CCR-3. CITIZEN/COUNCILOR REQUESTS – MAYOR BUJAKOWSKI – PROPOSE TO DONATE \$4,000 TO PETERSBURG SYMPHONY TO SECURE A PERFORMANCE IN EARLY 2015 AT THE BEACON THEATRE

Mayor Bujakowski announced that in December there will be a presentation by Mary Adams and some people from the Petersburg Symphony. They have gone throughout the City and acquired many signatures of citizens who would like to see the Petersburg Symphony come and perform at the Beacon Theatre. They will request the City to donate \$4,000 to that effort. The Mayor has talked to Mr. Bragg about

how to promote this. If this is done in December and approved, he hopes that we will reach out to Mr. Reidmiller, Director of Parks and Recreation, regarding the Community Center, and based on insurance liability, if we can use the Community Center's van for senior citizens and transport them to and from the Beacon Theatre. We will also reach out to the different churches in the City, to see if we could enlist them to use their vans, to pick up and drop off people in their congregations. We will reach out to the Beacon Theatre LLC to see if they will cover the cost of operation of the Beacon Theatre that night so we could make this a free opportunity to citizens. We will also ask the John Randolph Foundation if they could provide light refreshments.

CCR-4. CITIZEN/COUNCILOR REQUESTS – COUNCILOR EDWARDS – COMMUNITY CENTER

Councilor Edwards requests the Community Center should be free. Everyone should be able to go and participate. A report of how many people participate and if there is a profit from the operation of the community center is requested.

Aaron Reidmiller, Director of Parks and Recreation, stated the fees are on par with other facilities in the area which offer similar services.

PRESENTATIONS FROM BOARDS & COMMISSIONS

Councilor Shornak asked for staff to become involved in the planning of the Sesquicentennial Committee. The City Manager, Mark Haley stated there are several deadlines quickly approaching, which need to be addressed.

REPORTS OF CITY COUNCIL MEMBERS:

Councilor Walton, wished everyone a Happy Thanksgiving and announced the 11th Annual Boat Parade at the City Marina, on Saturday, December 6, 2014 at 5:30 p.m. This year's parade will be new and improved. Boats will depart Jordan Point at 5:30 p.m. and will arrive at the City Marina at 6:30 p.m. There will be activities and refreshments on site. The award ceremony will be at the Marina. Council Walton also reported national recognition of 24 foot, 10-person canoes from Minnesota which came to the Appomattox River.

Aaron Reidmiller, Director of Parks and Recreation, announced the Christmas program for the City of Hopewell. Sunday, December 7, 2014 will kick off the Christmas season with carriage rides, carnival rides, food vendors, raffle give away, and special guests. The parade starts at Cavalier Square at 6:00 p.m. and the light of the new tree at the Plaza begins at 6:45 p.m. by Santa.

Councilor Edwards wished everyone a Happy Thanksgiving.

Mark Haley, said the Kiwanis Club will be hosting a Wine Tasting, while the Market Mingle is happening this weekend in Downtown Hopewell. Vendors from Hopewell's future Farmers Market will be at the Market Mingle.

Mayor Bujakowski, thanked the citizens for coming out to the meeting, and wished everyone a Happy Thanksgiving.

ADJOURNMENT

At 9:16 p.m. a **motion** was made by Councilor Walton, seconded by Councilor Edwards and the remaining Council members voted unanimously to resolve to adjourn the meeting.

Michael C. Bujakowski, Mayor

Cynthia Y. Ames, City Clerk

December 9, 2014
Regular Meeting

MINUTES OF CITY COUNCIL MEETING HELD DECEMBER 9, 2014

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, December 9, 2014, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Michael C. Bujakowski, Mayor
Jasmine E. Gore, Vice Mayor
Christina J. Luman-Bailey, Councilor
Roosevelt Edwards, Councilor
K. Wayne Walton, Councilor
Brenda S. Pelham, Councilor
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
David C. Fratarcangelo, City Attorney
Cynthia Y. Ames, City Clerk

ROLL CALL

Mayor Bujakowski opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Bujakowski	-	present
Vice Mayor Gore	-	ABSENT (arrived at 6:38 p.m.)
Councilor Luman-Bailey	-	present
Councilor Edwards	-	ABSENT (arrived at 6:35 p.m.)
Councilor Walton	-	present
Councilor Pelham	-	present
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Walton, seconded by Councilor Luman-Bailey and unanimously passed to resolve to go into Closed Meeting for discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (City Council appointees); discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (Acquisition of Real Property and Disposition of Real Property); and discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (Prospective Business); in accordance with Virginia Code Section 2.2-3711 (A) (1)(3) and (5).

OPEN MEETING

At 7:29 p.m. Council convened into Open Meeting. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Meeting?" Upon the roll call, the vote resulted:

PRAYER

Prayer by Dr. Yolie Massenburg followed by the Pledge of Allegiance to the Flag of the United States of America.

APPROVE AGENDA

Motion was made by Vice Mayor Gore, seconded by Councilor Walton to resolve to approve the Agenda. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

CONSENT AGENDA

Motion was made by Councilor Shornak, seconded by Councilor Edwards to resolve to approve the Consent Agenda. Minutes: 10.14.2014 Regular Meeting; Pending and Action List; Information for Council Review: none; Personnel Change Report & Financial Report; Public Hearings Announcements: Routine Approval of Work Sessions: none; Ordinances on second and final reading: Ordinance 2014-21 authorizing the vacation of a portion of an undeveloped right-of-way in the 200 block of North 7th Avenue in the Day Subdivision, in the City of Hopewell, [an undeveloped portion of an alley between 206 North 7th Avenue (Sub-Parcel #031-1155) and 200 North 7th Avenue (Sub-Parcel #031-1160)]; Ordinance 2014-18 amending and reenacting Article 7 (General Regulations), Section 7-4-3 (Water Facilities) of the Subdivision Ordinance of the City of Hopewell, to provide for the prohibition of wells as a water facility for any new development, and to regulate the use of or abandonment of any existing wells in the City of Hopewell; Routine Grant Approval: none; Proclamations/Resolutions/Presentations: Proclamation Brianna Kerr. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

ORDINANCE 2014-21

An Ordinance authorizing the vacation of a portion of an undeveloped right-of-way in the 200 block of North 7th Avenue in the Day Subdivision, in the City of Hopewell, Virginia.

WHEREAS, a request has been filed with the City of Hopewell to vacate the City's interest in a portion of the undeveloped right-of-way in the 200 block of North 7th Avenue in the Day Subdivision, in the City of Hopewell, Virginia; and

WHEREAS, the Planning Commission of the City of Hopewell has recommended granting the requested vacation.

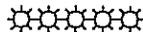
NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that the vacation of the following described rights-of-way located in the City of Hopewell, Virginia:

ALL that certain piece or parcel of land located in the City of Hopewell, Virginia, identified as a vacant portion of North 7th Avenue in the Day Subdivision, in the City of Hopewell, Virginia,

be authorized and doth hereby authorize the Mayor to execute, on behalf of the City of Hopewell, one or more deeds of vacation vacating such parcels, as well as a development agreement, after review of said deed or deeds and such resubdivision plat by the City Attorney.

This Ordinance shall become null and void and of no effect if it is not recorded together with all deeds of vacation, and resubdivision plats in the Clerk's Office of the Circuit Court of the City of Hopewell within 30 days from passage of this Ordinance, or if the involved property owners do not pay all costs. The party or parties requesting this vacation are responsible for preparing the appropriate deeds to effect vacation, submission of said deeds to the City Attorney for approval prior to execution and recordation, and the recordation of said deeds, all in a timely manner. The vacated parcels shall be assimilated into, and become a part of, each abutting property, in accordance with the resubdivision plat. The party or parties requesting this vacation are responsible for effecting any resubdivision process necessary to accomplish such assimilation. A copy of this Ordinance shall be sent to said parties by the Clerk of the City of Hopewell.

(Ord. No., 2014-21, Adopted 12.09.2014)



ORDINANCE 2014-18

An Ordinance amending and reenacting Article 7 (General Regulations), Section 7-4-3 (Water Facilities), of the Subdivision Ordinance of the City of Hopewell, to provide for the prohibition of wells as a water facility for any new development, and to regulate the use of or abandonment of any existing wells in the City of Hopewell

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that Article 7 (General Regulations), Section 7-4-3 (Water Facilities) of the Subdivision Ordinance of the City of Hopewell, is amended and reenacted as follows:

ARTICLE 7 GENERAL REGULATIONS

7-1. MUTUAL RESPONSIBILITY

There is a mutual responsibility between the subdivider and the City of Hopewell to divide the land so as to improve the general use pattern of the land being subdivided.

7-2. LAND MUST BE SUITABLE

The Council shall not approve the subdivision of land if, from adequate investigations conducted by all the

city agencies concerned, it has been determined that, in the best interest of the public, the site is not suitable for platting and development purposes of the kind proposed. The Council may require the subdivider to furnish topographic maps, flood plain profile elevation, information or other relevant information.

7-3. FLOODING

Land in the one hundred (100) year flood plain and other land subject to flooding and land deemed to be topographically unsuitable shall not be platted for residential occupancy, or for such other uses in such a way as to endanger health, life or property, or aggravate erosion or flood hazard. Such land within the subdivision shall be set aside on the plat for such uses as shall neither be endangered by periodic or occasional inundation nor produce conditions contrary to public welfare.

7-4. IMPROVEMENTS

All required improvements shall be installed by the subdivider at his cost and in accordance with City rules and regulations. The subdivider's performance bond shall not be released until construction has been completed, inspected and approved by the chief engineering officer or appropriate official.

7-4-1. STREET

All streets in the proposed subdivision shall be designed and constructed in accordance with the standards set by the City of Hopewell and the Virginia Department of Highways and Transportation for acceptance into the City and State road system, and at no cost to the locality. Where dwellings are sold and occupied before construction of streets is completed, the developer shall maintain such partially constructed streets suitable for emergency vehicles and for general vehicle use by residents. If the developer fails to maintain such partially constructed streets, suitable for emergency vehicles and for general vehicle use by residents, the City shall have the authority to apply the maintenance bond described in Section 7-4-13b to proceed with the maintenance of any such street.

7-4-1a. ALIGNMENT AND LAYOUT

The arrangement of streets in new subdivisions shall make provision of the continuation of existing streets in adjoining areas and proposed streets as shown in the adopted Comprehensive Plan. Each subdivision should be designed to provide at least two (2) means of vehicular access. The street arrangement must be such as to cause no unnecessary hardship to owners of adjoining property when they plat their own land and seek to provide for convenient access to it. Where, in the opinion of the Agent, it is desirable to provide for street access to adjoining property, proposed streets shall be extended to the boundary line of such property. Half streets along the boundary of land proposed for subdivision shall not be permitted. Wherever possible, streets should intersect at right angles. In all hillside areas, streets running with contours shall be required to meet intersecting streets at angles of not less than sixty (60) degrees, unless approved by the Council upon recommendation of the Director of Engineering.

7-4-1b. ACCESS TO MAJOR STREETS

Where a subdivision borders on or contains an existing or proposed major street, the Council may permit the subdivider to provide that the access to such streets be limited by one or more of the following means:

- (a.) The subdivision of lots so that they will back onto the major street and front onto a parallel minor street. No access shall be provided from the major street and screen planting shall be provided in a strip of land along the rear property line of such lots.
- (b.) The subdivision of lots along a series of cul-de-sacs, U-shaped streets, or short loops entered from and designed generally at right angles to such a parallel minor street, with the rear lines of the terminal lots contiguous with the major street right-of-way.
- (c.) The subdivision of lots along a service street and physically separated from the major street

An approved water service system shall be extended by the subdivider to all lots within a subdivision, in accordance with the approved design standards and specifications for water service, construction and improvements in the City of Hopewell, Virginia be looped. The City of Hopewell prohibits wells as a water facility for any new development. The City is authorized to prohibit the use of existing wells, and/or require proper abandonment of existing wells located in a restricted zone. The Department of Development will establish location-specific meets and bounds for restricted zones, as necessary, when environmental or safety concerns dictate.

(Ord. No. 2014-18, 12.09.2015)

7-4-4. SEWERAGE FACILITIES

Public sewerage facilities shall be extended by the subdivider to all lots within a subdivision and septic tanks will not be permitted. The subdivider shall provide each lot with a satisfactory and sanitary means of sewage collection and disposal in accordance with the approved design standards and specifications for sewerage construction and improvements in the City of Hopewell, Virginia.

7-4-5. STORM DRAINAGE FACILITIES

The subdivider shall provide all necessary information needed to determine what drainage improvements are necessary to develop properly such property. Such information shall include, but may not be limited to, contour data, drainage plans, hydraulic calculations and flood control devices. The subdivider shall also provide plans for all such improvements, together with a certified engineer's or surveyor's statement that such improvements, when properly installed, will meet current city standards. The City engineer's office shall then approve or disapprove the plans. The subdivider shall also provide any other information required by the City engineer's office. The subdivider shall install the storm drainage facilities as approved.

7-4-6. FIRE PROTECTION

Fire hydrants shall be required in a subdivision at locations approved by the agent. The location and design of the fire hydrants shall meet the approval of the City.

7-4-7. EASEMENTS

The City may require the subdivider to provide suitable drainage easements. The location and width of easements provided for drainage, water, sewer, power lines and other utilities in the subdivision shall be approved by the Council.

7-4-8. PLANS AND SPECIFICATIONS

The required number of blue or black line prints of the plans and specifications, for all required physical improvements to be installed, shall be prepared by a certified engineer or land surveyor and shall be submitted with the final plat to the Council for approval or disapproval within thirty (30) days. If approved, one (1) copy bearing certification of such approval shall be returned to the subdivider. If disapproved, all papers shall be returned to the subdivider with the reason for disapproval stated in writing.

7-4-9. UTILITIES

All utility lines shall be located underground.

7-4-10. STREET LIGHTS

All subdivisions shall have a system of street lights installed as required by the City.

7-4-11. SIDEWALKS

Sidewalks shall be installed on both sides of residential streets which serve as a minor collector street or a street of higher design standard; which acts as an approach to a school, bus stop, shopping center or other such focal point and where densities exceed six families per net acre (average lot size of 7,260 square feet).

All sidewalks installed shall be in accordance with the design standards and specifications of the City of Hopewell, Virginia.

7-4-12. CURB AND GUTTER

Curb and gutter shall be installed along all property abutting public streets and in accordance with the design standards and specifications of the City of Hopewell.

7-4-13. BONDING

(Ord. No. 2014-24, 11.18.2014)

State law references: Authority for above section, Code of Virginia, §15.2-901 and §15.2-1115.

In accordance with Section 7, Effective date of ordinances and resolution; this ordinance shall become effective after thirty (30) days from the date of its adoption by the City Council. In all other respects said Code of the City of Hopewell shall remain unchanged and be in full force and effect.

7-4-13a. PERFORMANCE BOND

The subdivider shall furnish a cash bond or equivalent, a surety bond of a surety company, or a certified check payable to the City of Hopewell in an amount equal to the total cost of the improvements determined by the City. The bond or check shall guarantee that the improvements will be installed in a manner acceptable to the City. The bond or check shall accompany the final plat.

7-4-13b. MAINTENANCE BOND

The subdivider shall be required to file a maintenance bond with the City Engineer in an amount considered adequate and in a form satisfactory to the City, in order to assure the satisfactory maintenance of the required improvements, from the date of the approval of the plat until the end of a period of one year after the date of the acceptance of those improvements by the City. Said bond shall be submitted before the City accepts any improvements or authorizes the initiation of construction of any improvements.

7-4-13c. ABSENCE OF BOND

In the absence of a performance bond, or check, no final plat shall be approved until the required improvements have been installed and approved by the Council.

7-5. LOTS

Lots shall be arranged in order that the following considerations are satisfied.

7-5-1. LOT SIZE

The minimum lot size in any subdivision shall be in accordance with zoning district in which the lot is located.

7-5-2. SHAPE

The lot arrangement, design and shape shall be such that lots will provide satisfactory and desirable sites for buildings and be properly related to topography, and conform to requirements of this ordinance. Lots shall not contain peculiarly-shaped extensions solely to provide necessary square footage of area which would be unusable for normal purposes.

7-5-3. LOCATION

Each lot shall abut on an existing or proposed dedicated public street, or on a street which has become public right-of-use.

7-5-4. SUBSTANDARD RIGHTS-OF-WAYS

If lots front on one side only of an existing right-of-way which is substandard in size (does not meet the standard width of right-of-way as specified by the City of Hopewell for the level of service of that road), the subdivider shall be required to dedicate to the City additional land so as to provide one half of the standard width of right-of-way. If lots front on both sides of an existing right-of-way which is substandard in size, the subdivider shall be required to dedicate to the City additional land on one or both sides of the existing right-of-way so as to provide the standard width of right-of-way.

7-5-5. CORNER LOTS

Corner lots shall have width sufficient for adequate sight distance on both streets as determined by the City.

7-5-6. SIDE LINES

Side lines of lots shall be approximately at right angles, or radial to the street line.

7-5-7. REMNANTS

All property of a subdivided tract must be included in lots, or otherwise disposed of rather than allowed to remain as unusable parcels.

7-5-8. SEPARATE OWNERSHIP

Where the land covered by a subdivision includes two (2) or more parcels in separate ownership, and lot arrangement is such that a property ownership line divides one or more lots, the land in each lot so divided shall be transferred by deed to single ownership, simultaneously with the recording of the final plat. Said deed is to be deposited with the Clerk of the court and held with the final plat until the subdivider is ready to record same, and then both shall be recorded.

7-5-9. OFF STREET PARKING AND DELIVERY FACILITIES

All subdivisions, including those intended for business and industrial uses, shall include space set aside for off-street parking and/or delivery facilities as required by the City of Hopewell Zoning Ordinance.

7-6. BLOCKS

Where created by the subdivision of land, all new blocks shall be designed to comply with the following general requirements.

7-6-1. LENGTH

Generally, the maximum length of blocks shall be twelve hundred (1200) feet, and the minimum length of blocks upon which lots have frontage shall be five hundred (500) feet.

7-6-2. WIDTH

Blocks shall be wide enough to allow two (2) tiers of lots of minimum depth consistent with Section 7-5 of this Subdivision ordinance, unless prevented by topographical conditions, size of the property, or an adjacent major street, in which case the Council may approve a single tier of lots of minimum depth.

7-6-3. ORIENTATION

Where a proposed subdivision will adjoin a major road, the Council may require that the greater dimension of the block shall front or back upon such major thoroughfare to avoid unnecessary ingress or egress.

7-7. PARKS, SCHOOLS AND PUBLIC LANDS

7-7-1. In subdividing property, consideration shall be given to suitable sites for schools and other areas for public use as contained in the Comprehensive City Plan, except as noted in Section 7-7-2 below. Such planned location for schools and other public land as determined by the Council shall be indicated on the preliminary and final plat. Any such site or sites shall be reserved for a period of eighteen (18) months from the recordation of the final plat, during which time, the City may purchase the land, at the price per acre of the last purchase price of the same land, or at the price per acre according to current assessed value of the same land whichever is higher. This price shall be known as "the raw land price". If the City does not purchase the land within the eighteen (18) months, the subdivider may proceed to subdivide or develop the property.

7-7-2. In subdividing property, not to include resubdividing, the subdivider shall convey to the City of Hopewell such reasonable amount of land for open spaces, parks and playgrounds as determined necessary to protect the general health and public welfare of the area. The subdivider shall not be required to convey more than ten (10) percent of the gross land area of his subdivision to the City. The size, location and character of the land conveyed shall be determined by Council, in consultation with the Recreation Commission and the Planning Commission. Such site shall be suitable for development into parks and playground areas in accordance with the needs of the people expected to reside in the subdivision. Any such land shall be indicated on the preliminary and final plat of the subdivision. The City shall remunerate the developer for any such land so conveyed. The amount of the remuneration shall be equal to the developer's purchase price of the land conveyed or the assessed value of the land conveyed, whichever is greater.

7-7-3. With respect to a subdivision, to include resubdivision, the Council shall require the developer to pay to the City a cash payment for recreation purposes. Such cash payment shall be placed in a Neighborhood Park and Improvement Fund to be established by the City. Such cash payment shall be used by the City for the improvement of a neighborhood park, playground, or recreation area including the acquisition of property. Such cash payment must be used for facilities that will be actually available to and benefit the persons in said subdivision, and must be located in the general neighborhood of the subdivision. The amount of the cash payment shall be equal to one hundred (100) dollars for each building lot created by the subdivision.

7-8. DESIGN CRITERIA FOR UTILITIES AND FACILITIES

7-8-1. SANITARY SEWER FACILITIES

All new or replacement sanitary sewer facilities, and private package sewage treatment plants (including all pumping stations and collector systems) shall be designed to minimize or eliminate infiltration of floodwaters. In addition, they should be located and constructed to minimize or eliminate flood damage and impairment.

7-8-2. WATER FACILITIES

All new or replacement water facilities shall be designed to minimize or eliminate infiltration of flood waters into the system, and be located and constructed to minimize or eliminate flood damages.

7-8-3. DRAINAGE FACILITIES

All storm drainage facilities shall be designed to convey the flow or surface waters without damage to persons or property. The system shall insure drainage away from buildings and on-site waste disposal sites. Drainage plans shall be consistent with local master drainage plans. The facilities shall be designed to prevent the discharge of excess runoff onto adjacent properties.

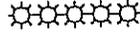
7-8-4. UTILITIES

All utilities such as gas lines, electrical and telephone systems being placed in flood prone areas

should be located, elevated (where possible) and constructed to minimize the chance of impairment during a flooding occurrence.

7-8-5. STREETS AND SIDEWALKS

Streets and sidewalks should be designed to minimize their potential for increasing and aggravating the levels of flood flow. Drainage openings shall be required to sufficiently discharge flood flows without unduly increasing flood heights.



PH-1 PUBLIC HEARING – ORDINANCE 2014-22 AUTHORIZING THE TRANSFER AND ASSIGNMENT OF THE CITY OF HOPEWELL FRANCHISE ORDINANCE 2001-27 DATED FEBRUARY 12, 2002, BETWEEN EAGLE HILL RENEWABLE ENERGY, LLC AND THE CITY OF HOPEWELL, TO WASTE MANAGEMENT RENEWABLE ENERGY, LLC

This was the night advertised as a public hearing to receive citizen comments regarding Ordinance 2014-22 authorizing the transfer and assignment of the City of Hopewell Franchise Ordinance 2001-27 dated February 12, 2002, between Eagle Hill Renewable Energy, LLC and the City of Hopewell, to Waste Management Renewable Energy, LLC.

The Public Hearing was opened at 7:40 p.m.

There being no speakers, the Public Hearing was closed at 7:41 p.m.

Motion was made by Councilor Walton, seconded by Vice Mayor Gore to adopt Ordinance 2014-22 authorizing the transfer and assignment of the City of Hopewell franchise Ordinance 2001-27 dated February 12, 2002, between Eagle Hill Renewable Energy, LLC and the City of Hopewell, to Waste Management Renewable Energy, LLC on first reading dispensing with the second, effective immediately upon passage. Upon the roll call, the vote resulted:

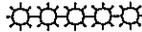
Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

ORDINANCE 2014-22

An Ordinance authorizing the transfer and assignment of the City of Hopewell Franchise Ordinance 2001-27 dated February 12, 2002, between Eagle Hill Renewable Energy, LLC and the City of Hopewell, to WM Renewable Energy, LLC.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL that the City of Hopewell hereby authorizes the transfer and assignment of the City of Hopewell Franchise Ordinance 2001-27, dated February 12, 2002, between Eagle Hill Renewable Energy, LLC and the City of Hopewell, to WM (Waste Management) Renewable Energy, LLC.

The requirement for a second reading of this ordinance is here by dispensed with and this ordinance shall take effect immediately upon its passage pursuant to Chapter IV, §7 of the Hopewell City Charter. (Ord. No. 2014-22, 12.9.2014)



PH-2 PUBLIC HEARING – AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HOPEWELL TO REZONE THE PROPERTY KNOWN AS 717 FRANCIS STREET FROM TH-1 (TOURIST/HISTORIC DISTRICT) TO R-1 (RESIDENTIAL, LOW DENSITY DISTRICT)

This was the night advertised as a public hearing to receive citizen comments regarding an Ordinance amending the official Zoning Map of the City of Hopewell to rezone the property known as 717 Francis Street from TH-1 (Tourist/Historic District) to R-1 (Residential, Low Density District).

The Public Hearing was opened at 7:42 p.m.

Tevya Griffin, Director of Neighborhood Assistance and Planning, stated 717 Francis Street is the only residence on the street which is in the Tourist/Historic District. Staff recommends the Ordinance be approved as the house was not in the original Federal Historic District.

There being no other speakers, the Public Hearing was closed at 7:43 p.m.

Motion was made by Councilor adopt ordinance on first reading amending the official Zoning Map of the City of Hopewell to rezone the property known as 717 Francis Street, Sub-Parcel No. 005-0050 from TH-1, (Tourist/Historic District), to R-1, (Residential, Low Density District). Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

PH-3 PUBLIC HEARING – CONSIDER AN ORDINANCE TO GRANT EXEMPTION FROM REAL ESTATE TAXATION TO THE HOPEWELL RECREATION FOUNDATION FOR PROPERTY LOCATED AT 200 BUREN STREET, ALSO IDENTIFIED AS LOT 17, BLOCK 47, B VILLAGE AND 0.52 ACRES, BLOCK 97, B VILLAGE, HOPEWELL, VIRGINIA, SUB-PARCEL NOS. #011-1945 AND #011-0050, FOR THE FIRST AND SECOND HALF OF 2014 REAL PROPERTY TAXES

This was the night advertised as a public hearing to receive citizen comments regarding an Ordinance to grant exemption from Real Estate Taxation to the Hopewell Recreation Foundation for property located at 200 Buren Street, also identified as Lot 17, Block 47, B Village and 0.52 Acres, Block 97, B Village, Hopewell, Virginia, Sub-Parcel Nos. #011-1945 and #011-0050, for the first and second half of 2014 Real Property Taxes.

The Public Hearing was opened at 7:44 p.m.

Aaron Reidmiller, Director of Parks and Recreation, stated the property is adjacent to the Community Center and can be used for future expansion.

There being no other speakers, the Public Hearing was closed at 7:43 p.m.

Motion was made by Councilor Pelham, seconded by Councilor Walton to adopt Ordinance 2014-23 to grant exemption from Real Estate Taxation to the Hopewell Recreation Foundation granting the tax exemption immediately upon passage and granting exemption to include the first and second half of 2014 Real Property Taxes, for property located at 200 Buren Street, on one and only reading, as an emergency measure, dispensing with a second reading. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

ORDINANCE 2014-23

An Ordinance to grant exemption from Real Estate Taxation to the Hopewell Recreation Foundation granting the tax exemption immediately upon passage and granting exemption to include the first and second half of 2014 real property taxes.

WHEREAS, the Council of the City of Hopewell, Virginia, has received an application on behalf of the Hopewell Recreation Foundation for exemption from local real estate taxation pursuant Virginia Code § 58.1-3651 for property owned by it, to wit 200 Buren Street, Lot 17, Block 47, B Village and 0.52 Acres, Block 97, B Village, Hopewell, Virginia, Parcel IDs #011-19455 and 011-0050.

WHEREAS, Council has caused to be published once in a newspaper of general circulation in the City a notice of public hearing to be held to consider this ordinance, which hearing was held on December 9, 2014, and which notice was published on December 2, 2014; and

WHEREAS, the Hopewell Recreation Foundation is currently exempt from Federal income taxation pursuant to Section 501 © of the Internal Revenue Code of 1954; and

WHEREAS, a current annual alcoholic beverage license for serving alcoholic beverages has not been issued by the Virginia Alcoholic Beverage Control Board to the Hopewell Recreation Foundation for use on the property which is the subject of the application ; and

WHEREAS, no director, officer, or employee of the Hopewell Recreation Foundation is paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services of which such director, officer, or employee actually renders; and

WHEREAS, no part of the net earnings of the Hopewell Recreation Foundation inures to the benefit of any individual, other than to fund the employment of necessary and appropriate staff; the foundation receives funding from donations and contributions; and

WHEREAS, the Hopewell Recreation Foundation provides services for the common good of the public; and

WHEREAS, no substantial part of the activities of the Hopewell Recreation Foundation involve carrying on propaganda, or otherwise attempting to influence legislation; and the Hopewell Recreation Foundation does not participate in, or intervene in, any political campaign on behalf of any candidate for public office; and

WHEREAS, the Hopewell Recreation Foundation does not have any rule, regulation, policy or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex. Or national origin; and

WHEREAS, the revenue impact to the City of Hopewell and its taxpayers by exempting the property will not be significant; and

WHEREAS, the City of Hopewell has examined and considered all of the items contained in Va. Code § 58.1-3651; and

WHEREAS, the assessed value of the property which is the subject of this application is \$113, 200 and the property tax on such property for 2014 was \$1,090.02.

NOW, THEREFORE, pursuant to the authority vested in it by Va. Code § 58.1-3651, the Council does hereby grant exemption from real estate taxation to the Hopewell Recreation Foundation for the property identified as 200 Buren Street, Lot 17, Block 47, B Village and 0.52 Acres, Block 97, B Village, Hopewell, Virginia, Parcel IDs #011-1945 and 011-0050. This exemption is based on, and contingent on, the continued charitable use of the subject property. The Exemption shall become effective immediately upon passage of this ordinance on second and final reading, granting exemption from real property taxation including exemption of the first and second half of 2014 real property taxes, and shall operate to prospectively grant real estate taxation exemption for the Hopewell Recreation Foundation for the subject property until such exemption is revoked or is otherwise forfeited by law. In accordance with law, the Hopewell Recreation Foundation shall reimburse the City for the cost of the advertisement of the public hearing on the application for tax exemption.

This Ordinance 2014-23 shall become effective immediately upon passage on one and only reading, as an emergency measure, dispensing with a second reading.
(Ord. No. 2014-23, 12.9.2015)

UB-1 UNFINISHED BUSINESS – PETERSBURG SYMPHONY PRESENTATION

Mary Adams, Ward 3, requests the City Council to provide \$4,0000 to the Petersburg Symphony Orchestra to provide a free concert for the citizens of Hopewell and provide the opportunity for talented youth from Hopewell to play with the orchestra. Colonial Heights donates \$4,000 and Petersburg donates \$10,000 a year to the Petersburg Symphony Orchestra.

Ulyses Kirksey, Director of the Petersburg Symphony Orchestra, stated the Beacon Theatre would be a wonderful place to conduct a concert. Mr. Kirksey said it is the aim and hope, of the Petersburg Symphony Orchestra, to partner with the City of Hopewell to provide a cultural event of music.

Linda Sturt, Ward 4, explained the process of collecting the signatures for the thirteen and half pages of the petition from the citizens of Hopewell, in support of the Petersburg Symphony Orchestra coming to the City of Hopewell.

John Weigel, Ward 3, stated he has been working with children all his life and this is a wonderful opportunity for them.

Eliot Eliades, Ward 3, said he was in support of bringing the Petersburg Symphony Orchestra to Hopewell.

Motion was made by Councilor Luman-Bailey, seconded by Vice Mayor Gore to resolve to appropriate \$4,000 to the Petersburg Symphony Orchestra, for the provision of a free concert to the citizens of the City of Hopewell in 2015. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

Councilor Pelham, filed a Transactional Disclosure Statement: "Hopewell Public Schools, Symphony plans to invite HPS students to play with the performance."

UB-2 UNFINISHED BUSINESS – CITY OF HOPEWELL'S STORMWATER PROGRAM STORMWATER PROPOSED UTILITY ERU RATES

Ben Leach, Stormwater Engineer for the City, reviewed the Stormwater Program along with the proposed utility rates for the program, along with discounts for citizens and businesses. (Power Point presentation on file in the City Clerk's Office)

1 REPORTS OF BOARDS & COMMISSIONS – SESQUICENTENNIAL UPDATE

Charles Dane, Assistant City Manager, said the following is being planned for the celebration of the Sesquicentennial in the City of Hopewell:

- Friday 20th of March Kick off Play for schools youth and a panel discussion about the filing of "Lincoln" and the evening a performance for the public of "Soldier Come Home"
- Sunday 22nd of March Hopewell High School Marching Band to led reinactors from Appomattox Manor to the Beacon Theatre
- Wednesday 25th of March Army Band Concert
- Thursday 26th of March Hopewell High School Choir followed by a panel discussion about the last weeks of the Civil War
- Friday 27th of March Civil War Antique War Show
- March 28th National Park Service - performance
- Saturday 28th of March Federal Band from Baltimore

2 REPORTS OF BOARDS & COMMISSIONS - 2015 LEGISLATIVE AGENDA

Herbert Bragg, Director of Intergovernmental and Public Affairs, presented the updates on the 2015 General Assembly State Legislative Priorities listed below:

- BPOL/Machinery and Tool Tax
- Item 69 of the biennial budget to increase jail per diems
- Funding for Stormwater Improvement Program
- Funding for state aid to Local Police Department to assist with fighting crime
- Funding for K-12 education
- Funding for Water Quality Improvement Fund
 - Federal Legislative Priority – the land swap between the City of Hopewell Hunter House and the National Park Service

and on the First Cities 2014 Legislative Agenda:

- Restore the State-Local Partnership for State Mandated Service
- Restore the State-Local Partnership for State Mandated Services
- Focus resources on existing infrastructure
- Street Maintenance/Primary and Urban Funds
- Water Infrastructure
- K-12 Education Initiatives to Close the Achievement Gap
- VFC Positions on other k-12 Funding Proposals
- Taxation
- Health
- Public Safety
- Employment and Economic Development (Power Point presentation is on file in the

City Clerk's office).

Proclamation of the City of Hopewell, Virginia

WHEREAS, after working months with local businesses, gathering works of art, and producing art work; and

WHEREAS, Brianna Kerr's art work was given freely to help those in need; and

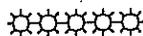
WHEREAS, holding an auction at the Beacon Theatre in Hopewell raising several thousand dollars to benefit Children's Cancer Research; and,

WHEREAS, each and every one will benefit from cancer research especially the children; and,

WHEREAS, Brianna Kerr of Hopewell, Virginia, unselfishly gave of her time and talent.

NOW, THEREFORE, BE IT PROCLAIMED the entire City Council of Hopewell, Virginia wholeheartedly thanks Brianna Kerr for her positive influence in our community.

IN WITNESS WHEREOF, I, Michael C. Bujakowski, Mayor of Hopewell, Virginia have hereunto set my hand and cause the Seal of the City of Hopewell to be affixed on this 18th day of November, 2014.



R-1 REGULAR BUSINESS – FISCAL YEAR 2014-2015 FINANCIAL SUMMARY

Jerry Whitaker, Director of Finance presented a financial summary of the Fiscal Year 2014-2015. The first part of the presentation was the balance sheet which shows the assets, liabilities and fund balance. The second report was the flexible fund sheet. (Power Point presentation on file in the City Clerk's office).

R-2 REGULAR BUSINESS FISCAL YEAR 2014 – 15 BUDGET AMENDMENT – APPROPRIATE VIRGINIA HOUSING DEVELOPMENT AUTHORITY (VHDA) MIXED USE MIXED INCOME (MUMI) GRANT AWARD FUNDS IN THE AMOUNT OF \$10,000

Tevya Griffin, Director of Neighborhood Assistance and Planning, said the money will be used for a market study downtown.

Motion: Adopt BUDGET RESOLUTION AMENDMENT FISCAL YEAR 2014-2015, to appropriate Virginia Housing Development Authority (VHDA) Mixed Use Mixed Income (MUMI) Grant Funds in the amount of \$10,000 for operational expenditures. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

Councilor Shornak filed a Transactional Disclosure Statement: "daughter – city employee."

**BUDGET RESOLUTION AMENDMENT
FISCAL Year 2014-2015**

WHEREAS, the Council of the City of Hopewell, at its meeting of Tuesday, December 9, 2014 to appropriate grant funds to the FY 2014-2015 Budget, for the fiscal year beginning July 1, 2014, and ending June 30, 2015, in the amount of \$10,000 for operational expenditures; and,

WHEREAS, the City Fund received the amount of \$10,000 in FY 2012.

WHEREAS, sufficient funds exist;

BE IT HEREBY RESOLVED by the Council of the City of Hopewell:

Sec 1. The following designated funds shall be re-appropriated:

General Fund-011

Resources:
Fund Balance.....\$ 10,000

Expenditures:
Professional Services Expenditures.....\$ 10,000

R-3 REGULAR BUSINESS – HOPEWELL POLICE DEPARTMENT – COMMUNICATION EQUIPMENT PRESENTATION

Chief John Keohane spoke on the necessity of a new Communication System as soon as possible. The savings of over 1.1 million over a 15 year period, which is also the life expectancy of a communication system would be an added bonus. An audio recording of an incident was played for City Council, and Major Robert Skowron explained the incident and the defects in the Communication System.

Jerry Whitaker suggested using the fund balance to pay for the system, yet the option to use the bond funding for the public safety building could be looked into.

Staff was directed to check into the best options for financing. City Council was advised they must have a public hearing for the funds to be allocated to purchase the new Communication System.

Motion was made by Councilor Walton, seconded by Vice Mayor Gore, to authorize the City Manager to declare a public emergency, if the City Attorney’s research reflects the necessity to so declare. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

R-4 REGULAR BUSINESS – REPORT ON HOPEWELL COMMUNITY CENTER MEMBERSHIP PACKAGES AND PRICING COMPARISON

Aaron Reidmiller, Director of Parks and Recreation, stated the revenues collected from membership package sales during the Fiscal Year 2014-2015 is \$57,632.59 which is used to offset the operational expenses for the department. Operations of the department are subsidized by the City’s general fund. Hopewell Community Center offers the lowest monthly fees in comparison to other facilities offering the same services.

R-5 REGULAR BUSINESS – AN ORDINANCE AMENDING AND REENACTING CHAPTER 2 (ADMINISTRATION), ARTICLE I, (IN GENERAL), BY ADDING NEW SECTION 2-14 (COORDINATOR OF EMERGENCY MANAGEMENT FOR THE CITY OF HOPEWELL) OF THE CODE OF THE CITY HOPEWELL

Motion: was made by Councilor Luman-Bailey, seconded by Councilor Shornak to adopt ordinance, on first reading, amending and reenacting Chapter 2 (Administration), Article I, (In General), by adding new Section 2-14 (Coordinator of Emergency Management for the City of Hopewell) of the Code of the City of Hopewell. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes

December 9, 2014
Regular Meeting

Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

R-6 REGULAR BUSINESS – DOWNTOWN PARTNERSHIP PRESENTATION

Evan Hoffman, Director of the Downtown Partnership, gave a Power Point presentation (on file in the City Clerk's Office) highlighting events which have taken place in the downtown area, and the construction on the facades of numerous buildings located in the downtown area.

R-7 REGULAR BUSINESS – CONSIDER TO AUTHORIZE AND APPROPRIATE \$70,000 TO THE DOWNTOWN PARTNERSHIP

Motion was made by Councilor Walton, seconded by Vice Mayor Gore to resolve to authorize and appropriate \$70,000 to the downtown partnership. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

Councilor Luman-Bailey filed a Transactional Disclosure Statement: "HDP/Hopewell Downtown Partnership no financial impact (non profit)."

R-8 REGULAR BUSINESS – FIRE DEPARTMENT PREPAREDNESS FOR EBOLA

Donnie Hunter, Chief of the Fire Department, stated Hopewell is ready if it has a patient with symptoms of Ebola. Ebola is a transmittable disease which can live up to forty eight hours on a surface, and takes from two to twenty one days to incubate. Early diagnosis is very difficult, for that reason the travel history of the patient is questioned.

R-9 REGULAR BUSINESS – BEACON THEATRE UPDATE

Mark Haley, City Manager, stated there will be a comprehensive report later on in 2015. The Beacon Theatre has been operational for approximately ten months. There have been thirty two shows where tickets were sold for a total of \$318,484.50. Box office sales account for \$93,000 and the remainder is from internet sales.

R-10 REGULAR BUSINESS – YOUTH INITIATIVE - JOHN RANDOLPH FOUNDATION - PRESENTATION

Andy Clark, from the John Randolph Foundation, explained how the Youth Initiative began, core strategies, and how the John Randolph Foundation is leading the way to change. The John Randolph Foundation had the desire to address behavioral outcomes with community-wide impact by addressing:

- Child/family behavioral health needs

- Teen pregnancy
- Growing obesity rates
- School readiness
- Enrichment activities

implementing the core strategies:

- Create strategic plan
- Partner with existing and potential youth program service providers
- Establish physical space to service youth development goals
- Listen to community on youth development issues and needs; meet community need through grants and partnerships
- Create a long-lasting continuum for positive, systemic change through core relationships

and by leading the way:

- Reserved physical space
- Established Youth Development Steering Committee
- Hired Youth Network Officer
- Established Youth Advisory Council
- Completing strategic plan
- Conducting research/engaging public to draft goals and strategies

The outcome is to ensure that every child in Hopewell has access to extracurricular enrichment activities.

R-11 REGULAR BUSINESS – MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE HOPEWELL RECREATION AND PARKS FOUNDATION AND THE CITY OF HOPEWELL - 200 BUREN STREET

Motion: was made by Vice Mayor Gore, seconded by Councilor Walton to resolve to approve Memorandum of Understanding by and between The Hopewell Recreation and Parks Foundation and the City of Hopewell to convey property to the City identified as 200 Buren Street, Lot 17, Block 47, B Village, and 0.52 Acres, Block 97, B Village, further identified as Sub-Parcel #011-1945 and #011-1950, and authorize the city Manager to execute the Memorandum of Understanding upon the approval of the City Attorney. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes
Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

R-12 REGULAR BUSINESS – APPROPRIATION OF \$85,000 TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR FUTURE LAND ACQUISITION FOR ECONOMIC DEVELOPMENT

Motion was made by Councilor Shornak, seconded by Vice Mayor Gore to resolve to appropriate \$85,000 to the Economic Development Authority for future land acquisition for economic development. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Councilor Pelham	-	yes

December 9, 2014

Regular Meeting

Councilor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Edwards	-	yes
Mayor Bujakowski	-	yes
Vice Mayor Gore	-	yes

Reports of the City Clerk

Board of Architectural Review-2 vacancies-no TBRs on file; **Dock Commission**-1 vacancy-no TBRs on file; **Keep Hopewell Beautiful**-1 vacancy-no TBRs on file; **Recreation Commission**-3 vacancies (2 students and 1 adult); **Senior Citizen Advisory Commission**-3 vacancies-no TBRs on file; **Social Services Advisory Board**-4 vacancies-No TBRs on file;

CCR-1 CITIZEN/COUNCILOR REQUESTS – COUNCILOR SHORNAK – BEACON THEATRE INFORMATION AND REPORT

Since the City Manager stated there would be a detailed report in 2015, Councilor Shornak started she is willing to wait and she will be sending requests for information to the City Manager and the Finance Director.

CCR-2 CITIZEN/COUNCILOR REQUESTS – COUNCILOR LUMAN-BAILEY – PRESENTATION – “REVITALIZATION TIPS/EXAMPLES FROM THE NATIONAL LEAGUE OF CITIES EXPERIENCE”

Councilor Luman-Bailey stated she intended on showing a presentation from the National League of Cities about revitalization tips, yet it was not ready to show.

COUNCIL COMMUNICATIONS

Vice Mayor Gore, thanked Oliver Singleton from the Metropolitan League in Richmond, Pauline Colony, and Aaron Reidmiller and Ronnie Parker from the Hopewell Community Center. November 1, 2014 “Trick or Trunk” was held and since it rained the Community Center opened its doors. Over 400 children participated in the event. Midnight Basketball was a success and Vice Mayor Gore extended her thanks to Tina Moss, the Sheriff’s Office, Rosa’s, Chanello’s, and Papa Johns for their donations to the event. Metals were given to all of the participants at the Midnight Basketball event. At the National League of Cities, Vice Mayor Gore spoke on “Harnessing Baby Boomers and Millennials” highlighting the City of Hopewell and their youth activities.

Councilor Walton, thanked Mayor Bujakowski and Councilor Edwards for their service to the city over the last four and two years respectively.

ADJOURNMENT

Motion was made by Councilor Shornak, seconded by Councilor Edwards when no one responded to the call for consensus the City Council dispersed at 10:30 p.m. The meeting was officially adjourned on January 6, 2015 at 6:00 p.m. **motion** was made by Councilor Pelham, seconded by Councilor Holloway and unanimously passed to adjourn the meeting.

Michael C. Bujakowski, Mayor

Cynthia Y. Ames, City Clerk

PENDING LIST

**INFORMATION
FOR COUNCIL
REVIEW**



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY
Street address: 629 East Main Street, Richmond, Virginia 23219
Mailing address: P.O. Box 1105, Richmond, Virginia 23218
TDD (804) 698-4021
www.deq.virginia.gov

Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director
(804) 698-4000
1-800-592-5482

MEMORANDUM

TO: David K. Paylor, DEQ Director

FROM: Valerie Thomson, Director of Administration *Valerie Thomson*

DATE: February 26, 2016

SUBJECT: Authorization of FY 2016 SLAF Project Funding List

Purpose

In order to reduce pollution from stormwater runoff, the Virginia General Assembly created and set forth specific parameters for the administration of the Stormwater Local Assistance Fund (SLAF) in 2013. The purpose of the Fund is to provide matching grants to local governments for the planning, design, and implementation of stormwater best management practices that address cost efficiency and commitments related to reducing water quality pollutant loads. In accordance with that legislation, the State Water Control Board approved Guidelines for the implementation of the SLAF program in 2013. The Guidelines call for an annual solicitation of applications, an application review and ranking process, and the authorization of a Project Funding List (PFL) by the DEQ Director. In FY 2014 and FY 2015 DEQ conducted solicitations of applications for SLAF and you authorized funding for 71 projects in 31 localities totaling \$22,937,158 in 2014 and 64 projects in 25 localities totaling \$21,488,776 in 2015. A third solicitation for SLAF applications was recently conducted for FY 2016 and the applications received have been evaluated in accordance with the approved Guidelines. This memorandum is to inform you of the results of the evaluation process and the staff recommendations for the authorization of projects to be included in the FY 2016 PFL.

Applications Received

On October 8, 2015 the staff solicited SLAF applications from all the local governments in the Commonwealth. December 18, 2015 was established as the deadline for submitting applications. Based on this solicitation, DEQ received applications from 25 localities for 77 stormwater projects totaling \$36,034,351.

Funding Availability for FY 2016

From the appropriation provided in the Commonwealth's 2016 Budget, up to \$5 million of new appropriation was provided to the SLAF in FY 2016. With the addition of approximately \$3.5 million carried over from previous SLAF funding, a total of approximately \$8.5 million is currently available for new SLAF projects.

Application Evaluation

All 77 projects were evaluated in accordance with the program's eligibility requirements and priority ranking criteria. As stated, the funding amount requested for the projects totaled \$36,034,351, significantly more than the \$8,500,000 currently available. Relative to a highest possible priority ranking score of 550 points, the project scores ranged from a high of 508.2 to a low of 174.1. Given the limited availability of funds, staff believes it is appropriate to select projects based on the ranking process while also ensuring the greatest financial and environmental benefit to as many communities as possible. This concept was included in the SLAF Guidelines to address grant distribution concerns expressed by VAMSA and others during the Guidelines development process. As such, the projects recommended for authorization this year represent the highest ranked project from each locality moving down through the ranking list until all available funds were exhausted.

The recommended project funding list shown below provides funding for 17 projects identified in applications received from 17 localities, totaling \$8,486,209, exhausting all available funds. This provides funding for 22% of the projects submitted, to 65% of the localities requesting funding, addressing 23.6% of the total amount requested. DEQ will issue Letters of Commitment to all recipients on the list so that they may proceed with their projects with the certainty of a funding commitment. DEQ staff will work with the authorized grant recipients as they complete the program requirements and advertise for construction bids. Upon the receipt of construction bids and the development and approval of a final project budget based on as-bid or contractual costs, the grants will be awarded individually to each recipient

Conclusion

DEQ solicited applications for FY 2016 SLAF grant assistance and evaluated the 77 projects received from 25 localities totaling \$36,034,351. After an evaluation of funding availability, project eligibility, priority ranking, and in the interest of providing the greatest financial and environmental benefit to as many communities as possible, the recommended PPL for this third round of SLAF funding includes 17 projects in 17 localities totaling \$8,486,209.

Staff Recommendations

The staff recommends that the DEQ Director authorize the following localities/projects for SLAF matching grant assistance, subject to compliance with the program requirements and the receipt of construction bids.

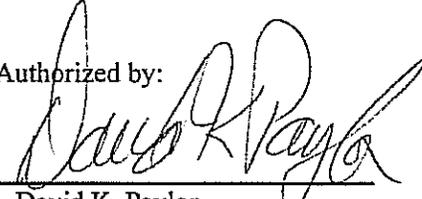
LOCALITY	PROJECT	AMOUNT AUTHORIZED
Hopewell, City of	Projects include: 2,300 l.f. urban stream restoration; regenerative stormwater conveyance system for 45.2 ac, enhance approximately 3 ac of existing impacted wetlands & creation of 0.5 ac new wetlands	\$1,141,774.00
Virginia Beach, City of	Retrofit existing 40 ac Kemps Lake to Level 2 Wet Pond, with multiple cells incl pretreatment forebay, constructed wetlands (1 ac) & adding pond aeration	\$1,275,000.00

Fairfax County	Flatlick Branch Phase III Stream Restoration for 4,325 l.f.	\$1,494,000.00
Newport News, City of	Salters Creek Stream Restoration for 2,820 l.f.	\$1,100,880.00
Prince William County	Powells Creek Stream Restoration, Phase I for 2,987 l.f.	\$665,000.00
Roanoke, City of	Urban Stream Restoration for 681.5 l.f.	\$150,000.00
Hampton, City of	Lynnhaven Lake retrofit to Level 2 Wet Pond with sediment forebay, aeration and upto 1 ac of wetland benches	\$389,400.00
Christiansburg, Town of	Blue Leaf Drive Stream Restoration, Phase 2 for 288 l.f.	\$44,550.00
Prince George County	Cedar Creek Stream Restoration for 1,200 l.f.	\$178,750.00
James City County	Woodland Farms Regenerative Stormwater Conveyance & Stream Restoration, Phase II for 1,700 l.f.	\$528,250.00
Kilmarnock, Town of	Stream Restoration of 3 different sites, approximately 1,000 linear feet.	\$147,475.00
Norfolk, City of	Anne Outten Pond Retrofit of existing Level 1 Retention Basin to Level 2 Wet Pond for 103 ac	\$348,950.00
Albemarle County	Urban Stream Restoration for 1,140 l.f.	\$260,078.00
Henrico County	Sheetflow to a Vegetated Filter Strip - Woodman Park Energy Dissipator Project	\$55,665.00
Hanover County	400 ft-stream restoration in Courthouse Ridge	\$199,582.00
Isle of Wight County	Construction of Level 2 Constructed Wetlands and Level 2 Wet Pond for 29.83 ac at Heritage Park	\$206,855.00
Purcellville, Town of	Retrofit existing non-functioning sediment basin into a Level 1 Wet Pond in Hirst Farm Subdivision	\$300,000.00

17 Projects funded

\$8,486,209.00

✓ Action approved
 as recommended

Authorized by:

 David K. Paylor
 Director, DEQ
 3/1/2016

PERSONNEL

CHANGE

REPORT

&

FINANCIAL

REPORT

DATE: February 19, 2016
TO: The Honorable City Council
FROM: Gail Vance, Director of Human Resources
SUBJECT: Personnel Change Report – January 2016

ADDITIONS (Regular FT and PT positions only)

NAME	DEPARTMENT	POSITION	DATE
BAILEY, MICHAEL	SHERIFF	SHERIFF DEPUTY	01/20/2016
CLEMENTS, JAMES	SHERIFF	SHERIFF DEPUTY	01/20/2016
LEE, WILLIAM	SHERIFF	SHERIFF DEPUTY	01/20/2016
MARTIN, ANTHONY	POLICE	POLICE OFFICER	01/06/2016
PITMON JR, ALONZO	SHERIFF	SHERIFF DEPUTY	01/20/2016
SAMMLER, IAN	REGIONAL	LAB TECHNICIAN	01/06/2016
VANCE, LINDSAY	FIRE	REV. RECOVERY CLK	01/06/2016
WILLIAMS, DEVIN	REGIONAL	WWT OPERATOR	01/06/2016

PROMOTIONS

NAME	DEPARTMENT	POSITION	DATE
CASALE, CHEYENNE	POLICE	POLICE SGT	01/20/16

SEPARATIONS

NAME	DEPARTMENT	POSITION	DATE
BELL II, TIMOTHY	PUBLIC WORKS	CONV CTR MAIN	01/19/2016
FULCHER, MEGAN	POLICE	POLICE OFFICER	01/11/2016
KELLY, PETER	INFO SYSTEMS	NETWORK ENGINEER	01/08/2016
MASSENBURG, CHERITA	SOCIAL SERVICES	BENEFITS PROGRAM SPEC I	01/20/2016

CC: Mark Haley, City Manager
Charles Dane, Assistant City Manager
Debbie Pershing, Senior Executive Assistant
Jerry Whitaker, Finance Director
Dipo Muritala, Accounting Manager
Kim Hunter, Payroll
Jay Rezin, IT
Dave Harless, Risk/Safety Coordinator
Carol Scarbrough, Parks & Recreation



03/09/2016
12:18:48

City of Hopewell, Virginia
FLEXIBLE PERIOD REPORT

PAGE 1
glflexrpt

FROM 2016 01 TO 2016 08

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
003 PERPETUAL CARE FUND	TOTAL REVENUES 0	0	0	-127,277.81	4,520.21	-4,392.94	.0%
	TOTAL EXPENSES 35,000	0	35,000	23,646.54	.00	-11,226.19	
011 GENERAL FUND	TOTAL REVENUES 500	251,011	251,511	23,646.54	4,520.21	6,833.25	
	TOTAL EXPENSES 48,417,600	-285,000	48,702,100	-7,714,068.18	1,201,283.35	6,764,296.02	%
012 SOCIAL SERVICES	TOTAL REVENUES 0	536,011	48,953,611	17,150,375.21	.00	-23,837,656.61	
	TOTAL EXPENSES 3,884,402	1,370	1,370	668,060.32	1,201,283.35	30,601,952.63	%
014 SCHOOLS OPERATING	TOTAL REVENUES 0	1,370	3,885,772	-2,105,924.79	15,915.45	-1,778,477.21	.0%
	TOTAL EXPENSES 47,466,112	0	47,466,112	-14,346,102.03	.00	14,346,102.03	
015 COMPREHENSIVE SERVICES	TOTAL REVENUES 0	0	47,466,112	-18,418,281.46	.00	-29,047,830.54	%
	TOTAL EXPENSES 3,684,000	0	3,684,000	4,072,179.43	.00	43,393,932.57	
030 REFUSE	TOTAL REVENUES 0	2,958	2,958	-746,282.89	138,421.26	607,861.80	
	TOTAL EXPENSES 2,050,445	0	2,050,445	730,051.94	138,421.26	1,412,286.35	%
032 HRWTF	TOTAL REVENUES 0	2,958	2,053,403	739,355.14	697,513.22	616,535.12	75.4%
	TOTAL EXPENSES 48,346,067	1,325,437	49,671,504	-1,832,525.60	2,832,376.83	325,585.85	
035 RECREATION	TOTAL REVENUES 0	1,325,437	49,671,504	24,637,139.23	2,832,376.83	22,201,988.02	%
	TOTAL EXPENSES 1,704,000	25,939	1,729,939	866,727.54	70,635.44	-911,423.74	
038 MARINA	TOTAL REVENUES 0	25,939	1,729,939	-182,312.99	.00	-1,521,687.01	.0%
	TOTAL EXPENSES 14,400	0	14,400	4,471.57	.00	-4,471.57	
040 SEWER OPERATIONS	TOTAL REVENUES 0	-20,000	-34,400	-1,699.62	.00	-32,700.38	.0%
	TOTAL EXPENSES 5,716,000	20,000	34,400	6,171.19	.00	28,228.81	.0%
041 SEWER MAINTENANCE	TOTAL REVENUES 0	0	5,716,000	-3,542,200.42	.00	3,542,200.42	.0%
	TOTAL EXPENSES 6,973,130	490,779	490,779	3,321,611.72	873,591.37	-3,704,424.12	854.8%
043 SEWER BOND	TOTAL REVENUES 0	0	7,463,909	-127,507.15	.00	-6,845,622.85	
	TOTAL EXPENSES 1,628,000	0	1,628,000	3,449,118.87	873,591.37	3,141,198.73	.0%
045 SEWER SYSTEM DEBT	TOTAL REVENUES 0	0	488,337.71	.00	.00	-488,337.71	.0%
046 SEWER CONSTRUCTION FUND	TOTAL REVENUES 0	0	0	488,337.71	.00	1,139,662.29	.0%
048 STORM WATER 1	TOTAL EXPENSES 0	0	0	.00	.00	.00	.0%
049 STORM WATER 2	TOTAL REVENUES 0	230,793	230,793	40,642.00	25,398.00	-66,040.00	.0%
	TOTAL EXPENSES 230,793	0	230,793	259,508.26	307,012.27	-335,727.23	245.5%
	TOTAL REVENUES 0	230,793	230,793	-5,084.28	.00	5,084.28	
	TOTAL EXPENSES 230,793	0	230,793	264,592.54	307,012.27	-340,811.51	



FROM 2016 01 TO 2016 08

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
052 GRANTS	TOTAL REVENUES 0	0	0	31,958.23	320.53	-32,278.76	.0%
	TOTAL EXPENSES 0	0	0	-46,022.31	.00	46,022.31	
053 ANTI-LITTER	TOTAL REVENUES 0	0	0	77,980.54	320.53	-78,301.07	.0%
	TOTAL EXPENSES 0	0	0	-4,728.93	300.00	4,428.93	
056 SCHOOLS TEXTBOOK	TOTAL REVENUES 5,000	0	-5,000	-6,302.78	.00	1,302.78	.0%
	TOTAL EXPENSES 0	0	5,000	1,573.85	300.00	3,126.15	
057 SCHOOL CAFETERIA	TOTAL REVENUES -650,000	0	-650,000	-195,863.96	.00	195,863.96	.0%
	TOTAL EXPENSES 650,000	0	650,000	-199,120.28	.00	450,879.72	
063 SCHOOL BLDG/BUS REPLACEMENT	TOTAL REVENUES -3,102,598	0	-3,102,598	-1,163,489.05	.00	1,163,489.05	.0%
	TOTAL EXPENSES 3,102,598	0	3,102,598	-2,893.47	.00	3,028,647.01	
071 CAPITAL PROJECTS AND DEBT	TOTAL REVENUES 702,950	0	-702,950	-2,893.47	.00	700,056.53	.0%
	TOTAL EXPENSES 40,000	1,552,437	1,592,437	1,557,923.61	.00	1,718,953.00	-7.9%
072 FIXED ASSETS	TOTAL REVENUES -6,843,500	0	-6,993,500	-4,642,236.41	.00	2,351,263.59	
	TOTAL EXPENSES 6,883,500	1,702,437	8,585,937	3,084,312.80	1,431,407.38	4,070,217.09	
073 SPECIAL WELFARE	TOTAL REVENUES 0	0	0	.00	.00	.00	.0%
	TOTAL EXPENSES 0	0	0	-20,694.67	.00	20,694.67	.0%
074 POLICE SEIZURE ASSETS	TOTAL REVENUES 0	0	0	-20,694.67	.00	20,694.67	.0%
	TOTAL EXPENSES 0	0	0	-9.32	.00	9.32	.0%
075 ECONOMIC DEVELOPMENT	TOTAL REVENUES 0	0	0	299,981.89	1,000.00	-300,981.89	.0%
	TOTAL EXPENSES 0	-45,000	-45,000	299,981.89	.00	-45,000.00	.0%
076 SELF INSURANCE	TOTAL REVENUES 0	0	45,000	331,102.39	1,000.00	-255,981.89	.0%
	TOTAL EXPENSES -500,000	0	-500,000	331,102.39	109,919.75	-441,022.14	.0%
090 HEALTHY FAMILIES	TOTAL REVENUES 500,000	0	500,000	29,380.30	32,375.75	58,977.86	.0%
	TOTAL EXPENSES 0	0	0	29,380.30	32,375.75	-61,756.05	.0%
GRAND TOTAL	TOTAL REVENUES -204,135	0	-204,135	-100,253.00	32,375.75	-103,882.00	
	TOTAL EXPENSES 204,135	3,880,725	204,135	129,633.30	7,741,990.81	42,125.95	
		3,880,725	3,921,226	-24,055,075.33	20,234,310.22	-416.0%	



REPORT OPTIONS

Sequence	Field #	Total	Page	Break
Sequence 1	1	Y	N	N
Sequence 2	0	N	N	N
Sequence 3	0	N	N	N
Sequence 4	0	N	N	N

Report title:

FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.
 Print Full or Short description: S
 Print full GL account: N
 Sort by full GL account: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N

From Yr/Per: 2016/ 1
 To Yr/Per: 2016/ 8
 Budget Year: 2016
 Print totals only: Y
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Amounts/totals exceed 999 million dollars: N
 Roll projects to object: N
 Print journal detail: N
 From Yr/Per: 2015/ 1
 To Yr/Per: 2015/13
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Multiyear view: D



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhitaker BALANCE SHEET FOR 2016 8

P
glbalsht 1

FUND: 003 PERPETUAL CARE FUND

NET CHANGE
FOR PERIOD ACCOUNT
BALANCE

ASSETS

003	110110	CASH IN BANK	1,832.07	147,122.12
003	120111	INVESTMENTS	.00	885,418.59
003	134001	ACCOUNTS RECEIVABLE	.00	6,431.15

TOTAL ASSETS

1,832.07

1,038,971.86

FUND BALANCE

003	260101	ENCUMBRANCE ACCOUNT	-128.59	4,520.21
003	390100	NONSPENDABLE	128.59	-4,521.21
003	390410	ASSIGNED FUND BALANCE	.00	-1,038,843.59
003	400000	TOTAL REVENUES	-2,700.00	-23,773.81
003	400010	BUDGETED REVENUES	.00	50,000.00
003	500000	TOTAL EXPENDITURES	867.93	23,646.54
003	500010	EXPENDITURE APPROPRIATIONS	.00	-50,000.00

TOTAL FUND BALANCE

-1,832.07

-1,038,971.86

TOTAL LIABILITIES + FUND BALANCE

-1,832.07

-1,038,971.86



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P
gblalsht
2

FUND: 011 GENERAL FUND

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

ASSETS	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
011 110110	4,841,521.13	16,904,880.98
011 110111	.00	3,000.00
011 110112	.00	800.00
011 110113	.00	200.00
011 110114	.00	100.00
011 110115	.00	25.00
011 110116	.00	170.00
011 120111	.00	1,132,759.24
011 130001	.00	878.94
011 130011	.00	1,465.20
011 130021	.00	1,537.52
011 130031	.00	2,789.95
011 130041	.00	3,803.37
011 130051	.00	10,712.26
011 130061	.00	6,734.79
011 130071	.00	18,258.46
011 130081	.00	27,335.41
011 130091	.00	37,155.06
011 130101	.00	51,703.66
011 130111	.00	84,050.74
011 130121	.00	142,651.75
011 130131	.00	293,257.91
011 130141	.00	238,052.77
011 130142	.00	276,510.95
011 130151	.00	676,357.56
011 130152	.00	6,524,751.60
011 130951	.00	60.00
011 130961	.00	508.72
011 130971	.00	601.41
011 130981	.00	1,381.11
011 130991	.00	1,889.77
011 130999	.00	-843,514.08
011 131091	.00	1,083.00
011 131101	.00	2,393.04
011 131111	.00	1,220.00
011 131121	.00	857.84
011 131131	.00	2,589.42
011 131141	.00	857.84
011 131151	.00	687,687.22
011 131152	.00	2,818,638.72
011 131999	.00	-8,373.95
011 132101	.00	93,248.47
011 132111	.00	119,859.99
011 132121	.00	149,041.70
011 132131	.00	202,580.59
011 132141	.00	409,843.16
011 132151	.00	-1,083.00
011 132999	.00	-672,988.66
011 133101	.00	135.00
011 133111	.00	101.00
011 133121	.00	41.00

CASH IN BANK
 PETTY CASH-ACCOUNTING
 CHANGE FUND-TREASURER
 PETTY CASH-PUBLIC WORKS
 PETTY CASH-VJCCCA GRANT
 PETTY CASH-COMM ATTY
 PETTY CASH-TOURISM
 INVESTMENTS
 TAX-2000
 REAL ESTATE TAX-2001
 REAL ESTATE TAX-2002
 REAL ESTATE TAX-2003
 REAL ESTATE TAX-2004
 REAL ESTATE TAX-2005
 REAL ESTATE TAX-2006
 REAL ESTATE TAX-2007
 REAL ESTATE TAX-2008
 REAL ESTATE TAX-2009
 REAL ESTATE TAX-2010
 REAL ESTATE TAX-2011
 REAL ESTATE TAX-2012
 REAL ESTATE TAX-2013
 REAL ESTATE TAX-2014 1
 REAL ESTATE TAX-2014 2
 REAL ESTATE TAX-2015 1
 REAL ESTATE TAX-2015 2
 REAL ESTATE TAX-1995
 REAL ESTATE TAX-1996
 REAL ESTATE TAX-1997
 REAL ESTATE TAX-1998
 REAL ESTATE TAX-1999
 ALLOW FOR UNCOLLECT- RR
 MACHINERY & TOOL TAX-2009
 MACHINERY & TOOL TAX-2010
 MACHINERY & TOOL TAX-2011
 MACHINERY & TOOL TAX-2012
 MACHINERY & TOOL TAX-2013
 MACHINERY & TOOL TAX-2014 1
 MACHINERY & TOOL TAX-2014 2
 MACHINERY & TOOL TAX-2015 1
 MACHINERY & TOOL TAX-2015 2
 ALLOW FOR UNCOLLECT- M & T
 PERSONAL PROPERTY TAX-2010
 PERSONAL PROPERTY TAX-2011
 PERSONAL PROPERTY TAX-2012
 PERSONAL PROPERTY TAX-2013
 PERSONAL PROPERTY TAX-2014
 PERSONAL PROPERTY TAX-2015
 ALLOW FOR UNCOLLECT- PER PROP
 PUBLIC SERVICE CORP-2010
 PUBLIC SERVICE CORP-2011
 PUBLIC SERVICE CORP-2012



City of Hopewell, Virginia

03/09/2016 12:13
J Whitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P
giba1aht 3

FUND : 011 GENERAL FUND

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

011	134001	ACCOUNTS RECEIVABLE	-1,696.23	116,252.60
011	134010	AR PERMITS	75.00	2,822.00
011	134012	AR - RENTAL CIVIL PENALTY	.00	200.00
011	135020	RECEIVABLE COMM OF VIRGINIA	.00	17,678.86
011	140011	DUE FROM CPMT	.00	1,382,556.45
011	140012	DUE FROM CDBG	.00	79,103.33
011	150020	PRE-PAID MISC EXPENSES	.00	646,571.65
011	150030	PRE-PAID POSTAGE/COPIER	148.82	49,818.51
011	150100	Unamortized Bond Issuance Cost	.00	45,377.00
011	240108	DEFERRED REVENUE PERMITS	.00	50.00
011	11441072	INVENTORY AUTO FUEL/PARTS	16,904.09	235,125.66
TOTAL ASSETS			4,856,952.81	31,983,058.56

LIABILITIES

011	210101	ACCOUNTS PAYABLE	-231.96	-8,755.21
011	210103	SALARY & WAGES PAYABLE	.00	3,483.00
011	210104	VRS GRP LIFE W/H & FRINGE PYBL	-16,235.00	-56,070.72
011	210105	APL CANCER INS W/H	59.35	-14,736.29
011	210106	UNITED GIVERS FUND W/H	-338.00	-3,049.96
011	210107	LEGAL ATTACHMENTS W/H	-7,315.67	-126,122.89
011	210108	OTHER MISC W/H	-30,264.60	-10,620.80
011	210109	ICMA DEFERRED COMP W/H	-30,264.75	-84,833.54
011	210110	AHL INSURANCE W/H	-10	-2,970.62
011	210111	DENTAL INS W/H	29.24	2,225.58
011	210112	DEPENDENT CARE W/H	-1,052.64	-5,539.52
011	210113	WORKERS COMP CONTROL ACCT	-31,542.26	-22,443.60
011	210114	VRS RETIREMENT CONTROL ACCT	-234,799.42	-705,959.50
011	210115	VSP VISION PLAN W/H	82.00	-2,151.62
011	210117	HEALTH INS W/H	9,369.31	1,793,956.97
011	210118	HSA CONTRIB & W/H	.00	1,010.00
011	210119	COLONIAL PRODUCTS INS W/H	.05	-302.60
011	210120	SHORT-TERM DISAB ADM FEE	415.31	-295.32
011	210121	LONG-TERM DISAB PREM PAY	33.65	-2,878.87
011	210123	ESCHEAT TO STATE	.00	-3.00
011	210125	FEDERAL TAX W/H	.00	-752,839.14
011	210126	STATE TAX W/H	.00	-310,861.74
011	210127	FICA W/H & FRINGE PAYABLE	.00	-546,776.86
011	210128	MED FLEX PAYROLL W/H	.00	-19,881.84
011	210130	FIRE FIGHTERS FUND RAISERS	-2,500.18	379.54
011	210134	TAX PAYMENTS PENDING REFUNDS	.00	-126,589.91
011	210137	AP TAX COLLECTOR FEES	-5,005.88	664.22
011	210138	AP PENALTY	.00	49.17
011	210139	AP INTEREST	.00	94.22
011	210140	AP LICENSE FEE	.00	80.00
011	210144	Due to Other Gov't	.00	-10,264.00
011	220101	ACCRUED SALARIES & WAGHS PYBL	.00	-258,936.04
011	220102	ACCRUED FICA PAYABLE	.00	-18,706.88
011	220103	ACCRUED PTO-SHORT TERM	.00	-793,964.39
011	240101	DEFERRED REVENUE-ADV BILLING	.00	362,062.16
011	240102	DEFERRED REVENUE-REAL ESTATE	.00	-9,244,032.72



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

CITY OF HOPWELL, Virginia
BALANCE SHEET FOR 2016 8

P
gibalshc 5

FUND: 012 SOCIAL SERVICES

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

012	110110	CASH IN BANK
012	135020	RECEIVABLE COMM OF VIRGINIA
012	160500	MACHINERY & EQUIPMENT
012	160599	MACHINERY & EQUIPMENT DEPR

31,262.48	
.00	
.00	
.00	

-470,780.18	
262,178.29	
295,140.16	
-195,562.33	

TOTAL ASSETS

31,262.48

-109,024.06

LIABILITIES

012	210101	ACCOUNTS PAYABLE
012	210113	WORKERS COMP CONTROL ACCT
012	220101	ACCRUED SALARIES & WAGES PYBL
012	220102	ACCRUED FICA PAYABLE

24,944.98	
.00	
.00	
.00	

-120,344.06	
-94.95	
-36,351.26	
-2,587.10	

TOTAL LIABILITIES

24,944.98

-159,377.37

FUND BALANCE

012	260101	ENCUMBRANCE ACCOUNT
012	390100	NONSPENDABLE FUND BALANCE
012	390410	ASSIGNED FUND BALANCE
012	390510	UNASSIGNED FND BAL-BUDGETED
012	390600	INVEST IN CAPITAL NET OF DEBT
012	400000	TOTAL REVENUES
012	400010	BUDGETED REVENUES
012	500000	TOTAL EXPENDITURES
012	500010	EXPENDITURE APPROPRIATIONS

4,967.34	
-4,967.34	
.00	
.00	
.00	
-379,252.52	
.00	
.00	
323,045.06	
.00	

15,915.45	
-15,916.45	
-67,735.77	
1,370.00	
-331,932.32	
-2,105,924.79	
3,884,402.00	
2,773,985.31	
-3,885,772.00	

TOTAL FUND BALANCE

-56,207.46

268,401.43

TOTAL LIABILITIES + FUND BALANCE

-31,262.48

109,024.06



City of Hopewell, Virginia

03/09/2016 12:13
Jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

FUND: 014 SCHOOLS OPERATING

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

014	110110	CASH IN BANK
014	134001	ACCOUNTS RECEIVABLE
014	135020	RECEIVABLE COMM OF VIRGINIA
014	135030	RECEIVABLE FEDERAL GOVT

TOTAL ASSETS

LIABILITIES

014	210101	ACCOUNTS PAYABLE
014	210103	SALARY & WAGES PAYABLE
014	220109	ACCRUED MISC LIABILITY
014	250102	DUE TO OTHER GOVT

TOTAL LIABILITIES

FUND BALANCE

014	390100	NONSPENDABLE
014	390410	ASSIGNED FUND BALANCE
014	400000	TOTAL REVENUES
014	400010	BUDGETED REVENUES
014	500000	TOTAL EXPENDITURES
014	500010	EXPENDITURE APPROPRIATIONS

TOTAL FUND BALANCE

TOTAL LIABILITIES + FUND BALANCE

2,716,031.83		19,477,093.98
.00		103,142.87
.00		584,418.12
.00		889,907.48
2,716,031.83		21,054,562.45
.00		66,543.65
.00		-208,022.73
.00		-6,566,981.34
-2,716,031.83		-18,418,281.46
.00		47,466,112.00
.00		4,072,179.43
.00		-47,466,112.00
-2,716,031.83		-21,121,106.10
-2,716,031.83		-21,054,562.45



City of Hopewell, Virginia

03/09/2016 12:13
jwhittaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P
g1balsht 8

FUND: 030 REFUSE

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

030	110110	CASH IN BANK	-97,645.71	534,407.26
030	134001	ACCOUNTS RECEIVABLE	.00	3,141.01
030	135011	RECEIVABLE-VAMCO/DATA INTEGRA	.00	559,753.76
030	160500	MACHINERY & EQUIPMENT	.00	31,229.62
030	160599	MACHINERY & EQUIPMENT DEPR	.00	-19,257.88

TOTAL ASSETS

-97,645.71

1,109,273.77

LIABILITIES

030	210113	WORKERS COMP CONTROL ACCT	.00	-55.90
030	220101	ACCRUED SALARIES & WAGES PYBL	.00	-754.91
030	220102	ACCRUED FICA PAYABLE	.00	-56.17
030	220103	ACCRUED PTO-SHORT TERM	.00	-4,796.40
030	220105	OPEB LIABILITY	.00	-33,103.00

TOTAL LIABILITIES

.00

-38,766.38

FUND BALANCE

030	260101	ENCUMBRANCE ACCOUNT	-96,558.51	697,513.22
030	390100	NONSPENDABLE	96,558.51	-697,514.22
030	390410	ASSIGNED FUND BALANCE	.00	-1,800,558.33
030	390510	UNASSIGNED FND BAL-BUDGETED	.00	2,958.48
030	400000	TOTAL REVENUES	-1,064.50	-9,303.20
030	400010	BUDGETED REVENUES	.00	2,053,404.00
030	500000	TOTAL EXPENDITURES	98,710.21	739,355.14
030	500010	EXPENDITURE APPROPRIATIONS	.00	-2,056,362.48

TOTAL FUND BALANCE

97,645.71

-1,070,507.39

TOTAL LIABILITIES + FUND BALANCE

97,645.71

-1,109,273.77



City of Hopewell, Virginia

03/09/2016 12:13
jwhltaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P
9
gibalsht

FUND : 032 HRWTF

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

032	110110	CASH IN BANK	2,527,560.25	7,362,885.56
032	110118	PETTY CASH	.00	150.00
032	120113	INVESTMENTS HRWTF OPERATIONS	.00	1,096,832.64
032	120114	INVESTMENTS HRWTF IMPROVEMENTS	.00	600,063.29
032	120116	INV-12 DEBT SERVICE RESERVE	.00	359,840.64
032	134001	ACCOUNTS RECEIVABLE	-2,746,238.69	4,293,948.90
032	136010	ACCRUED INTEREST	.00	-1,310.06
032	150010	INVENTORY AUTO FUEL/PARTS	-33,619.45	281,029.38
032	150011	INVENTORY	76,766.17	735,717.65
032	150110	PRE-PAID BOND PRINCIPLE	.00	1,670,736.91
032	160100	LAND	.00	216,026.00
032	160200	BUILDING AND SYSTEMS	.00	5,037,405.90
032	160299	BUILDING AND SYSTEMS DEPR	.00	-4,617,665.58
032	160300	INFRASTRUCTURE	.00	5,139,751.73
032	160399	INFRASTRUCTURE DEPRECIATION	.00	-4,299,855.74
032	160300	MACHINERY & EQUIPMENT	.00	54,140,380.75
032	160599	MACHINERY & EQUIPMENT DEPR	.00	-52,325,672.42
032	160900	CONSTRUCTION IN PROGRESS	.00	19,818,541.63
TOTAL ASSETS			-175,531.72	39,508,807.18

LIABILITIES

032	210101	ACCOUNTS PAYABLE	-852.33	-1,152.33
032	210113	WORKERS COMP CONTROL ACCT	.00	-824.66
032	210135	REFUNDS PAYABLE	.00	-2,386,923.00
032	220101	ACCRUED SALARIES & WAGES PYBL	.00	-57,839.43
032	220102	ACCRUED FICA PAYABLE	.00	-4,235.45
032	220103	ACCRUED PTO-SHORT TERM	.00	-179,549.27
032	220105	OPER LIABILITY	.00	-893,768.00
032	230101	ACCRUED INTEREST PAYABLE	.00	-130,318.00
032	240101	DEFERRED REVENUE-ADV BILLING	.00	-3,579,534.23
032	280101	BONDS PAYABLE-SHORT TERM	.00	-805,000.00
032	280201	BONDS PAYABLE-LONG TERM	.00	-12,605,000.00
032	280201	BONDS PAYABLE-LONG TERM	.00	7,855.00
032	280301	UNAMORTIZE PREM (2012)	.00	-14,226.30
TOTAL LIABILITIES			-852.33	-20,650,515.67

FUND BALANCE

032	260101	ENCUMBRANCE ACCOUNT	-44,060.24	2,832,376.83
032	390100	NONSPENDABLE	44,060.24	-3,783,077.11
032	390300	COMMITTED FUND BALANCE	.00	-1,476,091.31
032	390410	ASSIGNED FUND BALANCE	.00	11,239,478.35
032	390510	UNASSIGNED FND BAL-BUDGETED	.00	1,325,437.08
032	390600	INVEST IN CAPITAL NET OF DEBT	.00	-19,326,554.28
032	390900	CONTRIBUTED CAPITAL	.00	-6,511,898.39
032	400000	TOTAL REVENUES	-1,157,235.03	-26,469,664.83
032	400010	BUDGETED REVENUES	.00	50,488,052.00
032	500000	TOTAL EXPENDITURES	1,333,619.08	24,637,139.23
032	500010	EXPENDITURE APPROPRIATIONS	.00	-51,813,489.08



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhitaker BALANCE SHEET FOR 2016 8

P 10
gibal@hvtc

FUND: 032 HRWTF

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

FUND BALANCE

TOTAL FUND BALANCE

176,384.05

-18,858,291.51

TOTAL LIABILITIES + FUND BALANCE

175,531.72

-39,508,807.18



City of Hopewell, Virginia

03/09/2016 12:13
jwhlaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 11
gblaisht

FUND: 035 RECREATION

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

035	110110	CASH IN BANK	-90,347.03	-749,144.89
035	110118	PETTY CASH	.00	4,500.00
035	134001	ACCOUNTS RECEIVABLE	.00	1,715.00
035	160500	MACHINERY & EQUIPMENT	.00	358,442.04
035	160599	MACHINERY & EQUIPMENT DEPR	.00	-257,887.20

TOTAL ASSETS

-90,347.03

-642,375.05

LIABILITIES

035	210101	ACCOUNTS PAYABLE	-60.00	-184.00
035	210113	WORKERS COMP CONTROL ACCT	.00	-442.65
035	220101	ACCRUED SALARIES & WAGES PYBL	.00	-19,099.09
035	220102	ACCRUED FICA PAYABLE	.00	-1,376.02
035	220103	ACCRUED PTO-SHORT TERM	.00	-52,851.90

TOTAL LIABILITIES

-60.00

-73,953.66

FUND BALANCE

035	260101	ENCUMBRANCE ACCOUNT	-1,410.68	70,635.44
035	390100	NONSPENDABLE	1,410.68	-70,635.44
035	390410	ASSIGNED FUND BALANCE	.00	208,043.21
035	390510	UNASSIGNED FUND BAL-BUDGETED	.00	25,939.24
035	390600	INVEST IN CAPITAL NET OF DEBT	.00	-358,442.04
035	400000	TOTAL REVENUES	-21,678.98	-182,312.99
035	400010	BUDGETED REVENUES	.00	1,729,940.00
035	500000	TOTAL EXPENDITURES	112,086.01	1,049,040.53
035	500010	EXPENDITURE APPROPRIATIONS	.00	-1,755,879.24

TOTAL FUND BALANCE

90,407.03

716,328.71

TOTAL LIABILITIES + FUND BALANCE

90,347.03

642,375.05



City of Hopewell, Virginia

03/09/2016 12:13
Jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 12
91balshc

FUND: 038 MARINA

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

038	110110	CASH IN BANK	.00	57,252.85
038	136010	ACCRUED INTEREST	.00	1.05
038	160500	MACHINERY & EQUIPMENT	.00	86,198.38
038	160599	MACHINERY & EQUIPMENT DEPR	.00	-70,735.27

TOTAL ASSETS

.00 72,717.01

FUND BALANCE

038	390410	ASSIGNED FUND BALANCE	.00	9,009.80
038	390600	INVEST IN CAPITAL NET OF DEBT	.00	-86,198.38
038	400000	TOTAL REVENUES	.00	-1,699.62
038	400010	BUDGETED REVENUES	.00	34,400.00
038	500000	TOTAL EXPENDITURES	.00	6,171.19
038	500010	EXPENDITURE APPROPRIATIONS	.00	-34,400.00

TOTAL FUND BALANCE

.00 -72,717.01

TOTAL LIABILITIES + FUND BALANCE

.00 -72,717.01



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhitaker BALANCE SHEET FOR 2016 8

P 13
glbalsht

FUND: 040 SEWER OPERATIONS

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

040	110110	CASH IN BANK	599,648.64	6,392,937.29
040	120117	INVESTMENTS-VAMCO	-25,639.30	-1,454,031.10
040	134001	ACCOUNTS RECEIVABLE	-574,009.34	3,275,291.48
040	135011	RECEIVABLE-VAMCO/DATA INTEGRA	.00	654,104.60

TOTAL ASSETS

.00 8,868,302.27

LIABILITIES

040	210101	ACCOUNTS PAYABLE	.00	-166,480.32
040	240101	DEFERRED REVENUE-ADV BILLING	.00	-1,040,607.69

TOTAL LIABILITIES

.00 -1,207,088.01

FUND BALANCE

040	390410	ASSIGNED FUND BALANCE	.00	-4,091,972.53
040	400000	TOTAL REVENUES	.00	-3,542,200.42
040	400010	BUDGETED REVENUES	.00	5,716,000.00
040	500010	EXPENDITURE APPROPRIATIONS	.00	-5,716,000.00

TOTAL FUND BALANCE

.00 -7,634,172.95

TOTAL LIABILITIES + FUND BALANCE

===== .00 ===== -8,941,260.96



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 14
glbalsht

FUND: 041 SEWER MAINTENANCE

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

041	110110	CASH IN BANK	-1,910,601.86	-5,418,816.76
041	120111	INVESTMENTS	.00	9,102,510.31
041	134002	NOTES-ASHLAND OIL ST	.00	52,681.55
041	136010	ACCRUED INTEREST	.00	18,536.83
041	160100	LAND	.00	97,920.00
041	160200	BUILDING AND SYSTEMS	.00	501,878.00
041	160299	DEPR	.00	-494,152.25
041	160300	INFRASTRUCTURE	.00	36,807,476.27
041	160399	DEPRECIATION	.00	-6,531,832.09
041	160500	MACHINERY & EQUIPMENT	.00	1,352,262.12
041	160599	DEPR	.00	-822,456.16
041	170102	NOTES-ASHLAND OIL LT	-4,417.14	2,880,907.74
041	170105	NOTES-STORMWATER	.00	1,000,000.00

TOTAL ASSETS

-1,915,019.00

38,546,915.56

LIABILITIES

041	210101	ACCOUNTS PAYABLE	-29,028.92	-29,028.92
041	210113	WORKERS COMP CONTROL ACCT	.00	-121.95
041	220101	ACCRUED SALARIES & WAGES PYBL	.00	-6,152.77
041	220102	ACCRUED FTCA PAYABLE	.00	-532.96
041	220103	ACCRUED PTO-SHORT TERM	.00	-30,504.65
041	220105	OPER LIABILITY	.00	-99,306.00
041	280101	BONDS PAYABLE-SHORT TERM	.00	-495,000.00
041	280201	BONDS PAYABLE-LONG TERM	.00	-24,305,000.00
041	280301	UNAMORTIZE PREM (2012)	.00	-651,932.69

TOTAL LIABILITIES

-29,028.92

-25,617,579.94

FUND BALANCE

041	260101	ENCUMBRANCE ACCOUNT	-133,329.63	873,591.37
041	390100	NONSPENDABLE	133,329.63	-382,812.24
041	390410	ASSIGNED FUND BALANCE	.00	9,625,503.91
041	390510	UNASSIGNED FND BAL-BUDGETED	.00	490,778.97
041	390600	INVEST IN CAPITAL NET OF DEBT	.00	-1,188,903.67
041	390900	CONTRIBUTED CAPITAL	.00	-23,178,326.71
041	400000	TOTAL REVENUES	-12,224.33	-127,507.15
041	400010	BUDGETED REVENUES	.00	7,463,707.00
041	500000	TOTAL EXPENDITURES	1,956,272.25	3,449,118.87
041	500010	EXPENDITURE APPROPRIATIONS	.00	-7,954,485.97

TOTAL FUND BALANCE

1,944,047.92

-12,929,335.62

TOTAL LIABILITIES + FUND BALANCE

1,915,019.00

-38,546,915.56



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhlaker BALANCE SHEET FOR 2016 8

P 15
gldalshc

FUND: 042 SEWER IMPROVEMENT NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
042	110110	CASH IN BANK	88,677.68
042	120111	INVESTMENTS	1,000,000.00
	TOTAL ASSETS		1,088,677.68
FUND BALANCE	042	390410	ASSIGNED FUND BALANCE
		TOTAL FUND BALANCE	-1,088,677.68
		TOTAL LIABILITIES + FUND BALANCE	-1,088,677.68



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhitaker BALANCE SHEET FOR 2016 8

P 16
gibbalsht

FUND: 043 SEWER BOND

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

043	110110	CASH IN BANK	-2,200.00	-828,324.09
043	150110	PRE-PAID BOND PRINCIPLE	.00	1,229,494.78
043	150111	PRE-PAID BOND INTEREST	.00	44,675.17

TOTAL ASSETS -2,200.00 445,845.86

LIABILITIES

043	230101	ACCRUED INTEREST PAYABLE	.00	-323,091.54
-----	--------	--------------------------	-----	-------------

TOTAL LIABILITIES .00 -323,091.54

FUND BALANCE

043	390410	ASSIGNED FUND BALANCE	.00	-611,092.03
043	400010	BUDGETED REVENUES	.00	1,628,000.00
043	500000	TOTAL EXPENDITURES	2,200.00	488,337.71
043	500010	EXPENDITURE APPROPRIATIONS	.00	-1,628,000.00

TOTAL FUND BALANCE 2,200.00 -122,754.32

TOTAL LIABILITIES + FUND BALANCE 2,200.00 -445,845.86



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 17
gibalsht

FUND: 044 SEWER SYSTEM RATE FUND

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
	044	.00	2,134,721.00
			INVESTMENTS
		.00	2,134,721.00
			TOTAL ASSETS
			390410
FUND BALANCE	044	.00	-2,134,721.00
			ASSIGNED FUND BALANCE
		.00	-2,134,721.00
			TOTAL FUND BALANCE
		.00	-2,134,721.00
			TOTAL LIABILITIES + FUND BALANCE
		.00	-2,134,721.00



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
Jwhitaker BALANCE SHEET FOR 2016 8

P 18
gibalsht

FUND: 045 SEWER SYSTEM DEBT

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

045	120111	D0301	INVESTMENTS	.00	355,457.27
045	120111	D0302	INVESTMENTS	.00	1,365,178.57
045	120111	D0303	INVESTMENTS	.00	213,463.48

TOTAL ASSETS				.00	1,934,099.32
--------------	--	--	--	-----	--------------

FUND BALANCE	045	390410	ASSIGNED FUND BALANCE	.00	-1,934,099.32
--------------	-----	--------	-----------------------	-----	---------------

TOTAL FUND BALANCE				.00	-1,934,099.32
--------------------	--	--	--	-----	---------------

TOTAL LIABILITIES + FUND BALANCE				.00	-1,934,099.32
----------------------------------	--	--	--	-----	---------------



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 19
gibalsht

FUND: 046 SEWER CONSTRUCTION FUND

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

046 110110 CASH IN BANK
046 120111 D0306 INVESTMENTS

TOTAL ASSETS

FUND BALANCE

046 390410

ASSIGNED FUND BALANCE

TOTAL FUND BALANCE

TOTAL LIABILITIES + FUND BALANCE

.00	1,511,454.28	.00	
.00	483,202.44	.00	
.00	1,994,656.72	.00	
.00	-1,994,656.72	.00	
.00	-1,994,656.72	.00	
.00	-1,994,656.72	.00	



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 20
g1balshc

FUND: 048 STORM WATER 1

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS	048	110110	CASH IN BANK	-8,460.00	-40,642.00
--------	-----	--------	--------------	-----------	------------

		TOTAL ASSETS		-8,460.00	-40,642.00
--	--	--------------	--	-----------	------------

FUND BALANCE	048	260101	ENCUMBRANCE ACCOUNT	-8,460.00	25,398.00
--------------	-----	--------	---------------------	-----------	-----------

	048	390100	NONSPENDABLE FUND BALANCE	8,460.00	-25,398.00
--	-----	--------	---------------------------	----------	------------

	048	500000	TOTAL EXPENDITURES	8,460.00	40,642.00
--	-----	--------	--------------------	----------	-----------

		TOTAL FUND BALANCE		8,460.00	40,642.00
--	--	--------------------	--	----------	-----------

		TOTAL LIABILITIES + FUND BALANCE		8,460.00	40,642.00
--	--	----------------------------------	--	----------	-----------



City of Hopewell, Virginia

03/09/2016 12:13
Jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P
glbal.sht 21

FUND: 049 STORM WATER 2

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS	049	110110	CASH IN BANK	-98,383.92	563,979.06
--------	-----	--------	--------------	------------	------------

TOTAL ASSETS				-98,383.92	563,979.06
--------------	--	--	--	------------	------------

LIABILITIES	049	280103	NOTES PAYABLE - FUND 041	.00	-1,000,000.00
-------------	-----	--------	--------------------------	-----	---------------

TOTAL LIABILITIES				.00	-1,000,000.00
-------------------	--	--	--	-----	---------------

FUND BALANCE	049	260101	ENCUMBRANCE ACCOUNT	56,173.08	307,012.27
	049	390100	NONSPENDABLE FUND BALANCE	-56,173.08	-307,012.27
	049	390410	ASSIGNED FUND BALANCE	.00	176,512.68
	049	390510	UNASSIGNED FND BAL-BUDGETED	.00	230,793.30
	049	400000	TOTAL REVENUES	-870.00	-5,084.28
	049	400010	BUDGETED REVENUES	.00	803,808.00
	049	500000	TOTAL EXPENDITURES	99,253.92	264,592.54
	049	500010	EXPENDITURE APPROPRIATIONS	.00	-1,034,601.30

TOTAL FUND BALANCE				98,383.92	436,020.94
--------------------	--	--	--	-----------	------------

TOTAL LIABILITIES + FUND BALANCE				98,383.92	-563,979.06
----------------------------------	--	--	--	-----------	-------------



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 22
g1balsht

FUND: 052 GRANTS

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

052 110110 CASH IN BANK

-6,543.19 -31,996.03

TOTAL ASSETS

-6,543.19 -31,996.03

LIABILITIES

052 250102 DUE TO OTHER GOVT

.00 -79,103.30

TOTAL LIABILITIES

.00 -79,103.30

FUND BALANCE

052 260101 ENCUMBRANCE ACCOUNT -186.70 320.53
052 390100 NONSPENDABLE 186.70 -319.53
052 390410 ASSIGNED FUND BALANCE .00 79,140.10
052 400000 TOTAL REVENUES .00 -46,022.31
052 400010 BUDGETED REVENUES .00 460,708.00
052 500000 TOTAL EXPENDITURES 6,543.19 77,980.54
052 500010 EXPENDITURE APPROPRIATIONS .00 -460,708.00

TOTAL FUND BALANCE

6,543.19 111,099.33

TOTAL LIABILITIES + FUND BALANCE

6,543.19 31,996.03



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhittaker BALANCE SHEET FOR 2016 8

FUND: 053 ANTI-LITTER

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS				
053	110110	CASH IN BANK	-75.00	19,665.84
053	136010	ACCRUED INTEREST	.00	.18
		TOTAL ASSETS	-75.00	19,666.02

FUND BALANCE				
053	260101	ENCUMBRANCE ACCOUNT	-75.00	300.00
053	390100	NONSPENDABLE FUND BALANCE	75.00	-300.00
053	390410	ASSIGNED FUND BALANCE	.00	-14,937.09
053	400000	TOTAL REVENUES	.00	-6,302.78
053	400010	BUDGETED REVENUES	.00	5,000.00
053	500000	TOTAL EXPENDITURES	75.00	1,573.85
053	500010	EXPENDITURE APPROPRIATIONS	.00	-5,000.00
		TOTAL FUND BALANCE	75.00	-19,666.02

TOTAL LIABILITIES + FUND BALANCE 75.00 -19,666.02



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhitaker BALANCE SHEET FOR 2016 8

P 24
g1balshc

FUND: 056 SCHOOLS TEXTBOOK

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS	056	110110	CASH IN BANK	24,557.18	991,904.78
--------	-----	--------	--------------	-----------	------------

TOTAL ASSETS				24,557.18	991,904.78
--------------	--	--	--	-----------	------------

FUND BALANCE	056	390100	NONSPENDABLE FUND BALANCE	.00	-.08
--------------	-----	--------	---------------------------	-----	------

	056	390410	ASSIGNED FUND BALANCE	.00	-796,040.74
--	-----	--------	-----------------------	-----	-------------

	056	400000	TOTAL REVENUES	-24,557.18	-199,120.28
--	-----	--------	----------------	------------	-------------

	056	400010	BUDGETED REVENUES	.00	650,000.00
--	-----	--------	-------------------	-----	------------

	056	500000	TOTAL EXPENDITURES	.00	3,256.32
--	-----	--------	--------------------	-----	----------

	056	500010	EXPENDITURE APPROPRIATIONS	.00	-650,000.00
--	-----	--------	----------------------------	-----	-------------

TOTAL FUND BALANCE				-24,557.18	-991,904.78
--------------------	--	--	--	------------	-------------

TOTAL LIABILITIES + FUND BALANCE				-24,557.18	-991,904.78
----------------------------------	--	--	--	------------	-------------



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhltaker BALANCE SHEET FOR 2016 8

FUND: 057 SCHOOL CAFETERIA

NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS			
057	110110	CASH IN BANK	2,175,232.68
057	134001	ACCOUNTS RECEIVABLE	1,927.28
057	135030	RECEIVABLE FEDERAL GOVT	313,538.05
057	150011	INVENTORY	19,248.71
057	150012	INVENTORY USDA	49,171.17
057	190999	UNSPECIFIED	-77,050.54
TOTAL ASSETS			2,482,067.35

LIABILITIES			
057	210101	ACCOUNTS PAYABLE	94,020.41
057	210103	SALARY & WAGES PAYABLE	-30,555.13
057	220109	ACCURED MISC LIABILITY	-62,903.83
057	240106	DEFERRED REVENUE-CAFETERIA	-50,405.07
TOTAL LIABILITIES			-49,843.62

FUND BALANCE			
057	390100	NONSPENDABLE FUND BALANCE	-3.31
057	390410	ASSIGNED FUND BALANCE	-1,268,731.37
057	400000	TOTAL REVENUES	-1,237,440.04
057	400010	BUDGETED REVENUES	3,102,598.00
057	500000	TOTAL EXPENDITURES	73,950.99
057	500010	EXPENDITURE APPROPRIATIONS	-3,102,598.00
TOTAL FUND BALANCE			-2,432,223.73

TOTAL LIABILITIES + FUND BALANCE -204,086.04

-204,086.04

-2,482,067.35



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 26
g1balshh

FUND : 063 SCHOOL BLDG/BUS REPLACEMENT

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

063 110110 CASH IN BANK
063 140019 DUE FROM OTHER GOVT

.00 619,949.27
.00 23,327.00

TOTAL ASSETS

.00 643,276.27

FUND BALANCE

063 390410 ASSIGNED FUND BALANCE
063 400000 TOTAL REVENUES
063 400010 BUDGETED REVENUES
063 500010 EXPENDITURE APPROPRIATIONS

.00 -640,382.80
.00 -2,893.47
.00 702,950.00
.00 -702,950.00

TOTAL FUND BALANCE

.00 -643,276.27

TOTAL LIABILITIES + FUND BALANCE

===== .00 =====
-643,276.27



City of Hopewell, Virginia

03/09/2016 12:13 City of Hopewell, Virginia
jwhitaker BALANCE SHEET FOR 2016 8

P 27
g1balshc

FUND : 071 CAPITAL PROJECTS AND DEBT NET CHANGE FOR PERIOD ACCOUNT BALANCE

ASSETS

071	110110	CASH IN BANK	367,983.33	-1,201,004.91
071	120111	INVESTMENTS	.00	4,183,221.04
071	120111	INVESTMENTS	.00	1,312,976.24
071	120111	INVESTMENTS	.00	7,628,265.76
071	120111	INVESTMENTS	.00	248,791.24
071	120111	INVESTMENTS	.00	2,453,074.39
071	120111	INVESTMENTS	.00	120,344.00
071	134001	ACCOUNTS RECEIVABLE	.00	105,418.48
071	134004	NOTES-SCHOOL BOARD -ST	.00	227,715.48
071	135010	RECEIVABLE LOCAL	.00	109,520.03
071	135030	RECEIVABLE FEDERAL GOVT	.00	1,505,158.68
071	170104	NOTES-SCHOOL BOARD L/T	.00	4,591,648.00
071	170106	NOTES-BEACON THEATER	.00	
		TOTAL ASSETS	367,983.33	21,285,128.43

TOTAL ASSETS

LIABILITIES	071	230101	ACCRUED INTEREST PAYABLE	.00	-512,074.15
			TOTAL LIABILITIES	.00	-512,074.15

TOTAL LIABILITIES

FUND BALANCE	071	260101	ENCUMBRANCE ACCOUNT	32,409.32	1,431,407.38
	071	390100	NONSPENDABLE FUND BALANCE	-32,409.32	-1,431,407.38
	071	390300	COMMITTED FUND BALANCE	.00	-5,789,508.00
	071	390410	ASSIGNED FUND BALANCE	.00	-13,425,622.67
	071	390510	UNASSIGNED FND BAL-BUDGETED	.00	1,592,437.27
	071	400000	TOTAL REVENUES	-633,149.25	-4,642,236.41
	071	400010	BUDGETED REVENUES	.00	16,461,786.92
	071	500000	TOTAL EXPENDITURES	265,165.92	3,084,312.80
	071	500010	EXPENDITURE APPROPRIATIONS	.00	-18,054,224.19
			TOTAL FUND BALANCE	-367,983.33	-20,773,054.28

TOTAL LIABILITIES + FUND BALANCE -367,983.33 -21,285,128.43



City of Hopewell, Virginia

03/09/2016 12:13
Jobtaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

P 28
g1balstc

FUND: 072 FIXED ASSETS

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS			
072	160100	LAND	.00
072	160200	BUILDING AND SYSTEMS	6,776,914.90
072	160299	BUILDING AND SYSTEMS DEPR	25,743,642.24
072	160300	INFRASTRUCTURE	-13,344,714.83
072	160399	INFRASTRUCTURE DEPRECIATION	19,160,636.30
072	160500	MACHINERY & EQUIPMENT	-3,893,653.97
072	160599	MACHINERY & EQUIPMENT DEPR	12,785,815.84
072	160900	CONSTRUCTION IN PROGRESS	-7,193,168.96
			1,451,861.77
		TOTAL ASSETS	.00
			41,487,333.29

LIABILITIES			
072	280101	D0102 BONDS PAYABLE-SHORT TERM	.00
072	280101	D0104 BONDS PAYABLE-SHORT TERM	-235,000.00
072	280101	D0106 BONDS PAYABLE-SHORT TERM	-110,000.00
072	280101	D0109 BONDS PAYABLE-SHORT TERM	-475,000.00
072	280101	D0113 BONDS PAYABLE-SHORT TERM	-20,000.00
072	280101	D0114 BONDS PAYABLE-SHORT TERM	-209,799.00
072	280101	D0202 BONDS PAYABLE-SHORT TERM	-646,670.00
072	280101	D0203 BONDS PAYABLE-SHORT TERM	-10,450.00
072	280101	D0204 BONDS PAYABLE-SHORT TERM	-46,950.00
072	280101	D0205 BONDS PAYABLE-SHORT TERM	-11,950.00
072	280101	D0206 BONDS PAYABLE-SHORT TERM	-29,850.00
072	280101	D0207 BONDS PAYABLE-SHORT TERM	-375,000.00
072	280101	D0208 BONDS PAYABLE-SHORT TERM	-251,712.00
072	280101	D0209 BONDS PAYABLE-SHORT TERM	-41,561.00
072	280101	D0210 BONDS PAYABLE-SHORT TERM	-110,000.00
072	280101	D0211 BONDS PAYABLE-SHORT TERM	-186,667.00
072	280101	D0213 BONDS PAYABLE-SHORT TERM	-255,000.00
072	280101	D0216 BONDS PAYABLE-SHORT TERM	-166,667.00
072	280102	D0102 INTEREST PAYABLE-SHORT TERM	.00
072	280102	D0103 INTEREST PAYABLE-SHORT TERM	-82,020.00
072	280102	D0104 INTEREST PAYABLE-SHORT TERM	-113,640.00
072	280102	D0105 INTEREST PAYABLE-SHORT TERM	-216,728.00
072	280102	D0106 INTEREST PAYABLE-SHORT TERM	-54,962.00
072	280102	D0107 INTEREST PAYABLE-SHORT TERM	-97,250.00
072	280102	D0108 INTEREST PAYABLE-SHORT TERM	-32,262.00
072	280102	D0109 INTEREST PAYABLE-SHORT TERM	-32,488.00
072	280102	D0110 INTEREST PAYABLE-SHORT TERM	-47,566.00
072	280102	D0112 INTEREST PAYABLE-SHORT TERM	-192,000.00
072	280102	D0113 INTEREST PAYABLE-SHORT TERM	-60,436.00
072	280102	D0114 INTEREST PAYABLE-SHORT TERM	-81,212.00
072	280102	D0208 INTEREST PAYABLE-SHORT TERM	-23,930.00
072	280102	D0209 INTEREST PAYABLE-SHORT TERM	-54,962.00
072	280102	D0210 INTEREST PAYABLE-SHORT TERM	-30,744.00
072	280102	D0212 INTEREST PAYABLE-SHORT TERM	-123,826.00
072	280201	D0102 BONDS PAYABLE-LONG TERM	.00
072	280201	D0103 BONDS PAYABLE-LONG TERM	-2,655,000.00
072	280201	D0104 BONDS PAYABLE-LONG TERM	-3,415,000.00
072	280201	D0105 BONDS PAYABLE-LONG TERM	-1,155,000.00
072	280201	D0106 BONDS PAYABLE-LONG TERM	-2,155,000.00
072	280201	D0107 BONDS PAYABLE-LONG TERM	-495,000.00
072	280201	D0109 BONDS PAYABLE-LONG TERM	-895,000.00



City of Hopewell, Virginia

03/09/2016 12:13
JWhiteaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

FUND: 072 FIXED ASSETS

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

LIABILITIES

072	280201	D0108	BONDS PAYABLE-LONG TERM	.00	-2,265,000.00
072	280201	D0109	BONDS PAYABLE-LONG TERM	.00	-7,680,000.00
072	280202	D0202	BONDS PAYABLE-LONG TERM	.00	-20,900.00
072	280201	D0203	BONDS PAYABLE-LONG TERM	.00	-93,900.00
072	280201	D0204	BONDS PAYABLE-LONG TERM	.00	-23,900.00
072	280201	D0205	BONDS PAYABLE-LONG TERM	.00	-59,700.00
072	280201	D0206	BONDS PAYABLE-LONG TERM	.00	-1,875,000.00
072	280201	D0207	BONDS PAYABLE-LONG TERM	.00	-1,715,245.00
072	280201	D0208	BONDS PAYABLE-LONG TERM	.00	-482,170.00
072	280201	D0209	BONDS PAYABLE-LONG TERM	.00	-1,155,000.00
072	280201	D0210	BONDS PAYABLE-LONG TERM	.00	-1,680,000.00
072	280201	D0211	BONDS PAYABLE-LONG TERM	.00	-6,615,000.00
072	280201	D0212	BONDS PAYABLE-LONG TERM	.00	-2,700,000.00
072	280201	D0213	BONDS PAYABLE-LONG TERM	.00	-4,500,000.00
072	280202	D0102	INTEREST PAYABLE-LONG TERM	.00	-566,969.00
072	280202	D0103	INTEREST PAYABLE-LONG TERM	.00	-2,763,997.00
072	280202	D0104	INTEREST PAYABLE-LONG TERM	.00	-298,494.00
072	280202	D0105	INTEREST PAYABLE-LONG TERM	.00	-247,775.00
072	280202	D0106	INTEREST PAYABLE-LONG TERM	.00	-131,694.00
072	280202	D0107	INTEREST PAYABLE-LONG TERM	.00	-297,025.00
072	280202	D0108	INTEREST PAYABLE-LONG TERM	.00	-456,592.00
072	280202	D0109	INTEREST PAYABLE-LONG TERM	.00	-2,633,375.00
072	280202	D0113	INTEREST PAYABLE-LONG TERM	.00	-814,680.00
072	280202	D0114	INTEREST PAYABLE-LONG TERM	.00	-8,897,540.00
072	280202	D0306	INTEREST PAYABLE-LONG TERM	.00	-229,840.00
072	280202	D0207	INTEREST PAYABLE-LONG TERM	.00	-429,906.00
072	280202	D0208	INTEREST PAYABLE-LONG TERM	.00	-123,889.00
072	280202	D0209	INTEREST PAYABLE-LONG TERM	.00	-298,494.00
072	280202	D0210	INTEREST PAYABLE-LONG TERM	.00	-140,056.00
072	280202	D0212	INTEREST PAYABLE-LONG TERM	.00	-1,758,649.00
072	280202	D0216	INTEREST PAYABLE-LONG TERM	.00	-2,578,882.00

TOTAL LIABILITIES

.00 -68,835,386.00

FUND BALANCE

072	390410	ASSIGNED FUND BALANCE	.00	25,463,421.75
072	390600	INVEST IN CAPITAL NET OF DEBT	.00	1,884,630.96

TOTAL FUND BALANCE

.00 27,348,052.71

TOTAL LIABILITIES + FUND BALANCE

.00 -41,487,333.29



City of Hopewell, Virginia

03/09/2016 12:13
Jwalaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

FUND: 073 SPECIAL WELFARE

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS			
073	110110	CASH IN BANK	84,845.26
		TOTAL ASSETS	84,845.26
FUND BALANCE			
073	390410	ASSIGNED FUND BALANCE	-64,150.59
073	400000	TOTAL REVENUES	-20,694.67
		TOTAL FUND BALANCE	-84,845.26
		TOTAL LIABILITIES + FUND BALANCE	-84,845.26



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

FUND: 074 POLICE SEIZURE ASSETS

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
074	110110	-11,872.54	25,411.08
	TOTAL ASSETS	-11,872.54	25,411.08
LIABILITIES			
074	210135	11,873.73	4,083.00
	TOTAL LIABILITIES	11,873.73	4,083.00
FUND BALANCE			
074	390410	.00	-29,484.76
074	400000	-1.19	-9.32
	TOTAL FUND BALANCE	-1.19	-29,494.08
	TOTAL LIABILITIES + FUND BALANCE	11,872.54	-25,411.08



City of Hopewell, Virginia

03/09/2016 12:13
jwhltaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

p 32
glbal@hvt

FUND: 075 ECONOMIC DEVELOPMENT

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

075 110110
075 135010
075 136010

CASH IN BANK
RECEIVABLE LOCAL
ACCURED INTEREST

-31,342.64
.00
.00

-674,793.48
400,000.00
.04

TOTAL ASSETS

-31,342.64

-274,793.44

FUND BALANCE

075 260101
075 390100
075 390410
075 400010
075 500000
075 500010

ENCUMBRANCE ACCOUNT
NONSPENDABLE FUND BALANCE
ASSIGNED FUND BALANCE
BUDGETED REVENUES
TOTAL EXPENDITURES
EXPENDITURE APPROPRIATIONS

.00
.00
.00
.00
31,342.64
.00

1,000.00
-1,001.00
-25,187.45
285,000.00
299,981.89
-285,000.00

TOTAL FUND BALANCE

31,342.64

274,793.44

TOTAL LIABILITIES + FUND BALANCE

31,342.64

274,793.44



City of Hopewell, Virginia

03/09/2016 12:13
jwiltaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

FUND: 076 SELF INSURANCE

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS

076 110110 CASH IN BANK
076 136010 ACCRUED INTEREST

TOTAL ASSETS

FUND BALANCE

076 260101 ENCUMBRANCE ACCOUNT
076 390100 NONSPENDABLE FUND BALANCE
076 390410 ASSIGNED FUND BALANCE
076 400010 BUDGETED REVENUES
076 500000 TOTAL EXPENDITURES
076 500010 EXPENDITURE APPROPRIATIONS

TOTAL FUND BALANCE

TOTAL LIABILITIES + FUND BALANCE

	.00	-331,102.39
	.00	1.64
	.00	-331,100.75
	.00	109,919.75
	.00	-109,919.75
	.00	-1.64
	.00	500,000.00
	.00	331,102.39
	.00	-500,000.00
	.00	331,100.75
	.00	331,100.75



City of Hopewell, Virginia

03/09/2016 12:13
jwhitaker

City of Hopewell, Virginia
BALANCE SHEET FOR 2016 8

FUND: 090 HEALTHY FAMILIES

NET CHANGE
FOR PERIOD

ACCOUNT
BALANCE

ASSETS	090	110110	CASH IN BANK	-10,044.42	-25,467.47
--------	-----	--------	--------------	------------	------------

			TOTAL ASSETS	-10,044.42	-25,467.47
--	--	--	--------------	------------	------------

LIABILITIES	090	210113	WORKERS COMP CONTROL ACCT	.00	-12.89
	090	220101	ACCURED SALARIES & WAGES PYBL	.00	-1,847.69
	090	220102	ACCURED FICA PAYABLE	.00	-135.19
	090	220103	ACCURED PTO-SHORT TERM	.00	-1,666.98

			TOTAL LIABILITIES	.00	-3,662.75
--	--	--	-------------------	-----	-----------

FUND BALANCE	090	260101	ENCUMBRANCE ACCOUNT	-1,701.31	32,375.75
	090	390100	NONSPENDABLE	1,701.31	-32,375.75
	090	390410	ASSIGNED FUND BALANCE	.00	-250.08
	090	400000	TOTAL REVENUES	-7,620.50	-100,253.00
	090	400010	BUDGETED REVENUES	.00	204,135.00
	090	500000	TOTAL EXPENDITURES	17,664.92	129,633.30
	090	500010	EXPENDITURE APPROPRIATIONS	.00	-204,135.00

			TOTAL FUND BALANCE	10,044.42	29,130.22
			TOTAL LIABILITIES + FUND BALANCE	10,044.42	25,467.47

** END OF REPORT - Generated by Jerry Whitaker **



SUMMARY OF RE-APPROPRIATIONS AND APPROPRIATIONS BY MEETING

<u>Meeting Date</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
9/8/2015	003	FB	15,000	Cemetery Fence
9/22/2015	Various	FB	3,803,942	Re-appropriation of Encumbrances
9/22/2015	Various	FB	8,585,863	Re-appropriation of Capital Project Funds
9/22/2015	011	FB	55,835	Local Match for State budget adjustment
9/22/2015	011	FB	14,000	Funding for Recreation HVAC
9/22/2015	011	FB	20,000	Addition cost of FY 2015 -16 audit
9/22/2015	011	FB	87,000	Budget corrections
9/22/2015	012	State	263,952	Adjust to State's final budget
9/22/2015	032	FB	644,389	HRWTF Operations
9/30/2015	011	FB	240,000	Transfer to Fund 075 for Economic Development Project.
10/13/2015	032	FB	150,000	EPA Fines
11/24/2015	011	FB	(20,000)	Downtown Facade to Legacy Business Grant
11/24/2015	011	FB	20,000	Downtown Facade to Legacy Business Grant
11/24/2015	011	FB	25,000	EDA operation expense for site plans and reviews
11/24/2015	011	FB	20,000	Warning Shelter
12/15/2015	011	FB	233,600	Bonuses
12/15/2015	030	FB	1,615	Bonuses
12/15/2015	032	FB	45,213	Bonuses
12/15/2015	041	FB	7,535	Bonuses
1/26/2016	011	FB	75,000	Outside Legal Fees
	011	FB	15,000	Court-appointed Attorneys
	011	FB	150,000	100 Year Centennial Celebration
	011	FB	20,000	Marina Operations

**ROUTINE
APPROVAL
OF WORK
SESSIONS**