

City of Hopewell

Division of Code Enforcement

300 N Main St., Hopewell, VA 23860 (804) 541-2226 Fax (804) 541-2318

APPLICATION FOR A BUILDING PERMIT

I Understand with submittal of this application that all work and materials used in this installation shall conform strictly to the City of Hopewell ordinances and the Virginia Uniform Statewide Building Code. I understand that this permit will expire if work is not commenced within six (6) months from the date of issuance. This office requires submittal of plans and specifications on all installations. Where applicable, **Two (2)** sets of plans and/or specifications must accompany this application. This office will retain one (1) set of plans. Separate permits are required for Electrical, Plumbing, Fire Alarm, Sprinkler System, Mechanical Systems and Sewer work if applicable.

Project Description: (Describe work)

Address of Work: _____
(Location) _____

Class of Work (check one): New Alteration
Building Use (check one): Residential Commercial

Owner Information:

Name: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____

Industrial Other
Daytime Phone:() - - **Cell:**() - -
Email: _____
Contact Person: _____

Contractor Information:

Contractor: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____

State License: _____ **Expires:** _____
City License: _____
Business Phone:() - - **Cell:**() - -
Contact Person: _____

Mechanics Lien Agent:

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Estimated Cost (Labor and Materials): \$ _____ **Minimum Permit Fee: \$25.00 (RESIDENTIAL), plus \$0.22 per square foot, plus current State Surcharge; Minimum Permit Fee \$75.00 (COMMERCIAL), plus 1% of labor and materials, plus current State Surcharge.**

Floor Area: _____ <i>Ft</i> ²	Occupant Load: _____	Flood Plain: Yes <input type="checkbox"/> No <input type="checkbox"/>
Stories _____	Fire Suppression? Yes <input type="checkbox"/> No <input type="checkbox"/>	Corner Lot: Yes <input type="checkbox"/> No <input type="checkbox"/>
Height: _____ <i>Ft</i>	Basement: Yes <input type="checkbox"/> No <input type="checkbox"/>	Land Disturbance: Yes <input type="checkbox"/> No <input type="checkbox"/>
Occupancy Classification: _____	Heating/Cooling: Yes <input type="checkbox"/> No <input type="checkbox"/>	Other Review: Yes <input type="checkbox"/> No <input type="checkbox"/>
Type of Construction: _____	Health Department: Yes <input type="checkbox"/> No <input type="checkbox"/>	

I understand that this is an application for a Building Permit and that work may not begin until the official permit has been issued. I certify that all sections of the street(s) abutting are open & paved.

I understand that all work and materials used in this installation shall conform strictly to 2012 Virginia USBC

Signature of Applicant: _____ Date: _____

<i>Official Use Only</i>			
Permit # _____	Permit Fees \$ _____	Check # _____	Cash <input type="checkbox"/> CC <input type="checkbox"/>
Sub/Parcel # _____	Lot / Block _____	Zoning _____	
Building Official Approval: _____		Date: _____	
Zoning Official Approval: _____		Date: _____	
NEW ADDRESS (if applicable): _____			