



## Legacy Business Grant Program

### CITY OF HOPEWELL, VIRGINIA GRANT APPLICATION

APPLICATION DEADLINE: FRIDAY, DECEMBER 2, 2016  
AWARDS WILL BE ANNOUNCED ON DECEMBER 13, 2016

#### SECTION I: GENERAL INFORMATION

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

If not the owner of the property, please provide your affiliation with the property:

\_\_\_\_\_

*(A letter from the owner approving the request for grant must accompany the application. Businesses must have been open and in operation for at least 1 year prior to this application submission in order to qualify for this grant.)*

How long have you owned the property? \_\_\_\_\_

If you don't own the property, how long have you rented the building? \_\_\_\_\_

Street Address of Property: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_      Work Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_      Fax: (    ) \_\_\_\_\_ - \_\_\_\_\_

#### THIS IS A MATCHING GRANT PROGRAM

In order to take advantage of this assistance, the owner or his designee must match the program's expenditure dollar for dollar. Applicants must commit to a 50% or more match toward the total cost of the project. Grants are available on a first come first serve basis (providing project approval) until all funds are depleted or the program is terminated. Grants will be awarded for interior or exterior restoration/repair. The maximum match provided by the City for restoration/repair is \$10,000.

Applications will not be approved without all supporting data. No work on any project shall begin until written approval from the Legacy Commercial Business Improvement Committee has been received. Note: if the property is located in downtown, the Hopewell

Downtown Design Review Committee (DDRC) must also review the request. Please review the program guidelines for all required documentation.

**SECTION II: PROJECT INFORMATION**

Type of Work to be completed:  Interior and/or  Exterior

Description *(Please provide a brief description/vision of the work to be completed on your property. Additional pages can be provided. Diagrams and/or pictures are encouraged):*

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**Total Cost of Grant Requested:** \$\_\_\_\_\_.

For Office Use Only:

Application Received: \_\_\_\_\_  
Grant #: \_\_\_\_\_  
Staff Approval: \_\_\_\_\_  
Date of Review: \_\_\_\_\_  
Decision: \_\_\_ Approved \_\_\_ Denied  
Date of Decision: \_\_\_\_\_

**SECTION III: CERTIFICATION**

I hereby submit the attached plans, specification and color samples for the proposed project and understand that these must be approved by the Hopewell Legacy Commercial Business Review Committee before any work can begin on the building. I further understand that the project must be completed within on (1) year and that grant monies will not be paid until the project is complete.

Print Name of Applicant: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA:

CITY/COUNTY OF \_\_\_\_\_, to-wit;

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, organized under the laws of the Commonwealth of Virginia.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Notary Registration No.: \_\_\_\_\_

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Decision: \_\_\_ Approved \_\_\_ Denied  
Date of Decision: \_\_\_\_\_