



**CITY OF HOPEWELL**

Hopewell, Virginia 23860

**AGENDA**

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**CITY COUNCIL**

Brenda S. Pelham, Mayor, Ward #6  
Christina J. Luman-Bailey, Vice Mayor, Ward #1  
Arlene Holloway, Councilor, Ward #2  
Anthony J. Zevgolis, Councilor, Ward #3  
Jasmine E. Gore, Councilor, Ward #4  
K. Wayne Walton, Councilor, Ward #5  
Jackie M. Shornak, Councilor, Ward #7

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Mark A. Haley, City Manager  
Stefan M. Calos, City Attorney  
Ross A. Kearney, III, City Clerk

**Date: June 14, 2016**

**MUNICIPAL BUILDING**

**TIME:**

Closed Meeting 6:00 p.m.  
Regular Meeting 7:30 p.m.

**6:00 p.m.**

**OPEN MEETING**

Call to order, roll call, and welcome to visitors

Motion: To Amend/Adopt Agenda

**MOTION: TO GO INTO CLOSED MEETING FOR: (I) DISCUSSION OF SPECIFIC APPOINTEES OF CITY COUNCIL (HOPEWELL REDEVELOPMENT AND HOUSING AUTHORITY, HOPEWELL SCHOOL BOARD); (II) DISCUSSION AND CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE (EMINENT DOMAIN), AND OF THE ACQUISITION AND DISPOSITION OF OTHER PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION AND NEGOTIATING STRATEGY OF CITY COUNCIL AND THE EDA, RESPECTIVELY; (III) DISCUSSION CONCERNING A PROSPECTIVE BUSINESS WHERE NO PREVIOUS ANNOUNCEMENT HAS BEEN MADE OF THE BUSINESS' INTEREST IN LOCATING IN THE COMMUNITY (EDA AND OTHER ECONOMIC DEVELOPMENT MATTERS); (IV) CONSULTATION RELATED THERETO REQUIRING THE PROVISION OF LEGAL COUNSEL RETAINED BY CITY COUNCIL, IN ACCORDANCE WITH VIRGINIA CODE SECTION 2.2-3711 (A) (1) (3) (5) & (7), RESPECTIVELY.**

Roll Call

**CLOSED MEETING**

**RECONVENE OPEN MEETING**

**CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): ONLY PUBLIC BUSINESS MATTERS (I) LAWFULLY EXEMPTED FROM OPEN-MEETING REQUIREMENTS AND (II) IDENTIFIED IN THE CLOSED-MEETING MOTION WERE DISCUSSED IN CLOSED MEETING.**

Roll Call

**REGULAR MEETING**

**7:30 p.m.** Call to order, roll call, and welcome to visitors.

Prayer by Rev. W. Darrell Boggs of First Baptist Church of Hopewell, followed by the Pledge of Allegiance to the Flag of the United States of America.

**CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

- C-1** **Minutes:** NONE – Remainder 2015 to be provided June 28<sup>th</sup>.
- C-2** **Pending List:** Provided to Council @ Last Work Session, Update Coming from City Manager.
- C-3** **Information for Council Review:** Youth & Government Day News Article; Invitation to City of Hopewell 100th Anniversary Ceremony and Celebration Event; Public Safety Site Plan.
- C-4** **Personnel Change Report/Financial Report:** HR Report & Financial Report
- C-5** **Public Hearing Announcement:** June 28, 2016 - 1.A request submitted by Victoria Goodwin & Christina Callis to Rezone Lots 5, 6, 7, & 8, Block 3 in the Buren Homestead Addition [Subparcel – 023-0230] from Residential, High Density to Limited Commercial District (B-2) in accordance with the City of Hopewell Zoning Ordinance, Article XXI.
- C-6** **Routine Approval of Work Sessions:** NONE
- C-7** **Ordinances on Second & Final Reading:** NONE
- C-8** **Routine Grant Approval:** NONE
- C-9** **Proclamations/Resolutions/Presentation:** Proclamation for Recognition of Hopewell Juneteenth 10<sup>th</sup> Anniversary – Rebecca Rose; Proclamation Honoring Drinking Water & Wastewater Professionals Appreciation Day – Jeanie Grandstaff (HRWTF); Southside Virginia Association of REALTORS Plaque Presentation to Chief Keohane in recognition of National Police Appreciation Week - Carmen M. Martin; Let’s Move Resolution – Councilor Gore; ImPower Youth Conference Recognition – Councilor Gore.

**PUBLIC HEARINGS**

*(Addressing Council (See Minute Book 26, Page 211, dated March 27, 2001.) – Each person addressing the Council shall step to the microphone, give name and address and limit comments to **three (3) minutes** or less. No person shall be permitted to address Council a second time until all others have been heard once and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the Mayor. No question shall be asked a Council member (including Administration) except through the presiding officer.*

PH-1 – **Public Hearing:** - FY 2016-2017 Community Development Block Grant (CDBG) Budget.

**ISSUE:** The City of Hopewell has been notified that it will receive \$180,739 in CDBG funding for the Fiscal Year 2016-2017. The City Administration has reviewed all Fiscal Year 2016-17 applications for funding submitted by various agencies and have developed a proposed CDBG budget for City Council’s consideration. City Administration provided City Council with three priorities for the next five years. The 5 year Consolidated Plan based on these priorities. The Annual Action Plan describes the projects that will be funded in the second year of the Consolidated Plan.

**RECOMMENDATION:** City Administration recommends the City Council consider citizen comments regarding the proposed allocation of Fiscal Year 2016-17 CDBG funds.

**MOTION: ADOPT THE FISCAL YEAR 2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET**

**Roll Call**

**COMMUNICATIONS FROM CITIZENS**

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. **Each speaker** will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, and dated March 26, 2002.)*

**REGULAR BUSINESS**

**Reports of City Manager**

R-1. **Regular Business:** - Appomattox Cemetery Ordinance and Policy

**ISSUE:** In response to recent requests to modify the existing City Code restrictions pertaining to marker sizes in the Appomattox Cemetery, the Public Works Department proposes some changes to City Code that will provide more flexibility in the operations of the cemetery

**RECOMMENDATION:** It is recommended that the City Code, Section 12, Article II be modified as shown on the attached draft ordinance.

**MOTION: TO AMEND CITY CODE, SECTION 12 ARTICLE II APPOMATTOX CEMETERY**

**Roll Call**

R-2. **Regular Business:** - Update on Community Assistance and Donations to the Homeless Shelter

**NO ACTION REQUIRED**

R-3. **Regular Business:** - Hopewell 100<sup>th</sup> Anniversary at “The Diamond” Announcement

**NO ACTION REQUIRED**

R-4. **Regular Business:** - Justice Assistance Grant (JAG) Program

**ISSUE:** The Hopewell Police Department requests approval to apply for the JAG local solicitation grant under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. City of Hopewell has been allocated to receive \$12,449 under this grant as listed in the 2016 Virginia JAG allocation list (attached). The grant’s purpose areas are law enforcement programs; prosecution and court programs; prevention and education programs; corrections and community corrections programs; drug treatment and enforcement programs; planning, evaluation, and technology programs; and crime victim and witness programs. Tablets for mobile field reporting will be purchased with this grant. There is no city match for the one year grant period

**MOTION: TO GRANT APPROVAL TO THE HOPEWELL POLICE DEPARTMENT TO APPLY FOR THE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM**

**Roll Call**

R-5. **Regular Business:** - Transfer of Police Funds from Fiscal Year 2015-16 to Fiscal Year 2016-17

**ISSUE:** City Council approved Hopewell Police Department’s request to apply for a Fiscal Year 2017 PSAP Grant at the September 22, 2015 City Council meeting. The two year \$150,000 grant was awarded by the PSAP Committee on January 21, 2016 to cover the costs of new Call Handling Equipment in the Dispatch Center. Up to \$75,000 in city funding will be needed to match the grant funding. Using a Cooperative Procurement purchase option from either the City of Colonial Heights or the City of Hampton, cost of the equipment will be as high as \$225,000. Hopewell Police Department has Fiscal Year 2015-16 operational funds available to cover the difference between the grant award amount and the equipment’s actual cost.

**MOTION: TO APPROPRIATE \$39,000 OF POLICE DEPARTMENT (FUND 011) OPERATIONAL FUNDS TO POLICE DEPARTMENT (FUND 071) CAPITAL FUNDS AND APPROPRIATE \$36,000 OF POLICE DEPARTMENT (FUND 011) OPERATIONAL FUNDS FROM TO POLICE DEPARTMENT (FUND 071) CAPITAL FUNDS**

**Roll Call**

R-6. **Regular Business:** - Transfer of Police Funds from Fiscal Year 2015-16 to Fiscal Year 2016-17

**ISSUE:** Two Hopewell Police Department vehicles were totaled in FY 15/16. Replacement of these vehicles is needed.

**MOTION: TO APPROPRIATE \$17,000 OF POLICE DEPARTMENT (FUND 011) OPERATIONAL FUNDS TO POLICE DEPARTMENT (FUND 071) CAPITAL FUNDS**

**Roll Call**

**Reports of the City Attorney:**

**Reports of the City Clerk:**

Accepting TBR's for ALL Boards and Commissions: [www.hopewellva.gov](http://www.hopewellva.gov);

**Reports of City Council:**

**Committees** -

**Individual Requests** -

**Any Other Councilor** -

**CITIZENS/COUNCILOR REQUESTS**

**CCR-1 – Councilor Gore** – Discussion of Hiring Timeline & Job Description for the Youth Office Director.

**COUNCIL COMMUNICATIONS**

**ADJOURNMENT**

Motion: resolve to adjourn the Regular Meeting

Action: consensus