



CITY OF HOPEWELL  
Hopewell, Virginia 23860

# AGENDA

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## CITY COUNCIL

Brenda S. Pelham, Mayor, Ward #6  
Christina J. Luman-Bailey, Vice Mayor, Ward #1  
Arlene Holloway, Councilor, Ward #2  
Anthony J. Zevgolis, Councilor, Ward #3  
Jasmine E. Gore, Councilor, Ward #4  
K. Wayne Walton, Councilor, Ward #5  
Jackie M. Shornak, Councilor, Ward #7

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Mark A. Haley, City Manager  
Stefan M. Calos, City Attorney  
Ross A. Kearney, III, City Clerk

**Date: July 26, 2016**

**MUNICIPAL BUILDING**

**TIME:** Work Session 6:00 p.m.  
Closed Meeting 7:00 p.m.  
Regular Meeting 7:30 p.m.

**6:00 p.m.**

### OPEN MEETING

Call to order, roll call, and welcome to visitors

Motion: To Amend/Adopt Agenda

### Work Session

WS – 1 – Work Session - Planning Commission Comprehensive Plan Presentation

**MOTION: TO GO INTO CLOSED MEETING FOR: (I) DISCUSSION AND CONSIDERATION OF SPECIFIC APPOINTEES AND EMPLOYEES OF COUNCIL AND CITY (DISTRICT 19 COMMUNITY SERVICES BOARD, CITY MANAGER’S STAFF); (II) DISCUSSION AND CONSIDERATION OF THE ACQUISITION, INCLUDING BY EMINENT DOMAIN, OF REAL PROPERTY FOR A PUBLIC PURPOSE, AND OF THE DISPOSITION OF OTHER PUBLICLY -HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION AND NEGOTIATING STRATEGY OF CITY COUNCIL AND THE EDA, RESPECTIVELY; (III) CONSULTATION RELATED THERETO AND TO OTHER SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY COUNSEL RETAINED BY CITY COUNCIL, IN ACCORDANCE WITH VIRGINIA CODE SECTION 2.2-3711 (A) (1) (3) & (7), RESPECTIVELY.**

Roll Call

**7:00 p.m.**

### CLOSED MEETING

## **RECONVENE OPEN MEETING**

**CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): ONLY PUBLIC BUSINESS MATTERS (I) LAWFULLY EXEMPTED FROM OPEN-MEETING REQUIREMENTS AND (II) IDENTIFIED IN THE CLOSED-MEETING MOTION WERE DISCUSSED IN CLOSED MEETING.**

### **Roll Call**

## **REGULAR MEETING**

**7:30 p.m.** Call to order, roll call, and welcome to visitors.

Prayer by Rev. Danny Tucker, followed by the Pledge of Allegiance to the Flag of the United States of America.

## **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

- C-1** **Minutes:** January 2016 through June 2016.
- C-2** **Pending List:** Provided to Council
- C-3** **Information for Council Review:** American Legion Seniors Dance Flyer; National Community Health Center Week (NCHCW) Invitation.
- C-4** **Personnel Change Report/Financial Report:** HR Report & Financial Report.
- C-5** **Public Hearing Announcement:** TBD at July 26, 2016 City Council Meeting, pursuant to § 15.2-1800 (Purchase, sale, use, etc., of real property).
- C-6** **Routine Approval of Work Sessions:** TBD at July 26, 2016 City Council Meeting; August 23, 2016 @ 6:00 P.M.
- C-7** **Ordinances on Second & Final Reading:** None
- C-8** **Routine Grant Approval:** None
- C-9** **Proclamations/Resolutions/Presentation:** Councilors Gore & Zevgolis – Youth Office and Senior Services Presentations.

## **PUBLIC HEARINGS**

*(Addressing Council (See Minute Book 26, Page 211, dated March 27, 2001) – Each person addressing the Council shall step to the microphone, give name and address and limit comments to **three (3) minutes** or less. No person shall be permitted to address Council a second time until all others have been heard once and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the Mayor. No question shall be asked a Council member (including Administration) except through the presiding officer.*

**PH-1 – Public Hearing:** - Consider citizen comments regarding vacation of an undeveloped right-of-way between Winston Churchill Drive, Arlington Road, and Kolar Street adjacent to parcel numbers 032-0065, 0320060, 032-0035, 032-0030, 032-0025, 032-0020, 032-0005, 045-0515, 045-0510, 045-0495, 045-0490, and 0450480 (RE: New fire station).

**ISSUE:** The City is requesting the vacation of an undeveloped alley between Winston Churchill Drive, Arlington Road, and Kolar Street, where the new fire station will be located.

**RECOMMENDATION:** City administration recommends vacation of the alley.

**MOTION: TO VACATE A PORTION OF UNDEVELOPED RIGHT-OF-WAY BETWEEN WINSTON CHURCHILL DRIVE, ARLINGTON ROAD, AND KOLAR STREET ADJACENT TO PARCEL NUMBERS 032-0065, 0320060, 032-0035, 032-0030, 032-0025, 032-0020, 032-0005, 045-0515, 045-0510, 045-0495, 045-0490, AND 0450480, FOR NEW FIRE STATION.**

### **Roll Call**

PH – 2 - **Public Hearing** – Consider citizen comments regarding vacation of George Street and North 7th Avenue between parcel numbers 066-0875, 066-0870, and 066-0685.

**ISSUE:** The City is requesting the vacation of George Street and a portion of North 7<sup>th</sup> Avenue north of West Randolph Road. The vacation would remove the right-of-way from the adjacent parcels and allow development.

**RECOMMENDATION:** City administration recommends the vacation of George Street and North 7th Avenue.

**MOTION: TO VACATE GEORGE STREET AND NORTH 7TH AVENUE BETWEEN PARCEL NUMBERS 066-0875, 066-0870 AND 066-0685.**

### **Roll Call**

PH – 3 – **Public Hearing** - Consider citizen comments regarding a request by "KMRRT LLC" to vacate a portion of Poplar Street located at the intersection of Arlington Road and South 15th Avenue, adjacent to 803 Arlington Road, parcel number 045-0290.

**ISSUE:** "KMRRT LLC" is requesting the vacation of an undeveloped portion of Poplar Street to utilize for parking. Currently the site at 803 Arlington Road does not have sufficient parking.

**RECOMMENDATION:** City administration recommends vacation of a portion of Poplar Street adjacent to 803 Arlington Road, subject to proof of proper authorization of requestor.

**MOTION: TO VACATE A PORTION OF POPLAR STREET LOCATED AT THE INTERSECTION OF ARLINGTON ROAD AND SOUTH 15<sup>TH</sup> AVENUE, ADJACENT TO 803 ARLINGTON ROAD, PARCEL NUMBER 045-0290.**

### **Roll Call**

PH – 4 – **Public Hearing** - Consider citizen comments regarding request to amend Article VIII, Planned Developments, of the Zoning Ordinance to add the B-3, Highway Commercial Zoning District, as a permitted district.

**ISSUE:** The City is requesting to amend Article VIII of the Zoning Ordinance to allow Highway Commercial Districts to be included where Planned Developments are permitted.

**RECOMMENDATION:** Staff and Planning Commission recommend approval. Currently, apartments may only be developed if there will be a commercial element on the first floor. Numerous developers have found that restriction and requirements for lot size and setback regulations barriers to development. The addition of the B-3 zoning district to Planned Developments allows flexibility, but such developments would still need approval of City Council on a case-by-case basis.

**MOTION: TO AMEND ARTICLE VIII OF THE ZONING ORDINANCE TO ADD B-3 AS A PERMITTED DISTRICT.**

## **Roll Call**

### **COMMUNICATIONS FROM CITIZENS**

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. **Each speaker** will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, and dated March 26, 2002.)*

### **REGULAR BUSINESS**

#### **Reports of City Manager**

R-1. **Regular Business:** - CVWMA Report on Refuse Collection and Recycling Presentation

**ISSUE:** Ms. Kim Hynes, Executive Director of the Central Virginia Waste Management Authority (CVWMA), will be presenting key, performance statistics for refuse and recycling programs for the City of Hopewell. She will also be explaining some big changes in what products can now be recycled in our program.

#### **Presentation – No Action Required**

R-2. **Regular Business:** - Introduction of New Human Resource Director and Appomattox Regional Library Director.

#### **Introduction – No Action Required**

R-3. **Regular Business:** - Council to set Special Meeting, and Public Hearing pursuant to Virginia Code §15.2-1800 (Purchase, sale, use, etc., of real property)

**MOTION: TO SET A SPECIAL COUNCIL MEETING AND A PUBLIC HEARING PURSUANT TO VIRGINIA CODE §15.2-1800 (Purchase, sale, use, etc., of real property), TO BE HELD ON AUGUST \_\_, 2016, BEGINNING AT \_\_:\_\_ P.M.**

**Roll Call**

**Reports of the City Attorney:**

Work session re: City Council Rules, August 23, 2016

**Reports of the City Clerk:**

**(1) Appointment to the District 19 – Community Service Board**

**Accepting TBR's for ALL Boards and Commissions: [www.hopewellva.gov](http://www.hopewellva.gov); including Economic Development Authority (EDA); Planning Commission/Wetlands Board; Keep Hopewell Beautiful (KHB); Architectural Review Board (ARB); District 19 Community Service Board; Crater District Area Agency on Aging; Downtown Design Review Committee (DDRC); Historical Preservation Sub-Committee; Hopewell Redevelopment & Housing Authority (HRHA); Library Board; Social Services Advisory Board; Transportation Safety Board.**

**Reports of City Council:**

**Committees -**

**Citizens/Councilor Requests**

**OTHER COUNCIL COMMUNICATIONS**

**ADJOURNMENT**

Motion: resolve to adjourn the Regular Meeting

Action: consensus