

MINUTES OF THE MAY 25TH, 2023 CITY COUNCIL SPECIAL MEETING

A special meeting of the Hopewell City Council was held on Tuesday May 25, 2023 at 6:30 p.m.

PRESENT: John B. Partin, Mayor
Jasmine Gore, Vice Mayor
Janice Denton, Councilor
Rita Joyner, Councilor
Dominic Holloway, Councilor (Late)
Michael Harris, Councilor (Late)

ABSENT: Brenda Pelham, Councilor

Closed Meeting:

Councilor Joyner makes motion to go into closed session pursuant to Va. Code Section § 2.2-371 1 (A)(1) to discuss and consider personnel matters, including board and commission appointments; the assignment and performance of specific appointee and employees of City Council, and to the extent such discussion will be aided thereby

Mayor Partin-	Yes
Councilor Denton –	Yes
Councilor Joyner:	Yes
Vice Mayor Gore –	Yes

Motion Passes – 4-0

RECONVENE OPEN MEETING:

Councilor Holloway motions to come out of closed session, motion is seconded by Vice Mayor Gore.

ROLL CALL:

Councilor Joyner:	Yes
Mayor Partin-	Yes
Vice Mayor Gore –	Yes
Councilor Denton –	Yes
Councilor Holloway -	Yes
Councilor Harris -	(Absent for vote)

Motion Passes 5-0

CERTIFICATION:

Immediately thereafter, council responded to the question pursuant to Virginia § 2.2-3712 (D): Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?

Roll Call:

Councilor Joyner-	Yes
Mayor Partin-	Yes
Vice Mayor Gore –	Yes
Councilor Denton –	Yes
Councilor Holloway -	Yes
Councilor Harris -	(Absent for vote)

Motion Passes 5-0

WORK SESSION:

Dr. Manker moves into work session discussing the expenditures and

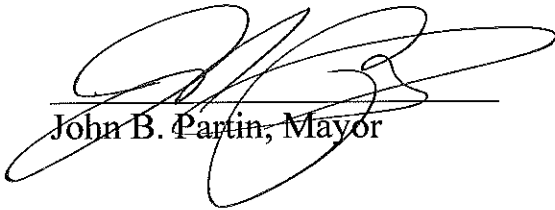
CIP. She stated if there are questions about the level of income vs revenue she requests individual meetings are set up to discuss them. Dr. Manker goes over the proposed budget for FY 24, new positions requested, proposed expenditures, resolution snap shots and all the reports. Dr. Manker goes into detail about the requested positions that are being recommended. Dr. Manker goes over the FY 24 budget, the adopted budget for FY23 and the dollar change for each department. Dr. Manker goes over the percentages explaining they are high due to increases due to salary increase in each department. The expenditure composition is explained in detail through the municipal report. Dr. Manker goes into the municipal report and gives a breakdown per department from FY 20 to FY23 budget. Dr. Manker goes into detail about the general fund budget and discuss the projection budget for FY24. Dr. Manker discusses workers comp insurance and said one was paid out in 21 but none for 22 and 23 and there will be no projected payouts in upcoming budget. Councilor Holloway asked Dr. Manker to clarify the budget for ward and budget for travel for each councilor. Vice Mayor Gore intercepted to clarify that the \$7500 discussed is not correct because the ward money cannot be tied in with the travel fund, and then stated the budget outside of 3500 is not enough money per councilor for traveling. She stated the budget should be 13,500 per councilor as a total. Dr. Manker responded stating that the amount projected is coming from the amount that she safely came up with. Vice Mayor Gore and Councilor Holloway stated the funds need to be found because they need the travel fund as well as the ward money. Dr. Manker lets them know this is just a proposed amount and if they would like it to be increased they would need to let her know. Councilor Holloway asked if the travel fund can be used towards wards and the response came from Mayor Partin stating you would have to go in front of council to ask to reallocate the funds to be used towards the ward. Mayor Partin suggested looking to see where money can be reduced in other departments to fill the void that is needed for other specific purposes. Dr. Manker goes into quick detail of the ARPA funds and the list of projects in CIP. Dr. Manker goes over the outstanding items for councilors. She requests that they consider using ARPA funding for some of the remaining one-time costs. Dr. Manker states she will have all outstanding requests to councilors and will be asking for a second reading on June 5th with the intentions to agree on a budget.

AJOURNMENT:


Councilor Holloway motions to adjourn, motion is seconded by Councilor Joyner.

Yes - 6

No - 0



John B. Partin, Mayor



Brittani Williams, City Clerk