



CITY OF HOPEWELL, VIRGINIA

P.O. Box 1604

Hopewell, Virginia 23860

Phone: (804) 541-2237 Fax: (804) 541-2207

Debra Kloske Reason, Master Commissioner of the Revenue



SPECIAL EVENTS APPLICATION MERCHANT/ VENDOR FORM

EVENT: _____

EVENT DATE: _____ EVENT TIME: _____

EVENT LOCATION: _____

SPONSOR (OR PROMOTER) NAME: _____

ADDRESS _____

FEDERAL ID NUMBER _____

CONTACT PERSON _____

WORK PHONE _____ CELL PHONE _____

EMAIL ADDRESS _____

ABC LICENSE REQUIRED: _____

City of Hopewell Ordinance Sec. 20-57. Peddlers and itinerant merchants.

City Sponsored Event

- Sponsor purchases a \$250 blanket license. The sponsor is responsible for collecting \$30 per vendor to cover their costs.

Farmers Market

- Each vendor that sells at the farmers market, and is not considered a perishable peddler or a producer, will pay a license fee of \$30.

Flea Markets and Craft Shows

- No individual participating in a flea market or craft show as a retail merchant shall be liable for any license taxation on his gross receipts generated as such show under this chapter if the promoter, manager, or organizer obtains a license and pays the license tax as provided in this section, and if the merchant reports to such promoter, manager, or organizer the merchant's total gross receipts from such show.
- Promoters fee \$200
- License taxes imposed by this section shall not apply to any show or sale, if the only sales thereunder are made directly by a nonprofit organization.

Sponsor Promoted Special Event

- Sponsor is responsible for license fee of \$200 per event or \$50 per vendor, whichever is the lesser of the two.
- Meals tax will be collected and remitted by the sponsor

NUMBER OF VENDORS: _____
(Including food)

Please list all vendors: If licensed in another locality please provide copy of current business license.

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