

**CLOSED
MEETING**

REGULAR MEETING

CONSENT AGENDA

MINUTES

September 8, 2015

Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD SEPTEMBER 8, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, September 8, 2015, at 5:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Anthony J. Zevgolis, Councilor
Jasmine E. Gore, Councilor
K. Wayne Walton, Councilor
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney III, City Clerk

ROLL CALL

Vice Mayor Luman-Bailey opened the meeting at 5:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	absent (arrived at 5:50 P.M.)
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

WORK SESSION

WS-1: - City Point Historic District Plan for Development as Developed by the VCU Masters of Urban and Regional Planning Students Presentation made by City Staff.

Mrs. Griffin, Director of Development, presented to Council the VCU Masters of Urban and Regional Planning development proposal that was performed on the Historic City Point District of Hopewell. Mrs. Calos represented to Council that many of the recommendations made in the plan could be fulfilled through grants. Council agreed that at the next City Council meeting and after having time to study the plan they would consider endorsing.

CLOSED MEETING

Motion was made by Councilor Zevgolis, and seconded by Councilor Walton, to resolve to go into closed meeting for discussion or consideration of specific appointees of City Council to the (John Tyler Community College Board); discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the city council; and consultation with legal counsel employed by city council regarding specific legal matters requiring the provision of legal advice by such counsel; in accordance with Virginia Code section 2.2-3711 (A) (1) (3) & (7), respectively. Upon the roll call, the vote resulted:

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Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Yes

OPEN SESSION

Council convened into Open Session. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session?" Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Yes

REGULAR MEETING

Mayor Pelham opened the regular meeting at 7:30 p.m. Roll call was take as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Prayer was led by Chaplain Pamela Cooper, followed by the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

Motion was made by Councilor Shornak, and seconded by Councilor Walton, to amend the consent agenda and add midnight basketball to C-9 Proclamations/Resolutions/Presentations and to

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approve, Minutes: none; Pending and Action List: Council Action List; Information for Council Review: none; Personnel Change Report and Financial Report; HR Report & Financial Report Provided; Public Hearing Announcements: September 22, 2015 - Budget Amendments; Right of Way Vacation of the North 14th Avenue Alley; Amendment to TH-1 of Zoning Ordinance re: Cedar Trees; Ordinance for "Open Burn" and "Setting Fire Chief and Fire Marshall Duties" and Charging for False Alarm Activations; Routine Approval of Work Sessions: City Point Historic Plan for Development as Developed by the VCU Masters of Urban and Regional Planning Students; Ordinances on Second and Final Reading: Adopt Ordinance **2015-26** to Set Prices for Selling Burial Lots in The Appomattox Cemetery and Authorizing the City Manager to Repurchase Burial Lots in the Cemetery. Ordinance on First and Only Reading: Adopt The Updated, Amended, And Created Modifications to Chapter 31 (Sewers And Sewage Disposal) Of City Code Article I (In General) and Create Article VI (Storm Sewers) To Reflect Changes in State and Federal Regulations; Routine Grant Approval: none; Proclamations Resolutions & Presentations: Mayor Pelham & Councilor Shornak OC3 Resolution; Mayor Pelham & District 19 Suicide Awareness Month Proclamation; Resolution from Staff for the HEAL Program; Hopewell Fire Department "Fill the Boot" Check Presentation and Midnight Basketball presentation. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Yes

ORDINANCE NO. 2015-26

AN ORDINANCE TO SET PRICES FOR SELLING BURIAL LOTS IN THE APPOMATTOX CEMETERY AND AUTHORIZING THE CITY MANAGER TO REPURCHASE BURIAL LOTS IN THE CEMETERY

WHEREAS, the City of Hopewell, Virginia (the "City"), owns and operates Appomattox Cemetery (the "Cemetery") and;

WHEREAS, the City desires to modify its rate structure for the sale and repurchase of burial lots in the Cemetery and;

WHEREAS, the City wants to deter any hoarding of burial lots in the Cemetery, no more than six contiguous lots can be purchased without approval by the City Manager; and

WHEREAS, the City desires to establish a fee to recoup costs that are associated with the administrative operations of the Cemetery.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL, that:

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The price to be charged Hopewell residents for the sale of lots in the Cemetery is hereby set at \$500 for a single lot, and \$250 for a single half-sized lot intended for cremains and infants. The City Manager is authorized to determine residency status.

The price to be charged non-residents of the City for the purchase of burial lots in the Cemetery is hereby set at \$2,000 for a single lot, and \$1,000 for a single, half-sized lot intended for cremains and infants.

The charge for administrative services is set at \$100 per event, for the following services: Marking a burial site and marker location, switching lot locations within the Cemetery, giving a lot as a gift, or selling lots back to the City.

The City Manager is hereby authorized to offer to re-purchase unused burial lots in the Cemetery for an amount not to exceed \$500 per lot.

RESOLUTION

WHEREAS, the faith based organizers, Organization of Churches and Concerned Citizens ("OC3") and Partners in Christ, along with many city employees and volunteers from the surrounding communities ("Project Team"), desired to assist in the repainting of Carter G. Woodson Middle School to create a better environment for students and teachers ; and

WHEREAS, the Project Team spent many weeks of their own time assembling the necessary materials for painting, lining up the volunteers and the preparation and coordination of the Project itself; and

WHEREAS, the Project Team which gave tirelessly of their time to provide 1,500 hours of work, painting 63 classrooms and 15 hallway segments; and

WHEREAS, OC3, Partners In Christ and 254 volunteers were all involved in this selfless act of giving back to their Community thereby benefitting the School System and the City of Hopewell; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hopewell wishes to give formal recognition to Organization of Churches and Concerned Citizens ("OC3") and Partners and Christ, along with many city employees and volunteers from the surrounding communities ("Project Team"), who assisted in the repainting of Carter G. Woodson Middle School and creating a better environment for its Students and Faculty.

RESOLUTION PRESENTED THIS 8th DAY OF SEPTEMBER, 2015

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Proclamation

WHEREAS, suicide is the 11th leading cause of all deaths in the United States and the 3rd leading cause of death among individuals between the ages of 15 to 24; and

WHEREAS, in the United States, one person completes suicide every 16 minutes and it is estimated that 5 million people in the United States are survivors of suicide for those who have lost a loved one to suicide; and

WHEREAS, 51% of people who die by suicide use a firearm, and guns stored in the house are used for suicide 40 times more often than for self-protection; and

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WHEREAS, the overall suicide rate in our country has only slightly declined from record highs in recent years, the suicide rate for those 15-24 years old has more than doubled since the mid-1950s; and the suicide rate remains highest for adults 75 years of age and older; and

WHEREAS, the stigma associated with mental illness and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide; and

WHEREAS, statewide suicide prevention efforts should be developed and encouraged to the maximum extent possible; and

WHEREAS, organizations such as District 19 Community Services Board, the Coalition Against Alcohol, Nicotine & Drug Under-Age Use (CAAN DUU) and Team Save A Life Suicide Prevention Committee which are dedicated to reducing the frequency of suicide attempts and deaths, and the pain of survivors affected by suicides of loved ones, through educational programs, research projects, intervention services, and bereavement services urge that we recognize suicide as a national and state public health problem and declare suicide prevention to be a statewide priority; acknowledge that no single suicide prevention program or effort will be appropriate for all populations or communities; encourage initiatives based on the goals contained in the National Strategy for Suicide; Promote awareness that suicide is a public health problem that is preventable; develop broad-based support for suicide prevention, develop and implement strategies to reduce the stigma associated with being a consumer of mental health, substance abuse, and suicide prevention services, develop and implement community-based suicide prevention programs, develop and implement community-based suicide bereavement support services, promote efforts to reduce access to lethal means and methods of self-harm, implement training for the recognition of at-risk behavior and for the delivery of effective treatment, develop and promote effective clinical and professional practices, increase access to, and community linkages with, mental health and substance abuse services, improve reporting and portrayals of suicidal behavior, mental illness, and substance abuse in the entertainment and news media, promote and support research on suicide and suicide prevention and improve and expand surveillance systems for suicide behavior; and

WHEREAS, a great many suicides are preventable;

NOW, THEREFORE, BE IT PROCLAIMED, I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, on behalf of the City Council and the citizens of our fair City, hereby designate the month of September, 2015:

“National Suicide Prevention Month”

in the City of Hopewell, and we call this observance to the attention of all citizens.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 8th day of September 2015.

/s/ Brenda S. Pelham
Mayor

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Motion was made by Councilor Shornak, and seconded by Councilor Walton to move Regular Business Item R-3 - Sewer Bond Refinance -resolution (a) providing for the issuance, sale and award of

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sewer system revenue refunding bonds of the City of Hopewell, Virginia, in the maximum aggregate principal amount of \$5,900,000 and the form, details and payment thereof, (b) authorizing the execution and delivery of a sixth supplemental indenture of trust and (c) authorizing the execution and delivery of a local bond sale and financing agreement. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Yes

Special Announcement

Mr. Dane, Assistant City Manager announced the filming of I-M-P-E-R-I-U-M and filming will begin around September 20th through October 23rd at about fifteen locations throughout the City. It is a movie directed by Daniel Ragussis and it stars Daniel Radcliffe. Other leading actors will be announced in the coming days as well.

Public Hearing

PH-1 – A request submitted by Kathleen A. Hingel, owner of 206 North 7th Avenue, to vacate a portion of an alley between Sub-Parcel #031-1155 and 030-1160, between North 7th Avenue and North 8th Avenue:

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was then made by Councilor Shornak, and seconded by Councilor Walton, to To Approve The Request From Kathleen A. Hingel, Owner Of 206 North 7th Avenue, To Vacate A Portion Of An Alley Between Sub-Parcel #031-1155 And 030-1160, Between North 7th Avenue And North 8th Avenue. Upon the roll call the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Approved

PH-2 – For a request to amend and reenact Article XIV-B, Tourist/Historic District, Section J, Board of Architectural Review; Article IX, Downtown Central Business District (B-1), Section M, Downtown Design Review Committee; and Article XIX, Provisions for Appeal, Section A, Board of Zoning Appeals of the Hopewell Zoning Ordinance. These amendments would change the language referencing the number of members and the definition of a quorum:

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The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was then made by Councilor Walton, and seconded by Councilor Shornak to dispense with the second reading and to Approve The Request To Amend And Reenact Article Xiv-B, Tourist/Historic District, Section J, Board Of Architectural Review; Article IX, Downtown Central Business District (B-1), Section M, Downtown Design Review Committee; And Article XIX, Provisions For Appeal, Section A, Board Of Zoning Appeals Of The Hopewell Zoning Ordinance To Change The Language Referencing The Number Of Members And The Definition Of A Quorum. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Approved

PH-3 - For a request submitted by Stephanie Hayes, owner of 1100 and 1102 Maplewood Avenue, to rezone property identified from TH-1 (Tourist/Historic District) to R-1, Residential, Low Density District and to amend the Official Zoning Map of the City of Hopewell

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was then made by Councilor Shornak, and seconded by Councilor Gore to Deny The Request Submitted By Stephanie Hayes, Owner Of 1100 And 1102 Maplewood Avenue, To Rezone Property Identified From Th-1 Tourist/Historic District to R-1, Residential, Low Density District And To Amend The Official Zoning Map Of The City Of Hopewell. Upon the roll call, the vote resulted:

Mayor Pelham	-	no
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	no
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 5-2 Request Denied

PH-4 - An Ordinance amending Chapter 2, Art. VI, Sec. 22-99 and Chapter 25, Sec. 25-54 regarding Inoperable Motor Vehicles located in the City of Hopewell, VA

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was then made by Councilor Shornak, and seconded by Councilor Walton to adopt amendments to Chapter 2, Article vi, sec. 22-99, and Chapter 25, section 25-54 of the City of Hopewell code of ordinances regarding inoperable motor vehicles in the City of Hopewell Code of Ordinances regarding Inoperable Motor Vehicles in the City of Hopewell. Upon the roll call, the vote resulted:

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Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Adopted

Motion to Continue past 10:30 p.m.

A Motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to continue the City Council meeting past 10:30 P.M. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Approved

Regular Business

R-1. - Authorize the City Attorney and the City Manager to amend the development agreement with Butterworth Lofts, LLC and its partners to complete the rehabilitation of 12 market rate apartments at 244 East Cawson, also known as the Butterworth Warehouse Building

A Motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to Authorize the City Attorney and the City Manager to amend the development agreement with Butterworth Lofts, LLC and its partners to complete the rehabilitation of 12 market rate apartments at 244 East Cawson, also known as the Butterworth Warehouse Building. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

R-2. - Request The Transfer Of \$15,000 From The Perpetual Care Reserve Fund Balance To The Cemetery Operating Budget For Maintenance To The Back Cemetery Fence

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A motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Walton to transfer \$15,000 from the perpetual care reserve fund balance to the cemetery operations budget for maintenance to the back cemetery fence. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2015-2016

WHEREAS, at the meeting of the City Council of the City of Hopewell held on September 8, 2015, a budget amendment was introduced to appropriate funds for the FY 2015-2016 budget to provide for repair of the cemetery fence.

WHEREAS, a budget amendment to appropriate funds in the amount of \$15,000 for operations from the Unassigned Fund Balance for the FY 2015-2016 budget was introduced and,

WHEREAS, sufficient funds exist in the respective funds and accounts,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated for operations from the Unassigned Fund Balance.

APPROPRIATIONS:

Cemetery-003:

Resources:

Fund Balance \$ 15,000

Appropriations:

Cemetery Operations..... \$ 15,000

Vote Resulted: 7-0 Approved

R-4 - Regular Business: Hopewell Fire Equipment Status Report

A motion was made by Councilor Shornak, and seconded by Councilor Gore to move R-4. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	no
Vice Mayor Luman-Bailey	-	yes

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Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	no
Councilor Walton	-	no

Vote Resulted: 4-3 Motion passed

R-5 - Regular Business: City Treasurer – Business License Refunds

A motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to Authorize the City Treasurer to refund \$5,113.15 to Colonial Orthopedics Inc., as per State and City Code. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Motion passed

ADJOURN

At 11:31 P.M., motion was made by Councilor Zevgolis, and seconded by Councilor Walton. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

Vote Resulted: 7-0 Motion passed – Meeting Adjourned.

Brenda S. Pelham, Mayor

Ross A. Kearney III, City Clerk

September 22, 2015

Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD SEPTEMBER 22, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, September 22, 2015, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Christina J. Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony J. Zevgolts, Councilor
Jasmine E. Gore, Councilor
K. Wayne Walton, Councilor
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Charles Dane, Substitute City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	absent (arrived @ 6:34 p.m.)
Councilor Holloway	-	present
Councilor Zevgolts	-	absent (arrived @ 6:32 p.m.)
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Walton, and seconded by Councilor Gore, to resolve to convene into closed session for discussion or consideration of specific appointees of city council to the John Tyler Community College Board; and consultation with legal counsel employed by city council regarding specific legal matters requiring the provision of legal advice by such counsel; in accordance with Virginia Code section 2.2-3711 (a) (1) & (7), respectively. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes
Vice Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 6-0 Yes

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OPEN SESSION

Council convened into Open Session. Councilors responded to the question: “Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session?” Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 Yes

REGULAR MEETING

Mayor Pelham opened the regular meeting at 7:30 p.m. Roll call was take as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Prayer was led by Chaplain Pamela Cooper, followed by the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

Motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Holloway, to amend the Consent Agenda and remove items C-1 – Minutes and to move Item #2 under C-7 - Ordinances on Second and Final Reading: Adopt Amendments to the Hopewell City Code Regarding Inoperable Motor Vehicles, to Regular Business R-8 and approve the remaining Consent Agenda: Action List; Information for Council Review: none; Personnel Change Report and Financial Report; none Public Hearing Announcements: October 13, 2015 - Right of Way Vacation of the North 14th Avenue Alley; Amendment to TH-1 of Zoning Ordinance re: Cedar Trees; Routine Approval of Work Sessions: None;. Ordinances on second and final reading: adopt amendments to Hopewell Zoning Ordinance regarding Board of Architectural Review, downtown design review committee, and Board of Zoning Appeals as to number of members and definition of quorum; Routine Grant Approval: FY-17 PSAP Grant Program Application & Authorize the Hopewell Police Department to Apply; Proclamations/Resolutions/Presentations: Mayor Pelham, Councilor Gore, Tevya Griffin and Ray Spicer – Proclamation Mayor’s Challenge to End Veteran

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Homelessness; Mayor Pelham, Jerry Whitaker on behalf of Governor Terry McAuliffe Virginia CPA Week; John Randolph Medical Center 100th Anniversary Resolution. Upon the roll call the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 Yes

Proclamation

WHEREAS, The City of Hopewell is dedicated to supporting military veterans and their families; and

WHEREAS, homelessness among our military veterans is a critical concern impacting the health, well-being, employment and educational opportunities of the men and women who have proudly served our Country; and

WHEREAS, we recognize that local participants in the homeless services network, who work through the Continuum of Care to house homeless veterans, will be the foundation by which homelessness amongst all populations will be resolved; and

WHEREAS, from November 2014, over 5 military veterans residing in the City of 3 received vital homeless support services; and

WHEREAS, we will continue to provide ongoing local leadership to combat homelessness among our veterans; and

WHEREAS, we will continue to be a community partner when joining forces with organizations such as OC3, faith based entities, non-profits organizations, the City of Hopewell Housing and Redevelopment Authority, City of Hopewell Sherriff Department, Appomattox Regional Library, City of Hopewell Public Schools, and various municipal departments to end homelessness throughout the entire city.

WHEREAS, there are historic levels of federal, state and local resources now available to aid homeless veterans and their families through collaboration with the Department of Housing and Urban Development, Department of Veterans Affairs, United States Interagency Council on Homelessness, and the National League of Cities;

NOW, THEREFORE, I, Brenda S. Pelham, Mayor of the City of Hopewell am pleased to announce that, as of August 2015, the City of Hopewell proudly joins forces with more than 200 cities across the United States in our commitment to end veteran homelessness within our community by the end of 2015, and formally accept First Lady Michelle Obama's Mayors Challenge to End Veteran Homelessness.

/s/Brenda S. Pelham, Mayor
MAYOR, CITY OF HOPEWELL

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GOVERNOR CERTIFICATE of RECOGNITION

By virtue of the authority vested by the Constitution of Virginia in the Governor of the Commonwealth of Virginia, there is hereby officially recognized:

CERTIFIED PUBLIC ACCOUNTANTS WEEK

WHEREAS, the fiscal health and well-being of Virginia's people, businesses, and institutions is critical to the continued vitality and prosperity of the Commonwealth; and

WHEREAS, Certified Public Accountants (CPAs) in Virginia must maintain high standards of ethics, professionalism, and knowledge by maintaining and enhancing their skills through lifelong continuing professional education; and

WHEREAS, CPAs provide accounting and auditing services, management advisory services, and individual as well as corporate tax and financial planning advice; and

WHEREAS, CPAs in Virginia continuously draw upon their unique knowledge and experiences to provide sound, reliable financial counsel in order to protect and promote the growth of business, the soundness of government operations, the excellence of higher education and the confidence of investors in the Commonwealth of Virginia and throughout the United States of America; and

WHEREAS, CPAs deserve recognition for their hard work and the positive impact they have in communities and businesses throughout Virginia;

NOW, THEREFORE, I, Terence R. McAuliffe, do hereby recognize September 13-19, 2015, as CERTIFIED PUBLIC ACCOUNTANTS WEEK in our COMMONWEALTH OF VIRGINIA, and I call this observance to the attention of all our citizens.

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Resolution

WHEREAS, at a meeting of the Hopewell, Virginia, City Council held on September 22, 2015, and;

WHEREAS, the City council of the City of Hopewell, Virginia does hereby find and follows;

“In Recognition of 100 years of service to the City of Hopewell and community, the City Council recognizes John Randolph Medical Center by declaring the 24th day of September, 2015, as John Randolph Medical Center Day”

NOW, THEREFORE, BE IT HEREBY PROCLAIMED, by the City Council, that the City of Hopewell, Virginia, that the John Randolph Medical Center Day be declared.

RESOLUTION PRESENTED THIS 22nd DAY OF SEPTEMBER, 2015

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Public Hearings

PH-1. - Budget Resolution to Amendments Fiscal Year 2014-15

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was then made by Councilor Walton, and seconded by Councilor Shornak to adopt budget resolution amendments to appropriate funds in the amount of \$1,836,341 for the Fiscal Year 2014-15 budget to provide additional funding for DSS, CSA and Self-Insurance Fund. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 Amendments Adopted

BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2014-2015

WHEREAS, at the meeting of the City Council of the City of Hopewell held on September 22, 2015, following a public hearing, budget amendments were introduced to appropriate funds for the FY 2014-2015 budget to provide for operations.

WHEREAS budget amendments to appropriate funds in the amount of \$1,350,000 for operations from the Unassigned Fund Balance and State funds for the FY 2014-2015 budget were introduced and,

WHEREAS, sufficient funds exist in the respective funds and accounts,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated for operations from the Unassigned Fund Balance and State funds.

APPROPRIATIONS:

General Fund-011:

Resources:

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Fund Balance		\$ 807,581
 <u>Appropriations:</u>		
Transfer to Fund 012		\$ 31,340
Transfer to Fund 015		\$ 289,900
Transfer to Fund 076		\$ 486,341
 <u>VPA Fund-012:</u>		
<u>Resources:</u>		
State Funds.....		\$ 187,360
Transfer from Fund 011.....		\$ 31,340
 <u>Appropriations:</u>		
Social Services Expenditures.....		\$ 218,700
 <u>CSA Fund-015:</u>		
<u>Resources:</u>		
State Funds.....		\$ 910,100
Transfer from Fund 011.....		\$ 289,900
 <u>Appropriations:</u>		
CSA Expenditures		\$1,200,000
 <u>Self-Insurance Fund-076:</u>		
<u>Resources:</u>		
Transfer from Fund 011.....		\$ 486,341
 <u>Appropriations:</u>		
Self-Insurance Fund Expenditures		\$ 486,341

PH-2 - Public Hearing - Budget Resolution to Amendments Fiscal Year 2015-16

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was then made by Councilor Gore, and seconded by Councilor Shornak to adopt budget resolution amendments to appropriate funds for the Fiscal Year 2015-16 budget. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

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Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 Amendments Adopted

**BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2015-2016**

WHEREAS, at the meeting of the City Council of the City of Hopewell held on September 22, 2015, following a public hearing, budget amendments were introduced to appropriate and re-appropriate funds for the FY 2015-2016 budget to provide for operations and capital projects.

WHEREAS budget amendments to appropriate and re-appropriate funds in the amount of \$13,471,981 for operations and capital projects from the Unassigned Fund Balances, Transfers and State funds for the FY 2015-2016 budget were introduced and,

WHEREAS, sufficient funds exist in the respective funds and accounts,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be re-appropriated to operate city services and fund capital projects from carryover balances.

General Fund-011:

Resources:

Non-spendable-Encumbrances \$143,092

Appropriations:

Finance.....	\$14,912
General District.....	48
Police.....	18,846
Fire.....	3,701
VDOT.....	18,043
Planning.....	85,834
Non-Departmental.....	<u>1,628</u>
Total General Fund.....	\$143,092

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CSA- Fund-015:

Non-spendable-Encumbrances \$10,546

Appropriations:

CSA Operations \$10,546

Refuse- Fund-030:

Non-spendable-Encumbrances \$2,959

Appropriations:

Refuse Operations \$2,959

Regional- Fund-032:

Non-spendable-Encumbrances \$1,347,596

Appropriations:

Regional Operations \$1,347,596

Parks- Fund-035:

Non-spendable-Encumbrances \$25,940

Appropriations:

Parks Operations \$25,940

Sewer- Fund-041:

Non-spendable-Encumbrances \$490,577

Appropriations:

Sewer Operations \$490,577

Storm Water- Fund-049:

Non-spendable-Encumbrances \$230,794

Appropriations:

Storm Water Operations \$230,794

Capital Projects- Fund-075:

Non-spendable-Encumbrances \$1,552,438

Appropriations:

Capital Projects \$1,552,438

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Total Section 1 \$3,803,942

Sec. 2 The following designated funds and accounts shall be re-appropriated to operate city services and fund capital projects from fund balances.

General Fund-011:

Resources:

Non-spendable-Encumbrances \$108,000

Appropriations:

Petersburg FY 2015 Funding..... \$108,000

Storm Water- Fund-049:

Non-spendable-Encumbrances Fund Balance \$573,014

Appropriations:

Storm Water Operations \$573,014

Non-spendable-Encumbrances Fund Balance \$7,901,849

Appropriations:

Downtown Partnership	\$ 32,507
Council Chamber Audio-Visual Project.....	25,000
Sheriff – 295 Vehicles.....	6,021
Police Vehicles	8,617
Police Copier	5,000
Fire station #1 Renovations.....	9,670
Fire station #2 Renovations.....	24,235
Public Safety Buildings Project.....	7,201,283
Animal Shelter	148,000
Community Center Carpeting Project.....	4,490
Community Center Exercise Equipment.....	2,044
Community Center Roofing Project.....	73,646
Mathis/Atwater Fields Re-seeding.....	19,025
Playground/Park Renovation.....	25,000
River Walk Project.....	50,000
City Marina Improvements.....	20,355
Heritage Gardens	14,450
East Broadway Bridge.....	80,980
Downtown Façade Grant Project.....	88,908

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Dev/Capital Equip Plotter/Printer	6,982
Dev/Office Equipment.....	56,454
Police.....	18,846
Police.....	18,846
Total Capital	\$7,901,849

CAPITAL PROJECTS Fund-071:

Total Section 2	\$8,582,863
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Sec. 3 The following designated funds and accounts shall be appropriated to operate city services from State funds, fund balances and transfers of funds.

General Fund-011:

Resources:

Non-spendable-Encumbrances Fund Balance	\$176,835
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Appropriations:

Finance – Salaries and benefits correction	\$59,500
Finance – Additional cost of audit	20,000
EMS – Correction	1,500
Emergency Services --Correction.....	26,000
Recreation HVAC	14,000
DSS Local share – Budget adjustment.....	<u>55,835</u>
Total General Fund	\$176,835

DSS Fund-015:

Local Funds	\$ 55,835
State Funds	<u>\$263,952</u>
Total Revenue.....	\$319,787

Appropriations:

DSS Operations	\$319,787
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HRWTF Fund-032:

Non-spendable-Encumbrances Fund Balance	\$644,389
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Appropriations:

HRWTF Operations	\$644,389
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Recreation & Parks- Fund-035:

Transfer from General Fund	\$14,000
Appropriations:	
Storm Water Operations	\$14,000
Total Section 3	\$1,155,011

Unfinished Business:

UB-1. Hopewell Fire Equipment Status Report (City Manager Briefing)

City Manager Mark Haley briefed Council on the Hopewell Fire Equipment Status Report.

UB-2. City Council Advance continued from August 28, 2015, set New Advance Dates

A motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to instruct the City Manager to coordinate a City Council Advance Work Session in the month of October. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 Advance Approved

UB-3. Approval of Special Council Meeting Minutes August 28

A motion was made by Councilor Gore, and seconded by Councilor Walton to approve the minutes from the August 28th, 2015 Special City Council meeting. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes

Vote Result: 3-0

The other 4 Councilors were not present on the 28th therefore, were not able to vote on these minutes

September 22, 2015

Regular Meeting

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Regular Business - Reports of City Manager

R-1. - Regular Business – Resolution Authorizing the City Manager on behalf of the City of Hopewell, Virginia, To Enter Into A Lease/Purchase Financing for Equipment in The Maximum Principal Amount of \$1,300,000 and to Execute and Deliver A Lease Agreement in Connection Therewith

A motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Walton to Authorize the City Manager on behalf of the City of Hopewell To Enter Into A Lease/Purchase Financing for Equipment in The Maximum Principal Amount of \$1,300,000 and to execute and deliver a Lease Agreement. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 Amendments Adopted

A motion was made by Councilor Shornak, and seconded by Councilor Gore to amend the Agenda and add R-1A- Resolve to Authorize the City Manager to ratify agreements and execute any documents necessary to acquire certain real properties in the City of Hopewell for purposes of the public good (Public Safety Building). Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 – Agenda Amended and R-1A Added

R-1A. – Regular Business - Resolve to Authorize the City Manager to ratify agreements and execute any documents necessary to acquire certain real properties in the City of Hopewell for purposes of the public good (Public Safety Building)

A motion was made by Councilor Shornak, and seconded by Councilor Walton to Resolve to Authorize the City Manager to ratify agreements and execute any documents necessary to acquire certain real properties in the City of Hopewell for purposes of the public good (Public Safety Building). Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

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Councilor Zevgolis	-	no
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	no

Vote Result: 5-2 – Authorization Granted

R-2. - Regular Business – Community Gateway Construction and Maintenance Agreement

A motion was made by Councilor Zevgolis, and seconded by Councilor Walton to Authorize the City Manager to enter into the Community Gateway Construction and Maintenance Agreement between the City of Hopewell and The Cameron Foundation. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 – Authorization Granted

R-3. - Regular Business: - Consent Agreement and Final Order with Environmental Protection Agency (EPA) settling Clean Air Act and Title V Permit Violations.

A motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Holloway to authorize the City Manager to execute the Consent Agreement and Final Order with EPA settling Clean Air Act and Title V Permit Violations. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 – Authorization Granted

September 22, 2015

Regular Meeting

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R-4. Regular Business: - Ordinance for Open Fire Burn (City Manager & Fire Chief Report)

R-5. Regular Business: - Ordinance for Charging Businesses for False Alarm Activations (City Manager & Fire Chief Report)

City Manager Mark Haley and Fire Chief Donnie Hunter briefed Council on these two (2) Ordinances that will soon be brought before Council and as to why they are being requested.

Motion to Continue Meeting past 10:30 P.M.

A motion was made by Councilor Shornak, and seconded by Councilor Holloway to extend the City Council past 10:30 p.m. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Vote Result: 7-0 – Meeting Extended

R-6. Regular Business: - Consider approval on first reading, and adoption if Council dispenses with second reading, of amendments to Hopewell City Code regarding inoperable motor vehicles to include appeal provisions.

A motion was made by Councilor Walton, and seconded by Councilor Gore to adopt amendments to the Hopewell City Code regarding inoperable motor vehicles to include appeal provisions. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	no
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	no

Vote Result: 5-2 City Code Adopted

CITIZENS/COUNCILOR REQUESTS

CCR-1: Citizen/Councilor Requests – Councilor Shornak- Update and Discussion on Curb & Gutter & the Cleaning and Maintenance of Ditches.

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CCR-2: Citizen/Councilor Request – Councilor Shornak – Update and Discussion on Paving of Streets in the Neighborhoods ONLY.

CCR-3: Citizen/Councilor Request – Vice Mayor Luman-Bailey – Discussion of the Cultural Resource Management Plan.

CCR-4: Citizen/Councilor Request – Councilor Shornak - Discussion of procedures for handing out Proclamations Certificate of Appreciation/Appropriations

CCR-5: Citizen/Councilor Request – Councilor Gore - Request the Finance Director to help the City Council Finance Committee members to determine key tasks and priorities for the Finance Committee and budget preparation. Also, to follow up on the CCR Request submitted 5/12/2015 to hold a work session/meeting with Finance Director and City Manager about creating and internal policy for budget creation, timeline, joint meetings with School Board and possibly adjusting the timeline to have the budget created prior to setting tax rate.

CCR-6: Citizen/Councilor Request- Councilor Gore - Review Commonwealth of Virginia Invasive Species List and City ordinances to declare Bamboo an invasive plant species within the City to create/amend an ordinance that assist residents with the removal and/or maintenance of Bamboo if neighboring property's Bamboo plants cross property lines.

CCR-7: Citizen/Councilor Request- Councilor Zevgolis - Change the Mileage Reimbursement rate for City Business from \$.40/mile to Federal IRS rate of which flexes with the CPI.

ADJOURN

At 11:180 p.m., motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey. Upon the roll call, the vote resulted:

Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Mayor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes

Brenda S. Pelham, Mayor

Charles Dane, Interim City Clerk

September 30, 2015
Regular Meeting

---DRAFT---

MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD SEPTEMBER 30, 2015

A Special Meeting of the City Council of the City of Hopewell, Virginia was held on Wednesday, September 30, 2015, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Christina Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony V. Zevgolis, Councilor
Jasmine E. Gore, Councilor
Jackie M. Shornak, Councilor

Mark Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney, III, City Clerk

ABSENT: K. Wayne Walton, Councilor

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman- Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	absent
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Zevgolis, to resolve to go into closed meeting for (I) Discussion or consideration of prospective candidates for employment; (II) discussion and consideration of the investment of public funds where competition or bargaining is involved, where if made public initially, the financial interest of the city would be adversely affected; (III) consultation with legal counsel employed by city council regarding specific legal matters requiring the provision of legal advice by such counsel; in accordance with Virginia Code section 2.2-3711 (A) (1) (6) & (7), respectively. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Resulted: 6-0 Yes

OPEN SESSION

Council convened into Open Session. Councilors responded to the question: “Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session?” Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Resulted: 6-0 Yes

Regular Meeting

R-1. – Regular Business – Resolve to Appropriate \$240,000 from Unassigned Fund Balance to the City of Hopewell Economic Development Authority (EDA)

A motion was made by Councilor Gore, and seconded by Councilor Shornak to resolve to appropriate \$240,000 from the unassigned fund balance to be loaned to the City of Hopewell Economic Development Authority (EDA) for the purpose of the competition of an economic development deal. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	no
Councilor Shornak	-	yes

Vote Resulted: 5-1 Appropriation Approved

ADJOURN

At 8:31 P.M., motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Zevgolis to Adjourn. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	no
Councilor Shornak	-	yes

Vote Resulted: 6-0 Meeting Adjourned

Brenda S. Pelham, Mayor

Ross A. Kearney III, City Clerk

October 13, 2015

Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD OCTOBER 13, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, October 13, 2015, at 5:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Christina J. Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony J. Zevgolis, Councilor
Jasmine E. Gore, Councilor
K. Wayne Walton, Councilor
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney III, City Clerk

ROLL CALL

Vice Mayor Luman-Bailey opened the meeting at 5:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	absent (arrived @ 5:50 p.m.)
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	absent (arrived @ 5:40 p.m.)
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

Work Session

WS-1: Plan for Creating Regional Performing Arts Center for the Beacon Theatre – Ann Easterling

Ann C. Easterling, Julie Fulcher-Davis and Steve King presented a plan “The Illuminated Stage” at the Beacon to the City Council. Council having heard the presentation instructed the City Manager to look into this proposed program and meet with the group.

CLOSED SESSION

Motion was made by Councilor Walton, and seconded by Councilor Zevgolis to go into closed meeting for discussion of performance of specific public officers (City Council) and consulting with legal counsel employed by city council regarding specific legal matters requiring the provision of legal advice by such counsel; in accordance with Virginia Code Section 2.2-3711 (a) (1) & (7), respectively:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

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Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Result: 7-0 Yes

Certification pursuant to Virginia Code § 2.2-3712 (D): only public business matters (i) lawfully exempted from open meeting requirements and (ii) identified in the closed-meeting motion were discussed in closed meeting. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Result: 7-0 YES

Prayer by Chaplin Yoli Massenburg, followed by the Pledge of Allegiance to the United States of America.

REGULAR MEETING

CONSENT AGENDA

Motion was made by Councilor Walton, and seconded by Councilor Gore, to approve the Consent Agenda; Minutes: None; Pending List: Same Action Form in Previous Packets from Councilor Gore. Information for Council Review: None; Personnel Change Report & Financial Report: HR Personnel Report & Financial Report (emailed to Council in pdf format and posted on website); Public Hearings Announcements: None; Routine Approval of Work Sessions: Performing Arts for the Beacon Theatre Ordinances on second and final reading: None; Ordinance on First and Only Reading after Public Hearing: None; Routine Grant Approval: None; Proclamations/Resolutions/Presentations: "Go Green" – VML Award; VML Recognition Award for the HEAL Resolution that was passed by Council in September 2015 – Tevya Griffin; The James House-Domestic Violence Awareness Month Proclamation - Jayne Clayborne; Youth Council Ad-Hoc Committee Presentation – Councilor Gore; CGI Video Presentation – Councilor Gore. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Resulted: 7-0 Consent Agenda Passed

October 13, 2015
Regular Meeting
---DRAFT---
Proclamation

A PROCLAMATION DECLARING OCTOBER AS
DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, domestic violence is widespread and affects millions of Americans each year; and

WHEREAS, children who grow up in violent homes are abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this crime; and

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for James House, the accredited, non-profit crisis center that provides cost-free, confidential support, advocacy, and education for people in Hopewell affected by domestic violence,

NOW, THEREFORE, the Mayor and City Council of the City of Hopewell proclaim the month of October as Domestic Violence Awareness Month and urge the citizens of Hopewell to work together to eliminate domestic violence from our community.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the City of Hopewell to be affixed on this 13th day of October, 2015

/s/ Brenda S. Pelham
MAYOR, CITY OF HOPEWELL

PUBLIC HEARING

PH-1 – Public Hearing - Consider citizen comments regarding a request submitted by Bernard Jefferson owner of 208 North 14th Avenue to vacate an undeveloped portion of an alley approximately 280 square feet located between 226 North 14th Avenue and 208 North 14th Avenue further identified as Sub-Parcel #'s 030-0805 and 030-0810:

Mayor Pelham opened the public hearing and having no one signed up to speak on this particular public hearing, closed the public hearing. Motion was made by Councilor Shornak, and seconded by Councilor Zevgolis to approve the request from Bernard Jefferson, owner of 208 North 14th Avenue, to vacate an undeveloped portion of an alley approximately 280 square feet located between 226 North 14th Avenue and 208 North 14th Avenue further identified as sub-parcel #'s 030-0805 and 030-0810 on first reading. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes

October 13, 2015

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Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Result: 7-0 Request Approved

PH-2 Public Hearing - Consider citizen comments regarding a request submitted by the Architectural Review Board (ARB) regarding the preservation of Cedar Trees by amending City Ordinance Chapter 33 Section 33-40.

Mayor Pelham opened the public hearing and having no one signed up to speak on this particular public hearing, closed the public hearing. Motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Zevgolis to table the said request until additional information can be provided by the City Manager to Council. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Result: 7-0 to continue to a later date.

UNFINISHED BUSINESS

UB-1 Unfinished Business - The Virginia Department of Transportation will require the City of Hopewell to provide a formal project endorsement from City Council on the identified interchange improvements programmed for Route 36 to Jefferson Park Road (State Route 630). The subject project was identified by the Crater District Planning Commission through the Metropolitan Planning Organization (MPO) to receive Federal Congestion Mitigation and Air Quality improvement funds, better known as CMAQ funds.

A motion was made by Councilor Shornak, and seconded by Councilor Gore to grant the City Manager, by same Resolution, the Authorization to Sign future Urban Project Construction Agreements (UPCA) with VDOT on the use of CMAQ funds for the described purpose. Such agreement shall be reviewed and approved by the City Attorney prior to the City Manager's signing. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Result: 7-0 Approved

October 13, 2015
Regular Meeting
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Regular Business

R-1 - Regular Business - Authorize the City Manager to Appropriate funds in the amount of \$150,000 of which the City is responsible for 1/7TH of the settlement to cover the cost of penalty payment to EPA for Clean Air Act and Clean Water Act violations which occurred in 2009 and 2010.

A motion was made by Councilor Zevgolis, and seconded by Councilor Gore to Authorize the City Manager to Appropriate funds in the amount of \$150,000 of which the City is responsible for 1/7TH of the settlement to cover the cost of penalty payment to EPA for Clean Air Act and Clean Water Act violations which occurred in 2009 and 2010. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Result: 7-0 Approved

R-2. Regular Business - Request Council to consider endorsing the VCU City Point Historic District Plan for Development, May 2015, as the document to be utilized as the conceptual guide to revitalization of the City Point Historic District. The purpose of the plan is to improve the appearance of the district and its attractiveness as a destination for both tourists and residents. The plan provides practical and implementable solutions in order to achieve a vision for the City Point Historic District to become a premier place to live, visit, and invest by leveraging the many historical and natural attributes of the district.

A motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to endorse the VCU City Point Historic District Plan for Development. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

Vote Result: 7-0 Plan Endorsed

R-3 - Regular Business - To provide an update on the Comprehensive Plan re-write process and timeline for Community Outreach Meetings.

Mrs. Griffin, Director of Planning and Community Development reported we're very excited to get started on this comprehensive plan rewrite. It's been a long time in the works. And we have chosen a company, it's Cox Company out of Charlottesville, Virginia and they've worked

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on several comprehensive plans including Williamsburg; that we just thought it was a fantastic company. And so we've been working with them for the past month and a half. And we've come up with a timeline and that's through the planning commission and City department of development staff. And I wanted to share that with you today. We also wanted to make sure that you are aware of all the meetings and that you come out to the meetings. We're working on a community survey, which we are looking at different avenues to get that out. We wanted to make sure that everyone gets the survey. We're tweaking the survey. And we're trying to make sure that we focus on all different topics that we've talked about in the past that we want to be a part of this comprehensive plan.

Motion to Extend Meeting past 10:30 P.M.

A motion was made by Councilor Holloway, and seconded by Councilor Zevgolis to extend the meeting past 10:30 p.m. Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	no
Mayor Pelham	-	yes
Councilor Shornak	-	no

Vote Result: 5-2 Meeting Extended

Reports of the City Clerk

A motion was made by Councilor Holloway, and seconded by Vice Mayor Luman-Bailey to appoint Emily DeCarlo to the John Tyler Community College Board (JTCCB). Upon the roll call, the vote resulted:

Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	no
Mayor Pelham	-	yes
Councilor Shornak	-	no

Vote Result: 5-2 Ms. Emily DeCarlo Appointed

CITIZENS/COUNCILOR REQUESTS

CCR-1: **Citizen/Councilor Requests** – **Councilor Shornak**- Update and Discussion on Curb & Gutter & the Cleaning and Maintenance of Ditches.

CCR-2: **Citizen/Councilor Request** – **Councilor Shornak** – Update and Discussion on Paving of Streets in the Neighborhoods ONLY.

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CCR-3: **Citizen/Councilor Request** – Vice Mayor Luman-Bailey – Discussion of the Cultural Resource Management Plan.

CCR-4: **Citizen/Councilor Request** – Councilor Shornak - Discussion of procedures for handing out Proclamations Certificate of Appreciation/Appropriations

CCR-5: **Citizen/Councilor Request** – Councilor Gore - Request the Finance Director to help the City Council Finance Committee members to determine key tasks and priorities for the Finance Committee and budget preparation. Also, to follow up on the CCR Request submitted 5/12/2015 to hold a work session/meeting with Finance Director and City Manager about creating and internal policy for budget creation, timeline, joint meetings with School Board and possibly adjusting the timeline to have the budget created prior to setting tax rate.

CCR-6: **Citizen/Councilor Request**- Councilor Gore - Review Commonwealth of Virginia Invasive Species List and City ordinances to declare Bamboo an invasive plant species within the City to create/amend an ordinance that assist residents with the removal and/or maintenance of Bamboo if neighboring property's Bamboo plants cross property lines.

CCR-7: **Citizen/Councilor Request**- Councilor Zevgolis - Change the Mileage Reimbursement rate for City Business from \$.40/mile to Federal IRS rate of which flexes with the CPI.

Councilor Walton moved for adjournment of which was second by Councilor Shornak. Mayor Pelham: All in favor? Voices in unison: Aye.

ADJOURN AT 11:38 P.M.

Brenda S. Pelham, Mayor

Ross A. Kearney III, City Clerk

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD OCTOBER 27, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, October 27, 2015, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Christina J. Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony J. Zevgolis, Councilor
Jasmine E. Gore, Councilor
K. Wayne Walton, Councilor
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney III, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	absent (arrived @ 6:40 p.m.)
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Walton, and seconded by Councilor Gore to resolve to go into closed meeting for discussion of performance of specific appointees of City Council (City Manager, City Attorney, City Clerk and EDA member) and discussion of a public officer (city councilor) and consultation with legal counsel employed by city council regarding specific legal matters requiring the provision of legal advice by such counsel; in accordance with Virginia Code Section 2.2-3711 (A) (1) and (4) (7), respectively. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	absent (arrived @ 6:40 p.m.)

Vote Result: 6-0 Yes

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Certification pursuant to Virginia Code § 2.2-3712 (D): only public business matters (i) lawfully exempted from open meeting requirements and (ii) identified in the closed-meeting motion were discussed in closed meeting. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

Vote Result: 7-0 YES

Prayer by Chaplin Yoli Massenburg, followed by the Pledge of Allegiance to the United States of America.

REGULAR MEETING

CONSENT AGENDA

Motion was made by Councilor Gore, and seconded by Vice Mayor Luman-Bailey, to approve the Consent Agenda, Minutes: None; Pending List: Attached; Information for Council Review: Investment Committee Meeting Notice/Report: Personnel Change Report & Financial Report: None Public Hearings Announcements: None; Routine Approval of Work Sessions: None; Ordinances on second and final reading: None; Ordinance on First and Only Reading after Public Hearing: None Routine Grant Approval: None; Proclamations/Resolutions/Presentations: Swift Creek Mill Theatre 50th Anniversary Proclamation; 2015 Small Business Proclamation; Government Finance Officers Association Award to Jerry Whitaker; Certificate of Achievement for Excellence in Financial Reporting for the City of Hopewell. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

Vote Resulted: 7-0 Consent Agenda Passed

Proclamation

WHEREAS, Swift Creek Mill playhouse was opened December 6, 1965, by three families seeking to bring theatre arts to Chesterfield and the Tri-Cities; and

WHEREAS, Swift Creek Mill Theatre became a not-for-profit organization in 2001, with the mission of providing professional theatre and theatre education to Central and Southside Virginia; and

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WHEREAS, Swift Creek Mill Theatre acts as steward of the historic Swift Creek Mill, a local, state and national registered historic landmark; and

WHEREAS, Swift Creek Mill Theatre provides a Mainstage Season of five classic, contemporary and/or original productions, serving upwards of 15,000 theatre patrons annually; and

WHEREAS, Swift Creek Mill Theatre has offered educational children's theatre for over 25 years for an estimated 300,000 children; and

WHEREAS, Swift Creek Mill Theatre trains young, potential theatre practitioners, attracts groups, tours and private parties as a regional cultural arts destination and is the only professional, Virginia theatre south of Richmond and longest running theatre in the area; and

WHEREAS, Swift Creek Mill Theatre has been, and continues to be, a unique and valuable cultural arts resource for local residents and visitors for 50 years.

NOW, THEREFORE, BE IT PROCLAIMED, I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, am pleased to recognize the outstanding artistic, cultural and economic contributions of Swift Creek Mill Theatre on behalf of all City of Hopewell residents, and congratulates the organization on the occasion of its 50th Anniversary Season..

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 27th day of October 2015.

/s/ Brenda S. Pelham

MAYOR, CITY OF HOPEWELL

* * *

Proclamation

WHEREAS, the City of Hopewell, Virginia celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are currently 27.9 million small businesses in the United States, they represent 99.7 percent of American employer firms, create more than two-thirds of the net new jobs, and generate 46 percent of private gross domestic product, as well as 54 percent of all U.S. sales; and

WHEREAS, small businesses employ over 55 percent of the working population in the United States; and

WHEREAS, 89 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

WHEREAS, 87 percent of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

WHEREAS, 93 percent of consumers in the United States agree that it is important for people to support the small businesses that they value in their community; and

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WHEREAS, the City of Hopewell, Virginia, supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

WHEREAS, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, BE IT PROCLAIMED, I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, on behalf of the City Council and the citizens of our fair City, hereby designate November 28, 2015, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 27th day of October 2015.

/s/ Brenda S. Pelham

MAYOR, CITY OF HOPEWELL

* * *

Communications From Citizens

Eleanor Thompkins - I am, as you all are, interested in making Hopewell a better place for people to live and do things and make it attractive, for people to wanna come here, and also they could contribute to our tax base. Umm, first of all, I would like to just call your attention to a few things that might, uh, invite people to the City. When you come down Cobblestone Hill from Pecan Avenue you overlook the James River, the boardwalk, and the beautiful, uh, lawn that's taken care of. But when you walk a few yards ahead there are the cats and the vultures, overgrowth of trees and brush that hang over the street. Go a little farther, there is one residential apartment building that's really a, an eyesore. The yard is unkept, vultures get into their trash and distribute toys, uh, stuffed animals into the street and throughout the neighborhood. And they also get on people roofs. Then you look a little farther to the left it's the old cement plant that has equipment left where the vultures just stand on, sit on, and look throughout the neighborhood to see whose trash they can get into. Also, when it rains or when the river overflows there is flooding down on Church Street, and there's also flooding on Water Street, and if you will recall, it was just a few weeks ago that that did happen, and right now there's still some brush left from the flood of the, from the river. Also we had the regional enterprise, those huge trucks, the big holes in the street that cause damage to our cars. It seems that something could be done about that. Uh, the, the whole street needs to be repaved. If you will consider and have some of these items looked into and take some action, I think this would be one way of inviting people to the City. Thank you.

UNFINISHED BUSINESS

UB-1- Unfinished Business - Comprehensive Plan Kick-Off Meeting November 12, 2015.

Ms. Tevya Griffin, Director of Development and Planning announced to the Council that the Comprehensive Plan Kick-Off Meeting November 12, 2015 at Hopewell High School at 7:00 P.M. At that meeting we will talk to citizens about what a comprehensive plan is, what it does, and why, their

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participation is important. They will also meet the consultants and the Planning Commission will give a short presentation.

Regular Business

R-1 - Regular Business - Advance Date – December 11-12, 2015.

A motion was made by Councilor Zevgolis, and seconded by Councilor Gore to adopt the Hopewell City Council Advance dates, December 11-12, 2015. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

Vote Result: 7-0 Adopted

R-2. Regular Business - Amend Hopewell Code of Ordinances Chapter 18 (Garbage, Refuse & Weeds), Article II, Sec. 18-33; Chapter 20 (Licenses), Article I, Sec. 20-7 and Article II, Sec. 20-42 and Sec. 20-57; Chapter 22 (Motor Vehicles & Traffic), Article III, Sec. 22-41; Chapter 33 (Streets & Sidewalks), Article IV, Sec. 33-104; and Chapter 34 (Taxation), Article II, Sec. 34-19, Article III, Sec. 34-43, Article VII, Sec. 34-125, and Article IX, Sec. 34-151.

:

A motion was made by Councilor Walton, and seconded by Councilor Gore on 1st Reading to Amend Hopewell Code of Ordinances Chapter 18 (Garbage, Refuse & Weeds), Article II, Sec. 18-33; Chapter 20 (Licenses), Article I, Sec. 20-7 and Article II, Sec. 20-42 and Sec. 20-57; Chapter 22 (Motor Vehicles & Traffic), Article III, Sec. 22-41; Chapter 33 (Streets & Sidewalks), Article IV, Sec. 33-104; and Chapter 34 (Taxation), Article II, Sec. 34-19, Article III, Sec. 34-43, Article VII, Sec. 34-125, and Article IX, Sec. 34-151 to Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

Vote Result: 7-0 Ordinance Amended on 1st Reading

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R-3 - Regular Business - Approval of Resolution for Personal Property Tax Relief (PPTR) Percentage for 2015.

A motion was made by Councilor Shornak, and seconded by Councilor Zevgolis To Adopt Resolution on 1st and only reading, setting forth the personal property tax relief percentage for 2015, in the city of Hopewell, Virginia in accordance with the personal property tax relief act of 1998 and the 2005 appropriations act In accordance with changes by the 2005 General Assembly, the State's reimbursement percentage is based on a pre-determined lump sum amount paid annually to localities since tax year 2006. Hopewell's pre-determined amount for tax relief is \$1,618,029.64. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

Vote Result: 7-0 Adopted Resolution on 1st Reading

R-4. Regular Business – Homelessness in Hopewell Presentation.

Assistant City Manager Charles Dane reported as Council is aware, a year ago August, Staff was asked to look at the homelessness issue in the community, and, umm, Mr. Spicer, myself, and Tevya and some others went to work and worked with the community and came up with a warming shelter last, winter that we think was very beneficial, particularly with the harsh winter we had, and in fact one night when we were open, unfortunately, one of our neighboring localities had a homeless person freeze underneath a bridge, trying to stay out in the weather, and we were fortunate not to have that here. We were proud of what we accomplished, but not resting on our laurels, we thought it was time to step it up even further, so Mr. Spicer has been working diligently with the faith-based community and some others in the region and this year's shelter for the City of Hopewell will be located at the old St. James Catholic Church School.

R-5 - Regular Business - National League of Cities Nomination for Voting Delegate and Alternate Voting Delegate.

A motion was made by Councilor Walton, and seconded by Councilor Zevgolis to appoint Mayor Pelham as the voting delegate at the upcoming NLC convention and to appoint Vice Mayor Luman-Bailey as the alternate. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

Vote Result: 7-0 Mayor Pelham and Vice Mayor Luman-Bailey appointed

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Reports of the City Attorney

Local Government Attorneys Conference Report

Adjourn

Councilor Walton moved for adjournment of which was second by Councilor Shornak. Mayor Pelham: All in favor? Voices in unison: Aye.

ADJOURN AT 9:05 P.M.

Brenda S. Pelham, Mayor

Ross A. Kearney III, City Clerk

November 10, 2015

Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD NOVEMBER 10, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, November 10, 2015, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Christina J. Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony J. Zevgolis, Councilor
Jasmine E. Gore, Councilor
K. Wayne Walton, Councilor
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney III, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	absent (arrived @ 6:38 p.m.)
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present (departed @ 7:40 p.m. Sick)
Councilor Shornak	-	present

CLOSED SESSION

A motion was made by Councilor Zevgolis, and seconded by Councilor Holloway to resolve to go into closed session for discussion and appointment of specific appointees of City Council (City Building Official), discussion and appointment of specific appointees of City Council (Board of Zoning Appeals), discussion of performance of a public officer (City Councilor) and for the protection of the privacy of individuals in personal matters not related to public business, and consultation with legal counsel retained by city council regarding specific legal matters requiring the provision of legal advice by such counsel; in accordance with Virginia Code Section 2.2-3711 (a), (1), (4), and (7) respectively.

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	absent (arrived @ 6:40 p.m.)
Councilor Holloway	-	yes

Vote Result: 6-0 Yes

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Certification pursuant to Virginia Code § 2.2-3712 (D): only public business matters (i) lawfully exempted from open meeting requirements and (ii) identified in the closed-meeting motion were discussed in closed meeting. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

Vote Result: 7-0 YES

Prayer by Chaplin Laura Claiborne, followed by the Pledge of Allegiance to the United States of America.

REGULAR MEETING

CONSENT AGENDA

Motion was made by Councilor Zevgolis, and seconded by Councilor Holloway, to amend the Agenda and remove the Citizen Councilor Request, and to amend the Consent Agenda and remove C-1 – Minutes November 2014 through April 2015 and approve the amended Consent Agenda, Minutes: None; Pending List: Council Action Form; Information for Council Review: None; Personnel Change Report & Financial Report: See Attached Documents; Public Hearings Announcements: November 5, 2015 Operation of a Consignment Shop & Construction of a Privacy Fence greater than 4 feet in height but less than 7 feet in height; Routine Approval of Work Sessions: None; Ordinances on second and final reading: None; Ordinance on First and Only Reading after Public Hearing: None; Routine Grant Approval: None; Proclamations/Resolutions/Presentations: Veterans Day Resolution; Tourism Report from Becky McDonough – HPG Chamber of Commerce. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Vote Resulted: 7-0 Amended Agenda & Amended Consent Agenda Approved

Resolution

WHEREAS, The United States military is the strongest, most capable fighting force the world has ever known. The brave men and women of our Army, Navy, Air Force, Marine Corps, and Coast Guard demonstrate a resolute spirit and unmatched selflessness, and their service reminds us there are few things more American than giving of ourselves to make a difference in the lives of others. On Veterans Day, we reflect on the immeasurable burdens borne by so few in the name of so many, and we rededicate

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ourselves to supporting those who have worn America's uniform and the families who stand alongside them; and

WHEREAS, Our veterans left everything they knew and loved and served with exemplary dedication and courage so we could all know a safer America and a more just world. They have been tested in ways the rest of us may never fully understand, and it is our duty to fulfill our sacred obligation to our veterans and their families. On Veterans Day, and every day, let us show them the extraordinary gratitude they so rightly deserve, and let us recommit to pledging our full support for them in all they do.

NOW, THEREFORE, BE IT PROCLAIMED, I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, on behalf of the City Council and the citizens of our fair City, hereby recognize the 11th day of November, 2015:

“Veterans Day”

and we call this observance to the attention of all citizens.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 10th day of November, 2015.

* * *

Regular Business

R-1 - Regular Business - Budget Resolution Amendments for Fiscal Year 2014-2015 by Re-appropriating funds between Departments .

A motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to amend the 2014-2015 fiscal year budget by re-appropriating funds between departments. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Vote Result: 6-0 Approved

BUDGET RESOLUTION AMENDMENT FISCAL YEAR 2014-2015

WHEREAS, at the meeting of the City Council of the City of Hopewell held on November 10, 2015, budget amendments were introduced to re-appropriate funds between departments for the FY 2014-2015 budget to provide for operations.

WHEREAS budget amendments to appropriate funds in the net amount of \$-0- for operations for the FY 2014-2015 budget were introduced and,

WHEREAS, sufficient funds exist in the respective Departments, BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

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Sec. 1 The following funds shall be re-appropriated for operations from various City departments and appropriated to other departments.

Summary of Amendments:

General Fund

Appropriate From:

Police	170,309
Riverside Regional	155,800
Public Works	<u>56,389</u>
 Total	 \$382,498

Appropriate To:

City Council	\$9,786
City Attorney	68,814
City Manager	125,632
Human Resources	69
Finance	4,276
Commissioner of the Revenue	3,311
Treasurer	7,732
Commonwealth Attorney	39,643
Circuit Court	10,977
Crater Detention	11,192
Neighborhood Services	33,360
Non-Departmental	<u>17,706</u>
 Total	 \$382,498

R-2 - Regular Business - Approve name changes for Hopewell Regional Wastewater Treatment Facility and Hopewell Regional Wastewater Treatment Facility Commission, authorize the City Manager to request the General Assembly to amend the City Charter Chapter XXV (A.1) to reflect the new name of the Commission, and approve the new brand.

A motion was made by Councilor Gore, and seconded by Councilor Holloway to approve the name changes for the Hopewell Regional Wastewater Treatment Facility to Hopewell Water Renewal Center and the name change for the Hopewell Regional Wastewater Treatment Facility Commission to Hopewell Water Renewal Commission, authorize the City Manager to request the General Assembly to amend the City Charter Chapter XXV (A.1) to change the name of the Commission to the Hopewell Water Renewal Commission and to take the necessary steps to legally implement the new names and approve and implement H2O Renewal as the brand. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes

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Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Vote Result: 6-0 Approved & Authorized

R-3 - Regular Business - Farmers Market – Last Farmers Market will be November 21st.

Evan Kaufman, Director of the Hopewell Downtown Partnership reported that the 2015 Farmers Market held every Saturday will be ending for the 2015 year. Mr. Kaufman also reported that this year has been very successful and looks forward to the 2016 Farmers Market.

R-4 - Regular Business – High Speed Rail – DC2RVA Rail Line.

A motion was made by Councilor Holloway, and seconded by Councilor Gore to endorse the Collier High Speed DC2RVA Rail Line in Petersburg. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Vote Result: 6-0 Collier Rail Line Endorsed

R-5 - Regular Business - Agreement between VDOT and The City of Hopewell to use Revenue Sharing Program Funds.

Motions were made by Vice Mayor Luman-Bailey, and seconded by Councilor Shornak to grant approval to the City Manager to authorize and sign the standard project Administrative Agreement and that Resolution Action be passed endorsing the eight (8) FY-17 Revenue Sharing Projects. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Vote Result: 6-0 Authorization and Resolution Passed

R-6 – Regular Business - Highway Safety Improvement Program (HSIP) FY16/17

Motions were made by Councilor Zevgolis, and seconded by Councilor Holloway to endorse the submitted FY16/17 Highway Safety Improvement Program Projects and authorize the City Manager to sign the standard Project Administration Agreement. Upon the roll call, the vote resulted:

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Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Vote Result: 6-0 Motions Passed

1. Project Endorsement Agreement between Virginia Department of Transportation and The City of Hopewell, to use Highway Safety Improvement Program (HSIP) FY16/17 funds to construct curb & gutter, new roadway traffic islands, sidewalks, enhanced pavement markings, and/or traffic signal equipment as described and recommended by the intersection studies conducted. The conceptual improvements are further illustrated in aerial overviews of each subject intersection.

VDOT Project Number #000-116-R56, PE-101, RW201, M501 UPC #'s to be assigned per project
Further briefing documents accompany the HSIP application.

2. Actions are to accept and appropriate any advanced or reimbursement funds to the subject HSIP grant projects.

3. Further action is to grant the City Manager by Resolution the Authorization to Sign the Programmatic Project Administration Agreements for HSIP Projects on behalf of the City, after review and approval of the City Attorney.

Reports of the City Clerk

A motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to appoint Henry A. Wilde to the Board of Zoning Appeals. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Vote Result: 6-0 Mr. Wilde Appointed to the BZA

A motion was made by Councilor Shornak, and seconded by Councilor Gore to appoint Julie Walton as the Interim City of Hopewell Building Official. Upon the roll call the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

Vote Result: 6-0 Julie Walton Appointed as Interim Building Official

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Adjourn

Councilor Zevgolis moved for adjournment of which was second by Councilor Shornak. Mayor Pelham: All in favor? Voices in unison: Aye.

ADJOURN AT 9:55 P.M.

Brenda S. Pelham, Mayor

Ross A. Kearney III, City Clerk

November 24, 2015

Regular Meeting

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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD NOVEMBER 24, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, November 24, 2015, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Christina J. Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony J. Zevgolis, Councilor
Jasmine E. Gore, Councilor
K. Wayne Walton, Councilor
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney III, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	absent (arrived @ 6:42 p.m.)
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	absent (arrived @ 6:34 p.m.)
Councilor Walton	-	present
Councilor Shornak	-	present

CLOSED SESSION

A motion was made by Councilor Walton, and seconded by Councilor Holloway to resolve to go into closed session for (I) discussion and consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of city council, (II) discussion concerning a prospective business where no previous announcement has been made of the business' interest in locating in the community, (III) discussion and consideration of the investment of public funds where bargaining is involved, where, if made public initially, the financial interest of the city would be adversely affected, and (IV) consultation with legal counsel retained by city council regarding specific legal matters requiring the provision of legal advice by such counsel,; in accordance with Virginia Code Section 2.2-3711 (A), (3), (5), (6) and (7) respectively.

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	absent (arrived @ 6:40 p.m.)
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

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Vote Result: 6-0 Yes

Certification pursuant to Virginia Code § 2.2-3712 (D): only public business matters (I) lawfully exempted from open meeting requirements and (II) identified in the closed-meeting motion were discussed in closed meeting. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Result: 7-0 YES

Prayer by Chaplin Laura Amison, followed by the Pledge of Allegiance to the United States of America.

REGULAR MEETING

CONSENT AGENDA

Motion was made by Councilor Zevgolis, and seconded by Councilor Holloway, to amend the Consent Agenda and Agenda by moving C-5: Public Hearing Announcements to Regular Business R-6A and C-1 Minutes to R-6B and approve the amended Agenda and Consent Agenda, Pending List: Same Action Form in Previous Packets from Councilor Gore; Information for Council Review: None; Personnel Change Report & Financial Report: None; Routine Approval of Work Sessions: City Council Advance on December 11th & 12th, 2015; Ordinances on second and final reading: None; Ordinance on First and Only Reading after Public Hearing: None; Routine Grant Approval: None Proclamations/Resolutions/Presentations: National Adoption Awareness Month – Ray Spicer DSS and the Armstrong Family. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Resulted: 7-0 Amended Agenda & Amended Consent Agenda Approved

Proclamation

WHEREAS, the health and safety of all Virginians is important to the happiness, prosperity and well-being of our Commonwealth's families and communities; and

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WHEREAS, every child in Virginia, regardless of physical, medical or emotional challenges, age or race, needs love, support, security and a place to call home; and

WHEREAS, there are more than 4,700 children in Virginia's foster care program and more than 800 children have the goal of adoption and are available for placement in an adoptive home; and

WHEREAS, these children can thrive, reach their full potential, and spread their wings when given the loving and firm foundation of a family with a desire to parent a child who would otherwise not have permanency in life; and

WHEREAS, in addition to adoption from foster care, it is appropriate to recognize those who have chosen other adoption options to build a family. It is important for every child who cannot be raised by a birth parent to find a permanent home. Children have better outcomes when they are raised in families; and

WHEREAS, the collaboration of both public and private adoption agencies along with community agencies, religious organizations, businesses, and others should be recognized for their commitment to the needs of the children throughout the Commonwealth;

NOW, THEREFORE, I, Brenda Pelham, do hereby recognize November 2015 as ADOPTION AWARENESS MONTH in Hopewell, Virginia.

/s/ Brenda S. Pelham

MAYOR, CITY OF HOPEWELL

* * *

Regular Business

R-1 - Regular Business - Award of City of Hopewell Legacy Business Grants

A motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey to resolve to approve the transfer of \$20,000 from the Downtown Façade Improvement Program to fund another round of grants under this program of which is to be awarded around mid-year in 2016. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Result: 7-0 Approved

R-2 - Regular Business - Endorse approval by planning commission of request to subdivide lands of Shree Arihant Motel Inc. & Innkeeper of Hopewell forming Lots 1, 2, 3, 4 & 5 Colonial Corner Plaza.

A motion was made by Councilor Shornak, and seconded by Councilor Holloway to endorse approval of planning commission of request to subdivide lands of Shree Arihant Motel Inc. & Innkeeper of Hopewell forming lots 1, 2, 3, 4 & 5 Colonial Corner Plaza and resolve to approve plat. Upon the roll

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call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Result: 7-0 Approved

R-3 - Resolution to Amend the FY 2015-16 Budget to Appropriate funds to support the Economic Development Operating Expenses.

A motion was made by Councilor Shornak, and seconded by Councilor Holloway to Resolve to Amend the FY 2015-16 Budget to appropriate \$25,000.00 to support the Economic Development Operating Expenses. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Result: 7-0 Approved

R-4 - Regular Business – Resolution to Amend Fiscal Year 2015-16 Budget and to appropriate funds to support the Winter Shelter.

A motion was made by Councilor Holloway, and seconded by Councilor Gore to Resolve to Amend Fiscal Year 2015-16 budget to appropriate \$20,000.00 to support the Winter Shelter. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Result: 7-0 Approved

R-5 - Regular Business -Hopewell Police and Fire personnel salaries are the lowest in the area. The low salaries have a direct impact on recruitment and more importantly the retention of our public safety personnel. The proposed salary increases will also include current officers and supervisors to prevent compression.

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A motion was made by Councilor Walton, and seconded by Councilor Shornak to resolve to approve the increase of salaries of the Hopewell Police and Fire Personnel beginning the first pay period of January 2016. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	no
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	no

Vote Result: 5-2 Approved

R-6 – Regular Business - City of Hopewell 2016 Legislative Agenda (Note: The following items 8-18 do not require a public hearing and therefore are ready for action; items numbered 1-7 will be addressed at the December 1, 2015 Special Council Meeting and Public Hearing).

Motions were made by Councilor Gore, and seconded by Councilor Zevgolis to Endorse the Supporting Position Statements regarding Legislative Initiatives of the Virginia Municipal League and Virginia First Cities. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Result: 7-0 Approved to Endorse the Supporting Position Statements regarding Legislative Initiatives of the Virginia Municipal League and Virginia First Cities

8. The City of Hopewell REQUESTS the elimination of local fines and fees by the Commonwealth of Virginia. The Virginia Municipal League and the Virginia First Cities Coalition calls for an end to the state seizure of local fines and forfeitures, which began in 2012 based upon a misinterpretation of the Code of Virginia. If allowed to exist, these funds will continue to have a major impact on the City's public safety program.

9. The City of Hopewell REQUESTS recognition from the General Assembly and Governor of the Commonwealth of Virginia recognizing the 100th Year Anniversary of the City of Hopewell's incorporation from July 1, 1916- July 1, 2016.

10. The City of Hopewell SUPPORTS full funding for state aid to Local Police Department (HB599) to assist with fighting crime and criminal activity.

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11. The City of Hopewell SUPPORTS full funding for K-12 education. It is essential that the state meet its constitutional responsibility to adequately fund K-12 education, including full funding of all state mandates from the General Assembly and updated to the Standards of Quality (SOQ) to reflect actual education costs.
12. The City of Hopewell SUPPORTS changes in state assessment and accountability system for K-12 schools. Specifically, the revision to the state report card - eliminate A-F school rating system. In addition, (1) Revise state accountability Standards of Learning (SOL) System to better reflect skills students will need to be successful in the 21st Century global economy (2) Test administration flexibility and (3) Increase use of technology for SOL testing (resources needed).
13. The City of Hopewell SUPPORTS funding for high poverty school districts. Funding is critical to the following: (1) retaining qualified teachers (2) funding for wraparound services to support interagency programming for children and parents of poverty (3) funding to support literacy initiatives and (4) funding to support professional development activities for teachers and administrators in high poverty districts.
14. The City of Hopewell SUPPORTS continued funding of the Water Quality Improvement Fund to help municipalities further reduce nutrient discharges into State Waters. Hopewell Regional Wastewater Treatment Facility is currently constructing a \$74 million nitrogen reduction project using 60% grant funding from the Water Quality Improvement Fund (WQIF). The project is scheduled for completion in early 2017.
15. The City of Hopewell SUPPORTS the creation of a Virginia Manufacturers Nutrient Growth Pool of nitrogen and phosphorus wastewater load allocation to promote economic and community growth. However, the allocation must not be taken from existing discharges to the Chesapeake Bay and its tributaries. This potentially will affect the Hopewell Regional Wastewater Treatment Facility because part of the HRWTF's current allocation could be taken which could require the facility to install more treatment at a very expensive cost and have a negative impact on local industrial growth.
16. The City of Hopewell SUPPORTS a James River Study on Nutrient Allocation. In 2010, EPA adopted a Total Maximum Daily Load (TMDL) for nitrogen, phosphorus and sediment for the James River. The TMDL resulted in much more stringent nutrient reductions than Virginia had deemed necessary. Since that time, Virginia has studied the river water quality and has noted deficiencies in EPA's TMDL study. The Virginia TMDL contains more reasonable standards and wastewater allocations and should replace the EPA TMDL. EPA's TMDL would require the Hopewell Regional Wastewater Treatment Facility to install additional expensive treatment to meet the EPA requirements.
17. The City of Hopewell SUPPORTS and endorse the Virginia First Cities Coalition Proposed 2016 Community Wealth Building Legislative Agenda (see attached proposed agenda).
18. The City of Hopewell SUPPORTS and endorse the Virginia Municipal League 2016 Legislative Program (see attached program).

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R-6A – Regular Business – Public Hearing - December 1, 2015 Public Hearing/Special Meeting Regarding Charter Amendments.

A motion was made by Councilor Zevgolis, and seconded by Councilor Gore to hold the public hearing regarding City Charter Amendments to December 1, 2015. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Result: 7-0 Approved

Reports of the City Clerk

A motion was made by Councilor Walton, and seconded by Councilor Shornak to move the approval of the November 2014 through December 2014 and the January 2015 through April 2015 minutes to a later date. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Vote Result: 7-0 Approved

Adjourn

Councilor Walton moved for adjournment of which was second by Councilor Shornak. Mayor Pelham: All in favor? Voices in unison: Aye.

ADJOURN AT 9:59 P.M.

Brenda S. Pelham, Mayor

Ross A. Kearney III, City Clerk

**December 1, 2015
Special Meeting
---DRAFT---**

MINUTES OF THE CITY COUNCIL SPECIAL MEETING HELD DECEMBER 1, 2015

A Special Meeting Of the City Council of the City of Hopewell, Virginia, Held Tuesday, December 1, 2015, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
 Christina J. Luman-Bailey, Vice Mayor
 Arlene Holloway, Councilor
 Anthony J. Zevgolis, Councilor
 Jasmine E. Gore, Councilor
 K. Wayne Walton, Councilor
 Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
Stefan M Calos, City Attorney
Ross A. Kearney III, City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Prayer was led by Herbert Bragg, followed by the Pledge of Allegiance to the Flag of the United States of America.

Public Hearings

PH-1 – Public Hearing - Amend Chapter IV (Council), Sec. 7 (Effective date of ordinances and resolutions; emergency measures) to change from four to five the number of council members required to affirmatively vote that emergency measures take effect at the time indicated in the ordinance or resolution.

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to resolve to approve request to amend charter. Upon the roll call, the vote resulted:

Councilor Walton	-	no
Mayor Pelham	-	yes
Councilor Shornak	-	no
Vice Mayor Luman-Bailey	-	yes

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	no

Vote Result: 4-3 Approved Request to Amend Chapter IV (Council), Sec. 7 Charter

PH-2 – Public Hearing - Amend Chapter IV (Council), Sec. 8 (Legislative procedure) to change from four to five the number of council members required to affirmatively vote to dispense with the requirement that an ordinance be read at two regular meetings.

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was made by Councilor Zevgolis, and seconded by Councilor Gore to resolve to approve request to amend Charter. Upon the roll call, the vote resulted:

Councilor Walton	-	no
Mayor Pelham	-	yes
Councilor Shornak	-	no
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes

Vote Result: 5-2 Approved to Amend Chapter IV (Council), Sec. 8 Legislative Procedure

PH-3 – Public Hearing - Amend Chapter IV (Council), Sec. 8 (Legislative procedure) to change from three to four the number of council members required to affirmatively vote for passage of all ordinances and resolutions.

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was made by Councilor Zevgolis, and seconded by Councilor Gore to resolve to approve request to amend charter. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	no
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes

Vote Result: 6-1 Approved to Amend Chapter IV (Council), Sec. 8 (Legislative Procedure)

PH-4 – Public Hearing - Amend Chapter XXI (School Board), Sec. 1 (Composition; qualifications and appointment of members) to change from five to seven the number of members who shall constitute the school board.

The Mayor opened the Public Hearing and recognized the eleven citizens who signed up to speak as follows:

- Mr. William C. Henry – Opposed the Charter change.
- Mr. Johnny Partin – Opposed the Charter change.
- Mr. Homer Eliades – Opposed the Charter change.
- Mr. Tommie Wells – Opposed the Charter change.
- Ms. Yolanda Stokes – Supported the Charter change.
- Ms. Betty Hobbs – Opposed the Charter change.
- Mr. Elliott Eliades – Opposed the Charter change.

Mr. Christopher Reber – Opposed the Charter change.
 Mr. Johnnie Partin – Opposed the Charter change.
 Ms. Linda Hyslop – Opposed the Charter change.

The Mayor and Council having heard the citizen’s comments, the Mayor then closed the Public Hearing. A motion was made by Councilor Gore, and seconded by Councilor Zevgolis to resolve to approve request to amend charter. Upon the roll call, the vote resulted:

Councilor Walton	-	no
Mayor Pelham	-	no
Councilor Shornak	-	no
Vice Mayor Luman-Bailey	-	no
Councilor Holloway	-	no
Councilor Zevgolis	-	no
Councilor Gore	-	no

Vote Result: 7-0 Request to Amend Charter Failed

PH-5. Amend Chapter XXI (School Board), Sec. 1 (Composition; qualifications and appointment of members) to add that each of the seven wards of the city shall be represented on the school board by a trustee who resides in that ward.

The Mayor opened the Public Hearing and recognized the one citizen who signed up to speak as follows:

Mr. Johnny Partin – Opposed the Charter change.

A motion was made by Councilor Gore, and seconded by Councilor Shornak to remove the request to resolve to approve request to amend charter. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes

Vote Result: 7-0 Yes to remove the request to resolve to approve request to Amend Charter

PH-6 – Public Hearing - Amend Chapter XXV (A.1) (Hopewell Regional Wastewater Treatment Facility Commission), Sec. 1 (Created; general function; composition; appointment and terms of members) to change the name of the commission to the Hopewell Water Renewal Commission.

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Walton to resolve to approve request to amend charter. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes

Vote Result: 7-0 Yes to resolve to approve request to amend charter

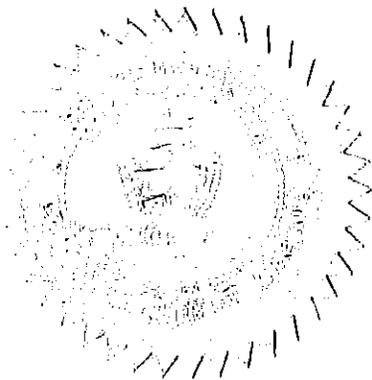
PH-1 - Public Hearing: Amend city charter Chapter IV (Council), Sec. 7 (Effective date of ordinances and resolutions; emergency measures) to change from four to five the number of council members required to affirmatively vote that emergency measures take effect at the time indicated in the ordinance or resolution.

Motion was made by Councilor Zevgolis and seconded by Vice Mayor Luman-Bailey to Resolve to Approve Request to Amend Charter to Amend Chapter IV (Council), Sec. 7 (Effective date of ordinances and resolutions; emergency measures) to change from four to five the number of council members required to affirmatively vote that emergency measures take effect at the time indicated in the ordinance or resolution. Upon the Roll Call, the vote resulted:

Councilor Walton	No
Mayor Pelham	Yes
Councilor Shornak	No
Vice Mayor Luman-Bailey	Yes
Councilor Holloway	Yes
Councilor Zevgolis	Yes
Councilor Gore	No

I, Ross A. Kearney III, City Clerk of the City of Hopewell, Virginia, do certify the foregoing is a true and correct copy of the minutes of Hopewell City Council at its meeting held on December 1st, 2015.

Given under my hand and the Corporate Seal of the City of Hopewell, Virginia this 2nd day of December 2015.



A handwritten signature in black ink, which appears to read "Ross A. Kearney III". The signature is written in a cursive style and is positioned above a horizontal line.

City Clerk

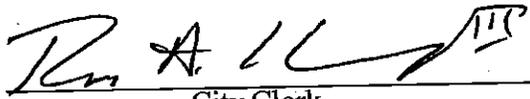
PH-2 - Public Hearing: Amend city charter Chapter IV (Council), Sec. 8 (Legislative procedure) to change from four to five the number of council members required to affirmatively vote to dispense with the requirement that an ordinance be read at two regular meetings.

Motion was made by Councilor Zevgolis and seconded by Councilor Gore to Resolve to Approve Request to Amend Charter to Amend Chapter IV (Council), Sec. 8 (Legislative Procedure) to change from four to five the number of council members required to affirmatively vote to dispense with the requirement that an ordinance be read at two regular meetings. Upon the Roll Call, the vote resulted:

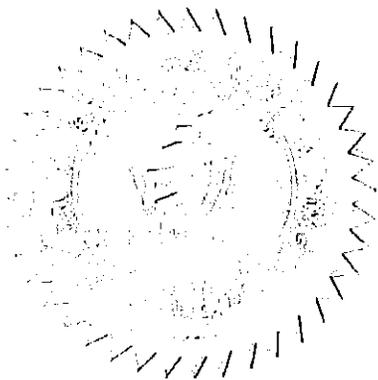
Councilor Walton	No
Mayor Pelham	Yes
Councilor Shornak	No
Vice Mayor Luman-Bailey	Yes
Councilor Holloway	Yes
Councilor Zevgolis	Yes
Councilor Gore	Yes

I, Ross A. Kearney III, City Clerk of the City of Hopewell, Virginia, do certify the foregoing is a true and correct copy of the minutes of Hopewell City Council at its meeting held on December 1st, 2015.

Given under my hand and the Corporate Seal of the City of Hopewell, Virginia this 2nd day of December 2015.



City Clerk



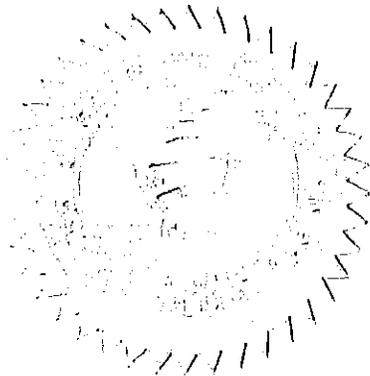
PH-3. Public Hearing: Amend city charter Chapter IV (Council), Sec. 8 (Legislative procedure) to change from three to four the number of council members required to affirmatively vote for passage of all ordinances and resolutions.

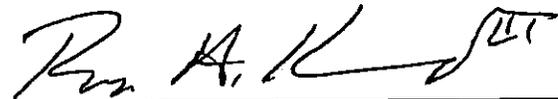
Motion was made by Councilor Zevgolis and seconded by Councilor Gore to Resolve to Approve Request to Amend Charter to Amend Chapter IV (Council), Sec. 8 (Legislative procedure) to change from three to four the number of council members required to affirmatively vote for passage of all ordinances and resolutions. Upon the Roll Call, the vote resulted:

Councilor Walton	Yes
Mayor Pelham	Yes
Councilor Shornak	No
Vice Mayor Luman-Bailey	Yes
Councilor Holloway	Yes
Councilor Zevgolis	Yes
Councilor Gore	Yes

I, Ross A. Kearney III, City Clerk of the City of Hopewell, Virginia, do certify the foregoing is a true and correct copy of the minutes of Hopewell City Council at its meeting held on December 1st 2015.

Given under my hand and the Corporate Seal of the City of Hopewell, Virginia this 2nd day of December 2015.





City Clerk

December 1, 2015
Regular Meeting

---DRAFT---

PH-6 - Public Hearing: Amend city charter Chapter :XXV (A.1) (Hopewell Regional Wastewater Treatment Facility Commission), Sec. 1(Created; general function; composition; appointment and terms of members) to change the name of the commission to the Hopewell Water Renewal Commission.

Motion was made by Vice Mayor Luman-Bailey and seconded by Councilor Walton to Resolve to Approve Request to Amend Chapter XXV (A.1) (Hopewell Regional Wastewater Treatment Facility Commission), Sec. 1 (Created; general function; composition; appointment and terms of members) to change the name of the commission to the Hopewell Water Renewal Commission. Upon the Roll Call, the vote resulted:

Councilor Walton	Yes
Mayor Pelham	Yes
Councilor Shornak	Yes
Vice Mayor Luman-Bailey	Yes
Councilor Holloway	Yes
Councilor Zevgolis	Yes
Councilor Gore	Yes

I, Ross A. Kearney III, City Clerk of the City of Hopewell, Virginia, do certify the foregoing is a true and correct copy of the minutes of Hopewell City Council at its meeting held on December 1st, 2015.

Given under my hand and the Corporate Seal of the City of Hopewell, Virginia this 2nd day of December 2015.



City Clerk

ADJOURN

December 1, 2015

Regular Meeting

---DRAFT---

At 9:04 p.m., motion was made by Councilor Walton, and seconded by Councilor Shornak. Upon the roll call, the vote resulted:

Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes

Vote Result: 7-0 Meeting Adjourned

Brenda S. Pelham, Mayor

Ross A. Kearney III, City Clerk

December 15, 2015

Regular Meeting

--DRAFT--

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD DECEMBER 15, 2015

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, December 15, 2015, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Christina J. Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony J. Zevgolis, Councilor
K. Wayne Walton, Councilor
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney III City Clerk

ROLL CALL

Mayor Pelham opened the meeting at 6:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	absent (notified Clerk she was ill)
Councilor Walton	-	present
Councilor Shornak	-	present

CLOSED MEETING

Motion was made by Councilor Walton, and seconded by Councilor Zevgolis, to resolve to go into closed meeting for (I) discussion and appointment of specific appointees of City Council (Riverside Community Criminal Justice Board and Virginia Gateway Region), (II) discussion concerning a prospective business where no previous announcement has been made of the business' interest in locating in the community, (III) discussion and consideration of the investment of public funds where bargaining is involved, where, if made public initially, the financial interest of the city would be adversely affected, and (IV) consultation with legal counsel retained by city council regarding specific legal matters requiring the provision of legal advice by such counsel in accordance with Virginia Code Section 2.2-3711 (A) (1) (5) (6) & (7), respectively. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Yes

December 15, 2015

Regular Meeting

---DRAFT---

OPEN SESSION

Council convened into Open Session. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session? Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Yes

REGULAR MEETING

Mayor Pelham opened the meeting at 7:30 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	absent (notified Clerk she was ill)
Councilor Walton	-	present
Councilor Shornak	-	present

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Prayer by Chaplain Michael Wyche followed by the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Councilor Shornak, and seconded by Councilor Walton to amend the agenda and move Regular Business R-6 and R-7 to R-1 and R-2. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Approved - Agenda Amended

December 15, 2015
Regular Meeting
---DRAFT---

CONSENT AGENDA

Motion was made by Councilor Walton, and seconded by Councilor Shornak, to approve the Consent Agenda: Minutes: None; Pending List: Same Action Form in Previous Packets from Councilor Gore; Information for Council Review: None; Personnel Change Report & Financial Report: HR Report & Financial Report; Public Hearings Announcements: Toter Public Hearing - Public Works January TBD; Routine Approval of Work Sessions: None; Ordinances on second and final reading: None; Routine Grant Approval: None; Proclamations/Resolutions/Presentations: American Sign Language Performance/Presentation w/ Darryl Azery; Hopewell Recreation & Parks w/ Aaron Reidmiller. Upon the roll call the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Approved

Proclamation

WHEREAS, the Department of Recreation and Parks works closely with a variety of Community Partners to enhance opportunities for all citizens; and

WHEREAS, the community partners of Hopewell are dedicated to bettering the City of Hopewell by enhancing parks and play areas; and

WHEREAS, the community partners of Hopewell have provided volunteer labor, in-kind services, financial support, and other resources; and

WHEREAS, the community partners of Hopewell recognize that parks have the ability to strengthen and unite communities; and

WHEREAS, the City of Hopewell is grateful for the support that has been provided by its community partners;

NOW, THEREFORE, BE IT PROCLAIMED, I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, on behalf of the City Council and the citizens of our fair City do hereby proclaim that Honeywell Corporation, Hopewell Cogeneration Facility, Vulcan Materials, Rebuilding Together-Tri Cities, and Friends of the Lower Appomattox River shall be considered integral community partners as demonstrated by their support and completion of enhancement projects at City Park and Atwater Park and Soccer Complex.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 15th day of December 2015.

/S/ Brenda S. Pelham
Mayor, City of Hopewell

December 15, 2015

Regular Meeting

---DRAFT---

Amended Agenda - Regular Business – R1 and R-2

R-1 – Regular Business – Discussion of an City Employees Bonus

A motion was made by Councilor Walton, and seconded by Councilor Holloway to pay on December 23, 2015 each City Employee who has been employed by the City of Hopewell at least the past ninety (90) days, a \$1,000 bonus if Full-Time and a \$500 bonus if Part-Time, excluding Public Safety employees, with money coming from unassigned fund balance. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Approved

R-2 – Regular Business – Appropriation of Funds to cover Bonus

A motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey to appropriate up to \$300,000 from unassigned fund balance to cover bonuses. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Approved

BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2015-2016

WHEREAS, at the meeting of the City Council of the City of Hopewell held on December 15, 2015, a budget amendment was introduced to appropriate funds for the FY 2015-2016 budget to provide for bonuses to all full-time and part-time employees of the City as of July 1, 2015 (including Constitutional Officers and employees) excluding public safety employees receiving a salary adjustments in January 2016 and excluding individual serving on boards and commissions.

WHEREAS an budget amendment to appropriate funds in the amount of \$267,500 for employee bonuses from the Unassigned Fund Balance for the FY 2015-2016 budget, was introduced and,

WHEREAS, sufficient funds exist in the respective unassigned fund balance accounts, BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated for employee bonuses from the respective Unassigned Fund Balances.

**December 15, 2015
Regular Meeting
---DRAFT---**

General Fund-011:

Resources:

Fund Balance \$217,000

Appropriations:

General Fund Operations..... \$136,500
 Transfer to Fund 012 \$ 45,000
 Transfer to Fund 015 \$ 500
 Transfer to Fund 035 \$ 33,000
 Transfer to Fund 090 \$ 2,000

VPA Fund-012:

Resources:

Transfer from Fund 011..... \$ 45,000

Appropriations:

VPA Fund Operations..... \$ 45,000

CSA Fund-015:

Resources:

Transfer from Fund 011..... \$ 500

Appropriations:

CSA Fund Operations..... \$ 500

Solid Waste Fund-030:

Resources:

Transfer from Fund 011..... \$ 1,500

Appropriations:

Solid Waste Fund Operations \$ 1,500

Recreation Fund-035:

Resources:

Transfer from Fund 011..... \$ 33,000

Appropriations:

Recreation Fund Operations \$ 33,000

HRWTF Fund-032:

Resources:

Fund Balance \$ 42,000

**December 15, 2015
Regular Meeting
--DRAFT--**

<u>Appropriations:</u>	
HRWTF Fund Operations.....	\$ 42,000
 <u>Sewer Fund-041:</u>	
<u>Resources:</u>	
Fund Balance	\$ 7,000
 <u>Appropriations:</u>	
Sewer Fund Operations.....	\$ 7,000
 <u>Healthy Family Fund-090:</u>	
<u>Resources:</u>	
Transfer from Fund 011	\$ 2,000
 <u>Appropriations:</u>	
Healthy Family Fund Operations.....	\$ 2,000

Public Hearings

PH-1 - Public Hearing - Consider citizen comments regarding a request for a Conditional Use Permit (CUP) to operate a consignment shop to sell second hand appliances and household items at 1410 West City Point Road.

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was then made to by Vice Mayor Luman-Bailey, and seconded by Councilor Walton to approve the request from Frankie Jones for a conditional use permit (cup) in accordance with Article X, limited business district (B-2), A (16) consignment shop with a conditional use permit, of the City of Hopewell Zoning Ordinance with conditions on first and only reading. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Conditional Use Permit Granted

PH-2 - Public Hearing – Consider citizen comments regarding a request for a Conditional Use Permit (CUP) to locate a six (6) foot fence in the corner side yard of 2209 Pickett Street .

The Mayor opened the Public Hearing and having no one signed up to speak then closed the Public Hearing. A motion was then made to by Vice Mayor Luman-Bailey, and seconded by Councilor Walton to approve the request from shawn m. grant for a conditional use permit (cup) in accordance with article xviii,

December 15, 2015

Regular Meeting

---DRAFT---

section A (7) B (1) of the City of Hopewell Zoning Ordinance to construct a six (6) foot privacy fence in the corner side yard with conditions on first and only reading. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Conditional Use Permit Granted

Communications from Citizens

Department of Public Works Employees: Employees addressed Council about additional pay raises for their department.

Johnny Partin – Briefed Council on FOLAR activates from 2015.

Unfinished Business:

UB-1 - Unfinished Business - Report on the “Imperium” Filming Economic Impact

Assistant City Manager Charles Dane updated Council on the economic impact the filming of “Imperium” had on the City of Hopewell.

Regular Business - Reports of City Manager

R-3 - Regular Business – Update on the Comprehensive Plan Survey and Meetings

Director of Planning Ms. Tevya Griffin requested of City Council make every effort to participate in stakeholder, visionary workshops and complete the community survey.

R-4 – Regular Business - A request from the Hopewell Economic Development Authority to subdivide land located in the B-1, Downtown Business District.

A motion was made by Councilor Shornak, and seconded by Vice Mayor Luman-Bailey to approve the request to subdivide the five (5) parcels located at the corner of Randolph Road (Route 10) and Poythress Street currently identified as parcel #080-0365, #080-0370, #080-0380, #080-0400, and #080-0405 into nine (9) parcels. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Request Approved

December 15, 2015

Regular Meeting

---DRAFT---

R-5 -Regular Business - Announcement of Approval by the Virginia Department of Housing & Community Development of an Amendment to the City's State Enterprise Zone Application

Incentive # 1. Waiver of City Permit Fees – Waiver of fees for building permits, plumbing permits, electrical permits and mechanical permits. Incentive #2. Waiver of Land Development Fees – Rezoning, Zoning Ordinance, Subdivision, Site Plan, and Land Disturbance Review Fees. Incentive #3. Exemption/reduction of business and Professional Occupational License fees – The following applies for new firms locating in the enterprise zone and existing firms that relocate into the enterprise zone:

First Year - 100% of fee
Second Year - 75% of fee
Third Year - 50% of fee
Fourth Year - 25% of fee
Fifth Year - 0% and thereafter

Incentive #4. Commercial Rehabilitation Real Estate Tax Exemption – Five-year partial tax exemption on the increase in assessed property value resulting from certain rehabilitation of commercial real estate.

Incentive #5. Fire Safety Education – Educational seminars will be conducted to improve safety and reduce potential fire damage. Incentive #6. Crime Prevention Education and Security Risk Assessments – Educational Seminars and Security Audits will be conducted to improve the zone's business environment, reduce potential business costs, and enhance the sense of safety within the zone. Incentive #7. Waiver of sewer tap connection fee. Available to firms locating or expanding in the zone. Incentive #8. Accelerated Development Processing. Fast track plan review and approval processing for major development activities within zone. Incentive #9. Partial Rebate from Taxation of Machinery and Tools Tax – Three-year partial refund on the increase in assessed value of machinery and tools tax resulting from new construction, expansion or replacement of existing machinery and tools. The program is applied as follows: First year – 30% of increased value; Second year – 30% of increased value; Third year- 30% of increased value.

R-6 – Regular Business - Mandatory Allocation to the Commissioner of Revenue per Virginia Code §46.2-205.

A motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey to appropriate the Commissioner of Revenue's 40% share of Department of Motor Vehicle Select Funding as of January 1, 2016, as required by state law. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Approved

R-7 - Regular Business - Hopewell City Code: Chapter 18, Article 2, Collection & Disposition of Refuse – Fee Structure for Replacement Toters

December 15, 2015

Regular Meeting

---DRAFT---

Director of Public Works Mr. Ed Watson recommends modifying the existing City Policy so that every customer, regardless of ownership status, receives one free replacement totter every five years as needed. This replacement would only apply to normal wear and tear or cases of theft. Additional replacements, for a period of 5 years after receiving the "free" replacement, should require all customers to pay the full replacement cost to the City (current price is \$58). If it is determined that the cart was significantly damaged from abuse by the owner, the City will require the property owner pay for a replacement.

Council instructed City Manager to coordinate with Mr. Watson and make a recommendation.

R-8 - Regular Business - Request the Virginia General Assembly for a Resolution Recognizing the City of Hopewell Centennial.

A motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Zevgolis to approve the request for Herbert Bragg, Director of Intergovernmental and Public Affairs, to petition the Virginia General Assembly and Virginia Congressional Delegation for a resolution recognizing the City of Hopewell Centennial. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Approved

Reports of the City Clerk:

A motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey that Nat Troth be appointed as the citizen representative to the RCCJB as a member; Mark Haley be appointed as the Hopewell Local Government representative to the RCCJB as a member and Mary K. Martin, Esq., to the RCCJB as a member. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result: 6-0 Net Troth, Mark Haley and Mary K. Martin Appointed to RCCJB.

ADJOURN

At 10:27 p.m., motion was made by Councilor Zevgolis, and seconded by Vice Mayor Luman-Bailey. Upon the roll call, the vote resulted:

**December 15, 2015
Regular Meeting**

---DRAFT---

Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Walton	-	yes

Vote Result 6-0 Meeting Adjourned

Brenda S. Pelham, Mayor

Ross A. Kearney III, City Clerk

PENDING LIST

**INFORMATION
FOR COUNCIL
REVIEW**

1916 **100** 2016
HOPEWELL
 VIRGINIA

Fireworks &
FESTIVITIES

July 2, 2016

100th Celebration
 Concerts

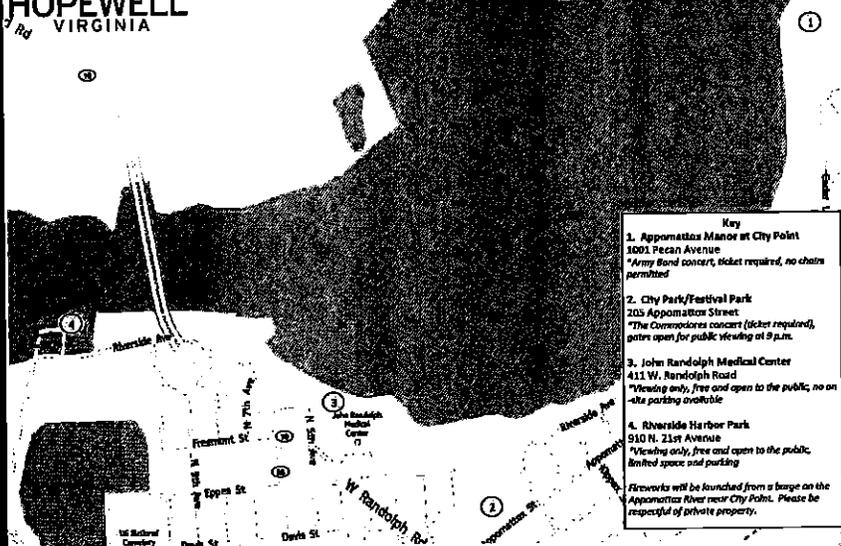


DOWNTOWN
"THE COMMODORES"
& GUEST.
 Show starts at 4:30PM

Fireworks begin at 9:30 p.m. (on Appomattox River)

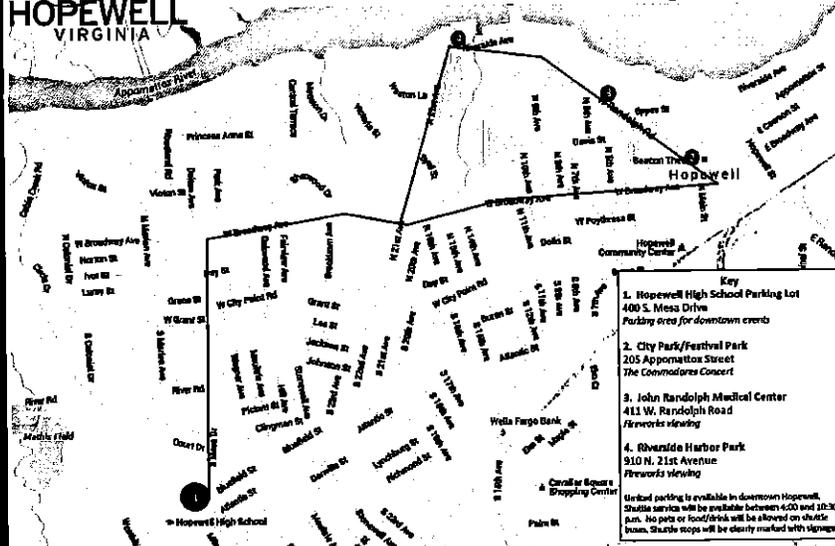
1916 **100** 2016
HOPEWELL
 VIRGINIA

Fireworks Viewing Locations



1916 **100** 2016
HOPEWELL
 VIRGINIA

Shuttle Service Map

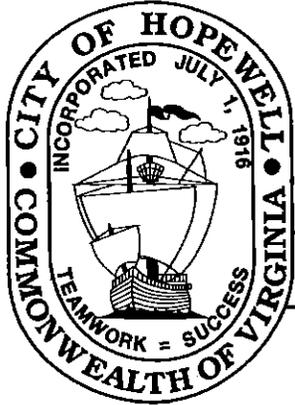


**PERSONNEL
CHANGE
REPORT**

&

**FINANCIAL
REPORT**

**PUBLIC HEARING
ANNOUNCEMENTS**



The
City
of
Hopewell, Virginia

300 N. Main Street • Department of Development • (804) 541-2220 • Fax: (804) 541-2318

23860

P.O. #

Approved: Tevya W. Griffin
Department's Representative

TO: The Hopewell News
FROM: Rebecca Aultman, Department of Development
DATE: June 20, 2016

Please have the following advertisement published in the Classified Section of your newspaper on the designated dates:

Friday, June 24, 2016
Friday, July 1, 2016

The notice shall appear with border.

The cost is to be charged to Account Number:

Planning/Advertising #165761-00 "City of Hopewell"

The print style should be as follows:

Heading style – Future Bold, size 12 point
Body style – Future Medium; size 10 point

A tear sheet of the advertisement must accompany the statement for payment. If you have questions, telephone me at 541-2220.

PUBLIC NOTICE

The Planning Commission/Wetlands Board of the City of Hopewell will hold a regularly scheduled meeting on Thursday, July 7, 2016 at 6:00 pm in the City Council Chambers of the Municipal Building, located at 300 N. Main Street, Hopewell, Virginia, to hold public hearings to consider the following matters:

1. City of Hopewell to vacate a portion of undeveloped right-of-way situated between Winston Churchill Drive, Arlington Road, and Kolar Street. Specifically, adjacent to parcels: 032-0065, 0320060, 032-0035, 032-0030, 032-0025, 032-0020, 032-0005, 045-0515, 045-0510, 045-0495, 045-0490, & 0450480.
2. City of Hopewell to vacate George Street and North 7th Avenue between Subparcels [066-0875], 066-0870, and [066-0685].
3. A request by KMRRT LLC to vacate a portion of Poplar Street located at the intersection of Arlington Road and South 15th Avenue, and adjacent to 803 Arlington Road or Subparcel known as [045-0290].
4. The City of Hopewell is requesting to amend Article VIII Planned Developments of the City of Hopewell Zoning Ordinance to add the (B-3) Highway Commercial Zoning District as a permitted district

Information regarding the above referenced matters may be examined at the Department of Development, Room 320, Municipal Building, Hopewell, Virginia during normal business hours from 8:30 a.m. to 5:00 p.m., Monday through Friday. Additionally, information can be obtained by telephone at (804) 541-2220.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**ROUTINE
APPROVAL
OF WORK
SESSIONS**

July 19, 2016

ORDINANCES

ON

SECOND

AND

FINAL

READING

PROCLAMATIONS

§

RESOLUTIONS

§

PRESENTATIONS

Expressing the Council's intent to participate in the White House's Let's Move initiative and directing the Mayor and City Manager to take steps to establish the City of Hopewell, Virginia as a Let's Move City.

WHEREAS, the following data has prompted national concern: (1) childhood obesity epidemic in America is a national health crisis where one in every three children (31.7%) ages 2-19 is overweight or obese; (2) it is predicted that if citizens continue on our current path, in ten years, nearly 50 percent of all Americans will be obese; (3) nearly \$150 billion per year is now being spent to treat obesity-related medical conditions; and (4) according to the report entitled *A Potential Decline in Life Expectancy in the United States in the 21st Century* appearing in *The New England Journal of Medicine* the current generation may even be on track to have a shorter lifespan than their parents; and

WHEREAS, Over the past three decades, childhood obesity rates in America have tripled, and today, nearly one in three children in America are overweight or obese. The numbers are even higher in African American and Hispanic communities, where nearly 40% of the children are overweight or obese. If we don't solve this problem, one third of all children born in 2000 or later will suffer from diabetes at some point in their lives. Many others will face chronic obesity-related health problems like heart disease, high blood pressure, cancer, and asthma.

WHEREAS, the recommendations within the aforementioned report formed the four pillars of the Let's Move campaign; (1) empowering parents and caregivers; (2) providing healthy food in schools; (3) improving access to healthy, affordable foods; and (4) increasing physical activity; and

WHEREAS, the Let's Move Cities and Towns initiative was created to encourage mayors and elected officials to adopt a long-term, sustainable, and holistic approach to fight childhood obesity which recognizes that every city is different and will require a distinct approach to the issue; and

WHEREAS, the City of Hopewell, Virginia will meet Goal I: Start Early, Start Smart; To provide children with a healthier start, local elected officials commit to helping early care and education providers incorporate best practices for nutrition, physical activity and screen time into their programs.

WHEREAS, the City of Hopewell, Virginia will meet Goal II: MyPlate, Your Place; To empower parents and caregivers, local elected officials commit to prominently displaying MyPlate in all municipal or county venues where food is served.

WHEREAS, the City of Hopewell, Virginia will meet Goal III: Smart Servings for Students; To provide healthy food in schools, local elected officials commit to increasing participation in the School Breakfast Program (SBP) and the National School Lunch Program (NSLP).

WHEREAS, the City of Hopewell, Virginia will meet Goal IV: Model Food Service; To improve access to healthy, affordable foods, local elected officials commit to implementing healthy and

sustainable food service guidelines that are aligned with the Dietary Guidelines for Americans in all municipal and county venues that serve food.

WHEREAS, the City of Hopewell, Virginia will meet Goal V: Active Kids at Play; To increase physical activity, local elected officials commit to mapping local play spaces, completing a needs assessment, developing an action plan, and launching a minimum of three proven policies, programs or initiatives aimed at increasing access to play.

WHEREAS, the City of Hopewell, Virginia will implement policy, such as a health in all policy, community communications, public-private partnerships and community engagement to fulfill all five goals within the Let's Move Cities, Towns and Counties.

WHEREAS, all city departments and staff will take necessary and appropriate steps outlined in the *Let's Move!* Initiative to meet all five Let's Move goals within the City of Hopewell, Virginia.

NOW, THEREFORE, BE IT RESOLVED, that the City of Hopewell, Virginia join the efforts of other municipalities across the nation in promoting health activity and nutrition among its children through the national "Let's Move" initiative.

Passed on this day _____ or _____, 2016.

PUBLIC HEARINGS

PH-1



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Hold a public hearing to consider a request for Rezoning a parcel [023-0230], Lots 5, 6, 7, & 8, Block 3, Buren Homestead Addition from (R-3) Residential High Density to (B-2) Limited Commercial District.

ISSUE: The City has received a request from Victoria Goodwin & Christina Callis to rezone and amend the zoning district map for Lots 5, 6, 7, & 8, Block 3, Buren Homestead Addition Subdivision, also identified as Parcel 023-0230 from (R-3) Residential High Density to (B-2) Limited Commercial District.

RECOMMENDATION: City Administration recommends City Council hold a public hearing to consider the Rezoning request and to take appropriate action. Development staff recommends approval subject to the following conditions:

The property owner shall combine the subject property with subparcels (023-0225, 023-0220, and 023-0215) in an administrative re-subdivision application prior to site plan approval of the subject property.

Planning Commission recommends approval due to aligning with the comprehensive plan, making the site more viable for commercial development, providing for adequate parking, and economic development subject to staff's recommended conditions.

TIMING: City Council action is requested on June 28, 2016.

BACKGROUND: The subject is 0.228 acres and has approximately 100 feet of road frontage along South 13th Avenue. The property consists of Lots 5, 6, 7, & 8, Block 3 Buren Homestead Addition, also known as Sub-parcel # 023-0230. The applicant seeks a rezoning to Commercial because it is connected to parcels along City Point Road. Parcels along City Point Road are shallow and difficult to develop for commercial development. The added 0.228 acres would allow a deeper commercial lot along City Point Road.

SUMMARY:

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Vice-Mayor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor K. Wayne Walton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Mayor Brenda S. Peiham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony J. Zevgolis, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie M. Shornak, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4			

FISCAL IMPACT: Real Estate Tax Revenue

ENCLOSED DOCUMENTS: Staff Report
Letter from Adjacent Property Owner

STAFF: Tevya W. Griffin, Director, Neighborhood Assistance & Planning
Horace H. Wade III, City Planner

SUMMARY:

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Vice-Mayor Christina J. Luman-Bailey, Ward #1
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony J. Zevgolis, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor K. Wayne Walton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Mayor Brenda S. Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie M. Shornak, Ward #7

Herbert Bragg

From: Linda Newman
Sent: Wednesday, June 22, 2016 8:27 AM
To: City Manager's Staff; Mindy Mills; Charlene Risner; Randy Hicks; Bryon Beasley
Subject: Road Closure

21st Street will be closed to thru traffic from Poythress St. to Dolin St. for sewer replacement for the next two weeks.

Linda Newman

Collections System Supervisor
HRWTF
P.O. Box 969
Hopewell, VA. 23860

Phone: 804-541-2217 ext. 235
Cell: 804-919-2630



Victoria Goodwin & Christina Callis Rezoning Request: R-3 to B-2

Lots 5, 6, 7, & 8, Block 3, Buren Homestead Addition
Subdivision [Subparcel – 023-0230]

Staff Report prepared for the City Council Regular Meeting
Amended June 21, 2016

This report is prepared by the City of Hopewell Department of Development Staff to provide information to the Planning Commission to assist them in making an informed decision on this matter.

I. PUBLIC HEARINGS:

Planning Commission:	June 2, 2016	Recommend Approval
City Council:	June 28, 2016	Pending

II. IDENTIFICATION AND LOCATIONAL INFORMATION:

Proposed Zoning:	B-2, Limited Commercial District
Existing Zoning:	R-3, Residential, High Density District
Parcel Size:	0.228 acres or 9,948.83 square feet
Parcel ID#	023-0230
Owner:	Victoria Goodwin & Christina Callis
Location of Property:	Buren Homestead Addition, Lots 5, 6, 7, & 8, Block 3
Election Ward:	Ward 2
Land Use Plan Recommendation:	Commercial
Zoning of Surrounding Property:	North: B-2 South: R-3 East: R-3 West: B-2 & R-3

III. EXECUTIVE SUMMARY:

Ms. Victoria Goodwin and Christina Callis request a rezoning and amendment of the zoning district map from Residential High Density District (R-3) to Limited Commercial District (B-2) containing 0.228 acres located in the Buren Homestead Addition, Lots 5, 6, 7, 8, Block 3. The Comprehensive Plan recommends the property for commercial use. Use will be controlled by proffered conditions and/or zoning ordinance standards. The property is further identified as Tax Parcel ID #023-0230.

IV. APPLICABLE CODE SECTIONS:

The provisions of the Zoning Ordinance that are germane to this rezoning request are found in Article XXI, *Amendments*, and include the following:

Article XXI-A, *Initiation*:

"Whenever public necessity, convenience, general welfare or good zoning practice require, City Council may amend, supplement, or change this ordinance, including the schedule of district regulations and the official zoning map. Any such amendment may be initiated by resolution of City Council, by motion of the Planning Commission, or by petition of any property owner addressed to City Council."

Article XXI-B, *Action by Planning Commission*

"In recommending the adoption of any amendment to this ordinance, the Planning Commission shall fully state its reasons for any such recommendations, describing any change in conditions, if any, that it believes makes the amendment advisable and specifically setting forth the manner in which, in its opinion, the amendment would be in harmony with the Comprehensive Plan of the City and would be in furtherance of the purpose of this ordinance."

V. SUBJECT PROPERTY:

The subject property consists of approximately 0.228 acres, and approximately 100 feet of road frontage off of South 13th Avenue. The parcel is identified as #023-0230 and is currently zoned R-3, Residential, High Density. This zoning district is intended as a medium to high density population district. The regulations in the R-3 district are designed to stabilize and protect the characteristics most suitable for family living.

Directly to the north of the subject property is a property is zoned B-2. The property to the south of the subject property is zoned R-3. Two properties directly west of the subject property are zoned B-2 and R-3. The property to the east of the subject property is zoned R-3 and encompasses the Buren Homestead Addition Subdivision.

VI. APPLICANT'S POSITION:

The applicant's position is that the subject parcel requested for rezoning from residential to commercial would be combined with the parcel fronting City Point Road to create a suitable building site for small retail, office, etc.

Many parcels along City Point Road from downtown and on both sides of the road are zone Commercial. The subject parcel is the second parcel off of City Point Road and should be included with the lot fronting City Point Road for a desirable location.

The applicant indicates that there would be no effect on public services or facilities. If the property is rezoned Limited Commercial (B-2) it would be a favorable change and enhance the City Point Road Corridor with a mix of businesses and offices.

VII. ZONING/STAFF ANALYSIS:

The applicant is proposing to rezone 0.228 acres located 100 feet from the southwest intersection of City Point Road and South 13th Avenue from R-3, Residential High Density, to B-2, Limited Commercial, to provide for the future development of the property.

The B-2 zoning district is established along the major traveled streets within the city. City Point Road is one of the streets with existing commercial establishments that consist of the B-2 zoning. Many of the lots within the district are unusually shallow or narrow. The applicant plans to offer the property for sale to combine with the adjacent lot along City Point Road that is already zoned Limited Commercial (B-2). In order for this property and the adjacent property to be attractive to buyers, it is thought that a deeper lot would accommodate a commercial building and the required parking per Zoning Ordinance.

The 2001 Comprehensive Plan indicates that commercial development along City Point Road is classified as Neighborhood Commercial Facilities. It discourages the expansion of commercial development outside of the nodes located at the intersection of 15th Avenue/City Point Road and 7th Avenue/City Point Road that are along City Point Road. Further, the 2001 Plan indicates that the planned expansion of commercial facilities should be done on a case by case basis with proper attention being given to site plans, parking and in general the compatibility of a business with the neighborhood.

The subject property is vacant land that is approximately 10,000 sq ft. This area of land is enough for a single family house or duplex to be built on by-right in the current (R-3) District. Although the lot size is considerable for a residential lot, it is not a sufficient amount of area for development for a commercial project alone. In order for this section of land to be used for a commercial project it should be combined with the Subparcels (023-0225, 023-0220, 023-0215) north of the property with frontage along City Point Road, owned by the applicants, as not to have an adverse impact on the surrounding residential properties and provide the future commercial site with suitable parking area.

VIII. STAFF RECOMMENDATION:

Staff recommends approval of the request to rezone and amend the zoning map of Buren Homestead Addition: Lots 5, 6, 7, & 8, Block 4, also identified as Parcel No. 023-0230, from R-3, Residential, High Density to B-2, Residential Medium Density District, with the following condition:

- The property owner combine the subject property with subparcels (023-0225, 023-0220, and 023-0215) in an administrative re-subdivision application prior to site plan approval of the subject property.

IX. PLANNING COMMISSION RECOMMENDATION:

In accordance with Article XXI-B, of the Hopewell Zoning Ordinance, the Hopewell Planning Commission recommends *approval 5-0* of the request submitted by the Victoria Goodwin & Christina Callis to rezone and amend the zoning district map for Lots 5, 6, 7, & 8, Block 3, Buren Homestead Addition Subdivision, also identified as Parcel No. 023-0230, from R-3, Residential High Density District to B-2, Limited Commercial District.

The Planning Commission recommends approval of the rezoning request because it aligns with the comprehensive plan, provides for more viable commercial development, allows for adequate parking, and allows for more economic development subject to staff's recommended conditions.

X. CITY COUNCIL RESOLUTION

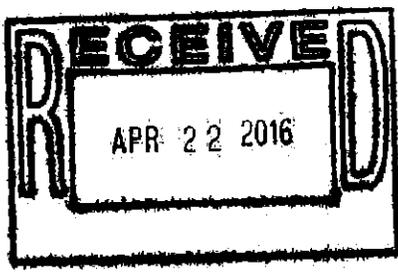
In accordance with Article XXI-B, of the Hopewell Zoning Ordinance, the Hopewell City Council votes to (*approve/deny/table*) the request submitted by the Victoria Goodwin & Christina Callis to rezone and amend the zoning district map for Lots 5, 6, 7, & 8, Block 3, Buren Homestead Addition Subdivision, also identified as Parcel No. 023-0230, from R-3, Residential High Density District to B-2, Limited Commercial District.

Attachments:

1. Rezoning Application
2. Map of the General Area of Proposal and Current Zoning
3. List of Adjacent Property Owners
4. Residential, High Density (R-3) District
5. Limited Commercial (B-2) Zoning District
6. Objection Letter from adjacent property owner



The City of Hopewell, Virginia



300 N. Main Street • Department of Development • (804) 541-2220 • Fax: (804) 541-2318

APPLICATION FOR REZONING

APPLICATION FEE: \$300

vgoodwin13@rocketmail.com

APPLICANT: Victoria Goodwin & Christina Callis
ADDRESS: P.O. Box 924 Hopewell VA 23860
PHONE #: (804) 721-8473 FAX #: _____

INTEREST IN PROPERTY: OWNER OR _____ AGENT

IF CONTRACT PURCHASER, PROVIDE A COPY OF THE CONTRACT OR A LETTER OF THE PROPERTY OWNER'S CONSENT TO MAKE APPLICATION.

OWNER: Victoria Goodwin & Christina Callis
ADDRESS: P.O. Box 924 Hopewell VA 23860
PHONE #: (804) 721-8473 FAX #: _____

PROPERTY ADDRESS / LOCATION: South 13th Avenue, front corner of City Point Road

LEGAL DESCRIPTION: Lots 5-6-7-8 Blk 3 Subdivision Buren

PARCEL #: 023, 0230 ACREAGE: 0.23 / 10,000 sq ft Homestead Addition

PRESENT ZONING DISTRICT: R3

REQUESTED ZONING DISTRICT: BUSINESS - B-2

PRESENT USE OF PROPERTY: Empty lot

IT IS PROPOSED THAT THE FOLLOWING BUILDINGS WILL BE CONSTRUCTED:
The parcel we are requesting rezoning for to business would be associated with the parcel fronting City Point Rd to create a nice building site for small retail, office, etc.
NEED AND JUSTIFICATION FOR THE CHANGE IN CLASSIFICATION:
All of the parcels along City Point Rd from downtown and on both sides of the road are zoned "Business B". This lot is the second parcel off City Point Rd and should be included with the fronting lot for a desirable site.

ANTICIPATED EFFECT OF THE PROPOSED CHANGE (IF ANY) ON PUBLIC SERVICES AND FACILITIES:

there would be no effect on public services or facilities

APPROPRIATENESS OF THE PROPERTY FOR THE PROPOSED CHANGES, AS IT RELATES TO THE INTENT OF THE ZONING DISTRICT DESIRED:

this site if rezoned as requested would be a favorable change to the city joint road corridor

WAY IN WHICH THE PROPOSED CHANGE WILL FURTHER THE PURPOSES OF THE ZONING ORDINANCE AND GENERAL WELFARE OF THE COMMUNITY:

should this parcel be rezoned "business" this would substitute the intent of various planning departments to enhance the city joint rd corridor as a mix of businesses and offices.

COMMENTS FROM APPLICANT / OWNER:

ATTACH A COPY OF A SURVEY BY A LICENSED SURVEYOR OF THIS PROPERTY

APPROVER STATEMENT IS ATTACHED

Y N

AS OWNER OF THIS PROPERTY OR THE AUTHORIZED AGENT THEREFOR, I HEREBY CERTIFY THAT THIS APPLICATION AND ALL ACCOMPANYING DOCUMENTS ARE COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Victoria G. [Signature]

7/22/16 DATE

OFFICIAL USE ONLY

DATE RECEIVED: _____ DATE OF FINAL ACTION: _____

ACTION TAKEN:

____ APPROVED _____ DENIED

____ APPROVED WITH THE FOLLOWING CONDITIONS/ PROFFERS:

Rezoning of Subparcel 023-0230

R-4

Location of Subject Parcel

B-2

R-3

R-2

1201-312
1201-308 1201-210
1201-104 1201-304 1201
1201-101 1201-304 1201
1201-301 1201-303



SUBPAR	Zoning	Neighbor_1	Ward	OwnerName1	Situs_Addr	Mailing_Ad	Mailing_Ci	Mailing_St	Mailing_Zi	YrBuilt
230130	B-2	350	02	FAITH TABERNACLE ASSEMBLY OF GOD	1212 CITY POINT RD	112 S 12TH AVE	HOPEWELL	VA	23860	
230145	R-3	4	02	HOWELL WILLIAM B	113 13 S	408 PARK AVE	HOPEWELL	VA	23860	1920
230150	R-3									
230155	R-3	4	02	TAYLOR MICHAEL G	119 13 S	119 S 13TH AVE	HOPEWELL	VA	23860	1920
230215	B-2	400	02	DAVES VICTORIA OR CHRISTINA CALLIS	CITY POINT RD	P O BOX 224	HOPEWELL	VA	23860	1950
230220	B-2	400	02	DAVES VICTORIA OR CHRISTINA CALLIS	CITY POINT RD	P O BOX 224	HOPEWELL	VA	23860	
230225	B-2	400	02	DAVES VICTORIA OR CHRISTINA CALLIS	1300 CITY POINT RD	P O BOX 224	HOPEWELL	VA	23860	
230230	R-3	4	02	DAVES VICTORIA OR CHRISTINA CALLIS	13 S	P O BOX 224	HOPEWELL	VA	23860	
230235	R-3	4	02	SLUSSER GOLDIE E - LIFE ESTATE	S 13 ARC	118 S 13TH AVE	HOPEWELL	VA	23860	
241430	B-2	400	02	CALLIS DONALD R SR OR CHRISTINA	1308 CITY POINT RD	814 APPOMATTOX ST	HOPEWELL	VA	23860	1920
241435	R-3	4	02	WYATT WILLIAM GEORGE	113 14 S	4741 CROSSGATE RD	CHESTER	VA	23831	1984

ARTICLE V
RESIDENTIAL, HIGH DENSITY DISTRICT (R-3)

STATEMENT OF INTENT

This district is intended as a residential area with a medium to high population density. The regulations for the district are designed to stabilize and protect the essential characteristics of the district and to promote and encourage, insofar as it is compatible with the intensity of land uses, a suitable environment for family life. Uses such as schools, parks, churches and certain public facilities that serve the residents of the district are also permitted. Certain additional uses may be allowed, as long as the character of the district is not altered by levels of traffic, vehicular parking, lighting, noise and visual displays which are not compatible with the area.

A. USE REGULATIONS

In the R-3 Residential District, land may be used and buildings or structures may be erected, altered, or used, only for the following (with off street parking as required for the uses permitted in the district):

1. Single family dwellings (special definition).
2. Duplex includes zero lot line (special definition).
3. Multifamily dwellings (special definition).
4. Public parks, playgrounds, Recreational facilities.
5. Schools, General Education (special definition).
6. Fire and rescue squad stations
7. Home occupations to be located in the main building (special definition).
8. Hospitals (special definition).
9. Accessory uses (special definition).
10. Signs in accordance with Article 18 of this ordinance (special definition).
11. Group housing for the elderly and handicapped (special definition).
12. Neighborhood stores (special definition).
13. Laundromat as a part of a neighborhood store, provided that the neighborhood store and laundromat maintain the same hours of operation. (12/98)
14. Member-owned recreational facilities.
15. Churches.
16. Accessory apartments, with a Conditional Use Permit (see Section H of this article) from City Council (special definition).
17. Municipal Utilities, not to include towers for the transmission of electrical energy.
18. Private Utilities, towers or antenna for the wireless transmission of electrical energy above the frequency of 20,000 hertz, with a Conditional Use Permit issued by City

Council.

19. Kindergartens and day care centers.
20. Bed and Breakfast (special definition).
21. Home Occupation, in an out building, with a Special Use Permit from the Board of Zoning Appeals (special definition).

B. AREA REGULATIONS

The minimum lot area for permitted uses in this district shall be as follows:

1. Single family dwellings shall have a minimum lot area of five thousand (5,000) square feet.
2. Duplexes shall have a minimum lot area of seven thousand five hundred (7,500) square feet. For zero lot line duplexes for sale, each unit within the duplex shall have a minimum lot area of three thousand, seven hundred and fifty (3,750) square feet.
3. Multifamily dwellings shall have as minimum lot area of seven thousand five hundred (7,500) for the first two (2) units plus four thousand (4,000) for each additional unit.
4. Churches, either new construction or conversion of an existing building, shall have a minimum lot area of ten thousand (10,000) square feet.
5. All other uses shall have a minimum lot area of five thousand (5,000) square feet.

C. MINIMUM LOT WIDTH

1. The minimum lot width for permitted uses in this district shall be fifty (50) feet at the setback line.

D. YARD REGULATIONS, MAIN BUILDING.

1. Structures shall be located at least twenty (20) feet from any street or highway or any street or highway right-of-way, except that no new structure need be set back more than the average of the two (2) adjacent structures on either side. This shall be known as the "setback line".
2. The minimum width of each side yard (two required except that each unit within a zero lot line duplex need only have one side yard) for a permitted use in this district shall be eight (8) feet. On a corner lot, the minimum side yard for the side facing the side street shall be fifteen (15) feet.
3. Each main structure shall have a rear yard of at least twenty (20) feet.

E. YARD REGULATIONS, ACCESSORY BUILDINGS.

1. No accessory building shall be located between the "setback line" and the front property line.

2. No accessory building shall be located any closer than five (5) feet to any property line. On a corner lot, no accessory building shall be located any closer than fifteen (15) feet to the side property line of the side facing the street.
3. No accessory building shall be located any closer than five (5) feet to any other building.

F. HEIGHTS

1. Main buildings may be erected up to thirty five (35) feet or two and one half (2 1/2) stories from grade.
2. Churches, cathedrals, temples, hospitals, sanitariums, schools, or other educational institutions may be increased to a height of eighty (80) feet or six (6) stories, provided that the required side yards are increased one (1) foot for each additional three (3) feet of heights over thirty five (35) feet.
3. Chimneys, water towers, wireless towers and other necessary mechanical appurtenances when permitted by this article in this district and when attached to a main building or structure are exempt from height regulations.
4. ~~Accessory buildings and structures may be erected up to fifteen (15) feet from grade.~~
(Ord. #2003-17)

G. REQUIREMENTS FOR PERMITTED USES:

Before a building permit shall be issued or construction commenced on any permitted use other than a single family or duplex dwelling in this district of a permit issued for a new use, other than a single family or duplex dwelling, all requirements of Article 16, Site Plan Requirements, shall be met.

H. ACCESSORY APARTMENTS

Accessory Apartments, (special definition) shall be permitted, subject to the following conditions and requirements:

1. Owner/occupants may apply to the City Council for a Conditional Use Permit to convert an existing garage to an apartment, as follows:
 - a. Applicant must certify that such apartment will be occupied by a related family member 55 years of age or older or handicapped.
 - b. Applicant must acknowledge that upon vacation by such family member, the building may no longer be used as an apartment, unless another family member meets the required criteria and in no case shall it be used as a rental unit.
 - c. Applicant must demonstrate that sufficient off street parking will be provided.
2. Permits for such apartments shall be issued for a period of one year and must be renewed annually. All other requirements of the Zoning Ordinance and Building Code, including but not limited to building permits and occupancy permits, must be complied with.

3. No such permit shall be authorized except after notice and hearing, as provided by Section 15.1-431 of the Code of Virginia, as amended.
4. City Council may impose such conditions relating to the use for which such Conditional Use Permit is granted as it may deem necessary in the public interest and may require guarantee bond to insure that the conditions imposed are being and will continue to be complied with.
5. Upon approval by City Council, and prior to the issuance of a permit, the owners must execute an agreement acknowledging the limitations on such permit, which will be recorded at the owner's expense in the Clerk's Office of the Circuit Court of Hopewell.

ARTICLE X
LIMITED COMMERCIAL DISTRICT (B-2)

STATEMENT OF INTENT

The district has been established along some of the major traveled streets within the City in order to protect the existing commercial establishments presently located there and to enhance these areas in order to attract similar types of establishments. Because of the unusual shallowness and/or narrowness of the lots in these areas, only certain commercial uses which will not cause an increase in traffic volumes will be allowed. To this end, the following requirements have been devised.

A. USE REGULATIONS

Structures to be erected and land to be used shall be only for the following uses:

1. Accounting and tax preparation offices.
2. Antique store, not to include thrift stores.
3. Apartments, on the second or subsequent floors of a commercial/office use, provided that each unit contains a minimum of six hundred (600) gross square feet.
4. Appliance sales and repair.
5. Assisted living facility.
6. Automobile and truck service establishments and rental agencies, provided that vehicles lifts and pits, dismantled and wrecked automobiles and parts and supplies be located within a building enclosed on all sides; and provided that all service and repair of motor vehicles be conducted in a building enclosed on all sides.
7. Bakery.
8. Barber shops and beauty parlors.
9. Bookstores, not to include Adult bookstores.
10. Building supply, with no outside storage of materials.
11. Catering and prepared foods.
12. Churches.
13. Clubs and lodges, with a Special Exception issued by the Board of Zoning Appeals.
14. Commercial banks and financial institutions, not to include check cashing or payday loan establishments.
15. Computer sales and repair services.
16. Consignment store, with a Conditional Use Permit issued by City Council.

17. Contractors' establishments and display rooms, where business is conducted entirely within a completely enclosed building and where there is no storage of supplies or equipment outside the building.
18. Convenience stores, with gasoline.
19. Convenience stores, without gasoline.
20. Dance studio/school.
21. Day nurseries and child care centers.
22. Delicatessen.
23. Electronic sales and repair.
24. Fire stations and rescue squads.
25. Fitness center or gym.
26. Florist.
27. Frame shop.
28. Funeral homes.
29. Gift and card shop.
30. Grocery store.
31. Home decorating centers and interior design services.
32. Hospitals.
33. Ice cream parlor.
34. Institutions of higher learning.
35. Insurance agency.
36. Jewelry sales and repair.
37. Laundry and dry cleaning.
38. Law office.
39. Medical and dental office.
40. Municipal and private utilities.
41. Museums and art galleries.
42. Night Clubs and dance halls, with a Conditional Use Permit issued by City Council.
43. Nursing homes.
44. Off-street parking as required in Article XVIII of this ordinance.
45. Pet shops, but excluding boarding kennels.
46. Pharmacy.

47. Philanthropic and charitable institutions.
48. Printing shops.
49. Real estate agency.
50. Restaurants.
51. Restaurants, with a drive-thru window, with a Conditional Use Permit issued by City Council.
52. Schools, special.
53. Tailors and seamstress.
54. Tanning Salon.
55. Telecommunications towers or antenna for wireless transmission above the frequency of 20,000 Hertz (hz), with a Conditional Use Permit issued by City Council.
56. Theaters, motion pictures theaters and assembly halls, but excluding drive in theaters.
57. Video Rental Stores, not to include adult video establishments.
58. Wholesale businesses.

B. AREA REGULATIONS:

None, except that for second story apartment units, there shall be a minimum lot area of one thousand (1,000) square feet per dwelling unit.

C. LOT WIDTH REGULATIONS:

None

D. SETBACK REGULATIONS:

None

E. YARD REGULATIONS:

1. Side: None, except when a use is abutting a residential district, then there shall be a minimum side yard of five (5) feet.
2. Rear: None, except when a use is abutting a residential district, then there shall be a minimum rear yard of twenty (20) feet.

F. HEIGHT REGULATIONS:

Buildings may be erected up to forty-five (45) feet from grade, except that church spires, belfries, cupolas, chimneys, flues, flag poles, television antenna radio aerials and equipment penthouses are exempt from the provisions of this Section.

G. REQUIREMENTS FOR PERMITTED USES:

Before a building permit shall be issued or construction commenced on any permitted use in this district, or a permit issued for a new use, all requirements of Article XVI, Site Plan Requirements, shall be met.

6-1-2016

Christina Callis
Victoria Graham

Mr Wade,

This is regards to
118 South 13th Ave
Hopewell, Va Rezoning.

my mother lives in the house
she is 93 years old. we all
highly Object to the rezoning

Thank you
Mary Ann Knight

lots being rezoned

5, 6, 7 & 8. Block 3 in Buren Homestead Add.

Goldie E. Slusser
118 South 13th Ave

9, 10, 11 & 12 Block 3 in Buren Homestead Add.

property is in R. E. Slusser & Charles W. Slusser &
Mary Ann Knight

**COMMUNICATIONS
FROM CITIZENS**

**REGULAR
BUSINESS
&
REPORTS OF
CITY
MANAGER**

R-1



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Presentation Department of Recreation and Parks

ISSUE: The Department of Recreation and Parks will present information on current programs and services offered to older adults.

RECOMMENDATION: None.

TIMING: None.

BACKGROUND: None.

FISCAL IMPACT: None.

ENCLOSED DOCUMENTS: None.

STAFF: Aaron Reidmiller, Director, Recreation and Parks

SUMMARY: Department of Recreation and Parks will present information on current programs and services offered for older adults.

Y N

- Mayor, Brenda S. Pelham, Ward #6
- Vice Mayor Christina J. Luman-Bailey, Ward #1
- Councilor Arlene Holloway, Ward #2

Y N

- Councilor Anthony Zevgolts, Ward #3
- Councilor Jasmine E. Gore, Ward #4
- Councilor Wayne Walton, Ward #5
- Councilor Jackie Shornak, Ward #7

R-2



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Re-appropriate \$2,000 from the Anti-Litter Fund Balance 53 to Anti-Litter Operations.

ISSUE: Grant Funding from Virginia Department of Environmental Quality to be transferred to Anti-Litter Operations for educational and anti-litter program.

RECOMMENDATION: Re-appropriate Funds

TIMING: City Council action is requested on June 28, 2016.

BACKGROUND: Keep Hopewell Beautiful is utilizing grant funds for various anti-litter and educational programs.

FISCAL IMPACT: Re-appropriation of \$2,000 for purchase of Anti-litter and educational programming

ENCLOSED DOCUMENTS: Budget Resolution

STAFF: Tevya W. Griffin, Director, Neighborhood Assistance & Planning
Horace H. Wade III, City Planner

SUMMARY:

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Vice-Mayor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor K. Wayne Walton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Mayor Brenda S. Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony J. Zevgolis, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie M. Shornak, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4			

BUDGET RESOLUTION AMENDMENT
FISCAL YEAR 2015-2016

WHEREAS, at the meeting of the City Council of the City of Hopewell held on June 28, 2016, a budget amendment was introduced to re-appropriate funds for the FY 2015-2016 budget to provide funds for operations of the anti-litter and educational programming.

WHEREAS a budget amendment to re-appropriate funds in the amount of \$2,000 to provide funds for Anti-litter and educational programming from the Assigned Fund Balance for the FY 2015-2016 budget, was introduced and,

WHEREAS, sufficient funds exist in the respective Assigned Fund Balance account,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be re-appropriated for operations of the anti-litter and educational programming from the Assigned Fund Balances.

Anti-Litter-053:

Resources:

Fund Balance	\$2,000
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Appropriations:

Anti-Litter and Educational Programming.....	\$2,000
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R-3



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: City Council Boards & Commissions Review

ISSUE: Review of the Current City Boards & Commissions

RECOMMENDATION: Consider City Clerk's Recommendations and/or City Council's Recommendations.

TIMING: ASAP

BACKGROUND: Boards and Commissions are in need of citizen representation however a lack of Talent Bank Resumes has prohibited Council from filling the necessary openings.

FISCAL IMPACT: None

**ENCLOSED DOCUMENTS: 1. List of Committees Council & Staff Represent
2. List of Boards & Commissions Citizens serve on by Appointment**

STAFF: City Clerk

SUMMARY: Council requested the Clerk to prepare a breakdown of the current boards and commissions and make recommendations for Council to consider.

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Mayor, Brenda S. Pelham, Ward #6	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony Zevgolis, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jasmine E. Gore, Ward #4
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Wayne Walton, Ward #5
			<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jackie Shomak, Ward #7

June 28, 2016
City Council

Boards & Commissions Report & Recommendations

City Council Members Boards & Standing Committees

These Boards are served on by Council Members & City Staff Members:

1. CDBG – Community Development Block Grant – 4 Members: Mayor Pelham; Vice Mayor Luman-Bailey; Councilor Holloway; and Councilor Shornak. Staff Representative: Ms. Tevya Griffin (Committee Staffed - Re or Appointments to be made December 2017)
2. Chamber of Commerce Liaison – 1 Representative - Councilor Walton – (Term Expires December 2017)
3. Crater Planning District Commission – 3 Representatives - Mayor Pelham; Councilor Zevgolis & Mark Haley (Terms Expire February 2017 – Committee Staffed)
4. Special Finance Committee – 3 Representatives – Vice Mayor Luman-Bailey; Councilor Gore, Charles Dane & Finance Director (Terms Expire December 2016 – Committee Staffed)
5. Investment Policy Committee – 5 Representatives – Mayor Pelham; Terri Batton; Mark Haley; Jerry Whitaker. (Recommendation: Only 4 members, Commissioner of Revenue should serve on this Committee) <Every 2 years the NEW Mayor becomes the Chairman>
6. Law Library Committee – Recommendation is to prepare Ordinance to Dissolve this committee.
7. Metro Richmond Air Quality Committee: Recommendation, Committee no longer exist and Dissolve.
8. MPO – Metropolitan Planning Organization: (1) Representative – Councilor Jasmine Gore. (Term Expires December 2016)

9. Legislative Committee: 5 Representatives – Councilor Gore; Councilor Zevgolis & Mark Haley; Staff: Herbert Bragg. (Recommendation: 2 Additional Council Members need to be appointed for a 2 year Term to always include the Mayor and/or Vice Mayor)
10. National Park Service & Waterfront Committee: 2 Representatives – Vice Mayor Luman-Bailey & Councilor Gore. (Recommendation: No activity since 2013, Is this Committee still meeting and/or active??)
11. Riverside Community Corrections Board (RCCB): 4 Representatives – Mark Haley; Chief John Keohane; Mary K. Martin, Esq. & Nat Troth. (Committee is Staffed, Terms expire December 2017)
12. Telecommunications Regulations Committee: 4 Representatives – Councilor Zevgolis & Stefan Calos ONLY on committee now. (Recommendation: Appoint Herbert Bragg & Charles Dane Asst. City Manager)
13. Virginia First Cities Coalition: 2 Representatives – Councilor Zevgolis & Herbert Bragg. (Terms expire December 2017)
14. Resource Conservation & Development Council (RC&D): Committee No longer exist, REMOVE/Dissolve from list)
15. Central Virginia Film Office Board: 2 Representatives – Councilor Gore & 1 Vacancy. (Recommendation: Charles Dane should be appointed to this Board) Councilor Gore Term expires October 31, 2016.
16. Ethics Committee: 2 Council Representatives – Councilor Shornak & Councilor Zevgolis; Staff Member: Stefan M. Calos, City Attorney.
17. Electoral Board: This Board is listed as a courtesy, Council does NOT make these appointments.
18. Beacon Theatre Advisory Board: No longer exist.
19. Hopewell Community & Industry Partnership (HCIP): This was a City Manager appointed committee and is inactive.
20. Central Virginia Waste Management Authority: 2 Representatives from the City and reappointments to be made December 2017.

21. Virginia Gateway Region: 2 Representatives – Councilor Walton & Fred Harry (Honeywell Plant Site Leader. (1) Year Term & Terms expire February 2017.

June 28, 2016

City Council Boards & Commissions
Citizen of Hopewell Serve by Appointments

1. ARCHITECTURAL REVIEW BOARD: (7) Members – (2) Vacancies & (2) Appointments Expire October 2016; Last meeting April 2016, no minutes have been provided. **COUNCIL APPOINTED – 4-YEAR TERMS**
2. BOARD OF BUILDING CODE and FIRE PREVENTION CODE APPEALS: Research shows that this Committee has met only 1 time since 2004 and duplicates the roll of the BZA. (Recommendation: Dissolve) - **COUNCIL APPOINTED 5-YEAR TERM**
3. BOARD OF ZONING APPEALS: (5) Members – Board is Fully Staffed – (1) Appointment in October 2016. **JUDGE, CIRCUIT COURT APPOINTED – 5-YEAR TERM**
4. CRATER DISTRICT AREA AGENCY ON AGING: (1) Representative – **VACANT – Recommendation: Council Member consider serving?** - **COUNCIL APPOINTED – 2-YEAR TERM**
5. CRATER DISTRICT HEALTH ADVISORY BOARD: (NOTE: Ms. Lloyd has indicated that several months ago she received a letter from the physician in charge of the Petersburg Health Department that the Crater District Health Advisory Board had been disbanded. **COUNCIL APPOINTED – 3-YEAR TERM (Recommendation: DISSOLVE)**)
6. DISTRICT 19 COMMUNITY SERVICES BOARD: (2) Member w/ (0) Representatives Now **VACANT** – Mr. Weigel had to resign at the end of June for personal reasons and recommended that (1) Council member serve on this Committee. (Recommendation: (1) Council member should be appointed & Ray Spicer wants to serve) - **COUNCIL APPOINTED – THREE-YEAR TERM**
7. DOCK COMMISSION: (5) Members and only (4) Representatives now **In Need of a Harbor Master** – No meeting notices and/or minutes have been provided. **COUNCIL APPOINTED – FOUR-YEAR TERM (Recommendation: Place Committee on hiatus and/or dissolve?)**
8. DOWNTOWN DESIGN REVIEW COMMITTEE: (7) Members w/ (1) Vacancy – No minutes received, last met May 2016.

9. ECONOMIC DEVELOPMENT AUTHORITY (EDA): (7) Members w/ (1) Vacancy -- (5) Appointments/Reappointments to be made October 2016. Last Minutes provided to Clerk was March 2016!!!
10. FRIENDS OF THE APPOMATTOX RIVER (FOLAR) APPOMATTOX RIVER CORRIDOR PLAN SUMMARY:
(2) Representatives -- Committee in Good Standing - FOUR-YEAR TERM
11. HISTORIC PRESERVATION COMMITTEE: (14) Members -- (4) Vacancies -- ALL Terms have expired, No Activity since 2012??? Recommendation: Pleasure of Council???
12. HOPEWELL REDEVELOPMENT & HOUSING AUTHORITY (HR&HA): (7) Members -- (2) Vacancies -- (3) Terms Expire October 2016. COUNCIL APPOINTED -- FOUR-YEAR TERM -- Council is still deciding on 2 appointments.
13. KEEP HOPEWELL BEAUTIFUL: (10) Members -- (3) Vacancies -- (4) Members term expire in October 2016 -- (1) Member is not eligible to vote. COUNCIL APPOINTED -- 4-YEAR TERM (RECOMMENDATION: Reduce committee to 5 or 7 members) Have not had enough members attend meetings to form a quorum nor has minutes been provided.
14. LIBRARY BOARD (Appomattox Regional Library System): (3) Members -- Terms do not expire until October 2018. No minutes received by Clerk!! COUNCIL APPOINTED -- FOUR-YEAR TERM
15. PLANNING COMMISSION/WETLANDS BOARD: (5) Representatives -- (3) Members Terms expire in October 2016. APPOINTED 4-YEAR TERM. Clerk receives minutes from Planning and are emailed to Council on a regular basis.
16. RECREATION COMMISSION: (6) Members w/ (1) Staff Member totaling (7). (3) Vacancies, (4) Members Terms expire October 2016, Need (1) Male & Female rising High School Junior & Senior. COUNCIL APPOINTMENT -- FOUR-YEAR TERM. (RECOMMENDATION: Ordinance change needed and reduce meeting to 1 time every 3 months unless Council decides to dissolve Committee? Last Minutes received were March 9th 2016!!
17. REGIONAL WASTEWATER TREATMENT COMMISSION (HRWTF): (7) Member Committee including City Council Member, City Manager & City Attorney. COUNCIL APPOINTED -- TWO-YEAR TERM & Committee meets regularly.
18. SCHOOL BOARD: (5) Members with (2) Appointments needing to be made by July 1, 2016 & Council in process of making selections. (2) Members expire in June 2016, (1) member expires in June 2018. COUNCIL APPOINTED -- THREE-YEAR TERM. Minutes & Notices received regularly & emailed to Council.

19. SENIOR CITIZENS ADVISORY COMMISSION: (9) Member Committee; (5) Vacancies w/ NO reappointments requested; (3) Terms expire in October 2016. **COUNCIL APPOINTED – TWO-YEAR TERM (RECOMMENDATION: Reduce committee to (5) members or DISSOLVE)**
20. SOCIAL SERVICES ADVISORY BOARD: (7) Member Committee; (2) Vacancies; Other Terms expire in 2017-2019. **COUNCIL APPOINTED – FOUR-YEAR TERM; MAX 2 TERMS (Recommendation: Eliminate the 2 term requirement)**
21. TRANSPORTATION SAFETY BOARD: (5) Board Members; (2) Reappointments needed, (2) Terms expire October 2016. **COUNCIL APPOINTED – FOUR-YEAR TERM (Recommendation: Board has not reported to Clerk!!)**
22. JOHN TYLER COMMUNITY COLLEGE, LOCAL BOARD: (3) Members; Newly reappointed members, Committee meets however, JTCCB does not send information to Clerk!! - **COUNCIL APPOINTED – FOUR-YEAR TERM**
23. BOARD OF EQUALIZATION: (3) Members & (1) Alternate; Council just reappointed all (4) members. **ONE YEAR TERMS & APPOINTED BY JUDGE AFTER COUNCIL APPOINTS**
24. YOUTH COMMISSION: Once the youth coordinator is hired and has served 90 days we will begin to accept TBR's. Council must set term limits and who can serve on this committee. Clerk can provide this information in comparison with other localities when needed.

**REPORTS
OF THE
CITY
ATTORNEY**

**REPORTS
OF THE
CITY CLERK**

Appointments/Reappointments to Boards and Commissions

June 28, 2016

VACANCIES

Talent Bank Resumes on File

Hopewell Redevelopment and Housing Authority

(2) Appointments

School Board

(2) Appointments

PUBLIC NOTICE
TALENT BANK RESUMES BEING ACCEPTED FOR BOARDS & COMMISSIONS IN
THE CITY OF HOPEWELL

The City Council of the City of Hopewell is accepting Talent Bank Resumes (TBR's) for the following Boards and Commissions listed below. Please visit the City of Hopewell Website at www.hopewellva.gov to download your TBR application or contact the Hopewell City Clerk, Ross A. Kearney, III for further information. Please mail your TBR applications to: Hopewell City Clerk, Municipal Building, 300 N. Main St., Hopewell, Virginia 23860. You MUST be a resident of the City of Hopewell

The following Boards and Commissions are accepting applications:

Economic Development Authority (EDA)	Planning Commission/Wetlands Board
Keep Hopewell Beautiful (KHB)	Architectural Review Board (ARB)
District 19 Community Service Board (CSB)	Crater District Area Agency on Aging
Downtown Design Review Committee (DDRC)	Historical Preservation Sub-Committee
Hopewell Redevelopment Housing Authority (HRHA)	
Library Board	Social Services Advisory Board
Transportation Safety Board	

Information regarding the above referenced matters may be examined at the City Clerk's Office at 300 North Main Street, 2nd Floor.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER



**TALENT BANK RESUME
BOARDS, COMMISSIONS & AUTHORITIES**

CITY OF HOPEWELL
300 North Main Street
Hopewell, Virginia 23860

Board of Architectural Review (ARB)
Board of Bldg. Code & Fire Prevention Code Appeals
Board of Equalization (BOE)
●Board of Zoning Appeals (BZA)
Central Virginia Film Office Board
Central Virginia Waste Management Authority (CVWMA)
Crater District Area Agency on Aging
Crater Health Local Advisory Board
Disability Services Board/Crater Planning District
✕Economic Development Authority
District 19 Community Services Board (DCSB)
Dock Commission
Downtown Design Review Committee
Friends of the Appomattox River (FOLAR)
Historic Preservation Committee
✕●Housing Authority, Hopewell Redevelopment & HRHA
John Tylor Community College Board (JTCC)

Keep Hopewell Beautiful (Formerly Clean City Commission)
Law Library Committee
Library Board (Appomattox Regional)
Neighborhood WATCH Advisory Council
●Planning Commission/Wetlands Board
Resource Conservation and Development (RC&D)
Council of the South Centre Corridors
Recreation Commission
Regional Wastewater Treatment Commission (HRWTF)
City of Hopewell School Board
Sesquicentennial Committee
Social Services Advisory Board
Technology Fund Committee
Telecommunications Regulation Committee
Transportation Safety Board (TSB)
Virginia's Gateway Region

First Choice

Second Choice

Third Choice

Date Submitted: _____ (This resume will become void one year from this date) Occupation: _____

Name: _____

Address: _____
This is my Home Address Business Address Mailing Address

Address: _____
This is my Home Address Business Address Mailing Address

Home Phone: () _____ Cell Phone: () _____ Office Phone: () _____ Email: _____

What are your specific qualifications, skills and abilities as they relate to the Board(s), Commission(s) or Committee(s) on which you have requested to serve; and how will they enhance that Board, Commission or Committee? _____

Additional Comments: _____

In what ward of the City of Hopewell do you reside? 1 2 3 4 5 6 7

Do you have relatives who are employed by the City of Hopewell, serve as a member of either of the agencies to which you seek appointment, or who serve on Hopewell City Council? Yes No

If so, whom? _____ Which agency? _____

By my signature hereto, I certify that (1) the information given by me in this document is correct to the best of my knowledge, and (2) I understand and agree that the city of Hopewell may make an independent investigation of my background and qualifications, including (a) under Sec. 2-61 (Criminal background check required as a condition of service to the city) of the city code, and (b) as to my references, past and present employment, education, involvement in litigation or other proceedings, and other items.

Signature

Date

Please return completed form to:

**Office of the City Clerk, Municipal Building
300 North Main Street, Hopewell VA 2860**

Requires annual filing of Financial Disclosure Statements

Requires annual filing of Real Estate Disclosure Statements

The members of the Hopewell City Council appreciate your interest in serving the Citizens of the City in this capacity

**REPORTS OF THE
CITY COUNCIL
COMMITTEES**

&

**CITIZEN/COUNCILOR
REQUEST**

&

**COUNCIL
COMMUNICATIONS**

City Manager's Solution Form

Solution Number: 2016- _____

Assigned to: _____

From: Mark Haley, City Manager

CC: Debbie Pershing, Senior Executive Assistant

Date: _____

Complainant's Name, Address, and Telephone/Contact Information:

Nature of Request:

RE: INSERT DESCRIPTION

INSERT SUMMARY OF ISSUE.

Please investigate this concern and advise our office of the appropriate action taken to resolve this issue.

MAH/dp

City Manager Notified of Receipt (Type name of assigned employee & date):

Complainant informed of receipt of complaint within one working day by assigned employee (Type name of assigned employee & date):

Action Taken:

Was citizen's response favorable or unfavorable?

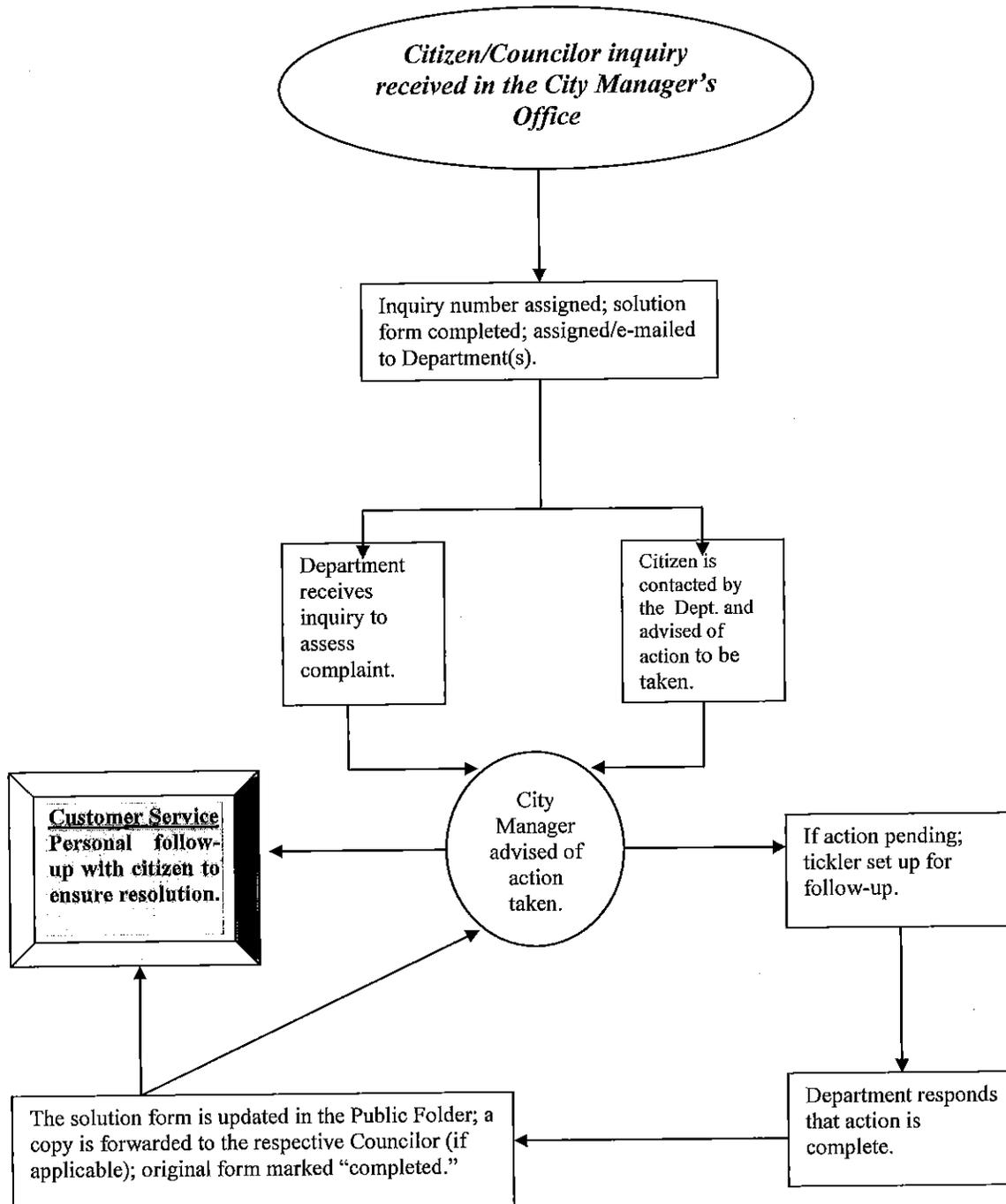
Citizen's comments:

Pending completion date:

Completion date:



City Manager's Solution Form Process



ADJOURN