

**COMMUNICATIONS  
FROM CITIZENS**

# **REGULAR BUSINESS**

**REPORTS  
OF THE  
CITY  
MANAGER**

**R-1**



# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:**

**Approval of the City's FY 2015-16 Budget Amendment for the transfer and re-appropriation of \$700,000 from Fund 040-Sewer Operation to Fund 41-Sewer Main.**

**ISSUE:**

The City of Hopewell budget in Fund 41 for sewer service is not adequate to cover the total cost for its share of wastewater treatment services for FY 2015-16. Additional funds in the amount of \$700,000 need to be appropriated from Fund 40 to Fund 41 so that Hopewell Water Renewal (Hopewell Regional Wastewater Treatment Facility) sewer charges can be paid.

**RECOMMENDATION:**

The City Administration recommends that City Council approve amendment of the City's FY2015-16 Budget to transfer and re-appropriate \$700,000 from Fund 040 to Fund 41.

**TIMING:**

The City of Hopewell is 2 months behind on payments to cover the cost of the City's share of operational expenses for Hopewell Regional Wastewater Treatment Facility and does not currently have enough money in the budget to cover its share of the sewer costs for the rest of the fiscal year.

**BACKGROUND:**

When the 2015-2016 budget was prepared, the amount of money needed to cover the projected sewer expenses for the fiscal year was entered incorrectly. Money is being collected from the City's sewer

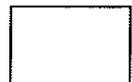
**SUMMARY:**

Y N

- Vice Mayor Christina Luman-Bailey, Ward #1
- Councilor Arlene Holloway, Ward #2
- Councilor Anthony Zevgolis, Ward #3
- Councilor Jasmine Gore, Ward #4

Y N

- Councilor Wayne Walton, Ward #5
- Mayor Brenda Pelham, Ward #6
- Councilor Jackie Shornak, Ward #7



BUDGET AMENDMENT RESOLUTION  
FISCAL YEAR 2015-2016

WHEREAS, at the meeting of the City Council of the City of Hopewell held on May 24, 2016, a budget amendment was introduced to transfer and appropriate funds for the FY 2015-2016 budget to provide for funding to continue the payment of the City's share of wastewater treatment operational expenses.

WHEREAS a budget amendment to appropriate funds in the amount of \$700,000 to the Sewer Operation Fund from the Sewer Main Fund for the FY 2015-2016 budget, was introduced and,

WHEREAS, sufficient funds exist in the respective unassigned Fund 40 fund balance account,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated for the City's share of wastewater treatment operational expenses.

Sewer Operation Fund 040:

Resources:

Fund Balance ..... \$700,000

Appropriations:

Transfer to Fund 041 ..... \$700,000

Sewer Main Fund-041:

Resources:

Transfer from Fund 040 ..... \$700,000

Appropriations:

Sewer Operations ..... \$700,000

**R-2**



# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:** Presentation by staff for the Department of Development to submit the second year Action Plan for the 2015-2020 Consolidated Plan to the United States Department of Housing and Community Development and to Adopt the FY 2016-2017 Community Development Block Grant (CDBG) Budget.

**ISSUE:** The City of Hopewell has been notified that it will receive \$180,739 in CDBG funding for the FY 2016-2017. The City Administration has reviewed all FY 2016-17 applications for funding submitted by various agencies and have developed a proposed CDBG budget for City Council's consideration. City Administration provided City Council with three priorities for the next five years. The 5 year Consolidated Plan based on these priorities. The Annual Action Plan describes the projects that will be funded in the second year of the Consolidated Plan.

**RECOMMENDATION:** City Administration recommends the City Council consider the proposed allocation of FY 2016-17 CDBG funds.

**TIMING:** Set Public Hearing Before Council on June 14, 2016.

**BACKGROUND:** The City of Hopewell is a HUD entitlement community. Each year the City receives funding through the Community Development Block Grant (CDBG). Every five years the City must undergo a rigorous and public input intensive process to update the goals and priorities of the CDBG program. This process was followed last year. Each year a public hearing must be held by City Council to consider citizen comments must be conducted for the proposed CDBG budget.

**FISCAL IMPACT:** None

**ENCLOSED DOCUMENTS:** Attachment 1: Recommended Funding Schedule

**STAFF:** Bill Dore, Housing and Grants Coordinator  
Tevya W. Griffin, Director of Development

**SUMMARY:**

|                          |                          |   |                          |                          |                                     |
|--------------------------|--------------------------|---|--------------------------|--------------------------|-------------------------------------|
| Y                        | N                        |   | Y                        | N                        |                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice Mayor Christina J. Luman-Bailey, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor K. Wayne Walton, Ward #5  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2            | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Brenda Pelham, Ward #6        |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Anthony J. Zevgolís, Ward #3        | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jackie M. Shomak, Ward #7 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine E. Gore, Ward #4            |                          |                          |                                     |

# The City of Hopewell PUBLIC NOTICE

## COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM 2nd Year Annual Action Plan to the Consolidated and Strategic Plan (FY 2015-2020) PUBLIC HEARING AND 30-DAY COMMENT PERIOD

The City of Hopewell will hold a general information session and public hearing on Thursday, May 12, 2016 at 6:30 p.m. in the Public Works/CDBG Conference Room located in Room 200 on the second floor of 224 N. Main Street, Hopewell, VA 23860.

Hopewell citizens, non-profit organizations, for-profit developers, government agencies and authorities, economic development, housing and human service agencies and organizations are all invited to attend the public hearing.

The thirty-day comment period will commence on May 2, 2016 and end at 11:59 on Tuesday, May 31, 2016. Comments may be addressed to Bill Doré at bdore@hopewellva.gov, by fax to 804-541-2318 or in writing to Bill Doré, Grants Manager, Room 321, City Hall, 300 N. Main Street, Hopewell, VA 23860.

The following are the recommendations to the City Council for the use of the FY 2016-2017 federal CDBG funding allocated to the City of Hopewell in the amount of \$180,729. The table below indicates the recommended uses:

| Project  | Organization                                    | Description   | Recommended Allocation |
|--|---|---|------------------------|
| <b>Public Service Funds - \$27,343 by Regulation</b>           |   |   |                        |
| Yellow Card Program  | Hopewell Food Pantry                            | Provides food on a monthly basis to seniors and disabled persons in Hopewell.   | \$5,000                |
| Respite Care Program- Elderly                                  | Recs and Parks, City of Hopewell                | Provides funds for recreation, day care, education and cultural activities to the elderly and disabled.   | \$3,000                |
| Child Abuse Prevention   | Hopewell-Prince Georges County Healthy Families | Provides funds for early intervention to reduce incidences of child abuse in "at-risk" households.  | \$5,000                |
| Women & Children's Shelters                                    | CARES, Inc.                                     | Provides funds to provide emergency shelter for homeless women and children.  | \$3,343                |
| Domestic Violence Intervention                                 | The James House                                 | Provides housing assistance and case management support for victims and families of violence.   | \$3,000                |
| Family Resource Center   | Hopewell Redevelopment and Housing Authority    | Assists public housing residents in obtaining job skills as they work toward housing self-sufficiency.  | \$4,000                |
| Housing Resource Center  | St. Joseph's Villa/Flagler House                | Provides assistance in preventing homelessness and rapid re-housing to those that are experiencing homelessness.  | \$4,000                |
| <b>Capacity Building Funds to Aid the Community - \$23,000</b> |   |   |                        |
| Reading Is Fun   | Community Action Organization                   | Provides funds to provide organizations with books and mentoring to eligible, at-risk students in Hopewell Public Schools   | \$8,000                |
| Early Childhood Education                                      | Smart Beginnings                                | Provides funds to support capacity building among participating agencies to enhance early childhood educational opportunities for at-risk children in Hopewell.                                 | \$15,000               |
| <b>Housing Rehabilitation - \$94,500</b>                       |   |   |                        |
| Housing Rehabilitation   | Rebuilding Together                             | Provides funds to rehabilitate homes owned by income eligible households in Hopewell.   | \$47,250               |
| Housing Rehabilitation   | Project: HOMES, Inc.                            | Provides funds to rehabilitate homes owned by income eligible households in Hopewell.   | \$47,250               |
| <b>Grant Administration \$35,886</b>                           |   |   |                        |
| Grant Administration   | City of Hopewell                                | Provides funds to manage all aspects of grants management for HUD funds including budgeting, written agreements, reporting, compliance management and monitoring, advertising and fair housing. | \$35,886               |

Copies of the Draft Second Year Annual Action Plan will be placed in the Hopewell Community Center, 100 W. City Point Road; the Appomattox Regional Library, 245 E. Cawson Street; the Hopewell Redevelopment and Housing Authority, 350 E. Poythress Street; as well as the Department of Development, Room 321, City Hall. You may contact Bill Doré or feyva Griffin at 804-451-2220 or Bill Doré at bdore@hopewellva.gov.

The City of Hopewell does business in accordance with the federal fair housing law and Section 504 program accessibility requirements. The department complies with the Fair Housing Act and provides reasonable accommodations and modifications to persons with disabilities. The City of Hopewell does not discriminate on the basis of race, color, religion, sex, disability, familial status, national origin, sexual orientation or gender identity in admission or access to its programs.

# Community Development Block Grant Funding



Fiscal Year 2016-2017

# Mission of HUD



HUD's mission is to create strong, sustainable, inclusive communities  
and  
quality affordable homes for all

# Strategic Goals of the City Council (Adopted September 2014) Pertaining to CDBG Funding

---

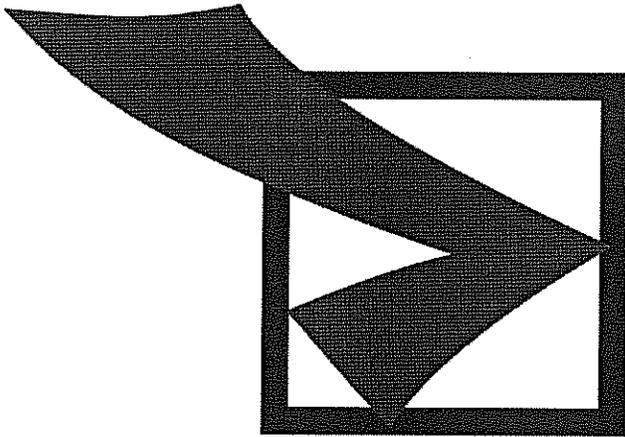
- ☞ City Beautification
- ☞ Rehabilitation of Housing
- ☞ Family Services
- ☞ Education
- ☞ Public Safety

# FY 2016-2017 Proposed Budget



| Budget Item                                  | Amount by Rule | Fund Recommendation | Change | Comments  |
|--|----------------|---------------------|--------|---|
| HUD Allocation                               | \$180,729      | \$180,729           | 0.0%   | No Comments   |
| Public Service at 15%                        | \$27,109       | \$27,109            | 0.0%   | These items typically support homeless prevention, homelessness programs, victims of violence and potential child abuse and elderly projects              |
| Administrative Planning                      | \$36,145       | \$36,145            | 0.0%   | Technical training of non-profits, numerous new HUD regulations to create operating procedures to be enacted  |
| Capacity Building                            | \$23,000       | \$23,000            | 0.0%   | Provides funds to aid organizations and schools in helping at-risk children in getting reading materials and mentoring for life-long learning assistance. |
| Remaining Balance for Housing Rehabilitation | \$94,475       | \$94,475            | 0.0%   | Rehabilitate Housing for Qualified Owner-Occupants  |

# 2016-2017 Appropriation Recommendations



# Public Service Funds

## (\$27,109)



| Recommended Amount | Project                        | Organization   | Description  | Goal                                   |
|--------------------|--------------------------------|--|--|--|
| \$5,000            | Yellow Card Program            | Hopewell Food Pantry (CD911)                           | Provides food on a monthly basis to seniors and disabled persons in Hopewell                           | Family Services                        |
| \$3,000            | Respite Care Program – Elderly | Recs and Parks, City of Hopewell (CD909)               | Provides funds for recreation, day care, education and cultural activities to the elderly and disabled | Family Services – Disabled and Elderly |
| \$5,000            | Home Visitation                | Hopewell-Prince Georges County Health Families (CD905) | Provides funds for early intervention to reduce incidences of child abuse in “at-risk” households      | Family Services                        |

# Public Service Funds

(\$27,109)



| Recommended Amount | Project                         | Organization   | Description   | Goal            |
|--------------------|---------------------------------|--|---|-----------------|
| \$3,343            | Women's and Children's Shelters | CARES, Inc. (CD906)                                  | Provides funds to provide emergency shelter for homeless women and children                         | Family Services |
| \$3,000            | Domestic Violence Intervention  | The James House (CD907)                              | Provides housing assistance and case management support for victims and families of violence.       | Family Services |
| \$4,000            | Family Resource Center          | Hopewell Redevelopment and Housing Authority (CD917) | Assists public housing residents in obtaining job skills as they work toward self-sufficiency       | Family Services |
| \$4,000            | Housing Resource Center         | St. Joseph's Villa/Flagler House (CD908)             | Provides funds to prevent homelessness and to rapidly re-house households that have become homeless | Family Services |

# Capacity Building Funds

## (\$23,000)



| Recommended Amount | Project                    | Organization                               | Description   | Goal  |
|--------------------|----------------------------|--|---|---|
| \$8,000            | Reading is Fun             | Community Action Program – Reading (CD912) | Provides funds to aid organizations and schools in helping at-risk children in getting reading materials and mentoring for life-long learning assistance. | Improve literacy and decrease school drop-out rate. |
| \$15,000           | Literacy Capacity Building | SMART BEGINNINGS (CD902)                   | Provides funds to aid organizations and schools in helping at-risk children in getting reading materials and mentoring for life-long learning assistance. | Improve literacy and decrease school drop-out rate. |

# Housing Rehabilitation Funds

## (\$94,475)



| Recommended Amount | Project                          | Organization                            | Description  | Goal                |
|--------------------|----------------------------------|---|--|---------------------|
| \$47,237.50        | Housing Rehabilitation           | Rebuilding Together of Richmond (CD920) | Provides grant funds to rehabilitate homes owned by income eligible homeowner households | City Beautification |
| \$47,237.50        | Emergency Housing Rehabilitation | PROJECT: Homes (CD919)                  | Provides grant funds to rehabilitate homes owned by income eligible homeowner households | City Beautification |

# General Administrative Funds

(\$36,145)



| Recommended Amount | Project                | Organization   | Description   | Goal   |
|--------------------|------------------------|--|---|--|
| 36,145             | General Administration | City of Hopewell-<br>Department of<br>Development<br>(CD901) | Provides funds to manage all aspects of grants management for HUD funds including budgeting, written agreements, reporting, compliance management and monitoring, advertising and fair housing. | Maintain effective government with optimal management and service practices, fully compliant with federal programs |

# Recommendations



Approve our Second-Year Annual Action Plan with the Appropriations as presented  
Council Authorization for City Manager to submit the Second

# Department of Development



Tevya Griffin – Director

Bill Doré – Grants Manager

Thank You



**R-3**

# FOLAR Semi Annual Informative Presentation

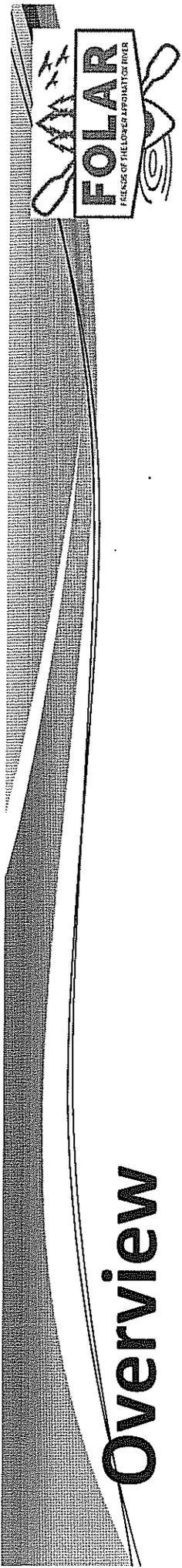
24 May 2016



**Johnny Parbitz**

Board Member Hopewell

Fund Development Committee Chair



# Overview

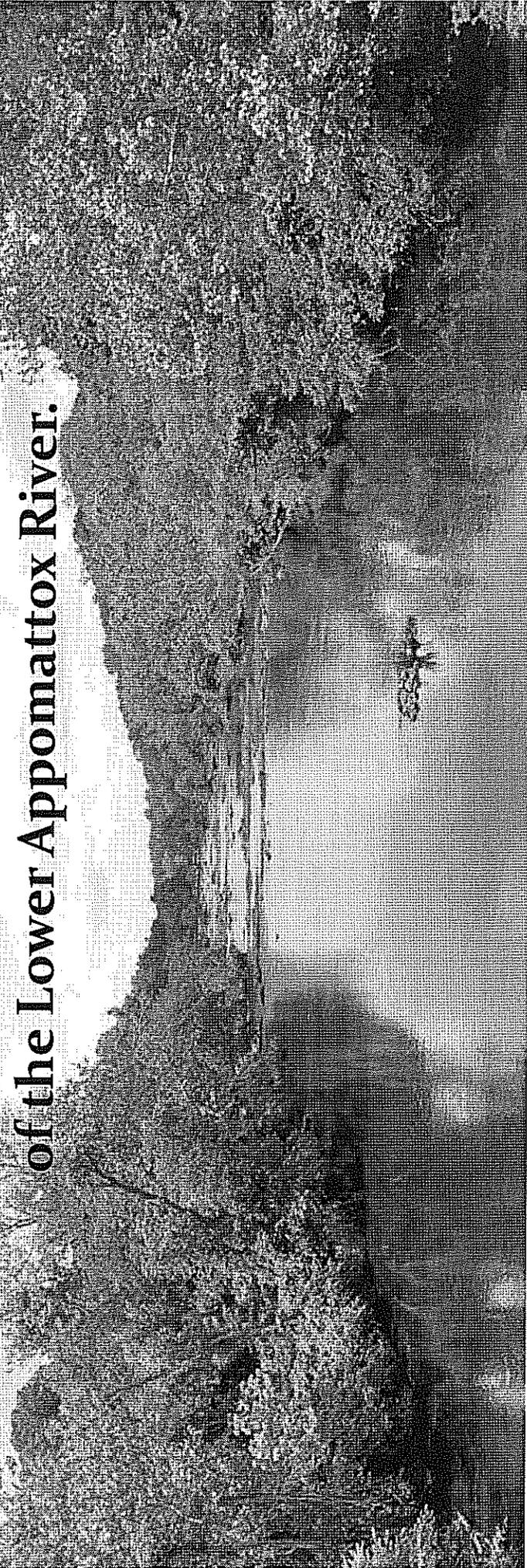
- Mission
- Recap 2015 Successes
- 2016 Semi-Annual Impact
  - Environmental Service Projects
  - Environmental Education/Outreach
  - Eco-Economic Development
- Goals Moving Forward
- Questions



# Mission

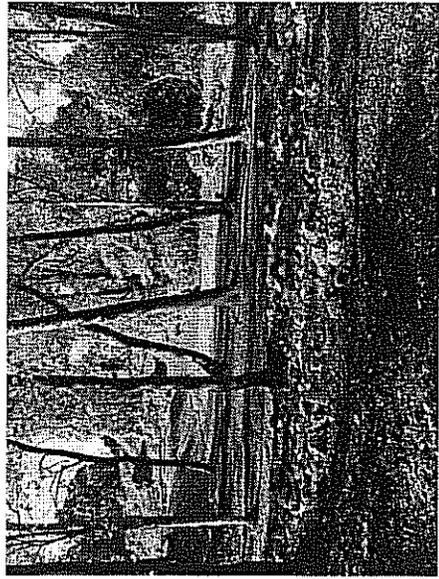


**It is the mission of the Friends of the Lower Appomattox River to enhance, preserve, and encourage the wise use of the Lower Appomattox River.**

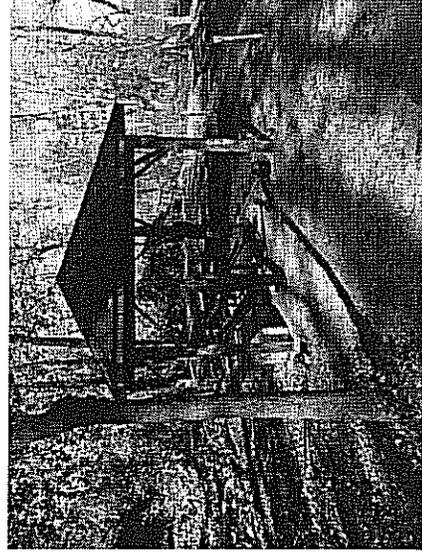


# Recap of 2015 Success

- Removed over 2000lbs of trash from the river
- Removed over 200 Tires from the river
- Established a Finance Committee
- Established a Fund Development Committee
- Received the Cleveland A. Wright Award for Outstanding Community Service from the Cameron Foundation
- Hosted our Inaugural "RiverFest"
- Took over 200 students from Hopewell and Petersburg Public Schools on an environmental field trip



FOLAR Receiving the 2015 Cleveland A. Wright Award



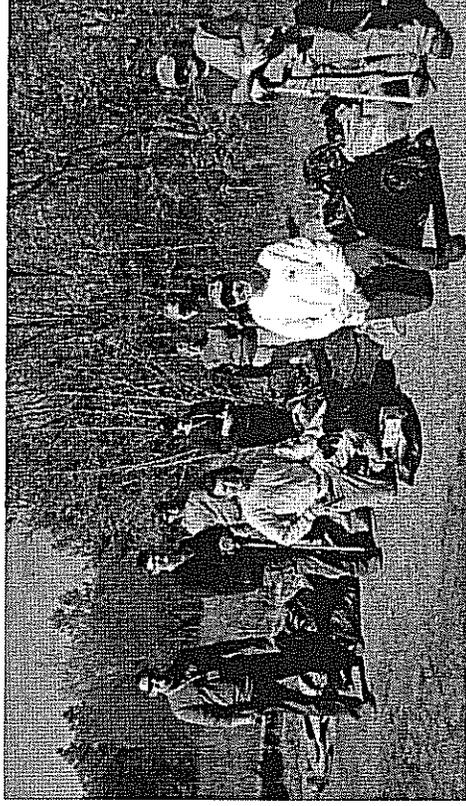
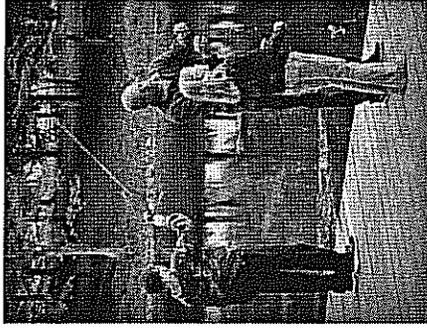
# Environmental Service Projects

- **Mansion Hills Ravine Clean Up**
  - Removed roughly 750lbs of trash
- **Regional River Clean Up**
  - Removed roughly 4,700lbs of trash
- **Bluffs Clean Up**
  - Removed roughly 2,200lbs of trash
- **FOLAR and CBF Clean Up Day**
  - Saturday, June 4<sup>th</sup> from 8AM-Noon
    - Marina (*Johnny Partin*)
    - Weston Manor (*Ann & Jerry Williams*)
    - Old City Point Waterfront Park (*John & Ann Audrey Eliades*)



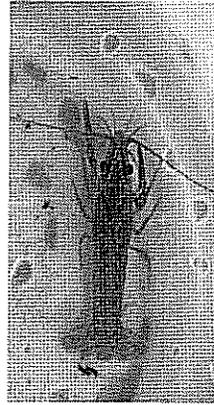
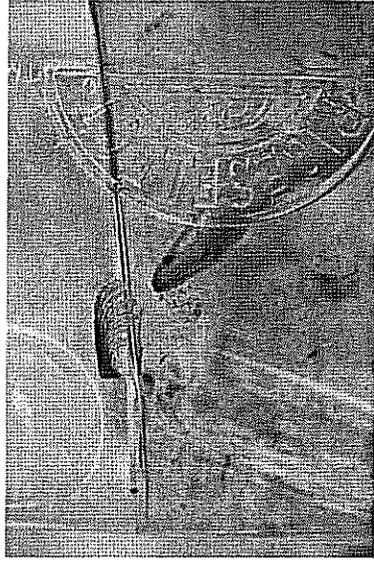
# Environmental Outreach and Education

- Awarded the Stewards of the River Community Partnership Award (JRAC)
- 2<sup>nd</sup> Annual RiverFest
  - 800+ people attend
  - 20+ education exhibits
  - 15 community vendors and sponsors



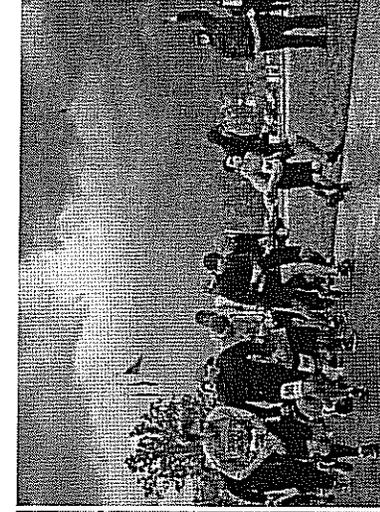
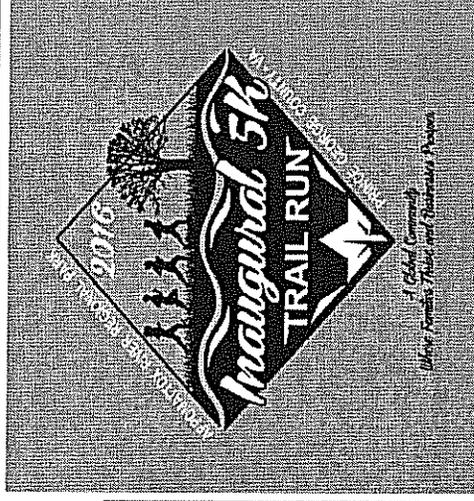
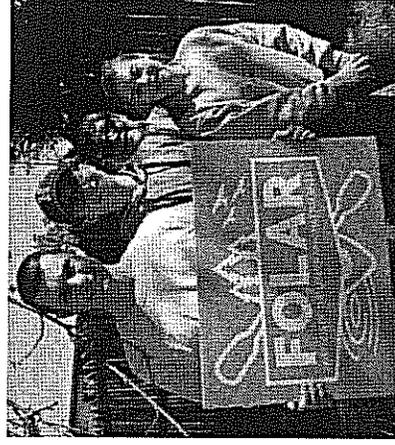
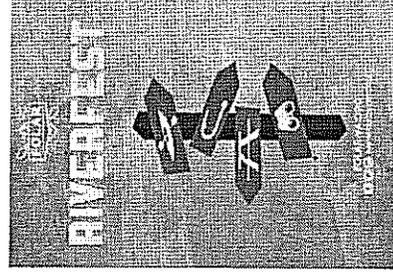
# Environmental Outreach and Education

- Water Quality Testing
- “Get Your Butts to Broadway” BBQ Competition
- Saturday, June 25<sup>th</sup> from 5PM-8PM



# Regional Eco-Economic Impact

- Appomattox River Regional Park 5K
  - Regraded and laid new stone
- 2<sup>nd</sup> Annual RiverFest
  - Regraded and laid new stone in parking lot
  - Raised \$500 for the completion of the 23 mile river trail
- Finished our RFP process for the Master Trail Plan
- Finished our RFP Process for the Trail and Signage Plan



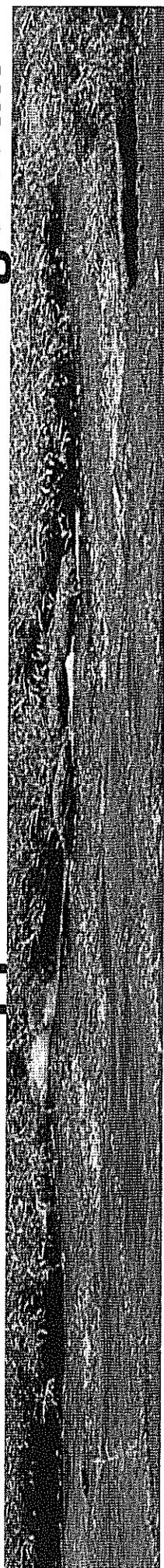


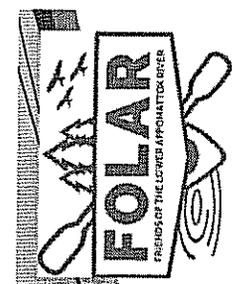
# Regional Eco-Economic Impact

Fundraising Efforts Over the Past 6 Months

**\$250,000+**

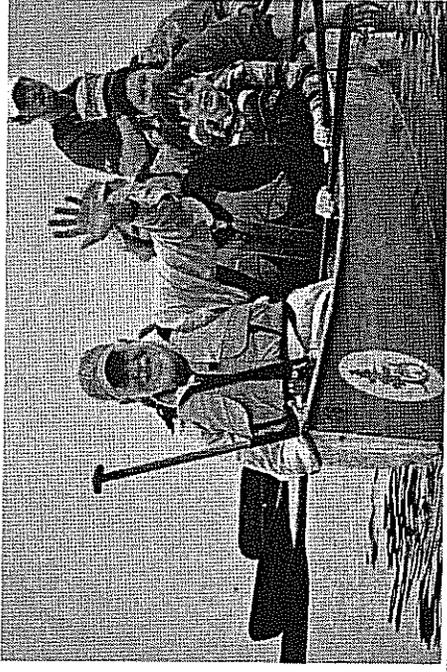
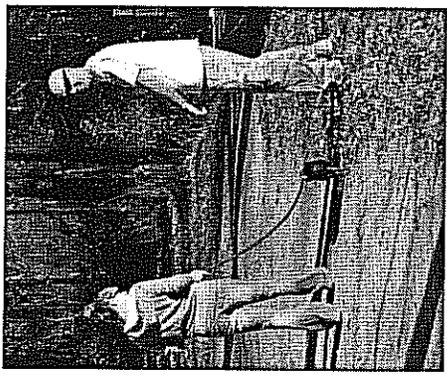
23 Mile Lower Appomattox River Heritage Trail



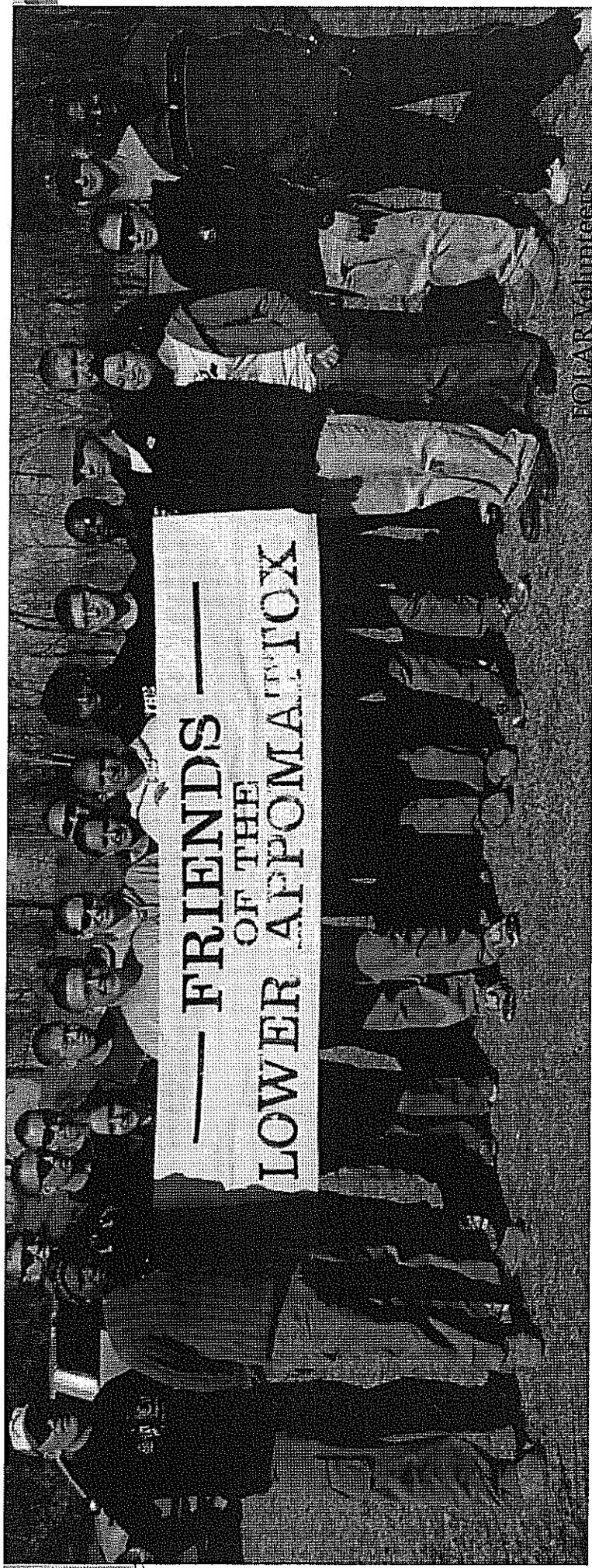


# Goals Going Forward: Build the Future

ACCELERATE Completion of the Trail + Build FOLAR Capacity



Together we make a difference – Join, Donate, Use & Enjoy the River!



For more information:

**Wendy Austin**

*Executive Director*

**Friends of the Lower Appomattox River**

O) 804-861-1666 M) 804-543-0325

Email: [Getinvolved@folar-va.org](mailto:Getinvolved@folar-va.org)

On the Web: [www.Folar-VA.org](http://www.Folar-VA.org)



*Instagram*

**R-4**



# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:**

**ISSUE:** To inform the Hopewell City Council of the change in date of the monthly meeting of Keep Hopewell Beautiful.

**RECOMMENDATION:** The City Administration recommends that City Council receive and file the change in the meeting date of Keep Hopewell Beautiful and authorize the City Clerk to revise any documentation (ex. talent bank information) of the City regarding this time change.

**TIMING:** City Council action is requested on May 24, 2016.

**BACKGROUND:** Keep Hopewell Beautiful meets every 2<sup>nd</sup> Monday of the month at 6:00 p.m. At their May 2016 meeting, the committee members requested staff review their by-laws to determine the process required to change the meeting date to every 2<sup>nd</sup> Wednesday to better accommodate committee members. Staff reviewed the by-laws of Keep Hopewell Beautiful and concluded that there was no requirement to hold meetings at a certain time, only a change in the committee's by-laws. At their May 2016 meeting Keep Hopewell Beautiful members voted 4 to 0 to change their monthly meeting date from every 2<sup>nd</sup> Monday of the month at 6:00 p.m. to every 2<sup>nd</sup> Wednesday of the month at 6:00 p.m. It was thought necessary to present this date change to City Council and the public.

**FISCAL IMPACT:** None.

**ENCLOSED DOCUMENTS:** None

**STAFF:** Mark A. Haley, City Manager  
 Charles E. Dane, Assistant City Manager  
 Tevya W. Griffin, Director of Neighborhood Assistance & Planning  
 Horace H. Wade III, City Planner

**SUMMARY:**

| Y                        | N                        |   | Y                        | N                        |                                     |
|--------------------------|--------------------------|---|--------------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Vice Mayor Christina J. Luman-Bailey, Ward #1 | <input type="checkbox"/> | <input type="checkbox"/> | Councilor K. Wayne Walton, Ward #5  |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Arlene Holloway, Ward #2            | <input type="checkbox"/> | <input type="checkbox"/> | Mayor Brenda Pelham, Ward #6        |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Anthony J. Zevgolis, Ward #3        | <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jackie M. Shomak, Ward #7 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jasmine E. Gore, Ward #4            |                          |                          |                                     |

**R-?**

5/24/2016

**REPORTS  
OF THE  
CITY  
ATTORNEY**

**REPORTS  
OF THE  
CITY CLERK**



**TALENT BANK RESUME  
BOARDS, COMMISSIONS & AUTHORITIES**

**CITY OF HOPEWELL  
300 North Main Street  
Hopewell, Virginia 23860**

Board of Architectural Review (ARB)  
 Board of Bldg. Code & Fire Prevention Code Appeals  
 Board of Equalization (BOE)  
 ●Board of Zoning Appeals (BZA)  
 Central Virginia Film Office Board  
 Central Virginia Waste Management Authority (CVWMA)  
 Crater District Area Agency on Aging  
 Crater Health Local Advisory Board  
 Disability Services Board/Crater Planning District  
 ✕Economic Development Authority  
 District 19 Community Services Board (DCSB)  
 Dock Commission  
 Downtown Design Review Committee  
 Friends of the Appomattox River (FOLAR)  
 Historic Preservation Committee  
 ✕●Housing Authority, Hopewell Redevelopment & HRHA  
 John Tylor Community College Board (JTCC)

Keep Hopewell Beautiful (Formerly Clean City Commission)  
 Law Library Committee  
 Library Board (Appomattox Regional)  
 Neighborhood WATCH Advisory Council  
 ●Planning Commission/Wetlands Board  
 Resource Conservation and Development (RC&D)  
 Council of the South Centre Corridors  
 Recreation Commission  
 Regional Wastewater Treatment Commission (HRWTF)  
 City of Hopewell School Board  
 Sesquicentennial Committee  
 Social Services Advisory Board  
 Technology Fund Committee  
 Telecommunications Regulation Committee  
 Transportation Safety Board (TSB)  
 Virginia's Gateway Region

**First Choice**

**Second Choice**

**Third Choice**

Date Submitted: \_\_\_\_\_ (This resume will become void one year from this date) Occupation: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 This is my  Home Address  Business Address  Mailing Address

Address: \_\_\_\_\_  
 This is my  Home Address  Business Address  Mailing Address

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ Office Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

What are your specific qualifications, skills and abilities as they relate to the Board(s), Commission(s) or Committee(s) on which you have requested to serve; and how will they enhance that Board, Commission or Committee? \_\_\_\_\_

Additional Comments: \_\_\_\_\_

In what ward of the City of Hopewell do you reside? 1 2 3 4 5 6 7

Do you have relatives who are employed by the City of Hopewell, serve as a member of either of the agencies to which you seek appointment, or who serve on Hopewell City Council? Yes No

If so, whom? \_\_\_\_\_ Which agency? \_\_\_\_\_

By my signature hereto, I certify that (1) the information given by me in this document is correct to the best of my knowledge, and (2) I understand and agree that the city of Hopewell may make an independent investigation of my background and qualifications, including (a) under Sec. 2-61 (Criminal background check required as a condition of service to the city) of the city code, and (b) as to my references, past and present employment, education, involvement in litigation or other proceedings, and other items.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return completed form to: **Office of the City Clerk, Municipal Building  
300 North Main Street, Hopewell VA 2860**

Requires annual filing of Financial Disclosure Statements

Requires annual filing of Real Estate Disclosure Statements

*The members of the Hopewell City Council appreciate your interest in serving the Citizens of the City in this capacity*

# **REPORTS OF THE CITY COUNCIL**

- **COMMITTEES**
- **INDIVIDUAL REQUEST**
- **ANY OTHER COUNCILOR**

**CCR-1**

**CCR-2**

**Councilor Gore**

**COUNCIL  
COMMUNICATIONS**

**ADJOURN**